

# UNIVERSITY OF WARWICK

## SENATE

Minutes of the meeting held on Wednesday 3 October 2012

Present: Vice-Chancellor (in the Chair), Professor R Ball, Professor C Bates, Professor A Caesar (from item 4/12-13), Ms A Chambers, Ms A Chowcat, Professor C Constable, Professor S Croft, Professor A Czumaj, Professor C Dowson, Mr J Entwistle, Professor S Gilson, Professor N Hewlett, Professor N Holdsworth, Professor Christopher Hughes, Professor S Jacka, Dr C Jenainati, Professor N Johnson, Dr J Kidd, Professor J Labbe (except for items 23/12-13 to 24 (a)/12-13), Mr S Lamb (except for item 20(a)/12-13), Professor K Lamberts, Professor G Lindsay, Professor M Luddy, Professor J McCarthy, Professor A Norrie, Professor A Reeve, Professor M Shipman, Professor C Sparrow, Professor N Stallard, Mr N Swain, Professor S Swain, Professor M Taylor, Professor P Thomas.

Apologies: Registrar, Dr A Adams, Professor J Davey, Professor Christina Hughes, Professor T Jones, Professor A Muthoo, Dr D Roper, Mr S Williams, Professor P Winstanley, Professor V Zammit.

In attendance: Deputy Registrar (from item 4/12-13), Academic Registrar, Director of Finance and Financial Strategy, Deputy Academic Registrar, Head of Governance Support Services, Administrative Officer (Governance), Mr R Green (Acting Librarian).

The Vice-Chancellor welcomed new members and members beginning a new period of office to their first meeting of the Senate for the academic year 2012/13.

### 2/12-13 Minutes

#### RESOLVED:

That the minutes of the meeting of the Senate held on 4 July 2012 be approved.

### 3/12-13 Progress of Senate Recommendations

#### REPORTED:

That the Council, at its meeting on 11 July 2012, approved the recommendations of the Senate recorded under the following items:

- (a) Supplemental Titles to Senior Leadership Positions (minute 91/11-12 refers)
- (b) Amendments to University Ordinance 7 on the Constitution of the Board of the Faculties, for the first time (minute 99/11-12 refers)
- (c) Amendments to University Regulation 36 Governing Student Registration, Attendance and Progress (minute 110(g)(i)/11-12 refers)
- (d) Amendments to University Regulation 12 Absence for Medical Reasons from a University Examination for First Degrees (minute 110(g)(ii)/11-12 refers)
- (e) Amendments to University Regulation 11 Procedure to be Adopted in the Event of Suspected Cheating in a University Test (minute 110(g)(iii)/11-12 refers)
- (f) Amendments to University Regulation 8 Governing First Degrees (minute 110(g)(iv)/11-12 refers)
- (g) Research Ethics Committee Annual Report (minute 113/11-12 refers)
- (h) Constitution of the Intellectual Property Committee (minute 114/11-12 refers)

4/12-13 Update on the University Financial Plan (minute 103/11-12 refers)

REPORTED: (by the Vice-Chancellor)

- (a) That there were no significant changes to the 2012/13 budget nor the Financial Plan for the period through to 2016 to highlight to the Senate at this time.
- (b) That should there be no significant amendments to the Financial Plan to be submitted to the HEFCE since that which was considered at the meeting of the Senate on 4 July 2012, the provisional Senate Briefing on the Five Year Plan listed in the Committee Timetable for 13 November 2012 would not be necessary.

5/12-13 Membership of the Senate

RECEIVED:

The membership of the Senate for the academic year 2012/13 (S.1/12-13).

REPORTED: (by the Vice-Chancellor)

That the Board of the Faculty of Social Sciences was seeking its final appointment to the Senate, arising from the appointment of Professor Christopher Hughes as Chair of the Faculty.

6/12-13 Senate House Council Chamber

REPORTED: (by the Vice-Chancellor)

That future meetings of the Senate would take place within the Council Chamber suite within Senate House.

7/12-13 University Open Day and Arrivals Weekend

REPORTED: (by the Vice-Chancellor)

That he extended his thanks to all who contributed to the success of the recent undergraduate Open Day and the Arrivals weekend.

8/12-13 Student Applications

REPORTED: (by the Vice-Chancellor)

- (a) That the University had achieved relatively good levels of student applications considering the potential negative impact of the new fee regime, UKBA requirements, A level results and student number controls.
- (b) That the University estimated to be about 180 undergraduate Home/EU students down on target, notably a better position than many other Russell Group universities.
- (c) That the University's finances were robust, with a good surplus within the 3 to 5% band recommended by the HEFCE, which was a particularly important source of future investment, particularly in relation to capital where funding from Government has been drastically reduced.

9/12-13 National Student Survey

REPORTED: (by the Vice-Chancellor)

- (a) That the University's National Student Survey (NSS) result was disappointing in relation to our target ambitions and, while teaching provision was seen to be excellent, the survey results reflected students' disappointment in the timeliness of feedback and assessment and related departmental organisational issues.
- (b) That a series of changes to improve the results for the next NSS (opening in January 2013) would need to be introduced in the next two to three months, and that everyone would be required to actively engage to ensure success.
- (c) That it was the University's aim to achieve a 92% overall satisfaction rate in the 2013 NSS and to be in the top five institutions in the Russell Group.
- (d) That this term's feedback and turnaround times would be critical and each department should address this where required, ensuring all colleagues know that prompt and helpful feedback is a core professional requirement and is not optional.
- (e) That IT Services would be introducing assignment management software for the submission of assignments and return of feedback, to all departments without an electronic system currently in place.

NOTE: Item 24/12-13 relates to this item.

10/12-13 Employability and Teaching Provision

REPORTED: (by the Vice-Chancellor)

- (a) That it was likely that most departments would be offering Employability Diplomas from this academic year.
- (b) That the University would revisit the teaching offer for arts/science and liberal arts degrees, as well as forging a proper online strategy, through the work being led by Professor Sean Hand.
- (c) That it was important to acknowledge that students and their families and supporters would be using the data within the Key Information Sets to make their choices and it was likely that much more accessible forms of comparisons would be created via league table compilers.

11/12-13 Institutional Teaching and Learning Review and Preparation for QAA Audit

REPORTED: (by the Vice-Chancellor)

That the Institutional Teaching and Learning Review was extremely valuable in identifying the most effective ways of enhancing the University's teaching and learning provision, and was also good preparation for the QAA audit that would be undertaken in 2013.

12/12-13 REF 2013

REPORTED: (by the Vice-Chancellor)

- (a) That the appointment of high calibre staff over the next six months remained a priority in readiness for REF 2013.
- (b) That, at the same time, all existing staff would need to ensure that they have four 3\* or 4\* publications.
- (c) That the University needed to increase research income by an extra £20 million a year from this year, and to ensure we have a strong evidence base to support strong impact statements, including an international dimension.

13/12-13 Marketing and Communications

REPORTED: (by the Vice-Chancellor)

- (a) That, given the general national publicity surrounding admissions this year and the issues raised at London Metropolitan University, it was critical to ensure the quality of the University's marketing and communications, particularly within our international markets.
- (b) That the University was happy to assist departments with their marketing and communications to ensure that the University's high quality and excellence is appropriately exhibited, particularly in the light of some of the negative international press coverage and impact on reputation of UK higher education as a result of the UKBA withdrawal of London Metropolitan University's HTS status.

14/12-13 Pro-Vice-Chancellor Appointments (minute 106/11-12 refers)

REPORTED: (by the Vice-Chancellor)

- (a) That Professor Andrew Coats had been appointed as the first joint Academic Vice-President of Warwick and Monash Universities.
- (b) That Professor Coats was a respected and highly cited researcher and cardiologist, as well as former Deputy Vice-Chancellor at the University of Sydney, and would prove an asset to the Monash-Warwick Alliance.
- (c) That it was expected that Professor Coats would formally take up his post on 4 February 2013, but would be involved in a number of induction activities prior to this.
- (d) That Professor Lawrence Young, an ISI highly cited researcher in microbiology, had been appointed as Pro-Vice-Chancellor following recent consultation with the University Council.
- (e) That it was hoped that Professor Young would be able to take up his post early in the New Year.

15/12-13 Centre for Urban Sciences: New York City

That the University continued to set up in New York and establish its presence there; four posts were advertised and two appointments made with the Centre for Urban Science and Progress, with four more posts to come.

16/12-13 Strategic Discussion Item

REPORTED: (by the Vice-Chancellor)

- (a) That, going forward, a strategic discussion item would be introduced at every meeting of the Senate, as with the Council, to allow more time to reflect on broader institutional issues.
- (b) That a date for a Senate Away Day would also be sought.

17/12-13 Briefing and Information Session for Members of Senate Committees

REPORTED: (by the Deputy Registrar)

- (a) That a Briefing and Information Session for internal members of Senate and Council Committees would be held on Monday, 19 November 2012, from 2.30pm in the Council Chamber, University House, closing at approximately 4.30pm, with further information available from the Governance Team in the Deputy Registrar's Office.
- (b) That administrative support for the Senate and its committees would be moving from the Deputy Registrar's Office to the Academic Office following this meeting.

18/12-13 Joint Senate and Council Event and Extraordinary Meeting

REPORTED: (by the Deputy Registrar)

- (a) That, following successful joint events between members of the Senate and the Council in previous years and the request from Council members to engage further with members of the Senate, a further event would take place on Thursday, 11 October 2012 at 6.30pm and that details would be circulated in due course.
- (b) That the event would commence with an Joint Senate and Council Extraordinary meeting to consider an extension to the appointment of the Chancellor.
- (c) That there would also be a Celebration Event held at 5.30pm to present the artwork commissioned on behalf of Lady Butterworth prior to the joint session.
- (d) That, as a result of a restructure, support for academic governance had moved to the Academic Registrar's Office and therefore, from the next meeting, Roberta Wooldridge Smith would formally take the role of Assistant Secretary to the Senate.

19/12-13 Non-academic Member of Staff on Council

REPORTED (by the Deputy Registrar)

- (a) That there was a call for nominations for the non-academic member of staff to serve on the University Council following the end of the second term of office of Alan Rivett, Director of the University Arts Centre.

- (b) That, following meetings held by the Registrar with the candidates, the Nominations Committee recommended to the Senate the appointment of James Kennedy, Director of the International Office.
- (c) That, as the Council was currently undertaking an Effectiveness Review, including consideration of its size and composition, it was proposed that this appointment was for one year in the first instance, through to 31 July 2013.

RESOLVED:

That James Kennedy, Director of the International Office, be appointed as the non-academic member of staff to serve on the University Council for one year in the first instance, through to 31 July 2013, and that the period of appointment would be reviewed following the outcome of the current Council Effectiveness Review.

20/12-13 University Librarian

REPORTED: (by the Deputy Registrar)

That the University would be re-advertising later this term for the vacant post of University Librarian with a view to seeking to make an appointment in early 2013, noting that Robin Green would remain as Acting Librarian during this period.

21/12-13 Report from the Steering Committee

CONSIDERED:

A report from the Steering Committee (S.2/12-13 {parts 1 and 2, with supplement}) and its resolutions recorded under the following items:

(a) USS Pension Scheme Evaluation

REPORTED: (by the Deputy Registrar)

- (i) That an article by the Times Higher Education in September 2012 reported a growth of the deficit of the USS Pensions Scheme since 2011 to £9.8 billion, but that the next full evaluation of the Scheme was not scheduled until 2014.
- (ii) That Professor Sir Martin Harris, Chair of the Board of Trustees of the USS Pension Scheme was expected to take relevant action based on the recent evaluation, and the University was waiting to hear from both USS and the Regulator on whether any additional steps would be taken.
- (iii) That there were a number of factors that meant that, while there was some growth in the asset value of the Scheme, this had not matched the significant increases in liability.

(by the Director of Finance and Financial Strategy)

- (iv) That the sharp drop in gilt yields as a result of the Government's £125bn Quantitative easing was increasing deficits of most pension schemes including the University's own (UWPS), not only the USS.
- (b) Admissions and Recruitment Update
- (c) National Student Survey Results

- (d) Recruitment of Pro-Vice Chancellor and Joint Vice-President for Monash and Warwick
- (e) School of Health & Social Sciences Transition Update
- (f) HEFCE Recurrent Grant - July Update
- (g) Governance Arrangements
- (h) Update on Industrial Action
- (i) WMG "Centre for Innovation" in Beijing
- (j) Major Research Proposal - Centre for Innovative Manufacturing in High Value Waste Symbiosis
- (k) Research Councils UK School-University Partnerships Initiative
- (l) UKBA Update
- (m) UK HE International Unit Consultation on a National Strategy for Outward Mobility
- (n) UKBA Immigration Policy Changes
- (o) Response to Ofqual Consultation on A-Level Reform
- (p) Draft Response to the QAA Consultation on the Subject Benchmark Statement for Counselling and Psychotherapy
- (q) HEFCE Consultation on Improving Quality Assurance in Higher Education
- (r) QAA Consultation on the UK Quality Code: Section B3 – Learning and Teaching
- (s) Institute of Advanced Teaching and Learning Update
- (t) Expression of Interest for the West Midlands Academic Health Science Network
- (u) HESA Performance Indicators 2012
- (v) Key Areas of Departmental Activity for 2012/13 at Warwick
- (w) Capital Investment Framework 2 Metrics
- (x) Warwick Awards for Teaching Excellence for Postgraduate Research Students
- (y) OIA Annual Letter
- (z) 2013-14 Access Agreement Outcomes
- (aa) Summer Degree Ceremonies
- (bb) University Open Day
- (cc) Arrivals Weekend
- (dd) The Olympic and Paralympic Games
- (ee) Thanks to the Outgoing President of the Students' Union
- (ff) Retirement of Terry Monnington
- (gg) Administrative Officer (Governance)
- (hh) UCEA Consultation on Amendments to the Medical Professions (Responsible Officers) 2010 Regulations
- (ii) Submitted Response to Department of Health Consultation on Reforming the Social Work Bursary
- (jj) Submissions on behalf of the Coventry and Warwickshire LEP to the Warwick District Council's Local Plan Consultation
- (kk) Submitted Major Research Bid: Full Proposal for the ESRC Enterprise Research Centre
- (ll) Submitted Response to UCEA Consultation on the Tier 2 Codes of Practise
- (mm) Warwickshire Health & Wellbeing Strategy 2012-15: Public Consultation
- (nn) Completion of the e-Procurement Implementation Project (minute 745/09-10 refers)
- (oo) WMG UK Energy Storage Research & Development Centre
- (pp) Equality and Diversity Update
- (qq) QAA UK Quality Code: Publication of Section B5 – Student Engagement
- (rr) REF – Reviewing Codes of Practice for Staff Selection
- (ss) National Centre for Universities and Business
- (tt) Interim Regulatory Partnership Group: Project B report "Redesigning the Higher Education and Data and Information Landscape"
- (uu) HEFCE Circular Letter: Collaborations, alliances and mergers in higher education

- (vv) Call for nominations for the Queen's Birthday 2013 Honours List
- (ww) Membership of Senate Committees
- (xx) Report of the "What works? Student Retention and Success programme"
- (yy) Justice Committee report on Post-legislative Scrutiny of the Freedom of Information Act
- (zz) UUK Survey Results: Higher Education Engagement with Local Enterprise Partnerships
- (aaa) Government announcement on additional HEIF Funding for top performing Universities
- (bbb) HEFCE Report: Review of Philanthropy in UK Higher Education
- (ccc) Report of the House of Lords, Select Committee on Science and Technology - Higher Education in Science, Technology, Engineering and Mathematics subjects

22/12-13 Follow-up Report from the Academic Quality and Standards Committee: Revised Teaching and Learning Strategy

CONSIDERED:

Follow-up report from the Academic Quality and Standards Committee containing the revised Teaching and Learning Strategy 2012-2017 (S.3/12-13), together with a report from the Pro-Vice-Chancellor for Education and Student Experience.

REPORTED: (by the Pro-Vice-Chancellor for Education and Student Experience)

- (a) That the Learning and Teaching Strategy 2012-2017, once approved, would be put onto the Teaching Quality website as an interactive document with links to completed and ongoing projects, as well as the University's Strategy.
- (b) That the separate Action Plan would be reviewed annually by the Academic Quality and Standards Committee.
- (c) That representatives of the Faculty Boards had been given the opportunity to comment on the Learning and Teaching Strategy 2012-2017 during the drafting process.

(by Professor S Jacka)

- (d) That online management of project submission would have timing implications within the mathematical subjects, due to the need for students to include mathematical notation which needed to be handwritten.

RESOLVED:

That the Learning and Teaching Strategy 2012-2017 be approved as set out in Paper AQSC.70/11-12 (revised 3).

23/12-13 Report from the Intellectual Property Committee

CONSIDERED:

A report from the Intellectual Property Committee (S.4/11-12) and its resolutions recorded under the following items, together with a report from the Deputy Registrar.



(a) University Intellectual Property Policy

REPORTED: (by the Deputy Registrar)

- (i) That the University Intellectual Property Policy had been considered widely, as well as by the Intellectual Property Committee.
- (ii) That the University Intellectual Property Policy was developed to provide a set of governing principles to cover all constituents of the University, and rectified the issue of the University Financial Procedures not applying to students.

(by the Dean of Warwick Business School)

- (iii) That section 2.5 of the policy should be amended to reflect the provision of online teaching materials.

(by Professor R Ball)

- (iv) That he would send an email summarising suggested revisions to suggest ways of making the University Intellectual Property Policy more user friendly.

RESOLVED:

That the further proposed areas for change to the University Intellectual Property Policy discussed in the meeting be considering by the Intellectual Property Committee with a view to potentially further revising the Policy in the future.

**RECOMMENDED: (to the Council)**

That the University Intellectual Property Policy be approved as set out in Annex A, Paper IPC.19/11-12 (revised 3).

- (b) Student Laboratory Notebooks
- (c) Strategic Alliance with Monash University
- (d) Monash University Intellectual Property Revenue Share
- (e) Easy Access Intellectual Property

24/12-13 Report from the Research Committee

CONSIDERED:

A report from the Research Committee (S.5/12-13) and its resolutions recorded under the following items, together with a report from the Pro-Vice-Chancellor for Research (Arts and Social Sciences).

- (a) Establishment of a Centre for Applied Health Research and Delivery.

RESOLVED:

That the establishment of the University Research Centre for Applied Health Research and Delivery be approved in principle and that the Centre be able to advertise itself as a URC as set out in paper RC.02/12-13, with a view to detailed proposals, together with a formal constitution, being brought forward for consideration and consultation as appropriate in the Autumn Term 2012.

(b) Centre for Research in Philosophy, Literature and the Arts

RESOLVED:

That Dr Eileen John be formally approved as the Director of the Centre for Research in Philosophy, Literature and the Arts for a period of 3 years from October 2012.

(c) HR Excellence in Research Award

REPORTED: (by the Pro-Vice-Chancellor for Research (Arts and Social Sciences))

That many other Russell Group institutions had already achieved the HR Excellence in research Award.

RESOLVED:

That the submission for the HR Excellence in Research Award as detailed in the paper RC.05/12-13 be approved.

(d) Global Priorities Programme (GPPs)

REPORTED: (by the Pro-Vice-Chancellor for Research (Arts and Social Sciences))

That the name Global Priorities Programme (GPPs) had been replaced with Global Research Priorities (GRPs).

(e) Research Income Generation

25/12-13 Enhancing Student Satisfaction: Proposed Plan of Action

CONSIDERED:

A paper reviewing the most recent results of the National Student Satisfaction (NSS) Survey and outlining proposed steps to take to improve student satisfaction rates in the future (S.6/12-13).

Note: a revised coversheet for paper S.6/12-13 was tabled at the meeting.

REPORTED: (by the Pro-Vice-Chancellor for Education and Student Experience)

- (a) That, whilst there were some strong and consistent results from the 2012 National Student Survey with regards to the quality of teaching, there remained underperformance in particular areas in many departments, most notably in relation to assessment and feedback, personal tutoring and personal development.
- (b) That small pockets of exception within the University would be required to adapt, particularly in relation to minimum standards and turn-around times for feedback and assessment.
- (c) That all departments would be expected to utilise an assignment management system for submission and return of feedback with effect for assignments submitted this Autumn Term 21012/13.

(d) That management information on feedback return times arising from the assignment management system would be provided to Heads of Departments at module level, as well as Faculty Boards and the Academic Quality and Standards Committee, to identify those modules achieving less than 50% compliance with the stated four week maximum turnaround expectation as set out in the Warwick Student Community Statement.

(e) That this data would be included within the review of departmental Teaching and Assessment Performance, overseen by the Academic Resourcing Committee.

(by the Vice-Chancellor)

(f) That there was a need to balance the stated commitment to students of four weeks maximum turnaround for feedback, with the expectation of achieving general good practice of less than four weeks for provision of feedback where it is appropriate to do so.

(by the President of the Students' Union)

(g) That communication to students of expectations of feedback return times was crucial and that whatever commitments were made should be met.

(by Professor A Reeve)

(h) That, while the focus of the Action Plan was on Department-specific activity, there were some contributing elements to students satisfaction that extended beyond an individual department's control, for example, timetabling or joint degrees.

(by Professor C Sparrow)

(i) That there were usually fewer opportunities for assessment within the final year of study, but that it was these students surveyed within the NSS.

(j) That the majority of departments were taking every opportunity to achieve prompt return of feedback to students.

(k) That in implementing the Action Plan, great care needed to be taken not to have perverse incentives for academic staff to reduce the number and types of assessment that should appropriately be undertaken.

(by Professor N Hewlett)

(l) That, while online submission of assessment and return of feedback was the focus of the Action Plan, the value of interaction with tutors to discuss the written feedback was sometimes more important than speed.

(by Professor M Luddy)

(m) That there was a need to consider the impact of face-to-face contact time with tutors and to ensure that this was reflected in NSS results.

(by Mr S Lamb)

- (n) That he had presented the plan for the implementation of the personal tutoring element of the Virtual Learning Environment (VLE) to Heads of Departments in July 2012, and that the project had progressed with IT Services since then.

RESOLVED:

That the strategy to enhance student satisfaction be endorsed, as set out in paper S.6/12-13, though the key points of emphasis and exceptional circumstances made at the meeting be reflected on when pursuing the implementation in the coming weeks.

NOTE: Item 9/12-13 relates to this item.

26/12-13 Revisions to the Teaching Timetable

REPORTED: (by the Vice-Chancellor)

- (a) That a review of the University teaching timetable would be undertaken this coming year, acknowledging that there were significant issues in the present model that were negatively impacting the University's ability to enhance further its teaching and learning.
- (b) That the infrastructure supporting important areas of the University's teaching portfolio such as joint degrees needed to be enhanced and this would be considered within the review of the timetable.
- (c) That there may be outcomes of the review which are not initially universally popular, however, such as utilising the full timetable of teaching times more effectively and bookings being made only for specific known activity rather than advanced block booking
- (d) That it was acknowledged that departments needed to be engaged with the teaching timetable review and how to best achieve its objectives as early as possible.

(by the Academic Registrar)

- (e) That there was an 'enterprise' update to the system which should have enhanced functionality, however, it was not a completely new software package.

RESOLVED:

That the review of the University teaching timetable over the course of the coming academic year be supported.

27/12-13 Proposed Transfer of Activity out of the School of Health and Social Studies

CONSIDERED:

A paper from the Implementation Group on the proposed transfer of activity from the School of Health and Social Studies to the Warwick Medical School and the Centre for Lifelong Learning and the subsequent disestablishment of the School as a department within the Faculty of Social Sciences (S.7/12-13).

REPORTED: (by the Pro-Vice-Chancellor for Research (Arts and Social Sciences))

- (a) That once the transition of research activity and related staff from the School of Health and Social Studies to the most relevant alternative unit was complete, then the School of Health and Social Studies would be disestablished.

(by the Chair of the Board of Graduate Studies)

- (b) That any PhD students currently within SHSS would be communicated with to allay any potential anxiety, highlighting that there would be no planned loss of supervisors as part of the disestablishment of SHSS as they would be relocated to alternative departments.

(by Professor N Johnson)

- (c) That reference within the paper to the conversion of a common room into office space refers to the staff common room, rather than the student common room within the Warwick Medical School.

**RECOMMENDED: (to the Council)**

- (a) That the Royal College Nursing Research Institute (RCNRI) transfer to the Warwick Medical School (WMS).
- (b) That the activities of the Institute of Health (IOH) transfer to the Warwick Medical School (WMS) and be integrated into the divisions of the Warwick Medical School (WMS).
- (c) That the Centre for the Study of Safety and Well-being (SWELL) and the Masters course in MA Social Work transfer to the Centre for Life Long Learning (CLL).
- (d) That the School of Health and Social Studies be disestablished following the transfer of all current activities and staff within the School to the relevant academic homes with a view to the full disestablishment of the School of Health and Social Studies taking effect from February 2013.
- (e) That Ordinance 7, Governing the Constitutions of the Boards of the Faculties, be amended as set out in Appendix A of paper S.7/12-13, with effect from the date of the formal disestablishment of the School.
- (f) That Regulation 34, for the Determination of Fitness to Practice and the associated Fitness to Practise Committee Panel (MA S/W, Diplomas in Specialist Social Work and Person- Centered Counselling and Psychotherapy and PGCE) be amended as set out in Appendix B of paper S.7/12-13, with effect from the date of transfer of the MA Social Work to CLL.

28/12-13 University Committee Membership of Senate Committees

REPORTED:

- (a) That all Directors of University Research Centres would shortly be requested to submit any proposed changes to research centre constitutions and, where applicable, associated Advisory Boards.

- (b) That the membership of the Advisory Boards of University Research Centres and Institutes for the 2012/13 academic year will be set out in the University Calendar 2012/13.

CONSIDERED:

The appointment of the Committees of the Senate for the 2012/13 academic year (S.8/12-13), noting that individuals to fill the remaining vacancies would be sought in the coming weeks and considered by the Steering Committee on behalf of the Senate.

RESOLVED:

That the membership of committees of the Senate for 2012/13 be approved as set out in S.8/12-13 and that the Steering Committee be permitted, on behalf of the Senate, to consider any Senate appointment for 2012/13 yet to be confirmed or amended.

29/12-13 Awards and Distinctions

RECEIVED:

A paper setting out Awards and Distinctions that had been conferred upon members of the University since the last meeting of the Senate held on 4 July 2012 (S.9/12-13).

As at 25 January 2013