

# UNIVERSITY OF WARWICK

## SENATE

Minutes of the meeting held on Wednesday 12 March 2008

- Present: Vice Chancellor, Professor A Bell, Professor S Bright, Professor R Burns, Professor S Burridge (from item 54/07-08), Professor A Caesar, Professor Y Carter, Professor J Davey, Professor J Davis, Professor P Edwards, Dr M Hadley, Professor M Harrison, Professor R Higgott, Professor C Hughes, Professor J Hutton (from item 53/07-08), Dr J Kidd, Mr J Kirby, Professor K Lamberts, Professor R Lindley, Professor P Mack, Mr P Ptashko, Professor C Sparrow, Professor S Thornton, Professor M Waterson, Professor M Whitby (from item 56/07-08), Professor R Wilson.
- Apologies: Professor C Aubrey, Professor S Bassnett, Professor L Bridges, Professor S Bruzzi, Dr L Campbell, Professor M Cooper, Professor T Docherty, Professor A Easton, Professor M Finn, Professor G Hundt, Dr C Jenainati, Professor S Kumar, Professor S Palmer, Professor J MacPherson, Professor A Phizacklea, Professor E Peile, Mr A Rodrigo, Professor M Smith, Professor V Zammit.
- In attendance: Registrar, Director of Finance, Deputy Registrar, Academic Registrar (from item 54/07-08), Ms Y Salter Wright.

### 50/07-08 Minutes

#### RESOLVED:

- (a) That the minutes of the meeting of the Senate held on 5 December 2007 be approved, subject to the following amendment to minute 27/07-08(a)(i):

Professor Robin Oakey of the Department of History ~~Physics~~ with effect from his retirement on 31 October 2007.

Additions underlined and deletions ~~struck through~~.

- (b) That the minutes of the extraordinary meeting of the Senate held on 6 February 2008 be approved.

### 51/07-08 Progress of Senate Recommendations

#### REPORTED:

That the Council, at its meeting on 19 December 2007, approved the recommendations of the Senate recorded under the following items:

- (a) University Committee Structures, Membership of Senate Committees and Related Matters (minute 31/07-08 refers)
- (b) Report from the Academic and Quality Standards Committee (minute 35/07-08 (d) to (f) refer)
- (c) Report from the Equality and Diversity Committee (minute 36/07-08 refers)
- (d) Report from the Information Policy and Strategy Committee (minute 37/07-08(c) refers)

- (e) Report from the University Health and Safety Executive Committee (minute 38/07-08 refers)
- (f) Proposed Amendments to University Statutes, Ordinances and Regulations (minute 40/07-08 refers)
- (g) Report from the Board of the Faculty of Science (minute 47/07-08 (a) refers)

52/07-08 Membership of the Senate

REPORTED:

- (a) A vacancy had arisen for a member of the Assembly to serve as representative of the Assembly on the Senate for the period to 31 July 2010, arising from the retirement of Dr Janet Read.
- (b) That, in accordance with Regulation 2.3, notice of an election for a representative of the Assembly on the Senate was provided within the University newsletter, Communicate, as well as on the Insite webpages and within Inbox Insite and that the deadline for submitting nominations was Friday, 7 March 2008.
- (c) That two nominations had been received by the deadline and that the nominees had until 14 March 2008 to confirm whether they wished to allow their name to be put forward for membership of the Senate as the representative of the Assembly in a postal ballot that would be held on Monday, 24 March 2008.

Note: That, following the meeting of the Senate, one nominee withdrew their name from the ballot and that, consequently, there was no need for a ballot to take place on 24 March. Ms A Greene from the Institute of Employment Research, was elected as the representative of the Assembly to serve on the Senate for the period to 31 July 2010.

53/07-08 Appointment of the University Chancellor

REPORTED: (by the Vice-Chancellor)

- (a) That the Committee on the Appointment of the Chancellor, established by the Senate at its meeting on 19 July 2007, had concluded its search for a new Chancellor of the University to succeed Sir Nick Scheele with effect from 1 August 2008.
- (b) That there would be an extraordinary joint meeting of the Senate and the Council held at 1.45pm on 19 March 2008 at which a nomination from the Committee on the Appointment of the Chancellor for the appointment of a new Chancellor would formally be considered.

Note: That a provisional copy of the paper outlining the nomination from the Committee to be considered at the joint meeting of the Senate and the Council on 19 March 2008 (C.48/07-08) was circulated confidentially at the meeting.

54/07-08 Recurrent Funding 2008/09

RECEIVED:

A copy of the letter from the HEFCE on the recurrent grant allocation to the University for the academic year 2008/09 together with a report from the Academic Registrar

(S.27/07-08), noting in particular that the University's combined Teaching and Research grant from the HEFCE for 2008/09 was down by £23k compared with 2007/08 and down by £1.768m compared to the original financial plan for 2008/09, primarily as a result of the following issues:

- (a) Changes to the formula regarding business and charity related income
- (b) Changes to the formula regarding Widening Participation funding and funding related to Equivalent Level Qualifications (ELQs)

REPORTED:

(by the Vice-Chancellor)

- (a) That the University was in discussion with the HEFCE regarding their assumptions used in the calculation of changes to the University funding resulting from the implementation of the new policy on ELQs.

(by the Registrar)

- (b) That a number of other institutions had apparently received larger amounts of transitional funding relating to ELQs that would not necessarily be continued in future years and that a number had also seen increases in their T grant funding as a result of increases in their student numbers.

(by the Academic Registrar)

- (c) That the change in the policy of funding relating to ELQs may have implications in the fees to be charged to students undertaking a second equivalent-level qualification, noting that this could have significant implications for the Centre for Lifelong Learning.

55/07-08 Working Group on the Appointment of Pro-Vice-Chancellors

CONSIDERED:

A report from the Working Group on the Appointment of Pro-Vice-Chancellors (S.28/07-08) together with an oral report from the Chair of the Group, noting that the Working Group would be meeting at the beginning of the Summer Term to agree the draft report and recommendations and that the final report of the Working Group would be considered at the next meeting of the Senate.

56/07-08 Report from the Steering Committee.

RECEIVED:

A report from the Steering Committee (S.29/07-08 {Parts 1 and 2}) and its resolutions recorded under the following items together with an oral report from the Vice-Chancellor:

- (a) DIUS Funding Letter to HEFCE
- (b) Academic Health Sciences Centres for the West Midlands
- (c) QAA Institutional Audit 2008
- (d) Admissions Issues
- (e) 1994 Group

- (f) Centre for Analytical Science
- (g) DIUS Consultation on Innovation
- (h) Annual TRAC and QAV Returns for 2006-07
- (i) Institute for Advanced Study
- (j) Update from the Careers Centre
- (k) University Access Agreement
- (l) BBSRC Capacity Building for Energy Initiative
- (m) The Warwick MBA
- (n) HEFCE Consultation on Revisions to the Financial Memorandum
- (o) Power Failure on Campus
- (p) Student Membership of Institutional Audit Teams
- (q) HE-Business Community Interaction Survey
- (r) Update on 14-19 Curriculum Developments
- (s) Universities UK's Response to HEFCE's Phasing-out of ELQs
- (t) Results of the 2007 UK HE Europe Unit Survey on UK HEIs Engagement in European HE Developments
- (u) UUK's Key Strategic Priorities for 2007-09
- (v) Creative Industries and UK Success
- (w) Innovation, Universities, Science and Skills Committee
- (x) DIUS Committee Enquiry into Renewal Energy Generation
- (y) Appointment of New Independent Adjudicator for HE
- (z) Ethnicity, Gender and Degree Attainment
- (aa) Universities UK Annual Review 2006/07
- (bb) Beacons for Public Engagement
- (cc) Progress Report on a Comprehensive Digital/Paper Copyright Licence and Digital Image Licence
- (dd) UK Skills Annual Review 2007/08
- (ee) HEFCE Guidance for Aimhigher Partnerships
- (ff) Appointments to Committees of the Senate
- (gg) Research Information Network Principles of Research Data Stewardship
- (hh) Testing Times: UK Health Research in a Global Marketplace
- (ii) HRI Update and QE Report
- (jj) Devolved QE Report: Warwick Medical School
- (kk) Devolved QE Report: Warwick Business School
- (ll) Regional Affairs
- (mm) West Midlands Economic Strategy
- (nn) Approval of West Midlands ERDF Operational Programme 2007-13

(a) HEFCE Capital Allocation

REPORTED: (by the Vice-Chancellor)

That the HEFCE had informed the University that its capital allocation from 2008/09 to 2010/11 would be £40.3m and that this was marginally higher than had been anticipated in the Financial Plan.

(b) Points Based Immigration System

REPORTED:

(by the Vice-Chancellor)

- (i) That there was concern across the sector regarding Home Office proposals for the implementation of a new Points Based Immigration System, noting that the system seemed to be designed primarily with a

view to managing migrant workers and did not reflect the needs of the international academic and student communities with which universities are crucially and continuously engaged.

- (ii) That the University and the Russell Group were making strong representations to Government to highlight the implications for the higher education sector of the implementation of the Points Based Immigration System.

(by the President of the Students' Union)

- (iii) That a letter would be sent from the Aldwych Group to the Minister responsible highlighting the concerns of the Presidents of the Russell Group Students' Unions on this issue.

(c) HEFCE Strategic Development Fund Bid: Birmingham Warwick Science City Interdisciplinary Alliance

REPORTED: (by the Vice-Chancellor)

That the HEFCE had awarded £9.6m to the Universities of Warwick and Birmingham from the Strategic Development Fund for revenue funding to support the Science City programme.

(d) Campus Development Plan

REPORTED: (by the Vice-Chancellor)

That both the Warwick District Council and the Coventry City Council had recommended that the University's Campus Development Plan be approved.

57/07-08 Report from the Academic and Quality Standards Committee.

CONSIDERED:

A report from the meetings of the Academic Quality and Standards Committee held on 1 and 27 February 2008 (S.30/07-08 {Parts 1 and 2}) and its resolutions and recommendations recorded under the following items, together with an oral report from the Chair of the Committee:

- (a) QAA Institutional Audit
- (b) Teaching and Learning Enhancement Fund
- (c) Enforcement of Regulation 10.2
- (d) Split-site PhDs
- (e) Assessment: Update on pilot of new marking scale for undergraduate modules
- (f) QAA Audit of Collaborative Provision: WMG and Hong Kong Polytechnic University
- (g) National Student Survey 2008
- (h) Student Surveys

(a) Teaching Staff/PCAPP

RESOLVED:

That the proposals for the induction, ongoing development and monitoring of Teaching Fellows, Part-time Teachers and 'teaching Elements' be approved as set out in paper AQSC 52/07-08.

(b) Employability Strategy

RESOLVED:

That the proposed Employability Strategy for the University be approved as set out in paper QEWG 2/07-08 (revised 2).

(c) Guide to Examinations for Higher Degrees

RESOLVED:

That the revised version of the Guide to Examinations for Higher Degrees be approved as set out in paper BGS 32/07-08 (revised 2).

(d) Postnominals

RECOMMENDED:

That a proposal to amend Ordinance 13 on Degrees and Diplomas, to introduce postnominal abbreviations for a number of University awards, and to add Postgraduate Award to the list of University awards, be approved as set out in paper BGS 31/07-08.

(e) Amendment to Regulation 15 for Higher Doctorates

RECOMMENDED:

That proposed amendments to Regulation 15 for Higher Doctorates be approved as set out in paper BGS 27/07-08.

(f) Proposed Amendment to Regulations Governing the MBChB and BMedSci

RECOMMENDED:

That proposed amendments to Regulation 8.10 for the Degrees of Bachelor of Medicine and Bachelor of Surgery (MBChB) and for the Bachelor of Medical Sciences (BMedSci) affecting assessment arrangements for students re-sitting the second year of the MBChB course be approved as set out in paper BFM 16/0708.

(g) Centre for Lifelong Learning: External Examiners

RECOMMENDED:

That a proposal from the Centre for Lifelong Learning to change external examining arrangements on a number of courses and make consequential

amendments to Regulation 19 be approved as set out in paper AQSC 50/07-08 subject to a minor change in the numbering on page 5.

(h) Module Approval Form

CONSIDERED:

A recommendation from the Academic Quality and Standards Committee that proposed amendments to the module approval form designed to capture more detail of the expected student effort, in addition to contact hours, be approved as set out in paper AQSC 39/07-08 (revised).

RESOLVED:

That further consultation take place relating to the proposed amendments to the module approval form as set out in paper AQSC 39/07-08 (revised) and that any revisions to the form be re-considered at the next meeting of the Academic Quality and Standards Committee prior to further consideration by the Senate.

(i) Course approval documentation for collaborative courses: format of CVs of teaching staff based at partner institutions

RESOLVED:

That amended versions of the Collaborative Course Proposal for Part 4, Appendix 1 (Application for Approval of Staff based in a Higher Education Institution proposed as a Collaborative Partner) and Appendix 2 (Application for Approval of Staff not based in a Higher Education Institution) be approved as set out in papers CFDLSC 41/07-08 (revised) and CFDLSC 42/07-08 (revised 2).

(j) New Collaborative Courses

(A) Warwick Manufacturing Group: Proposed collaboration with the European University of Lefke, Northern Cyprus

RESOLVED:

That a proposal from the Warwick Manufacturing Group to deliver the existing MSc in Engineering Business Management and associated Diploma, Certificate and Award courses at a new location in partnership with the European University of Lefke, Northern Cyprus, be approved as set out in papers CFDLSC 32-34/07-08.

(B) Warwick Medical School: New collaborative course with existing partner, MSc in Lingual Orthodontics with Leamington Spa Orthodontics

RESOLVED:

That a proposal from the Warwick Medical School to deliver a new collaborative course, MSc in Lingual Orthodontics, with an existing partner, Leamington Spa Orthodontics, be approved as set out in papers DMAP 7/0708 (revised 2) and DMAP 104/07-08.

(k) New and Amended Courses

(i) New Undergraduate Courses

REPORTED:

That the Board of Undergraduate Studies at its meeting on 20 February 2008 resolved that the following new courses be approved:

- (A) Open Studies Diploma for Adult Literacy Specialists
- (B) Open Studies Diploma for Adult Numeracy Specialists
- (C) Open Studies Diploma for ESOL Specialists
- (D) Diploma Teaching in the Lifelong Learning Sector
- (E) BSc Discrete Mathematics

(ii) New Postgraduate Courses

REPORTED:

That the Board of Graduate Studies at its meetings on 17 January and 21 February 2008 resolved that the following new courses be approved:

- (A) Postgraduate Certificate Transferable Skills in Science
- (B) Postgraduate Award Transferable Skills in Science
- (C) MA Global History
- (D) Postgraduate Award Techniques and Applications of Molecular Biology
- (E) Postgraduate Award The Kidney as an Endocrine Organ
- (F) Postgraduate Award Renal Transplantation
- (G) MSc Business Analytics and Consulting

(iii) Change of Title of Degree Courses

REPORTED:

That the Board of Graduate Studies at its meeting on 17 January 2008 approved the change of title from 'Postgraduate Diploma in Ethics and Practice of Implant Dentistry' to 'Postgraduate Diploma in Implant Dentistry'.

58/07-08 Report from the Board of the Faculty of Social Studies.

CONSIDERED:

A report from the meeting of the Board of the Faculty of Social Studies held on 13 February 2008 together with an oral report from the Chair of the Board of the Faculty of Social Studies.

Faculty Research Centres

RESOLVED:

That the proposal to establish a new University research centre entitled 'The Centre for Ethics, Law, and Public Affairs' be approved together with the proposed constitution of the Centre as set out in S.32/07-08.



59/07-08 Warwick Students' Union Strategic Plan 2007-2010

RECEIVED:

The Strategic Plan 2007-2010 published in December 2007 by the University's Students' Union (S.37/07-08) together with an oral report from the President and the Education Officer of the Students' Union, noting:

- (a) That the renovation of the Students' Union building over the next year would substantially influence the ability of the Union to meet a number of aims as set out in its Strategic Plan.
- (b) That the Students' Union redevelopment is also expected to deliver benefits for staff.
- (c) That embedded in the Strategy was a specific priority to ensure further engagement with and provision for postgraduate students.

RESOLVED:

That the Students' Union be congratulated on the production of its new Strategic Plan and that the Union's continued engagement and support for the University's Strategy be welcomed.

60/07-08 Awards and Distinctions

RECEIVED:

A paper setting out Awards and Distinctions that have been conferred upon members of the University since the last meeting of the Senate held on 5 December 2007 (S.33/07-08).

61/07-08 Appointment of Representatives of the Senate to the Council

REPORTED:

- (a) That the current period of office of Professor Bridges as a representative of the Senate on the Council would expire on 31 July 2007.
- (b) That the Registrar would be writing to members of the Senate in the Summer Term, in accordance with the procedure agreed at the meeting of the Senate of 2 November 1983, to seek nominations for the appointment of a Senate representative on the Council, with a view to considering this appointment at the meeting of the Senate to be held on 2 July.

62/07-08 Sabbatical Officers in the Students' Union

REPORTED:

- (a) That the results of the election for Sabbatical Officers in the Students' Union for the academic year 2008/2009 were as follows:

President:

Stuart Thomson, Politics and International Studies

Education Officer:	Mohammed Surve, History
Communications Officer:	Mike Pidgeon, Engineering
Sports Officer:	Terry Marshall, Economics
Governance and Finance Officer:	Andy Glyde, Politics and International Studies
Societies Officer:	Lucy Reynolds, Psychology
Welfare Officer:	Stephanie Jones, Sociology

- (b) That, in accordance with Regulation 24(4), it will be necessary for the Senate at its meeting on 2 July 2008 to consider the conferral of registered student status on Stuart Thomson, Mohammed Surve, Mike Pidgeon, Terry Marshall, Andy Glyde, Lucy Reynolds, and Stephanie Jones.
- (c) That the second and third student representatives on the Senate will be Mohammed Surve, 3<sup>rd</sup> year Politics and History student, and Dawn Foster, 2<sup>nd</sup> year English and Comparative Literary Studies student.

63/07-08 Report from the University Health and Safety Executive Committee.

CONSIDERED:

A report from the meeting of the University Health and Safety Executive Committee held on 18 February 2008 and its recommendations and resolutions recorded under the following items together with an oral report from the Registrar (S.34/07-08):

- (a) Annual Health and Safety Report
- (b) Leading Health and Safety at Work guidance

Membership of the Health and Safety Executive Committee

RECOMMENDED:

- (a) That the membership of the University Health and Safety Executive Committee be amended to include a student representative nominated by the President of the Students' Union and approved by the Council.
- (b) That, subject to the approval of the Council to point (a), Ms K Bennett, Sports Officer, be appointed as the student member for the remainder of the 2007/08 academic year.

64/07-08 Report from the Campus Life Committee.

RECEIVED:

A report from the meeting of the Campus Life Committee held on 19 February 2008 and its resolutions recorded under the following items (S.31/07-08):

- (a) University Counselling Service Annual Report 2006-07
- (b) Advice and Welfare Services' Annual Review 2006-07
- (c) Campus Catering

65/07-08 Report from the Information Policy and Strategy Committee.

RECEIVED:

A report from the meeting of the Information Policy and Strategy Committee held on 19 February 2008 and its resolutions recorded under the following items (S.35/07-08):

- (a) Minutes of the Faculty IT Committees
- (b) Composite Report on IT Matters from the Director of IT Services
- (c) Composite Report on Library Matters and Key Issues for the Five Year Plan

66/07-08 Board of Graduate Studies.

A report from the meetings of the Board of Graduate Studies held on 17 January and 21 February 2008 and its resolution under the following item (S.36/07-08):

- (a) Operation of Collaborative Scholarships Scheme

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