RESOLVED:

That the minutes of the meeting of the Senate held on 3 December 2008 be approved.

REPORTED:

That the Council, at its meeting on 11 December 2008, approved the recommendations of the Senate recorded under the following items:

(a) Proposed Amendments to University Regulation 6 (minute 36/08-09(a) refers)

(b) Amendment to Ordinance 13 following the Framework for HE Qualifications and Credit Framework for England (minute 36/08-09 (b) refers)

(c) Adoption of University Single Equality Scheme (minute 37/08-09 refers)

(d) Change of Faculty Name from Social Studies to Social Sciences (minute 45/08-09 (a) refers)
52/08-09  
*RAE 2008*

REPORTED: (by the Vice-Chancellor)

(a) That the University was committed to protecting where possible those departments whose financial position was adverse following the HEFCE funding allocations despite excellent RAE results, noting that the overall outcome for Warwick was better than for other Russell Group institutions.

(b) That the University’s objective in planning for the Research Excellence Framework as the replacement to the RAE was for every department to rank in the top five institutions for its unit of assessment and that this was felt to be realistic given that 10% of eligible staff had not been submitted in the recent RAE and work was already underway to reduce the level of 1* work produced by departments.

53/08-09  
*University Financial Position*

REPORTED: (by the Vice-Chancellor)

(a) That the University community was encouraged to think and act carefully with regards to the financial position by maintaining research income and the University’s diverse commercial activities at the highest levels possible.

(b) That the size of the potential cut in government funding for 2010/11 was not clear at this stage, noting that it was thought that a reduction in HEFCE funding of approximately 10% was likely and that University would be unwise to assume that it could not be larger.

54/08-09  
*Emeritus Professor*

REPORTED: (by the Vice-Chancellor)

(a) That he had taken Chair’s action on behalf of the Academic Staff Committee and the Senate to recommend the conferral of the title of Emeritus Professor on Professor Audrey Mullender of the School of Health and Social Studies with effect from 1 April 2009.

(b) That the Pro-Chancellor had taken Chair’s action on behalf of the Council to approve the above recommendation.

55/08-09  
*Effectiveness Review of Non-Departmental Decision-Making and Governance*

REPORTED: (by the Vice-Chancellor)

(a) That, during 2007/08, an effectiveness review of the University Council had been conducted with the recommendations being implemented this year.

(b) That the Steering Committee had commissioned a review of the wider non-departmental committee and governance arrangements at its meeting held on 2 February 2009.
(c) That a consultative group had been established to steer the review, noting that an open questionnaire for completion by members of the University would be available shortly.

(d) That the Consultative Group would bring forward an initial report of the key issues raised and any immediate related recommendations for initial discussion by the end of the Summer Term 2009.

56/08-09 ESRC Centre for Competitive Advantage in the Global Economy

REPORTED: (by the Vice-Chancellor)

That Warwick had been awarded £3.6 million by the Economic and Social Research Council (ESRC) to create a new Centre for Competitive Advantage in the Global Economy (CAGE), which would focus on how markets, institutions and public policies interact to create and sustain competitive advantage in a changing global economy.

RESOLVED:

That the Senate record its congratulations to Professor Nicholas Crafts from the Department of Economics and Director of the Centre for Competitive Advantage in the Global Economy for securing such a significant award.

57/08-09 Warwick Prize for Writing Winner

REPORTED: (by the Vice-Chancellor)

(a) That the winner of the inaugural Warwick Prize for Writing was Canadian journalist Naomi Klein’s for her book “The Shock Doctrine”.

(b) That this year’s prize theme of ‘Complexity’ had been interpreted differently by each writer, all experts in their genres, and had ranged from music criticism and scientific theory to Spanish fiction.

(c) That the theme of ‘Colour’ had been selected for the 2011 Warwick Prize for Writing.

58/08-09 Warwick Conferences

REPORTED: (by the Vice-Chancellor)

That Warwick Conferences had won the following awards at the Meetings and Incentives Travel Awards (M&IT) for 2009:

(i) Best Academic Venue (Conference Park) – Gold Award
(ii) Best UK Management Training Centre (Scarman) – Silver
(iii) Best Value for Money Conference Centre (Scarman) – Silver

RESOLVED:

That the Senate record its congratulations to all those involved.
59/08-09  Science City

REPORTED: (by the Vice-Chancellor)

That the first six of the HEFCE Funded Science City Research Fellows had been appointed and that the Energy Efficiency proposals had been agreed and signed by all parties.

60/08-09  I-Tunes U

REPORTED: (by the Vice-Chancellor)

(a) That Warwick had launched its presence on iTunes U in the Spring Term 2009 and that there were over 400 items currently on the site with 78,000 downloads covering content from all four faculties, noting that positive feedback had been received from users and peer institutions.

(b) That Apple, the founding company of I-Tunes, had profiled content from the Department of English and Comparative Literary Studies with, for example, the lectures from Professor Docherty getting 2,500 downloads in two weeks.

61/08-09  IGGY

REPORTED: (by the Vice-Chancellor)

That following the successful IGGY U residential programme that had taken place in Singapore in December 2008, the University had entered into a partnership with the University of Alberta whereby they would host IGGY U in August 2009, noting that an IGGY U would also be held at Warwick in July 2009.

62/08-09  Death of University Benefactor – Ted Pridgeon

REPORTED: (by the Vice-Chancellor)

That Ted Pridgeon, the benefactor of the Pridgeon Research Chair in Neurosciences, had died and that the University would be represented at his funeral.

63/08-09  Recurrent Funding 2009/10

CONSIDERED:

A copy of the letter from the HEFCE on the recurrent grant allocation to the University for the academic year 2009/10 and a report outlining the implications for the University (S.25/08-09) together with an oral report from the Registrar.

REPORTED:

(By the Registrar)

(a) That the University had experienced an overall increase of £2.9million (3.9 per cent) in the funding received from the HEFCE compared to the 2008/09 allocation, noting that there was a discrepancy in some units of assessment.
between the high quality profile received and a subsequent lower than expected financial allocation.

(b) That the HEFCE had amended the Teaching and Research grant allocation methodologies for 2009/10 and that this, coupled with the ring-fenced funding for Science, Technology, Engineering and Mathematics subjects, accounted for the main variances in the allocation.

(c) That the HEFCE’s commitment to rewarding excellence wherever it was found had resulted in some £60million being diverted from Russell Group institutions.

(By the Vice-Chancellor)

(d) That the University would seek as far as possible to recognise success in the RAE and that modelling was underway to determine the internal allocation process with decisions being taken both based on strategic objectives and the financial circumstances within departments.

(e) That the University Council at its meeting to be held on 18 March 2009 would consider scenarios to address potential cuts in the University’s budget of various sizes with a view to the Senate considering the resulting strategic choices as reflected in the Financial Plan at its second meeting in the Summer Term 2009.

(By the Finance Director)

(f) That the University would replicate the HEFCE allocations within the transparent accounts for departments, noting that specific consideration needed to be given to units of assessment split across departments.

RESOLVED:

That specific queries on individual departmental allocations be directed to the Academic Registrar in the first instance.

64/08-09 Report from the Steering Committee

CONSIDERED:

A report from the Steering Committee (S.26/08-09 {parts 1 and 2}) and its resolutions recorded under the following items together with a report from the Vice-Chancellor:

(a) QAA Institutional Audit Draft Report

REPORTED: (by the Vice-Chancellor)

(i) That, in January 2009, the University received the draft report of the QAA Institutional Audit held between 10 and 14 November 2008 which documented the findings of the review.

(ii) That the outcome of the Institutional Audit was very positive with a small number of recommendations in the areas of consistency in Personal Tutoring and arrangements for students following joint degrees, together with a significant number of commendations of areas of good practice and innovation.
(iii) That the draft report presented a positive picture of teaching, learning and standards at the University and a sound underpinning for the development work being taken forward by departments, as part of the University Strategy.

(iv) The final report was expected to be published online in mid-April alongside a statement in response from the University, noting that members of the Senate and Heads of Department would be provided with a link to the final report once it had been received.

(b) Admissions and Recruitment

REPORTED: (by the Vice-Chancellor)

(i) That the University’s recruitment position was strong for the 2009/10 academic year with the 7th largest market share for home applicants and 3rd for international applicants at undergraduate level.

(ii) That applications to postgraduate taught and research programmes overall had increased by 28 per cent as at the end of February 2009.

(iii) In the context of the University exceeding the HEFCE contract, the University continued to monitor conversion rates to minimise the probability of the significant overshoots seen in recent years and that the Academic Registrar was working with Student Admissions and Recruitment and academic departments to consider what steps might need to be taken to ensure that Home/EU recruitment stayed within target in the coming cycle.

(c) Winter Degree Ceremonies

REPORTED: (by the Vice-Chancellor)

The University’s Winter Degree Ceremonies took place in The Big Space on 21 to 22 January 2009, noting that the redevelopment of the Butterworth Hall posed the Graduation Team with several challenges when planning and hosting the Ceremonies but the events had been very successful and well received.

RESOLVED:

That the Senate record its thanks to all colleagues involved in the Ceremonies.

(d) RAE 2008 Outcome
(e) HEFCE Grant Letter 2009/10
(f) HEFCE Circular 03/2009: Economic Challenge Investment Fund
(g) HEFCE Research Funding
(h) Research Hotel
(i) AHRC Block Grant Partnership Bid
(j) Visit to US Universities
(k) HEFCE Circular 35/2008: Bringing Forward Capital Spending From 2010/11
(l) Appointment of New Universities UK President
(m) Warwick Awards for Teaching Excellence 2008/09
(n) Policy Update: Research and Innovation
(o) Policy Update: Teaching Quality
(p) Policy Update: Postgraduate Issues
(q) Provisional Report on HEFCE Grant Adjustments 2008-09
| (r)  | Policy Update: Development and Alumni                      |
| (s)  | Policy Update: Library                                      |
| (t)  | Policy Update: International Issues                         |
| (u)  | University Draft Annual TRAC Return                        |
| (v)  | Academic Health science Centres (AHSCs) and Health Education and Innovation Clusters (HEICs) |
| (w)  | HEFCE: Request for Widening Participation Strategic Assessments |
| (y)  | HEFCE Circular 01/2009: Grant Programme Relating to Links between HEIs and Schools, Colleges and Academies |
| (z)  | UUK I-Note I/08/100: Office of Independent Adjudicator for Higher Education Review |
| (aa) | Report of the Fees Working Group                            |
| (bb) | Policy Update: Careers and Skills                           |
| (cc) | Proposed Revision to the Senior Administrative Structure of the Warwick Business School |
| (dd) | Trust Schools Update                                        |
| (ee) | Death of Miss J D Browne                                    |
| (ff) | HEFCE Circular 34/2008: Update on Research Excellence Framework |
| (gg) | QinetiQ KTP                                                 |
| (hh) | DIUS Simplification Plan                                    |
| (ii) | HEFCE 35/2008: Employer Engagement – Allocation of Funding  |
| (jj) | UUK I-Note I/08/115: QAA Consultation on Changes to Institutional Audit Handbook |
| (kk) | IUSS: Putting Science and Engineering at the Heart of Government Policy – New Inquiry |
| (ll) | IUSS Announcement: Subjects for Scrutiny                    |
| (mm) | IUSS Science and Society Report                             |
| (nn) | Prime Minister’s Summit on Jobs                             |
| (oo) | Universities UK: The Queen’s Speech                         |
| (pp) | HEFCE Letter: University Additional Student Number Bid for 2009/10 and 2010/11 |
| (qq) | Notification of the University’s Withdrawal of ECIU Membership |
| (rr) | Proposals for a Centre of Excellence in Workforce Strategy and Planning |
| (ss) | University Response to the CHRE Performance Review          |
| (tt) | HEFCE 2009/03: Updated Sustainability Development in HE Strategic Plan |
| (uu) | HEFCE Council Briefing October 2008                         |
| (vv) | UUK Annual Report 2007/08                                   |
| (ww) | Leadership Foundation for Higher Education Annual Report 2007/08 |
| (xx) | UUK Report: Higher Education Pay and Prices Index           |
| (yy) | CIHE Report: Universities, Business and Knowledge Exchange  |
| (zz) | CBI: Campaigning for Business                               |
| (aaa) | Support West Midlands                                       |
| (bbb) | CBI Report: Reaching Further – Workforce Development Through Employer – FE Partnership |
| (ccc) | UUK I-Note I/2009/005: Re-skilling for Recovery After Leitch Implementing Skills and Training Policies |
| (ddd) | UUK I-Note I/08/109: Standing Together – Universities Helping Business Through the Downturn |
| (eee) | UUK I-Note I/08/110: Devolution and Higher Education – Impact and Future Trends |
| (fff) | UUK I-Note I/08/111: Researcher Mobility in European Research Area: Barriers and Incentives |
| (ggg) | UUK I-Note I/2009/003: Researcher Mobility                  |
CONSIDERED:

A report from the Academic Quality and Standards Committee (S.27/08-09 (parts 1 and 2)) and its resolutions and recommendations recorded under the following items together with a report from the Chair of the Board of Graduate Studies on behalf of the Chair of the Academic Quality and Standards Committee:

(a) **Constitution and Membership of the Academic Quality and Standards Committee.**

RESOLVED:

That the constitution of the Academic Quality and Standards Committee be amended to include the Chair of the Quality Enhancement Working Group, ex officio.

(b) **New Collaborative Courses**

(i) **Institute of Education in collaboration with KLC Singapore**

RESOLVED:

That the proposal from the Institute of Education to establish a collaboration with Kinderland Learning Centre (KLC) Singapore to deliver a validated Diploma of Higher Education in Early Childhood Care and Education (Singapore) and a collaborative BA (Hons) in Early Childhood Care and Education (Singapore) be approved set out in papers UFSS 27/08-09 (revised), UFSS 33/08-09 (revised 2), UFSS 28a/08-09 (revised 3), UFSS 30b/08-09 (revised 3), UFSS 28b/08-09 (revised 3), UFSS 30c/08-09 (revised 3), UFSS 31/08-09 (revised 2), UFSS 132/08-09 and UFSS 132a/08-09 (extract) for one year in the first instance, with continuation of the course beyond the first year of operation to be agreed following a review.

(ii) **Institute of Education: Collaboration with Teach First**

RESOLVED:

That the proposal from the Institute of Education to introduce an MA in School Leadership (Teach First) in collaboration with Teach First be approved as set out in papers GFSS 98, 99, 103, 111 (revised), 112, 114 and 115/08-09.
(iii) Department of Italian: Three-year degree course with the University of Turin

RESOLVED:

That the proposal from the Department of Italian for a new course, BA in Comparative Italian and European Studies, to be delivered in collaboration with the University of Turin, Italy, be approved as set out in papers AUSC 45, 47 and 48/08-09.

(iv) Warwick Manufacturing Group: Collaboration with St Petersburg State University of Telecommunications, Russia

RESOLVED:

That the proposal from Warwick Manufacturing Group to establish a collaboration with St Petersburg State University of Telecommunications to deliver the existing MSc in Engineering Business Management be approved as set out in paper SGS 19/08-09.

(c) Assessment Feedback

RESOLVED:

That the Senate wished to thank the Education Officer, Students’ Union for an excellent report on assessment feedback.

(d) Annual Course Review
(e) National Student Survey 2009
(f) Teaching and Learning Showcase Day
(g) New Courses

66/08-09 Report from the Equality and Diversity Committee

CONSIDERED:

A report from the Equality and Diversity Committee on the University Dignity at Work and Study policy (S.28/08-09), which aimed to ensure a working, learning and living environment in which all University members (staff and students) are treated fairly and with dignity and respect.

RECOMMENDED: (to the Council)

That the Dignity at Work and Study policy be approved as set out in S.28/08-09.

67/08-09 Report from the Information Policy and Strategy Committee

RECEIVED:

A report from the Information Policy and Strategy Committee (S.29/08-09) and its resolutions recorded under the following items together with a report from the Pro-Vice-Chancellor (Research: Science and Medicine):
(a) **ITS Strategic Development Options**

REPORTED:

(By the Pro-Vice-Chancellor (Research: Science and Medicine))

(i) That the strategic nature of the business presented within the report for the consideration of the Senate demonstrated the strides made by IT Services to manage the routine operation of the University's IT infrastructure and that this allowed the Committee to focus on more strategic business.

(By the Pro-Vice-Chancellor (Research: Arts and Social Studies))

(ii) That the Research Output Recording and Dissemination Working Group had met for the second time on 4 March 2009 to discuss the development of the Warwick Research Archive Project and research output archiving and that the recommendations of the Group would be considered at a meeting of the Steering Committee in mid-April 2009.

(b) Secure Access to National Statistics
(c) Supporting Scholarly Publishing at Warwick
(d) Frequency of Timetabled Meetings

68/08-09 **Report from the University Health and Safety Executive Committee**

CONSIDERED:

A report from the University Health and Safety Executive Committee (S.30/08-09) and its resolutions recorded under the following items together with a report from the Registrar:

(a) **University Health and Safety Committee**

REPORTED: (by the Registrar)

That the Director of Health and Safety had improved the interaction between the University Health and Safety Committee and the University Health and Safety Executive Committee.

(b) **Health and Safety Strategic Action Plan**

REPORTED: (by Professor Seville)

That the School of Engineering, as an area of potentially high health and safety risk, strongly supported the Strategic Action Plan, noting that financial investment would most likely be required for its delivery.

(c) Annual Health and Safety Review and Report
(d) Visit by the Health and Safety Executive
(e) Management of Stress and Work-related Stressors
(f) UCEA Annual Report on Health and Safety
(g) Letter from Environment Agency
CONSIDERED:

A report from the University Research Ethics Committee (S.31/08-09) and its resolutions recorded under the following items together with a report from the Pro-Vice-Chancellor (Research: Arts and Social Studies):

(a) Annual Report of the University Research Ethics Committee

REPORTED: (by the Pro-Vice-Chancellor (Research: Arts and Social Studies)

(i) That the Committee was endeavouring to understand the level of ethical scrutiny which took place across the University at a local level.

(ii) That the University had been granted a licence to undertake research on cross species cloned embryonic stem cells.

(iii) That the University was seeking to resolve its registration under the Federal Wide Assurance scheme required in the United States.

(b) RCUK Consultation on Research Governance
(c) Ethical Issues in Research Funding
(d) Federal Wide Assurance

70/08-09 Report from the Board of the Faculty of Science

A report from the Board of the Faculty of Science (S.32/08-09) and its resolutions and recommendations recorded under the following items together with a report from the Chair of the Board of the Faculty of Science following its extraordinary meeting held on 4 March 2009:

(a) Life Sciences

REPORTED:

(By the Chair of the Board of the Faculty of Science)

(i) That a proposal regarding the membership of the Planning Group to include representation from the Academic Office, the Finance Office and Human Resources amongst others would be considered at the meeting of the Steering Committee to be held on 16 March 2009.

(ii) That the formal proposal for a School of Life Sciences would be considered by Faculty Boards at their meetings in the Summer Term 2009.

(iii) That the proposal focused primarily on academic and governance structures, noting that eventual co-location would yield cost savings which may be reinvested for further strategic developments.
(By the Finance Director)

(iv) That the outline business plan for the establishment of the School of Life Sciences including any associated future capital plans would be considered at the June meeting of the Finance and General Purposes Committee.

(b) **Constitution of the Board of the Faculty of Science 2008/09**

**RESOLVED:**

That, following the recent restructuring of the School of Engineering, the amendments to the constitution of the Board of the Faculty of Science be approved as set out in S.32/08-09, noting Ordinance 7 on the Constitution of the Board of the Faculties will be amended as appropriate.

(c) Membership of the Board of the Faculty of Science

**71/08-09  Appointment of Senate Representatives on the Committee for the Appointment of Pro-Vice-Chancellors**

**REPORTED:**

(a) That following the new arrangements formally approved by the Council in October 2008, the Committee for the Appointment of Pro-Vice-Chancellors would include the following Senate representatives as approved by the Steering Committee on behalf of the Senate at its meeting held on 9 February 2009:

Professor P Mack (English and Comparative Literary Studies)
Professor J Seville (Engineering)
Professor C Hughes (Sociology)

(b) That the Pro-Chancellor had approved on behalf of the Council the appointment of Ms Trudi Elliott, a lay member of the Council, to the Committee for the Appointment of Pro-Vice-Chancellors.

**REPORTED:** (by the Vice-Chancellor)

(a) That there was a vacancy for the role of Pro-Vice-Chancellor from 2009/10 onwards for an initial period of five years in accordance with the new arrangements approved by the Senate and the Council in the Summer of 2008.

(b) That the recommendation from the Committee on the Appointment of Pro-Vice-Chancellors would be submitted to the Council via the Senate for consideration at its meeting in the Summer Term 2009.

**72/08-09  Awards and Distinctions**

**RECEIVED:**

A paper setting out Awards and Distinctions that have been conferred upon members of the University since the last meeting of the Senate held on 3 December 2008 (S.33/08-09).
CONSIDERED:

A report from the Board of the Faculty of Social Studies (S.34/08-09) and its resolutions and recommendations recorded under the following items:

(a) The Constitution of the Joint Advisory Board of the Royal College of Nursing Research Institute.

RESOLVED:

That the Constitution of the Joint Advisory Board of the Royal College of Nursing Research Institute be approved as set out in BFSS.26/08-09.

(b) Revisions to the University Governing Instruments to Support Change of Faculty Name from Social Studies to Social Sciences

RECOMMENDED: (to the Council)

That the proposed revisions to the University governing instruments to support the change in Faculty name from Social Studies to Social Sciences be approved as set out in BFSS.23/08-09 including revisions to the following:

(i) Ordinance 7 for the Constitution of the Boards of the Faculties
(ii) Regulation 2 for Committee Elections
(iii) Regulation 3 for Committee Elections – Student Members
(iv) Regulation 8 for First Degrees
(v) Regulation 9 for the Constitution of Boards of Examiners
(vi) Regulation 13 for the Continuation of Registration
(vii) Regulation 18 governing the Postgraduate Certificate in Education
(viii) Regulation 30 for the Procedure for appointment of Heads of Joint Schools in the Faculties of Arts and Social Studies
(ix) Regulation 34 for the Determination of Fitness to Practise

(c) The Dissolution of the Centre for the Study of Sport in Society

RESOLVED:

That, as approved by the Chair of the Faculty of Social Studies on behalf of the Board subsequent to its last meeting, the Centre for the Study of Sport in Society be dissolved as set out in BFSS.27/08-09.

Report from the Board of the Faculty of Arts

CONSIDERED:

A report from the Board of the Faculty of Arts (S.35/08-09) recommending the establishment of the Centre for the History of Innovation and Creativity (CHIC).

RESOLVED:

That the proposal to establish the Centre for History of Innovation and Creativity be approved as set out in BFA.11/08-09 (revised).
75/08-09 Report from the Board of the Faculty of Medicine

CONSIDERED:

A report from the Board of the Faculty of Medicine (S.36/08-09) proposing to move the constitutions for the Boards of Examiners for Phase I and Phase II of the Degrees of Bachelor of Medicine and Bachelor of Surgery (MB ChB) as previously approved at the meetings of the Senate and the Council held in July 2008 to Regulation 9.5 governing the Constitution and Appointment of Boards of Examiners for the degree of MB ChB.

RECOMMENDED: (to the Council)

That the proposed move of the constitutions for the Boards of Examiners for Phase I and Phase II of the Degrees of Bachelor of Medicine and Bachelor of Surgery (MB ChB) from Regulation 8.10 to Regulations 9.5 be approved as set out in BFM.10/08-09.

76/08-09 Membership of the Senate and its Committees

REPORTED:

That, since the last meeting of the Senate, the Steering Committee had approved the appointment of Dr Rudolf Roemer (Physics and Director of the Centre for Scientific Computing) to the Information Policy and Strategy Committee on behalf of the Senate.

77/08-09 Sabbatical Officers in the Students’ Union

REPORTED:

(a) That the results of the election for Sabbatical Officers in the Students’ Union for the academic year 2009/2010 were as follows:

President: Andrew Bradley, Politics and International Studies

Education Officer: Sumaiya Khaku, Politics and International Studies

Communications Officer: Issac Acquah, Computer Science

Sports Officer: Alex Twiss, Philosophy

Governance and Finance Officer: Andy Perkins, Economics

Societies Officer: James Hall, Mathematics

Welfare Officer: Sami Wannell, Mathematics

(b) That, in accordance with Regulation 24(4), it would be necessary for the Senate at its meeting on 1 July 2009 to consider the conferral of registered student status on Andrew Bradley, Sumaiya Khaku, Isaac Acquah, Alex Twiss, Andy Perkins, James Hall and Sami Wannell.
(c) That the second student representative on the Senate would be Sumaiya Khaku, 3rd year Politics and International Studies student, noting that the third student representative was yet to be appointed.