UNIVERSITY OF WARWICK

SENATE

Minutes of the meeting held on Wednesday 18 June 2008

Present:  Vice Chancellor, Professor C Aubrey, Professor S Bassnett, Professor S Bright, Professor S Bruzzi, Professor A Caesar, Dr L Campbell, Professor Y Carter, Professor M Cooper, Professor J Davey, Professor J Davis, Professor T Docherty, Professor P Edwards, Professor M Finn (from item 75/07-08), Ms A Green, Dr M Hadley, Professor M Harrison (from item 71/07-08), Professor R Higgott, Professor C Hughes, Professor J Hutton, Dr C Jenainati, Dr J Kidd, Mr J Kirby, Professor R Lindley (from item 71/07-08), Professor S Palmer, Mr P Ptashko, Professor M Smith, Professor S Thornton, Professor M Waterson, Professor R Wilson, Professor V Zammit.

Apologies:  Ms A Bell, Professor L Bridges, Professor R Burns, Professor S Burridge, Professor A Easton, Professor J Gardner, Professor S Kumar, Professor K Lamberts, Professor P Mack, Professor J MacPherson, Professor E Peile, Professor A Phizacklea, Mr A Rodrigo, Professor C Sparrow, Professor M Underwood, Professor M Whitby.

In attendance:  Registrar, Director of Finance, Deputy Registrar, Academic Registrar, Ms Y Salter Wright, Ms J Findlay.

67/07-08 Minutes

RESOLVED:

That the minutes of the meeting of the Senate held on 12 March 2008 be approved.

68/07-08 Progress of Senate Recommendations

REPORTED:

That the Council, at its meeting on 19 March 2008, approved the recommendations of the Senate recorded under the following items:

(a) Report from the University Health and Safety Committee (minute 83/07-08 refers)
(b) Amendments to University Charter, Statutes and Ordinances (minute 86/07-08 refers)
(c) Amendments to University Ordinances (minute 87/07-08 refers)
(d) Amendments to University Regulations (minute 88/07-08 refers)

69/07-08 Appointment of University Chancellor

REPORTED:

That Mr Richard Lambert had confirmed his acceptance of the appointment as Chancellor of the University and would take up his position on 1 August 2008.
70/07-08  
**Membership of the Senate**

**REPORTED:**

(a) That Ms A Green of the Institute for Employment Research had replaced Dr J Read on the Senate as the representative of the Assembly to serve on the Senate for the period to 31 July 2010.

(b) That, in accordance with Regulation 2.3, a notice had appeared in CommUnicate as well as on Insite seeking nominations to fill two vacancies in the representatives of the Assembly on the Senate.

(c) That, by the published deadline of 14 May 2008, only two nominations were received by the Deputy Registrar from members of the Assembly.

(d) That, as two nominations were received for the two vacancies, the following individuals were deemed elected as representatives of the Assembly on the Senate for the period from 1 August 2008 to 31 July 2011:

Professor Hugh Beale  School of Law  
Dr Anne-Marie Greene  Warwick Business School

71/07-08  
**Appointments and Awards**

**REPORTED:**

(a) That James Kennedy, currently Director of the British Council in Russia, had been appointed as the Director of the International Office from 1 September 2008.

(b) That Professor David Eastwood, currently Chief Executive of the Higher Education Funding Council for England, had been appointed as the new Vice-Chancellor of the University of Birmingham from April 2009.

(c) **Leverhulme Early Career Awards**

That the following Warwick colleagues had been awarded Leverhulme Early Career Awards:

Dr Anne-Marie Kramer  Department of Sociology  
Dr Angela Davis  Department of History  
Dr Amanda Goodall  Warwick Business School

(d) **Warwick Awards for Teaching Excellence (WATE)**

That the WATE awards for 2007/08 had been awarded to:

- Mr Tony Howard  Department of English and Comparative Literary Studies/ CAPITAL Centre  
- Mr Robert O’Toole  Arts Faculty / ITS  
- Professor Peter Abrahams  Warwick Medical School  
- Dr Sean Allan  Department of German  
- Dr Paul Raffield  School of Law  
- Dr Ann Jackson  Warwick Medical School and winner of the Butterworth Award

(e) That Jacqui Clements had been appointed as the new Chief Executive of the Students’ Union, with the current General Manager, Claire Horton, taking up an appointment at the Variety Club of Great Britain.
RESOLVED:

That the Senate record its thanks to Claire Horton for her contribution to the Students’ Union.

72/07-08 Research

REPORTED:

(a) That the Science City bids to Advantage West Midlands had reached the following status:

(i) Funding had been received for the Advanced Materials 1 project and was starting to spend
(ii) Advanced Materials 2 had been submitted and a full decision was expected in July 2008
(iii) Two Translational Medicine bids had been submitted in full
(iv) A bid on Energy Efficiency would be submitted imminently

(b) That it was anticipated that for the first time this year, over £300M in research grant applications and around £100M in research awards won would be achieved, with the following highlights:

(i) The Faculty of Arts had exceeded £2M in awards for 2007/08, the highest ever value received by the Faculty in one year.
(ii) Awards within the Faculty of Social Studies was at the date of the meeting already significantly higher than for the full year in 2006/07 (£8.5M) at over £13M
(iii) The Faculty of Medicine was already showing around a £2M increase in awards over last year's total annual awards figure.
(iv) The first major success for the security element of the Digital Laboratory had been secured with a £1.5M EPSRC grant to Professor Creese.
(v) A successful BBSRC Doctoral Training Centre bid
(vi) The establishment of an ESRC funded Advanced Institute of Management (AIM) worth £2.9M within the Warwick Business School
(vii) A Wellcome Trust strategic award of £750K for the Centre for the History for Medicine

(c) That, by the end of May, two months ahead of the end of the financial year, research grant and contract applications for the year to date had exceeded the total for the whole of 2006/07 of £218M.

73/07-08 Forging Links in the US

REPORTED: (by the Vice-Chancellor)

(a) That a recent visit to Boston University in April 2008 had taken forward the link with the University of Warwick with the aim of exploring new areas of research.

(b) That, in April 2008, he had participated in a DIUS tour of US universities as well being the only UK Vice-Chancellor to attend the State Department-organised conference on the expansion of global Higher Education.
**74/07-08  University Representation on RCUK and HEFCE Groups**

REPORTED: (by the Vice-Chancellor)

(a) That he had been asked to serve as a member on the RCUK’s working group on Full Economic Cost

(b) That the Deputy Vice-Chancellor had been appointed as Chair of HEFCE’s TRAC Implementation and Development Group.

**75/07-08  Working Group on the Appointment of Pro-Vice-Chancellors**

CONSIDERED:

The report from the Working Group on the Appointment of Pro-Vice-Chancellors (S.38/07-08) with an oral report from the Chair of the Working Group, Professor A Caesar, noting the following key points:

(a) That the following principles underpinned the conclusions and recommendations of the Review Group:
   (i) That the role of Pro-Vice-Chancellors in providing leadership and strategic direction was paramount and that Pro-Vice-Chancellors having direct managerial responsibility was not desirable.
   (ii) That maintaining active engagement with research and teaching and knowledge of the activities of the larger academic community by ensuring a minimum of 20%fte of any Pro-Vice-Chancellor within an academic department was very important.
   (iii) That there may be occasions where it would be beneficial to the University for a vacancy for a Pro-Vice-Chancellor to be advertised externally as well as internally, but that any such appointment would, of course, need to be made on the highest academic standards required of any Professorial appointment.
   (iv) That an Appointments Committee for Pro-Vice-Chancellors should be established to replace the Advisory Committee on the Appointment of Pro-Vice-Chancellors.
   (v) That the initial term of office to which a Pro-Vice-Chancellor is appointed should be extended with a potential option for a shorter period of re-appointment and that the five plus two model was deemed to be most suitable.
   (vi) That the reward and support provided for Pro-Vice-Chancellors and their home academic departments to enable them to undertake their responsibilities should be considered and clearly communicated when advertising positions in the future.

(b) That the Group had not discounted the benefit of a transparent search procedure as part of the work to be undertaken by the Appointment Committee for Pro-Vice-Chancellors.

RESOLVED:

(a) That proposals to revise the relevant University governing instruments in accordance with the recommendations set out in paper S.38/07-08 and the principles set out in (a) above be considered by the Senate at its meeting on 2 July 2008.
(b) That the Senate record its thanks to the Working Group on the Appointment of Pro-Vice-Chancellors for its work on the proposals.

76/07-08 Report from the Steering Committee

CONSIDERED:

A report from the Steering Committee (S.40/07-08 (Parts 1 and 2)) and its resolutions recorded under the following items together with an oral report from the Vice-Chancellor:

(a) Launch of Government Match Funding Scheme
(b) League Tables
(c) HEFCE Allocation of Funds of Additional Student Numbers
(d) Prime Minister’s Initiative 2 Awards
(e) Science Bridges
(f) Higher Education Innovation Fund Round 4
(g) TDA Funding
(h) Draft TRAC-T Benchmarking
(i) Changes to FCO support for scholarships
(j) UUK Report on HE Demographic Projections
(k) Gowers Review of Intellectual Property
(l) Policy Update: Admissions
(m) Policy Update: Space Management and Capital Developments
(n) Workload Models
(o) Departmental Response to Strategic Departmental Review: Film and Television Studies
(p) Engineering and Science Regional Forums
(q) Research Ethics Consultation Response
(r) Revolving Green Fund
(s) UUK Information Note I/08/037: DIUS Higher Level Skills Consultation
(t) DIUS Consultation on ‘Unlocking Britain’s Talents’
(u) Points Based Immigration System
(v) EPSRC Doctoral Training Centre Scheme
(w) RCUK Working Group on Full Economic Cost
(x) Students’ Union – Investors in People
(y) General Manager of Students’ Union
(z) Professor P Carpenter
(aa) Professor G K Hunter
(bb) DIUS Report – Lord Sainsbury’s Review on Government’s Science and Innovation Policies
(cc) DIUS Report – Innovation Nation
(dd) CIHE Report – Graduate Employability
(ee) CBI Education and Skills Survey
(ff) Warwick HRI Q2 Update
(gg) Warwick Business School Q2 Update
(hh) Warwick Medical School Q2 Update
(ii) Financial Regulations
(jj) RCUK Review of Physics
(kk) Finance Statistics Record 2008/09 Consultation
(ll) UUK Teacher Education and Engagement Survey
(mm) QAA Consultation Responses
(nn) Fair Admissions to Higher Education: Implementation of the Schwarz Report
(oo) Innovation, Universities, Science and Skills Committee: Science Budget Allocations
(pp) Government Draft Legislative Programme 2008/09
(qq) Europe Note E/08/02: ‘Mastering Diversity’
(rr) DCMS Creative Economy Strategy Document
(ss) UUK Sustainable Development Update
(tt) DCSF/DIUS Raising Expectations: Enabling the System to Deliver
(uu) UUK 14-19 Announcements Affecting Higher Education
(vv) Integrating 14-19 Diplomas into Initial Teacher Training
(ww) UUK Information Note I/08/36: Independent Safeguarding Authority Scheme
(xx) Director General for Science and Research in DIUS

(a) RAE Circular Letter 2008/01: Publication of Results

REPORTED: (by the Vice-Chancellor)

That the results of the RAE 2008 would be published on the RAE website on 18 December 2008, with confidential feedback to HEFCE-funded institutions in January 2009.

(b) National Student Survey

REPORTED: (by the Education Officer of the Students’ Union)

(i) That the University’s final response rate to the National Student Survey was 66%, a 10% increase on last year.
(ii) That a letter would be sent to all students by the Students’ Union and the Pro-Vice-Chancellor (Teaching and Learning) to express the University’s thanks for their contribution.

RESOLVED:

That the Senate record its thanks to all colleagues who had assisted in the Survey, especially the Students’ Union and Teaching Quality.

(c) Chinese Earthquake

REPORTED: (by the Vice-Chancellor)

That the University of Warwick Chinese Students and Scholars Association and the Hong Kong Society had raised £12,249.50 via collection tins in the Scarman Building and MBA Teaching Centre in the 48 hours following the Chinese Earthquake.

(d) Equivalent or Lower Level Qualifications

REPORTED: (by the Vice-Chancellor)

(i) That the University had submitted a formal appeal to HEFCE on the reduction in University T-Grant funding received relating to Equivalent or Lower Level Qualifications following their change in policy, together with a letter remarking upon the late notice of the cuts.

(ii) That the Government’s response to the enquiry into the withdrawal of funding for ELQs had been posted on the Innovation, Universities, Science and Skills Committee website on 17 June 2008.
(by the Academic Registrar)

(iii) That the University had also raised its concerns regarding the proposed withdrawal of funding for students progressing from Masters level Undergraduate courses to Taught Postgraduate courses with HEFCE.

(iv) That detailed modelling of how the proposal to withdraw funding for Taught Postgraduate students progressing from an Undergraduate Masters course would affect departments would be considered in due course.

(e) Pulse Survey 2008

REPORTED: (by the Vice-Chancellor)

(i) That, while issues raised by colleagues at the meeting around the data collection methods used with the Pulse Survey methodology and the accuracy of the results had been acknowledged, the survey was an important activity to gauge opinions on work place culture across the University community.

(ii) That the Director of Human Resources had been consulting across departments to clarify and address where possible specific issues surrounding the recent iteration of the survey with a view to a staff survey being conducted on an annual basis.

77/07-08 Report from the Equality and Diversity Committee

CONSIDERED:

A report from the meeting of the Equality and Diversity Committee held on 19 May 2008 (S.41/07-08) and its resolutions and recommendations recorded under the following items:

(a) Single Equality Scheme
(b) Equality Action Plans

Equality Impact Assessments

RECOMMENDED:

That the proposals set out in paper S.41/07-08 be approved including the incorporation of review of equality impact assessments in Strategic Departmental Review (SDR) and the Administrative and Service Departments Annual Review (ASDAR).

78/07-08 Report from the Information Policy and Strategy Committee

CONSIDERED:

A report from the meeting of the Information Policy and Strategy Committee held on 3 June 2008 (S.42/07-08) and its resolutions recorded under the following items:

(a) Composite Report on Library Matters
(b) Out of Hours IT Support
(c) Hardware Failure on Campus
REPORTED: (by the Pro-Vice-Chancellor (Research: Science and Medicine))

That the development and use of open-access publishing and e-depositories as detailed in S.42/07-08 had enabled other Russell Group institutions to increase their citation count, which would be of significant benefit to those universities as part of the proposed Research Excellence Framework.

79/07-08 Report from the Campus Life Committee

CONSIDERED:

A report from the meeting of the Campus Life Committee held on 2 June 2008 (S.43/07-08) and its resolutions recorded under the following items:

(a) Transport between University Sites
(b) Warwick Volunteers
(c) Campus Accommodation
(d) Student-Staff Liaison Committee Annual Reports

REPORTED:

(by the Pro-Vice-Chancellor (Regional Engagement))

(a) That the successful WarwickShare, car-sharing initiative, would be extended to students from 2008/09.

(by the Registrar)

(b) That Warwick Volunteers had recently been allocated HEIF4 funding to maintain their activities and contribute to the sustainability of their activities.

80/07-08 Awards and Distinctions

RECEIVED:

A paper setting out Awards and Distinctions that have been conferred upon members of the University since the meeting of the Senate held on 12 March 2008 (S.44/07-08).

81/07-08 Membership of the Council

REPORTED:

That, in accordance with the procedure agreed at the meeting of the Senate of 2 November 1983, the Registrar had written to members of the Senate to seek nominations for the appointment a Senate representative on the Council with a view to considering the appointment at the next meeting of the Senate on 2 July.

82/07-08 Senate Committees

REPORTED:

That the Regulations for the timetable of Committee Elections required that, at its meeting in the Summer term, the Senate shall be asked to empower its Committees to continue in being with such powers as they have exercised previously until 30 September 2008.
CONSIDERED:

A report from the meeting of the Board of the Faculty of Arts held on 28 May 2008 (S.45/07-08) and its resolutions and recommendations recorded under the following items:

(a) Representation of the Faculty on Senate
(b) Membership of the Board of the Faculty of Arts and its Committees 2008/09 as follows:

   (i) Chair of the Board of the Faculty of Arts for 2008/09
   (ii) Membership of the Board of the Faculty of Arts for 2008/09
   (iii) Membership of the Undergraduate Studies Committee of the Board of the Faculty of Arts for 2008/09
   (iv) Membership of the Graduate Studies Committee of the Board of the Faculty of Arts for 2008/09
   (v) Membership of the Faculty Computing Committee for 2008/09

(a) Elections to University Committees from the Faculty of Arts.

RESOLVED:

That the following members of academic staff in the Faculty of Arts be appointed to serve on the Committees indicated for the academic year 2008/09:

Equality and Diversity Committee

Dr J Burns, Department of Italian
Dr E Mason, Department of English and Comparative Literary Studies

Undergraduate Appeals Committee Panel

Mr J Arroyo, Department of Film & TV Studies
Dr J Burns, Department of Italian
Dr L Campbell, Department of History of Art
Dr R Fagge, School of Comparative American Studies
Professor N Hewlett, Department of French Studies
Dr N Holdsworth, School of Theatre, Performance and Cultural Policy Studies
Dr B Kumin, Department of History
Professor J Labbe, Department of English and Comparative Literary Studies
Dr H Schmitz, Department of German Studies
Dr J Shields, Department of French Studies

Graduate Appeals Committee Panel

Dr C Bilton, School of Theatre, Performance and Cultural Policy Studies
Dr I de Smet, Department of French Studies
Dr G Frith, Department of English and Comparative Literary Studies
Dr J Gilmore, Centre for Translation and Comparative Cultural Studies
Dr D Lines, Department of Italian
Investigating Committee into Cases of Suspected Cheating

Mr J Arroyo, Department of Film & TV Studies
Dr J Burns, Department of Italian
Mr M Hulse, Department of English and Comparative Literary Studies
Professor J Labbe, Department of English and Comparative Literary Studies
Dr D Morrey, Department of French Studies

Committee on the Admissions of Students to Courses of Study

Professor K O’Brien (Term 1), Department of English and Comparative Literary Studies
Mr M Hulse (Terms 2 & 3), Department of English and Comparative Literary Studies
Mr J Arroyo, Department of Film & TV Studies

(b) Constitution of the Centre for Translation and Comparative Cultural Studies

RESOLVED:

That the revised constitution of the Centre for Translation and Comparative Cultural Studies be approved as set out in S.45/07-08.

84/07-08 Report from the Board of the Faculty of Social Studies

CONSIDERED:

A report from the meeting of the Board of the Faculty of Social Studies held on 28 May 2008 (S.46/07-08) and its resolutions and recommendations recorded under the following items:

(a) Election to Membership of the Senate from the Faculty of Social Studies
(b) Membership of the Board of the Faculty of Social Studies and its Committees 2008/09 as follows:

(i) Chair of the Board of the Faculty of Social Studies 2008/09
(ii) Membership of the Board of the Faculty of Social Studies for 2008/09
(iii) Membership of the Undergraduate Studies Committee for 2008/09
(iv) Membership of the Graduate Studies Committee for 2008/09
(v) Membership of the Faculty of Social Studies IT Committee for 2008/09

(a) Membership of First Year Board of Examiners for 2008/09

RESOLVED:

That the membership of First Year Board of Examiners for the academic year 2008/09 be approved as set out in S.46/07-08.

(b) Centre for Applied Linguistics Change of Name and Ordinance 7 Proposed Change

RECOMMENDED:

That the proposed change to Ordinance 7 as a result of the re-naming of the Centre for English Language Teacher Education to the Centre for Applied Linguistics be approved as set out in S.46/07-08.
(c) Faculty Research Centres

RESOLVED:

(a) That Professor G Lindsay be appointed as Director for the Centre of Educational Development, Appraisal and Research for a further three year term until 31 September 2011.

(b) That the proposed changes to the constitutions of the following University research centres be approved, as set out in S.46/07-08:
   (i) The Industrial Relations Research Unit
   (ii) The Centre for the Study of Globalisation

(d) Faculty of Social Studies Representatives on University Committees

RESOLVED:

That the following members of academic staff in the Faculty of Social Studies be appointed to serve on the Committees indicated for the academic year 2008/09:

Equality and Diversity Committee
- Professor D Gleeson, Institute of Education
- Dr A Dolan, School of Health and Social Studies

Undergraduate Appeals Committee Panel
- Dr S Kettell, Department of Politics and International Studies
- Dr J M Corbett, Warwick Business School
- Dr S Liff, Warwick Business School
- TBC, Department of Economics
- Dr F McKay, Centre for Lifelong Learning
- Dr S Butterfill, Department of Philosophy
- Ms W Chan, School of Law
- Dr C Wright, Department of Sociology
- Dr S Pather, Institute of Education

Graduate Appeals Committee Panel
- Dr R Carter (Terms 1 & 3), Department of Sociology
- Professor N Charles (Term 2), Department of Sociology
- Ms J Kennedy, Centre for Applied Linguistics
- Professor J Neelands, Institute of Education
- Dr T Colling, Warwick Business School
- Dr F Anderson-Gough, Warwick Business School

Investigating Committee into Cases of Suspected Cheating
- Professor A Reeve, Department of Politics and International Studies
- Dr R Lampard, Department of Sociology
- Professor R Davies, Warwick Business School
- Dr R Smith, Centre for Applied Linguistics
- Professor P Huddleston, Centre for Education and Industry

Committee on the Admissions of Students to Courses of Study
- Dr S Kettell, Department of Politics and International Studies
- Dr F McKay, Centre for Lifelong Learning
CONSIDERED:

A report from the meeting of the Board of the Faculty of Science held on 28 May 2008 (S.47/07-08) and its resolutions and recommendations recorded under the following items:

(a) Membership of the Senate from the Faculty of Science
(b) Membership of the Board of the Faculty of Science and its Committees 2008/09 as follows:

(i) Chair of the Board of the Faculty of Science for 2008/09
(ii) Membership of the Board of the Faculty of Science for 2008/09
(iii) Membership of the Sub-Faculty of Science for 2008/09
(iv) Membership of Graduate Studies Committee for 2008/09

RESOLVED:

That the membership of First Year Board of Examiners for the Faculty of Science for the academic year 2007/08 be approved as set out in S.47/07-08.

RESOLVED:

That the membership of First Year Board of Examiners for the Faculty of Science for the academic year 2008/09 be approved as set out in S.47/07-08.

RESOLVED:

That the following members of academic staff in the Faculty of Science be appointed to serve on the Committees indicated for the academic year 2008/09:

Equality and Diversity Committee
Professor J L Hutton (Term 3), Department of Statistics
TBC (Terms 1 & 2)
Dr E Hines, School of Engineering

Undergraduate Appeals Committee Panel
Dr I Carré, Department of Biological Sciences
Professor J V MacPherson, Department of Chemistry
Dr CT Li, Department of Computer Science
Dr W M Beynon, Department of Computer Science
Mr W E Crofts, School of Engineering
Dr K Mao, School of Engineering
Dr O Petrenko, Department of Physics
Professor G Jones, Department of Psychology
Dr B Finkenstadt, Department of Statistics
Professor J Q Smith, Department of Statistics
TBC
TBC
86/07-08 Report from the Board of the Faculty of Medicine

CONSIDERED:

A report from the meeting of the Board of the Faculty of Medicine held on 2 June 2008 (S.39/07-08) and its resolutions and recommendations recorded under the following items:

(a) Representation of the Faculty of Medicine on the Senate
(b) Membership of the Board of the Faculty of Medicine and its Committees 2008/09 as follows:
   (i) Membership of the Board of the Faculty of Medicine for 2008/09
   (ii) Membership of the Faculty of Medicine Graduate Studies Committee for 2008/09
   (iii) Membership of the Faculty of Medicine Undergraduate Studies Committee for 2008/09

(a) Amendment to Ordinance 7 – Constitution of the Board of Faculties

RECOMMENDED:

That the proposed amendment to Ordinance 7 be approved as set out in S.39/07-08.

(b) Faculty Board Elections to University Committees

RESOLVED:

That the following members of academic staff in the Faculty of Medicine be appointed to serve on the Committees indicated for the academic year 2007/08:

Equality and Diversity Committee  
Ms D Markham  
Professor S Singh

Co-opted Members on the Board of the Faculty of Medicine  
Mr I Fraser  
Dr C Marguerie  
Dr M Walzman  
Professor S Weich
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