

UNIVERSITY OF WARWICK

SENATE

OPEN MINUTES OF THE MEETING HELD 14:00, WEDNESDAY 12 JUNE 2019

IN THE COUNCIL CHAMBER, SENATE HOUSE

Present	Professor Stuart Croft	SC	Vice-Chancellor (Chair)
	Professor Jo Angouri	JA	Representative of the Assembly
	Dr David Davies	DD	Representative of the Board of the Faculty of Science, Engineering & Medicine
	Professor Chris Ennew	CE	Provost
	Dr Rebecca Freeman	RF	Representative of the Assembly
	Professor Robin Goodwin	RG	Representative of the Board of the Faculty of Science, Engineering & Medicine
	Professor Chris Hughes	CH	Pro-Vice-Chancellor (Education)
	Kate Ireland	KI	Representative of the Board of the Faculty of Social Sciences
	Professor Saul Jacka	SJ	Representative of the Assembly
	Liam Jackson	LJ	President, Students' Union
	Professor Virinder Kalra	VK	Representative of the Board of the Faculty of Social Sciences
	Larissa Kennedy	LK	Education Officer, Students' Union
	Ellie King	EK	Postgraduate Officer, Students' Union
	Professor Sudhesh Kumar	SK	Representative of the Board of the Faculty of Science, Engineering & Medicine
	Professor Andy Lavender	ALavender	Representative of the Board of the Faculty of Arts (until item 082)
	Professor Ranko Lazic	RL	Representative of the Board of the Faculty of Science, Engineering & Medicine
	Professor Geoff Lindsay	GL	Representative of the Board of the Faculty of Social Sciences
	Professor Andrew Lockett	ALockett	Representative of the Board of the Faculty of Social Sciences
	Professor Jonathan Millar	JM	Representative of the Assembly
	Dr Rachel Moseley	RM	Representative of the Board of the Faculty of Arts
	Professor Zahra Newby	ZN	Representative of the Board of the Faculty of Arts
	Professor Matt Nudds	MN	Chair, Faculty of Social Sciences
	Professor Fabienne Peter	FP	Representative of the Board of the Faculty of Social Sciences
	Professor Lesley Roberts	LR	Representative of the Board of the Faculty of Science, Engineering & Medicine
	Professor Mike Shipman	MS	Chair, Faculty of Science, Engineering & Medicine
	Professor Jeremy Smith	JS	Representative of the Board of the Faculty of Social Sciences
Professor Colin Sparrow	CS	Representative of the Board of the Faculty of Science, Engineering & Medicine	
Professor Pam Thomas	SS	Pro-Vice-Chancellor (Research)	
Paul Trimmer	PTrimmer	Representative of the Assembly	
Professor Mike Ward	MW	Representative of the Board of the Faculty of Science, Engineering & Medicine	
Attending	Delyth Chambers	DC	Director of SROAS (item 085)
	Rosie Drinkwater	RD	Group Finance Director
	Katharine Gray	KG	Acting Teaching Quality Director (Assistant Secretary)
	Phil Griffiths	PG	Administrative Officer, Academic Registrar's Office (minutes)
	Dr Leda Mirbahai	LM	Shadowing Professor Lesley Roberts
	Dr Sharon Persaud	SP	Independent Reviewer of the University's Student Disciplinary and Appeals Processes (item 082)
	Rachel Sandby-Thomas	RST	Registrar (Secretary)
	Kulbir Shergill	KS	Director of Social Inclusion (item 084)
	Professor Pat Tissington	PTissington	Academic Director (Employability and Skills) (item 083)

	Sharon Tuersley	ST	Secretary to Council
	Dr Chris Twine	CT	Academic Registrar
	Roberta Wooldridge Smith	RWS	Director of Student Opportunity (item 083)
Ref	Item		
078	<p>Welcome, Thanks and Apologies</p> <p>Apologies were received from Professor Dan Branch, Dr Dave Britnell, Professor Claire Davis, Professor Lorenzo Frigerio, Professor Louise Gracia, Robin Green, Professor Frances Griffiths, Professor Seán Hand, Kate Ireland, Professor Cathia Jenainati, Dr Gavin Schwartz-Leeper, Professor Alison Ribeiro de Menezes, Professor Simon Swain, Professor Ema Ushioda</p>		
079	<p>Declarations of Interest</p> <p>No declarations of interest were reported.</p>		
080	<p>Minutes of the Senate meeting held on 13 March 2019</p> <p>The minutes of the meeting held on 13 March 2019 were received and approved subject to one correction relating to the category of Senate membership assigned to Professor Jacka.</p>		
081	<p>Matters arising from last meeting on 13 March 2019</p> <p>The Senate received a report providing updates on matters arising from the meeting of the Senate held on 13 March 2019 (081-S120619).</p>		
Strategic Items			
082a	<p>Combined Update report from the Independent External Review of the University's Student Disciplinary and Appeals Processes and the Joint Senate and Council Advisory Group on Values</p> <p>The Senate received the report (082a-S120619) providing updates on the Independent External Review of the University's Student Disciplinary and Appeals Processes and the Joint Senate and Council Advisory Group on Values.</p>		
082b	<p>Independent Review of the University's Student Disciplinary and Appeals Processes Report</p> <p>The report (082b-S120619) was tabled at the meeting; SP delivered a verbal summary of the report and the Senate discussed the findings and recommendations, focusing on the following issues:</p> <ul style="list-style-type: none"> • The need for trust in University processes; • How to respond to issues in a timely way, to ensure all stakeholders are kept informed and that there is clarity on processes and possible outcomes; • How to deliver fairness for those involved in processes in every case; • Civil vs criminal standards; • Practise across the sector; • Ensuring the range of offences relating to protected characteristics were taken into consideration; • Resourcing, training and expertise requirements. <p>The Senate noted concerns were raised by SJ and PT relating to process, given that the report had been tabled.</p> <p>DECISION: The Senate approved the transmission of the report to the Council noting comments made by the Senate.</p>		
082c	<p>Joint Senate and Council Advisory Group on Values: Draft Guiding Principles</p> <p>The draft Guiding Principles (082c-S120619) were tabled at the meeting. The Senate received a verbal report from the Registrar that a number of meetings of the Joint Senate and Council Advisory Group had taken place to develop the Guiding Principles a further meeting of the Joint Group would be held prior to the meeting of Council. Key topics of discussion were as follows:</p> <ul style="list-style-type: none"> • The need for clarity on what the Guiding Principles are for and how they will be used; • The concept of a victim-centred approach, at what point and whether a victim can be identified; 		

	<ul style="list-style-type: none"> • Ensuring the outcomes of the Report of the Independent Review and the Guiding Principles are aligned; • Freedom of expression; • The education required to ensure that the Guiding Principles are understood by the University community, once approved; • The level of specificity included in some Principles; • Points of detail on language and grammar. <p>DECISION: That the Senate discussion would be reported to the meeting of the Joint Group to be held before the 10 July 2019 meeting of the Council.</p>
083	<p>Employability Strategy</p> <p>The Senate received the Employability Strategy (083-S120619) and a report from the Academic Director (Employability and Skills). The key details and discussions were as follows:</p> <ul style="list-style-type: none"> • The Postgraduate Officer of the Students' Union had worked closely with the Academic Director on the early development of the Strategy. • The Director of Student Opportunity had now been appointed to lead the teams who would deliver the Strategy. • In response to a query from PT, that the creation of the Warwick core skills could include digital skills. • In response to a query from RG, that a central placements unit was being created which would align to work being undertaken in departments and specifically the work of placements officers. • That financial support was available for students to take up internships and that the newly launched Warwick Scholars scheme also included provision for internships. • In response to a query from AL on ensuring that there is an international focus to employability, that this remained the case and the international focus was being broadened in scope. <p>DECISION: The Senate approved the Employability Strategy.</p>
084	<p>Social Inclusion Strategy</p> <p>The Senate received the Social Inclusion Strategy report (084-S120619) and a report from the Director of Social Inclusion. The key details and discussions were as follows:</p> <ul style="list-style-type: none"> • The Equality and Diversity Committee would be disestablished, with a new Social Inclusion Committee being established, chaired by the Provost. • In response to a query from LR on the alignment of the Social Inclusion and Student Recruitment Strategies, a mapping of professional services and committees to the areas covered by the Strategy would be provided in the next year and that the Widening Participation team had been closely involved in the development of the Strategy; • References to staff included those employed through Unitemps. • The Strategy would link with other strategies also under development. • There was much good practice being done across the University locally but this needed to be scaleable and applied at leadership level. <p>DECISION: The Senate recommended the Social Inclusion Strategy to the Council.</p>
085	<p>Student Recruitment Strategy</p> <p>The Senate received the Student Recruitment Strategy report (085-S120619) and a report from the Director of the Student Recruitment, Admissions and Outreach Service (SROAS). The key details and discussions were as follows:</p> <ul style="list-style-type: none"> • In response to a query from LJ, growth and distribution across disciplines is based on work undertaken on the future size and shape of the University, reported to Senate previously. • Reducing barriers to entry should not reduce the overall entry tariff and there was pressure on league table providers to move away from using tariff on entry as a measure of quality; • Data is now available to inform longer term resource planning.

- In response to a query submitted by Dr Schwartz-Leeper on the balance of planned recruitment across disciplines, that course content needs to remain attractive to prospective students.

DECISION: The Senate **approved** the Student Recruitment Strategy.

Substantive Items

087	<p>Chair's Business</p> <p>In addition to the Chair's Update report (087-S120619), the Senate received a verbal report from the Chair on the following items:</p> <p>(a) Death of student Josh Hill</p> <p>With the deepest regret, it was reported that Josh Hill, a second year student studying Data Science at the University, had passed away in hospital overnight on Monday 10 June following a fall in the Mathematical Sciences Building.</p> <p>Professor Bärbel Finkenstädt Rand, Head of Statistics, had reported prior to the meeting that "the whole department is deeply saddened and distressed by the death of this lovely, gentle, kind young man. Our thoughts are with Josh's family".</p> <p>(b) Institutional Success</p> <p>The Guardian 2020 University Guide was published on 7 June 2019 with Warwick ranked 9th overall. The Guardian had also placed 10 subjects at Warwick in the UK's top 10 and a further 10 in the top 20 – with Film and Television Studies ranked 1st in the UK.</p> <p>(c) Queen's Birthday Honours</p> <p>The following University staff members had been awarded the following honours:</p> <ul style="list-style-type: none"> (i) Professor Sudhesh Kumar, Dean of Warwick Medical School, had been made an OBE for services to medicine and to diabetes care. (ii) Matthew Scott, Senior Warden, had been awarded a British Empire Medal, for services to students and the community in Warwick
088	<p>Joint Report from the University Executive Board and Steering Committee</p> <p>The Chair presented the report (088-S120619) providing an update on discussions held and key decisions reached by the University Executive Board and Steering Committee since the 13 March 2019 meeting of the Senate.</p> <p>In response to a query from LJ, CT responded that feedback relating to the Summer 2019 Examinations Timetable would be welcomed and that the engagement with SSLCs would take place in the Autumn term of the 2019/20 academic year.</p> <p>ACTION: Written responses to requests for clarification from GSL and PT relating to: overseas offices and whether in country representation was required, and the inclusion of mental health metrics in the Health and Safety report, would be included in the Matters Arising paper which would be presented to the 3 July 2019 meeting of the Senate.</p>
089	<p>Report from the Equality and Diversity Committee</p> <p>The Provost presented the report (089-S120619) updating the Senate on the University's work on equality, diversity and inclusion (EDI) since the 13 March 2019 meeting of the Senate.</p>
090	<p>Report from the Research Committee</p> <p>The Pro-Vice-Chancellor (Research) presented the report (090-S120619) updating the Senate on the Global Research Priorities (GRP) review and Research Communications since the 13 March 2019 meeting of the Senate.</p>

Items below this line were for receipt and/or approval, without discussion

091	<p>Chair's Actions since the 13 March meeting of the Senate</p> <p>The report (091-S120619) was received and noted.</p>
092	<p>Senate Meeting Dates for 2019-20 and Term Dates for 2029-30</p> <p>The report (092-S130319) was received and approved.</p> <p>DECISION: The Senate approved the Senate meeting dates for 2019-20 and term dates for 2029-30.</p>
093	<p>Report from the Research Governance and Ethics Committee</p> <p>The report (093-S130319) was received and noted.</p>
094	<p>Student Complaints Resolution Procedure: Update and Proposed Revisions</p> <p>The report (094-S130319) was received and approved.</p> <p>DECISION: The Senate approved the proposed revisions for implementation from the start of the 2019-20 academic year.</p>
095	<p>Establishment of Regulation 45: Payment of Annual Fees, Residential Charges and Other Debts</p> <p>The report (095-S120619) was received and approved.</p> <p>DECISION: The Senate approved the proposed regulation for implementation with immediate effect.</p>
096	<p>Student and Alumni deaths</p> <p>The Senate received and noted a report on members of the community of Warwick alumni who had passed away since the last meeting of the Senate.</p>
097	<p>Any Other Business</p>
<p>Next meeting: Wednesday 3 July 2019, 2.00pm. The meeting would commence in the Helen Martin Studio, Warwick Arts Centre, for the first item of business, the University's Financial Plan. Members of the Senate would be joined by current and incoming Heads of Academic Departments for this item of business. Upon conclusion of this item of business, members of the Senate would continue the meeting in the Council Chamber, Senate House.</p>	

DECISIONS AND ACTIONS			
ITEM	DECISION/ACTION	LEAD AND DUE DATE	STATUS
082b	DECISION: That the Senate discussion would be reported to the Joint Group before the 10 July 2019 meeting of the Council.		
082c	DECISION: That the Senate discussion would be reported to the Joint Group before the 10 July 2019 meeting of the Council.		
083 Employability Strategy	DECISION: The Senate approved the Employability Strategy.		
084 Social Inclusion Strategy	DECISION: The Senate recommended the Social Inclusion Strategy to the Council.		
085 Student Recruitment Strategy	DECISION: The Senate approved the Student Recruitment Strategy.		
088 Joint Report from the University Executive Board	ACTION: Written responses to requests for clarification from GSL and PT relating to: overseas offices and whether in country representation was required, and the inclusion of mental health metrics in the Health and Safety report, would be included in the Matters Arising paper which would be presented to the 3 July 2019 meeting of the Senate.	SC and RST	Completed
092 Senate Meeting Dates for 2019-20 and Term Dates for 2029-30	DECISION: The Senate approved the Senate meeting dates for 2019-20 and term dates for 2029-30.		
094 Student Complaints Resolution Procedure: Update and Proposed Revisions	DECISION: The Senate approved the proposed revisions for implementation from the start of the 2019-20 academic year.		
095 Establishment of Regulation 45: Payment of Annual Fees, Residential Charges and Other Debts	DECISION: The Senate approved the proposed regulation for implementation with immediate effect.		