

UNIVERSITY OF WARWICK

SENATE

Minutes of the meeting held on Wednesday 7 July 2010

- Present: Vice-Chancellor (in the chair), Professor H Beale, Mr A Bradley, Professor L Bridges, Professor S Bruzzi (until item 106(b)/09-10), Professor T Burnard, Professor R Burns, Professor A Caesar, Professor T Docherty (until 109(b)/09-10), Professor A Easton, Ms A Green, Dr F Griffiths (until item 100/09-10), Professor M Harrison, Professor J Hutton, Professor T Jones, Ms S Khaku, Professor J Labbe (until item 112/09-10), Professor K Lamberts, Professor A Muthoo, Professor B Rosamond, Professor J Seville, Professor M Smith, Professor C Sparrow, Professor M Taylor (until item 105(e)/09-10), Professor J Thistlewaite, Professor B Thomas, Professor P Winstanley.
- Apologies: Ms A Bell, Dr J Burrows, Professor M Cooper, Mr K Das, Professor J Davey, Professor J Faundez, Dr A Greene, Dr M Hadley, Professor S Hand, Dr C Harrison, Professor N Hewlett, Professor R Higgott, Professor C Hughes, Professor N Johnson, Professor S Palmer, Dr M Pope, Professor S Stewart-Brown.
- In attendance: Registrar, Deputy Registrar, Academic Registrar, Director of Finance, Head of Governance Support Services, Administrative Officer (Governance), Mr D Stevens (incoming President of the Students' Union), *for item 99/09-10 only*: Deputy Finance Director (Group Accounting), Professor R Ball, Professor C Bates, Dr J Burns, Professor R Dashwood, Professor R Lindley, Professor P Sadler, Professor M Shipman.

The Vice-Chancellor welcomed the incoming President of the Students' Union, Mr Daniel Stevens, to the meeting as an observer prior to taking up the post from 1 August 2010.

99/09-10 University Financial Plan: 2010-2014

CONSIDERED:

The draft University Financial Plan for the period to 2013/14 (S.35/09-10), together with oral reports from the Vice-Chancellor, Registrar and Finance Director.

REPORTED: (by the Finance Director)

- (a) That, according to current forecast figures, Warwick's income had increased by 9 per cent to £409M compared to the previous year, including the University's highest ever annual research income.
- (b) That the University continued to monitor the changing external context and was adapting its financial planning accordingly, it being noted that the situation regarding Government funding and fee levels would remain relatively unclear until the outcome of the Comprehensive Spending Review and the Browne Review were announced in October 2010.
- (c) That the draft University Financial Plan assumed a real terms cut of circa 27 per cent in Government funding over the next four years and that reducing surplus levels were forecast across the Plan period based on this assumption, peaking at £8.3M in 2011/12 and falling to £4.0M in 2013/14.

- (d) That the draft Plan included the efficiency savings target with respect to the establishment of a School of Life Sciences.
- (e) That the draft Plan included all the capital developments which had been included in the 2009 Financial Plan as well as those subsequently approved by the Finance and General Purposes Committee.
- (f) That further mitigation of risks had been provided in the draft Financial Plan through the inclusion of a contingency line against future adverse effects increasing from £1.3M in 2010/11 to £5.7M in 2013/14.

(By the Vice-Chancellor)

- (g) That it was felt extremely important to continue to invest strategically and to diversify research income sources as a means of improving the success of the University in these challenging times.

(By the Deputy Registrar)

- (h) That HEFCE was focussing more sharply on how realistic institutions' financial plans were as part of its risk status assessment process and that Warwick had sought to develop a Plan which was credible externally and sensible internally to allow for flexibility should circumstances change.

(By the Deputy Vice-Chancellor)

- (i) That the Academic Resourcing Committee, on behalf of the Senate, continued to work closely with academic departments, particularly those in deficit and that a number of the recommendations within the Harris Report on the University's constitutional arrangements would strengthen the Committee's ability to assist departments to achieve/or maintain sustainable financial positions.

RESOLVED:

That the Senate be updated in the Autumn Term 2010 on any significant amendments from the draft Financial Plan presented in S.35/09-10.

RECOMMENDED: (to the Council)

That the draft University Financial Plan for the period 2009/10 to 2013/14 be approved for operational purposes only as set out in S.35/09-10, noting that additional work would be carried out over the summer by the Financial Plan Sub-Committee prior to further consideration of the final Plan by the Council at its meeting in November 2010 prior to submission to HEFCE by 1 December 2010.

100/09-10 Minutes

RESOLVED:

The minutes of the meeting of the Senate held on 16 June 2010 be approved, subject to the following amendment (deletions ~~struck through~~):

80/09-10

(...)

- (ii) That Professor Tim Jones be appointed as Pro-Vice-Chancellor for a period of up to five years from 1 September 2011.
(...)

101/09-10 Appointment of Pro-Vice-Chancellors

REPORTED: (by the Vice-Chancellor)

That Professor Richard Higgott, Pro-Vice-Chancellor (Research: Arts and Social Sciences) would continue to serve as Pro-Vice-Chancellor during the 2010/11 academic year.

102/09-10 Membership of the Senate

CONSIDERED:

The membership of the Senate for the academic year 2010/11 (S.36/09-10).

REPORTED: (by the Vice-Chancellor)

That the membership of the Senate from the Faculty of Medicine for 2010/2011 would be finalised over the Summer at an extraordinary meeting of the Board of the Faculty of Medicine to consider the proposed academic restructuring, it being noted that Professor Martin Underwood would be continuing his membership of the Senate from the Board of the Faculty of Medicine for 2010/2011 following his period as Acting Dean of the School.

RESOLVED:

That the Senate extend its thanks to the following colleagues for their service on the membership of the Senate as their period of office expires on 31 July 2010:

Student Representatives - Andrew Bradley, Kartik Das and Sumaiya Khaku
Professor Burns
Professor Docherty
Professor Easton
Ms A Green
Dr Griffiths
Dr Hadley
Professor Hutton
Professor Thomas
Professor Thornton

103/09-10 Votes of Thanks

REPORTED: (by the Vice-Chancellor)

That Ken Sloan would step down from his role as Deputy Registrar on 3 September 2010 to take up the position of Director for Universities and Higher Education at SERCO.

RESOLVED:

- (a) That the Senate record its gratitude to Mr Ken Sloan for his significant contribution to the University over a period of almost 14 years.
- (b) That the Senate extend its thanks to Professor Malcolm Cooper, who would retire on 30 September 2010, for his significant contribution over a number of

years as Head of the Department of Physics and active member of the Senate for many of these.

- (c) That the Senate extend its thanks to Professor Lee Bridges, who would retire on 30 September 2010, for his significant contribution to the University latterly as the Chair of the Board of Graduate Studies.

104/09-10 Appointment of the Head of the School of Life Sciences

REPORTED: (by the Vice-Chancellor)

That Professor John McCarthy, BBSRC Professorial Research Fellow and Director of the Manchester Interdisciplinary Biocentre at the University of Manchester, had been appointed as the Head of the School of Life Sciences and would take up his post on 1 October 2010.

105/09-10 The Harris Report

CONSIDERED:

A progress report on the implementation of the recommendations of the Harris Report on the University's constitutional arrangements, together with an oral report from Professor Mark Harrison, Chair of the Implementation Group (S.37/09-10).

REPORTED: (by Professor M Harrison)

- (a) That he wished to extend his thanks to the Academic Registrar and the Chair of the Board of Graduate Studies for their assistance in the preparation of the report and its recommendations.
- (b) That the recommendations focused on three main themes:
 - (i) The strengthening of linkages between the Centre and Departments by revising the role of the Chair of the Board of the Faculty, and by imposing greater direction on the way the University creates and distributes management information and its processes for consultation and wider dissemination.
 - (ii) The development of additional management capacity at the Centre of the University (noting that a significant increase in the number of Pro-Vice-Chancellors was not seen as appropriate at this time), again by revising the role and responsibilities of the Chair of the Board of the Faculty, and by giving more discretion (within appropriate constraints) to departments over academic resourcing and teaching and learning matters.
 - (iii) The need for greater delegation to departments to be accompanied by appropriate responsibility and rules and systems for risk management.
- (c) That the successful implementation of these recommendations would rely on the positive engagement of the whole University community.

(By Professor T Docherty)

- (d) That further consideration should be given to the nomenclature relating to proposal to use the title of 'Chair of Faculty' and that the title of 'Dean' would be more meaningful in an external and international context.

(By Professor C Sparrow)

- (e) That every effort should be taken to ensure that the benefits of the potentially challenging changes departments would face as a result of these developments were realised and that this could only be achieved through collaborative effort and transparent communication.

(By Deputy Vice-Chancellor)

- (f) That it was recognised that those individuals appointed as the Chairs of Faculty would require appropriate training and support in order to take on all the duties set out in the proposed job description.
- (g) That measures were already in place to take forward a number of these actions, particularly in relation to the Academic Resourcing Committee and strengthening the University's interdisciplinary approach.

RESOLVED:

- (a) That the recommendations set out in the report from the Harris Report Implementation Group be approved.
- (b) That consideration be given to potentially requiring the appointment of a Deputy Chair of the Faculty Board and the mechanism and role description to implement this.
- (c) That the progress in achieving the recommendations with the Harris Report as set out in the Implementation Plan outlined in Appendix B of the Implementation Group's report be reviewed by the Senate in the Autumn Term 2011.
- (d) That the possibility of Chairs of the Boards of the Faculties chairing selection committees for Professorial posts be considered as a means to provide greater capacity, noting that the Professorial appointment process was acknowledged as a critical contributory aspect to the University's future success and that the Vice-Chancellor, Deputy Vice-Chancellor and all Pro-Vice-Chancellors were currently permitted to chair panels.

106/09-10 Report from the Steering Committee

CONSIDERED:

A report from the Steering Committee (S.38/09-10 {parts 1 and 2}) and its resolutions recorded under the following items together with a report from the Vice-Chancellor:

(a) Government Announcements on Higher Education

REPORTED: (by the Vice-Chancellor)

- (i) That the initial effects of the Coalition Government's cuts to public funding were being felt with the University receiving a revised grant letter from the HEFCE informing of a £187k reduction to the Teaching Grant in 2009/10 with more likely to follow.
- (ii) That the total reduction to the Teaching Grant across the sector was £20.8M, coupled with a further £30M reduction to the Capital Investment Framework funding for Teaching.

(b) HEFCE Review of Teaching Funding

REPORTED: (by the Vice-Chancellor)

- (i) That the University had responded to the HEFCE consultation on its review of the teaching funding methodology.
- (ii) That the sector had raised concerns regarding the legitimacy of the consultation as an exercise due to the weak structure and closed nature of the questions posed by the HEFCE.

RESOLVED:

That the Senate be informed of the outcomes of the HEFCE Review of Teaching Funding at a future meeting.

(c) Development and Alumni Relations Office (DARO) Update, including proposed revisions to governing instruments to disestablish the Warwick Graduates' Association

REPORTED: (by the Vice-Chancellor)

- (i) That, at its AGM in October 2008, it had been agreed that Executive Committee members of the Warwick Graduates Association (WGA) would be mandated to consider how the WGA should work with the University to implement a new approach to alumni engagement.
- (ii) That the WGA Executive had now agreed on behalf of the WGA membership to the disestablishment of the WGA to make way for a more flexible Alumni Advisory Group.

RECOMMENDED: (to the Council)

That the disestablishment of the Warwick Graduates' Association, together with the associated revisions to University Regulations and the University Calendar, be approved as set out in Annex A of S.38/09-10.

- (d) League Tables
- (e) OFFA Report on Widening Access
- (f) HEFCE 11/2010: Student Number Control for 2010/11
- (g) HEFCE 12/2010: Employability Statements
- (h) Proposed Increase to WMG Full-Time Masters Courses Fees
- (i) JM Consulting Report – Input to Browne Review: Resources for Student Learning
- (j) Funding for Regional Development Agencies
- (k) Proposal for an EPSRC Doctoral Centre in High Value, Low Carbon Manufacturing
- (l) Proposal for an EPSRC Centre in Innovative Manufacturing in Lightweight Vehicles
- (m) Faculty of Social Sciences Update
- (n) Capital Developments and Space Management
- (o) Times Higher Education Awards 2010
- (p) UKBA Highly Trusted Sponsor Scheme
- (q) Santander Event in Mexico
- (r) Human Resources Update
- (s) Centre for Student Careers and Skills Update
- (t) Olympic Football in Coventry
- (u) Chief Executive of the University Hospitals Coventry and Warwickshire
- (v) University Representative Trustee on the Shakespeare Birthplace Trust
- (w) Census 2011
- (x) BITC 2010 Sustainable Travel Award
- (y) HEFCE Circular 09/2010: 2010 National Student Survey – Publication of Data
- (z) Speech by the Director of the CBI: ‘Future of Universities’
- (aa) UUK I/2010/041: Higher Education Business and Community Interaction (HE-BCI) Survey 2008/09
- (bb) Review of Vetting and Barring Scheme
- (cc) Erasmus Audit Action Plan
- (dd) University Response to GMC Consultation: Revalidations – The Way Ahead
- (ee) UUK Leaflet: Engaging with Local Communities
- (ff) UUK PB/2010/012: Spotlight Magazine – 2010 Olympic and Paralympic Games

107/09-10 Report from Academic Quality and Standards Committee

CONSIDERED:

A report from the Academic Quality and Standards Committee (S.39/09-10 {parts 1 and 2}) and its resolutions and recommendations recorded under the following items together with a report from the Pro-Vice-Chancellor (Student Experience):

- (a) Review of Constitution and Terms of Reference

REPORTED: (by the Pro-Vice-Chancellor (Student Experience))

That the review of the terms of reference and membership of the Academic Quality and Standards Committee (AQSC) sought to streamline the business of the Committee allowing for more strategic consideration of teaching and learning issues at the University.

RESOLVED:

- (i) That departments be permitted to see and respond to External Examiners' comments before reports are considered by the senior management of the University, it being noted that the current process would be retained for the next academic year to allow the Pro-Vice-Chancellor (Student Experience) to undertake the process prior to the revised proposals being introduced.
- (ii) That consideration of External Examiners' reports, Annual Review reports, periodic review reports and Student Staff Liaison Committee reports be devolved to the Board of Undergraduate Studies and the Board of Graduate Studies, together with responsibility for intervening in departments where there were issues of concern, noting that serious issues of concern would also be raised with AQSC, although the definition of what constituted a serious issue would be determined initially as cases arose.
- (iii) That requests for variations to the Accreditation of Prior Learning policy should be considered by the Board of Undergraduate Studies and the Board of Graduate Studies and reported to AQSC only where there was an issue of principle.
- (iv) That the constitution of the Board of Undergraduate Studies be reviewed to ensure that the membership adequately reflected the increased level of responsibility it would hold, including having greater involvement in enhancement activities.
- (v) That the Chair of the Board of Undergraduate Studies would attend relevant Faculty Committees on request and would work closely with those committees on quality assurance matters.
- (vi) That AQSC's responsibility for the oversight of the implementation of the University's Learning and Teaching Strategy be more clearly reflected in its Terms of Reference.
- (vii) That AQSC have more specific responsibility for reflecting on the range of teaching provision offered by the University.
- (viii) That the role of Quality Enhancement Working Group in relation to the governance of the 'Student Experience' and in particular to the Institute for Advanced Learning and Teaching would need to be considered further, noting that this might include, for instance, amalgamating the Quality Enhancement Working Group into an Institute of Advanced Teaching and Learning Steering Group.
- (ix) That the level of risk associated with collaborative provision warranted the retention of the Collaborative Flexible and Distributed Learning Committee with its specific responsibility for overseeing this area of provision, although its precise remit would need to be redefined, noting that it currently had oversight of, for instance, part-time degrees.
- (x) That the draft revised terms of reference for the Committee be approved as set out in Paper AQSC.58/09-10 (revised).

(b) Course and Module Approval Process

REPORTED: (by the Pro-Vice-Chancellor (Student Experience))

That, should the proposal to delegate the module approval process to Departments be approved by the Senate, Departments would need to ensure that the University's quality assurance process remained sufficiently robust, with appropriate scrutiny being given to module proposals.

RESOLVED:

That the following proposals be approved in principle, noting that there would be further consultation with the Boards of the Faculties and the Boards of Undergraduate and Graduate Studies with a view to a business process review being undertaken to establish detailed operational proposals which would then be considered by the Academic Quality and Standards Committee and Steering Committee prior to introduction:

(i) Module Approval

- (A) That the approval of new modules and amendments to modules be devolved to academic departments for the academic year 2010/11, with data being provided directly to administrative departments for the setting up of modules.
- (B) That Departments be required to report approvals of all new modules to the Faculty Board Sub-Committees.
- (C) That Sub-Committees of the Boards of the Faculties undertake systematic sampling of proposals to monitor for any quality concerns and undertake internal audits of quality assurance processes and the quality of approved module proposals, noting that issues of concern would be raised with the Department by the Sub-Committee of the Board of the Faculty then escalated to the Chair of the Board of the Faculty as appropriate.
- (D) That the form for new and revised modules be amended to separate the information required for academic approval and for administrative purposes, noting that this should be complemented by a checklist of issues departments should be addressing in scrutinising proposals.
- (E) That stand-alone collaborative modules still be considered by Sub-Committees of the Boards of the Faculties and the Collaborative, Flexible and Distributed Learning Sub-Committee;
- (F) That any concerns related to the late or inaccurate submission of information to administrative departments be addressed by the Academic Registrar.
- (G) That the proposal form for new modules include a statement on the minimum number of student registrations the module would require in order to run.
- (H) That the end of the Easter vacation be set as the deadline both for the approval of new and revised modules and the submission of

data to administrative departments to enable the setting up of new modules, noting the following:

1. Exceptions would only be accepted when modules were being proposed by new staff joining the University after this deadline and where modules had to be amended due to unforeseen changes in student numbers.
 2. That this may be problematic for some departments but should not be insurmountable and would be beneficial to students selecting their modules in the summer term for the following year.
- (I) That standardisation of assessment of modules for part-year students would be difficult to achieve and should be considered further.
- (ii) Course Approval
- (A) That the existing route for course approval, including collaborative courses, be retained.
- (B) That revisions to courses be approved by the Chair of the Boards of the Faculty.
- (C) That the conversion of a module to a Postgraduate Award be approved at departmental level from 2010/11.
- (D) That course approval documentation be amended to separate information required for academic approval of proposals from information required for technical purposes, although both would need to be submitted together.
- (E) That it be recommended to the Academic Activities Sub-Committee (AASC) that business cases for new undergraduate courses be required for approval by AASC, as is currently the case for postgraduate courses.
- (iii) Information Systems

That the proposal for an Module Data Interface (MDI) continue to be progressed, together with proposals for an electronic workflow solution for course and module approval, noting the concerns of the Chair of the Board of the Faculty of Social Sciences at any delays in the implementation process. Consideration would need to be given to phased implementation of proposals and giving departments sufficient notice of the input that would be required of them.

(c) Undergraduate Assessment Conventions

RESOLVED:

- (i) That the proposed additional classification conventions suggested for inclusion within List A of the 2008 Classification Convention in respect of the BA Law and Business Studies, as set out in paper AQSC.81/09-10, be approved.
- (ii) That the proposed clarification of the application of the 2008 Classification Convention to 2+2 students, students who have taken a period of

temporary withdrawal and students who have either restarted their degree or another degree, as set out in paper AQSC.81/09-10, be approved.

(iii) That the proposed amendment to section II(3) of the 2008 Classification Convention requested by the Sub-Faculty of Science, as set out in paper AQSC.81/09-10, be approved.

(iv) That the progression requirements for intermediate years set out in paper AQSC 81/09-10 be approved.

(d) Credit and Module Framework: First Year Credit/Stage 1 Language Modules Taken After the First Year

RESOLVED:

That the amendments to the Credit and Module Framework, as set out in the Appendix to paper AQSC 80/09-10, be approved for implementation in 2011/12, noting that departments would now be asked to specify courses to which a different maximum limit should apply in respect of the number of first year credits/stage 1 language modules that may be taken in the second or subsequent year(s) within the normal credit load for the course, for consideration by the AQSC in the autumn term 2010-11.

(e) Amendments to Regulation 8.11 on Part-Time Foundation Degrees

RECOMMENDED: (to the Council)

That proposed amendments to Regulation 8.11 be approved as set out in paper UFSS.138/09-10.

(f) Amendments to Regulation 8.12 (Regulations Governing Appeals Relating to Decisions of Final-Year Undergraduate Board of Examiners)

RECOMMENDED (to the Council):

That, with effect from the academic year 2010-11, proposed amendments to Regulation 8.12 concerning the process by which appeals against final degree classification are administered be approved as set out in paper AQSC 37/09-10.

(g) Amendments to Regulation 12 on Absence for Medical Reasons from a University Examination for First Degrees

RECOMMENDED: (to the Council)

That proposed amendments to Regulation 12 be approved as set out in paper AQSC.65/09-10.

(h) Regulation on Collaborative Courses

RECOMMENDED: (to the Council)

That the Regulation on Collaborative Courses (new University Regulation 40) be approved as set out in paper BGS.55/09-10 (Revised 2), noting that the Board of Graduate Studies had recommended that the Regulation be approved for use in all future collaborative partnerships acknowledging that whilst this potentially left legacy issues with respect to collaborations already approved for

which bespoke regulations had been developed previously and which it was hoped might over time be drawn into the scope of the generic collaborative regulation, this was not an immediate expectation.

- (i) Regulation for the LLM and Postgraduate Diploma in Law and Development jointly with Mekelle University

RECOMMENDED: (to the Council)

That the Regulation for the award of the LLM and Postgraduate Diploma in Law and Development jointly with Mekelle University be approved as set out in paper CFDLSC.126/09-10 (Revised).

- (j) Proposed Change to Standard Period of Registration for Full-Time PhD Students

REPORTED: (by the Chair of the Board of Graduate Studies)

- (i) That the final details of the transition to a four year period of registration for full-time PhD students would be presented to the Senate for consideration at a future meeting.
- (ii) That it would be made clear to supervisors and students that, while the standard period of registration was four years, it was not expected that students would take four years to complete their PhD.

RESOLVED:

That with effect from the academic year 2011-12, the period of study for a doctoral award be extended from a period of three years to a period of four years unless otherwise specified by a Research Council or other funding body, as set out in paper BGS.40/09-10 (Revised), it being noted that other institutions had already made such a move.

- (k) PGT Grade Descriptors and Award of Merits

RESOLVED:

That the award of Merit be formally adopted by the University on Taught Masters courses with effect from the academic year 2011-12, it being noted that further detailed consideration would need to be given by the Faculties to the level at which such an award would be made.

- (l) Amendments to Good Practice Guide on Placement Learning

RESOLVED:

That the revised Good Practice Guide on Placement Learning be approved as set out in Appendix 1 of paper AQSC.83/09-10.

- (m) Review of the Institute of Education's Collaboration with Kinderland Learning Centre, Singapore

RESOLVED:

That the Institute of Education's collaboration with Kinderland Learning Centre, Singapore, be permitted to continue beyond the first year of operation, in the

light of the findings of the review panel of the Collaborative, Flexible and Distributed Learning Sub-Committee as set out in paper AQSC 87/09-10.

(n) Collaborative Proposals

(i) MSc in Automotive Technology – Jaguar Land Rover

RESOLVED:

That the proposed new course MSc in Automotive Technology (with sub-qualifications of Postgraduate Diploma, Postgraduate Certificate and Postgraduate Award), to be delivered to Jaguar Land Rover in collaboration with Coventry, Cranfield and Loughborough Universities, be approved as set out in papers SGS 78/09-10, SGS 78c/09-10, SGS 78d/09-10 and CFDLSC 150/09-10.

(ii) Extension to existing collaboration – Hong Kong VTC

RESOLVED:

That the proposal to offer the existing MSc in International Technology Management, with sub-qualifications of Postgraduate Diploma, Postgraduate Certificate and Postgraduate Award, with an existing partner, Hong Kong Vocational Training Council, be approved as set out in paper SGS 85/09-10.

(iii) Collaboration with Hong Kong Institute of Patent Attorneys

RESOLVED:

That a proposal for a collaboration with Hong Kong Institute of Patent Attorneys for delivery of franchised modules contributing to the existing MSc, Postgraduate Diploma, Postgraduate Certificate and Postgraduate Award in International Technology Management, including the proposal for a fully franchised variant of the Postgraduate Award in International Technology Management as set out in papers SGS 80/09-10 and SGS 80(a)-(c)/09-10, be approved.

(iv) New franchised module with Barclay's Wealth: Lean Sigma Green Belt

RESOLVED:

That a proposed new franchised module Lean Sigma Green Belt be approved as set out in paper SGS 83/09-10.

(v) WMG: Minor Clarifications to Existing Collaborative Arrangements

RESOLVED:

That the request from WMG for minor clarifications to existing collaborative arrangements be approved as set out in paper CFDLSC 88/09-10.

(vi) School of Engineering

RESOLVED:

That the proposal from the School of Engineering to introduce a new course entitled “PhD in Chemical Engineering”, in collaboration with Eindhoven University; Abo Akademi University; University of Alicante; Novosibirsk State University; and Institute of Catalysis, Lyone be approved as set out in papers SGS 77/09-10, SGS 77a/09-10 and 77b/09-10.

(vii) Centre for Lifelong Learning

RESOLVED:

That a proposal from the Centre for Lifelong Learning to enter into a new collaborative partnership with Worcester College of Technology to deliver the following existing courses:

- (A) Preparing to Teach in the Lifelong Learning Sector
- (B) Certificate in Teaching in the Lifelong Learning Sector
- (C) Diploma in Teaching in the Lifelong Learning Sector
- (D) Foundation Degree in Teaching in the Lifelong Learning Sector

be approved as set out in papers CFSLSC 89-91/09-10, be approved.

(viii) School of Law

RESOLVED:

That the proposal from the School of Law to extend the existing collaboration with Mekelle University (Ethiopia), to deliver a new joint degree, ‘LLM in Law and Development’, be approved as set out in papers GFSS 298(a), (b), (d), (e) and (f)/09-10 and CFDLSC 138/09-10, noting that the existing collaboration involved delivery of the Warwick LLM in Law and Development.

(ix) Postgraduate Award in Health Screening

RESOLVED:

That the Postgraduate Award in Health Screening, in collaboration with the NHS UK National Screening Committee, be approved as set out in paper DMAP 32/09-10 (revised 3), noting that the Chair of the Academic Quality and Standards Committee took action on behalf of the Committee to give approval for the course to be advertised prior to final approval by the Senate, provided all advertising material clearly states that the course is ‘subject to final approval’.

(x) MSc Aesthetic Dentistry

RESOLVED:

That the proposal for a new course, “MSc Aesthetic Dentistry”, in collaboration with Elsevier Publishing Ltd, be approved as set out in papers DMAP 95-98/09-10 and DMAP 103/09-10.

(xi) MSc Restorative Dentistry

RESOLVED:

That the proposal for a new course “MSc Restorative Dentistry”, in collaboration with Aesthetic and Implant Seminars for use of clinical facilities, be approved as set out in papers DMAP 24/09-10 and DMAP 91-94/09-10.

(xii) Full-time variants of part-time dental MSc courses

REPORTED:

(A) That the Academic Quality and Standards Committee recommended to the Senate that a proposal for delivery of full-time variants of the following existing part-time dentistry MSc courses, in collaboration with an existing partner, General Implant Forum and Training, be approved as set out in papers DMAP 99, 101 (revised 2) and 102/09-10:

1. MSc Implant Dentistry with Supervised Oral Surgery Clinical Training
2. MSc Endodontics with Supervised Dental Clinical Training
3. MSc Orthodontics with Supervised Dental Clinical Training
4. MSc in Lingual Orthodontics with Supervised Dental Clinical Training
5. MSc in Restorative Dentistry with Supervised Dental Clinical Training

(B) That the Chair of the Senate, acting on the Senate’s behalf, had taken action to approve the proposals as set out in papers DMAP 99, 101 (revised 2) and 102/09-10.

(xiii) Institute of Education

RESOLVED:

That, the proposal to introduce a new course, ‘MA Educational Leadership (Teaching Leaders)’, in collaboration with Teaching Leaders, be approved as set out in papers GFSS 303(a)/09-10 (revised) and 303(c)/09-10.

(o) Approval of UK Higher Education Institutions

RESOLVED:

That, where a collaborative course proposal concerns a UK HE Institution, sections B and D of the part 4 course proposal form need not be completed if the institution has received a judgment of confidence (or equivalent) in its most recent Quality Assurance Agency Institutional Audit.

- (p) Quality Enhancement Working Group: Joint Degrees
- (q) National Student Survey
- (r) Monitoring Student Attendance Scheme
- (s) Accreditation of Prior Learning Policy
- (t) New and Revised Postgraduate Courses

(u) New and Revised Undergraduate Courses

108/09-10 Report from Academic Staff Committee

CONSIDERED:

A report from the Academic Staff Committee (S.40/09-10) and its resolutions and recommendations recorded under the following items together with a report from the Deputy Vice-Chancellor:

- (a) Membership of Academic Staff Committee 2010/11 and Proposed Revisions to Terms of Reference (including necessary revisions to Regulation 4)

REPORTED: (by the Deputy Vice-Chancellor)

That Professor Thomas Docherty had been proposed as a replacement for Professor Maria Luddy on the membership of the Academic Staff Committee for 2010/11.

RESOLVED:

- (i) That the membership of the Academic Staff Committee for the 2010/11 academic year be approved as set out in ASC.9/09-10.
- (ii) That the proposed amendments to the terms of reference for 2010/11 be approved as set out in ASC.10/09-10 (revised) and as follows, subject to the approval of the Council of the requisite changes to Regulation 4: (additions underlined, deletions ~~struck through~~)
- (i) “conduct annually a review of academic staff (in all grades, below the level of Professor) teaching staff (in the grades of Teaching Fellow, Senior Teaching Fellow and Principal Teaching Fellow) and research staff (in the grades of Research Fellow, Senior Research Fellow and Principal Research Fellow)”;
- (ii) to consider recommendations for:
- (A) confirmation of the appointment of academic staff to Associate Professor on satisfactory completion of the period of probation;
- (B) ~~promotion to Professorship;~~
- (C) ~~promotion to Professorial Fellowship/Professorial Teaching Fellowship;~~
- (D) promotion to Associate Professor (Reader);
- (E) promotion to Senior Teaching Fellow;
- (F) promotion to Principal Teaching Fellow;
- (G) promotion to Senior Research Fellow;
- (H) promotion to Principal Research Fellow.
- (iii) to consider from time to time specific issues concerned with the employment of academic and research staff;
- (iv) to produce a report to the Senate of decisions taken by the Committee, and to make recommendations to the Senate as appropriate.

RECOMMENDED: (to the Council)

That the proposed revisions to Regulation 4 be approved as set out in ASC.10/09-10 (revised).

(b) Membership of the Probation Review Group 2010/11

RESOLVED:

That the membership and terms of reference of the Probation Review Group for 2010/11 be approved as set out in ASC.12/09-10.

(c) Professorial Teaching Fellowship Criteria

RESOLVED:

That the amendments to the criteria for the consideration of promotion to Professorial Teaching Fellowship be approved as set out in Appendix A (revised) of S.40/09-10.

(d) Annual Review 2009/10: Promotion to Professorships, Associate Professor (Readerships), Principal Research Fellowships, Principal Teaching Fellowships and Senior Research Fellowships

RESOLVED:

That the Senate extend its congratulations to the following colleagues who had achieved promotion with effect from 1 October 2010:

(i) To Professorships:

Dr T Arber (Physics)
Dr S Brown (Physics)
Dr A Clarke (WMS)
Dr B Gaensicke (Physics)
Dr S Gilson (Italian)
Dr F Griffiths (WMS)
Dr G-R Horn (History)
Dr B Kumin (History)
Ms R Probert (Law)
Dr J Robinson (Mathematics)
Dr R Roemer (Physics)
Dr S Shapiro (English)
Dr S Siksek (Mathematics)
Dr S Strand (Education)
Dr A Troisi (Chemistry)
Mr G Watt (Law)

(ii) To Professorial Fellowships:

Ms A Green (IER)
Dr S Maguire (CEI)

(iii) To Professorial Teaching Fellowship:

Mr R Leng (Law)

(iv) To Associate Professor (Readerships)

Dr A Cooley (Classics)
Dr Z Estes (Psychology)
Dr T Lockley (History)
Dr P McTernan (WMS)
Dr D Nicolini (WBS)
Dr P-P Fraiture (French)
Dr A Phillips (Film & TV)
Dr F Schlaghecken (Psychology)
Dr P Squires (Biological Sciences)
Dr P Wheatley (Physics)
Dr C Whitehead (English)

(v) To Principal Research Fellowships

Dr A Lloyd (Biological Sciences)
Dr R Thiara (SHSS)
Dr K Wadia (SHSS)

(vi) To Principal Teaching Fellowships

Dr S Deebank (WBS)
Ms M Macintyre (WMG)
Dr L Skelton (WMS)

(vii) To Senior Research Fellowships

Ms B Baldauf (IER)
Dr O Bikondoa (Physics) – promotion from 1 March 2010
Dr S Coles (WMG)
Dr R Lall (WMS)
Dr C Lyonette (IER)

109/09-10 Report from the University Health and Safety Executive Committee

CONSIDERED:

A report from the University Health and Safety Executive Committee (S.41/09-10) and its resolutions and recommendations recorded under the following items together with a report from the Registrar:

(a) Health and Safety Policy Statement

RECOMMENDED: (to the Council)

That the new Health and Safety Policy Statement be approved as set out in UHSC.15/09-10 (Revised 2).

(b) Health and Safety Policy and Guidance on Student Placements

RECOMMENDED: (to the Council)

That the revised Health and Safety Policy and Guidance on Student Placements be approved as set out in UHSC.1609-10 (Revised 3), noting that the Policy and Guidance would be considered by the Board of Graduate

Studies at its next meeting in the context of Postgraduate Research students undertaking research outside of the University.

(c) Replacement of 'Safety In The University'

RECOMMENDED: (to the Council)

That the proposal to withdraw the University's current health and safety documentation in September 2010 and to replace it with a new Health, Safety and Well-Being manual on the web be approved as set out in UHSEC.16/09-10.

(d) Fire Safety

REPORTED: (by the Registrar)

That, as a result of the requirements of the Regulatory Reform (Fire Safety) Order 2005, the University would be spending £1.3M to improve fire safety in the student residences over the summer 2010.

(e) Report from the University Health and Safety Committee

(f) Occupational Health Surveillance

110/09-10 Report from the Board of the Faculty of Science

CONSIDERED:

A report from the Board of the Faculty of Science (S.42/09-10) and its resolutions and recommendations recorded under the following items together with a report from the Chair of the Board of the Faculty of Science:

(a) Constitution of Warwick Systems Biology

RESOLVED:

That the proposed constitution of Warwick Systems Biology be approved as set out in BFS.23/09-10 (revised).

(b) Restructure of the School of Engineering

REPORTED: (by the Chair of the Board of the Faculty of Science)

(i) That the proposal from the Board of the Faculty of Science that the Warwick Manufacturing Group (WMG) be established as an academic department within the Faculty of Science had been recommended to the Senate following a broad consultation process with key stakeholders.

(ii) That the Working Group established by the Board to consider the proposal had concluded that WMG should be constituted as a separate department from the School of Engineering for reasons relating to teaching, research and profile, it being noted that it was proposed that a joint Research Strategy and a Course Planning Committee would be developed between WMG and the School of Engineering to enable collaboration in these areas.

(iii) That the proposal to establish WMG as an academic department within the Faculty of Science had been circulated for comment to the Boards of

the Faculties of Arts, Medicine and Social Sciences prior to the consideration of the Senate and that the responses received had been supportive of the proposal.

(By the Dean of the School of Engineering)

- (iv) That he had concerns regarding the rationale on which the proposal for WMG to separate had been based and the range of evidence gathered.
- (v) That it was the view of the majority of colleagues that the separation from the School of Engineering would inevitably weaken Engineering at Warwick and the two departments might find themselves in competition for funding and students.
- (vi) That he felt that the findings of the Strategic Departmental Review of Engineering should have been given greater weight in the Working Group's considerations.

(By the Deputy Vice-Chancellor)

- (vii) That the separation of the departments would highlight the relative strengths and weaknesses of each department and would therefore allow for the weaknesses to be more appropriately addressed.

RECOMMENDED: (to the Council)

That the recommendations of the Faculty Working Group to establish the Warwick Manufacturing Group as a separate department from the School of Engineering within the Faculty of Science as set out in paper BFS.21/09-10 be approved, noting in particular:

- (i) That there were implementation issues that would need to be resolved;
- (ii) That Engineering and WMG must continue to operate in a collaborative and productive way.

Note: The consequential changes required to establish WMG as an academic department within the Faculty of Science were considered by the Senate and subsequently recommended to the Council under item 111/09-10 below.

111/09-10 Change to Ordinances: Restructure of the School of Engineering and Warwick Manufacturing Group (minute 90/09-10(g) refers) and School of Life Sciences (minute 98/09-10 refers)

CONSIDERED:

Proposed amendments to University Ordinances establishing the Warwick Manufacturing Group and the School of Life Sciences as departments within the Board of the Faculty of Science (S.43/09-10).

RECOMMENDED: (to the Council)

That the amendments to University Ordinances 7 and 10 to establish Warwick Manufacturing Group and the School of Life Sciences as departments within the Faculty of Science be approved with effect from 1 October 2010, it being noted that the Department of Biological Sciences and Warwick HRI would continue to exist for as long as there were staff within them.

112/09-10 Proposed Revisions to Regulations Governing Study Leave

CONSIDERED:

A proposal from the Deputy Vice-Chancellor to revise Regulation 5 Governing the Grant of Study Leave, Leave of Absence, and Leave to accept a Research Award and associated University procedures (S.45/09-10).

REPORTED: (by the Deputy Vice-Chancellor)

- (a) That the appeals process for the grant of study leave, leave of absence and leave to accept a research award would require consideration.

(By the Chair of the Board of Graduate Studies)

- (b) That further consideration should be given to departmental management structures to ensure a Deputy Head of Department was formally appointed.

RECOMMENDED: (to the Council)

That the amendments to Regulation 5 governing the grant of study leave, leave of absence and leave to accept a research award with immediate effect as set out in S.45/09-10, subject to the revisions as discussed at the meeting, including the requirement that Heads of Departments submit all requests received for study leave to Human Resources by the published deadline stating rationale for support or rejection in each case.

113/09-10 Appointment of Representatives of the Senate to the Council

REPORTED: (by the Vice-Chancellor)

- (a) That, in accordance with Ordinance 5 on the Procedure for the Appointment of Members of the Council by the Senate, the Registrar had written to members of the Senate to seek nominations for the appointment of five academic members of the Senate to membership of the Council for the period from 1 August 2010 through 31 July 2013 with a deadline for submission of nominations of 5 July 2010.
- (b) That five valid nominations were received by the closing date of Monday, 5 July 2010 for the five vacancies as follows:

Professor Sean Hand, French
Professor Tim Jones, Chemistry
Professor Abhinay Muthoo, Economics
Professor Mark Taylor, Warwick Business School
Professor Peter Winstanley, Warwick Medical School

- (c) That in accordance with Ordinance 5 part 4 on the Appointment of Members of the Council Appointed by the Senate, all of the five members named above should be deemed elected to membership of the Council from 1 August 2010 to 31 July 2013, noting that should Council approve the appointment of Professor Jones as Pro-Vice-Chancellor from 2011, he would serve on the Council at that point in an ex officio capacity and an election from Senate to the Council would be held.

114/09-10 Proposed 2010/11 Dates for Meetings of the Senate and Term Dates

CONSIDERED:

The dates for meetings of the Senate for the academic year 2010/11 and University term dates for 2020/21 (S.46/09-10).

RESOLVED:

- (a) That the provisional dates for meetings of the Senate in the 2010/11 academic year be approved as set out in S.46/09-10, noting that the full timetable of meetings of Council and Senate committees would be confirmed over the summer and published online in September and reported at the next meetings of the Senate and the Council in October 2010.
- (b) That the term dates for the academic year 2020/21 proposed following the formula previously agreed by the Senate be approved as set out in S.46/09-10.

115/09-10 Awards and Distinctions

RECEIVED:

A paper setting out Awards and Distinctions that have been conferred upon members of the University since the meeting of the Senate held on 16 June 2010 (S.47/09-10).

REPORTED: (by the Vice-Chancellor)

- (a) That Professors Richard Higgott and Hilary Pilkington had each been provisionally awarded a large integrated FP7 grants and that the University was negotiating these contracts for two out of a total of five awards available to institutions across Europe in the Social Sciences and Humanities.
- (b) That additionally, Warwick Medical School had been awarded a €2.6million FP7 grant to fund a collaborative Health in Africa project alongside Karolinska Institutet, GE Healthcare, Ifakara Health Institute of Tanzania and Ministry of Health of Malawi.

(By the Registrar)

- (c) That the Vice-Chancellor would be awarded an Honorary Doctor of Laws by the University of Bristol on 9 July 2010.

116/09-10 Professor Stuart Palmer

RESOLVED:

That the Senate record its gratitude to Professor Stuart Palmer on the occasion of his last meeting of the Senate and for his considerable contribution and stewardship of the University as Deputy Vice-Chancellor and more recently, Interim Head of the School of Life Sciences.

117/09-10 Report from the Board of the Faculty of Medicine

RECEIVED:

A report from the Board of the Faculty of Medicine (S.42/09-10) and its resolutions and recommendations recorded under the following items:

- (a) Academic Re-organisation of Warwick Medical School
- (b) Membership of University Committees 2010/11

118/09-10 Sabbatical Officers in the Student's Union

RECEIVED:

In accordance with Regulation 36(12) the conferral of registered student status for the academic year 2010/11 on:

President:	Daniel Stevens, Philosophy (PPE)
Education Officer:	Sean Ruston, Politics and International Studies
Democracy and Communications Officer:	Chris Luck, History and Politics
Sports Officer:	George Whitworth, Mathematics
Finance Officer:	Stuart Stanley, Computer Science
Societies Officer:	Andy White, Accounting and Finance
Welfare Officer:	Leo Boe, Politics and International Studies

RESOLVED:

That, in accordance with Regulation 36(12), student status for the academic year 2010/11 be conferred on the named students above.

119/09-10 Conferral of the Titles of Emeritus Professor and Emeritus Reader

REPORTED: (by the Vice-Chancellor)

That he had, on behalf of the Senate, conferred the title of Emeritus Professor and Emeritus Reader respectively on the following colleagues with effect from their retirement (given in brackets below):

Emeritus Professor

Professor Martin Campbell-Kelly, Department of Computer Science (30 September 2010)

Emeritus Reader

Dr Robert Old, Department of Biological Sciences (30 September 2010)

Dr Meurig Beynon, Department of Computer Science (30 September 2010)