

UNIVERSITY OF WARWICK

SENATE

Minutes of the meeting of the Senate held on 16 June 2004.

- Present: Vice-Chancellor, Ms A Bell, Professor L Bridges, Dr P Byrd, Professor C Davis, Professor M Devereux, Professor R G Dyson, Professor A Easton, Professor R Freedman, Dr E Gallafent, Dr J Hinton, Dr C Humphreys, Mr R Jones, Professor J Jones, Professor K Lamberts, Professor R Lindley, Professor P Mack, Professor M McCrae, Dr C MacDougall, Professor A McFarlane, Dr H Nesi, Professor S B Palmer, Professor A Phizacklea, Dr P Roberts, Dr C Sparrow, Mr B Spooner, Professor M Waterson, Professor M Whitby, Professor R Wilson.
- Apologies: Professor M J Cooper, Professor R Fine, Professor A Harris, Professor I Lauder, Professor M Luntley, Dr G Martin, Professor M Wills.
- In Attendance: Mr S Lucas (President Elect of the Student's Union).

MINUTES

The Vice-Chancellor welcomed the following to their first meeting of the Senate:

Mr Simon Lucas, President Elect of the Students' Union
Professor Mike Waterson, a representative from the Faculty of Social Studies
Mr Jon Baldwin, the Registrar.

84/03-04 Acting Registrar

RESOLVED:

That the Senate record its thanks to Mr Paul Greatrix for his considerable work and success in filling the position of Acting Registrar for the period prior to Mr Baldwin taking up the post of Registrar on 1 June 2004.

85/03-04 Minutes

CONSIDERED:

That the minutes of the meeting of the Senate held on 10 March 2004 be approved.

86/03-04 Students' Union Advice and Welfare Services (minute 67(a)/03-04 refers)

REPORTED: (by the Director of Student and Ancillary Services)

That, in response to a request for clarification from Mr B Spooner on the current position in regard to the current and future location of the Students' Union Advice and Welfare Services, he would welcome further discussions on the matter with representatives of the Students' Union.

87/03-04 Horticulture Research International (minute 59/03-04 refers)

REPORTED:

- (a) That the Change of Control document for Horticulture Research International was signed on 19 March prior to the formal handover of Warwick HRI on 1 April following the completion of detailed work on personal employment issues and land transfers.
- (b) That Dr Simon Bright, currently Head of Technology Interaction at the agri-business company, Syngenta, had been appointed as the new Director of Warwick HRI with effect from 1 July 2004.
- (c) That a Warwick HRI Integration Group had been established and that the first meeting of the Warwick HRI Advisory Board, chaired by the Deputy Vice-Chancellor was expected to take place in late summer or early Autumn.

88/03-04 National Health Service University (minute 63/03-04 refers)

RECEIVED:

An oral report from the Vice-Chancellor on the development of the University's partnership with the National Health Service University, noting in particular:

- (a) The administrative structures established to develop the partnership.
- (b) The role of the Academic Partnership Board in developing the University's academic links with NHSU.
- (c) The NHSU's intention to move its National Centre to Warwick in January 2005 occupying the majority of space within the Senate House, the remainder of which would be allocated for use by the Life Science Doctoral Training Centre and as a Muslim Prayer Room.

RESOLVED:

That members of academic departments wishing to establish academic contact with the NHSU should, in the first instance, channel enquiries through Professors Wensley and Carter until an NHSU presence had been established on campus, following which, contact details would be circulated to Chairs of Departments.

89/03-04 Progress of Senate Recommendations

REPORTED:

That the Council, at its meeting held on 19 March, approved the recommendations of the Senate recorded under the following items:

- (i) Amendments to Regulation 8.9 (minute 69(e)/03-04 refers)
- (ii) Amendments to University Ordinance 7 (minute 69(f)/03-04 refers)

- (iii) Change in the Name of the School of Theatre Studies (minute 74(a)/03-04 refers)
- (iv) Public Statement on Health and Safety (minute 78(b)/03-04 refers).

90/03-04 Governing Instruments Committee (minute 64/03-04 refers)

REPORTED:

That the Chair of the Governing Instruments Committee would present an oral report on the Committee's progress in reviewing the role of the Court and the Council and the current academic structures of the University at the next meeting of the Senate on 30 June.

91/03-04 University Financial Plan (minute 68/03-04 refers)

REPORTED:

That Chairs and incoming Chairs of Departments who are not members of the Senate had been invited to attend the next meeting of the Senate on 30 June for the presentation of the draft University Financial and Corporate Plan.

92/03-04 Officers in the Students' Union (minute 72/03-04 refers)

REPORTED:

That for the academic year 2004/2005:

- (a) Bhavin Taylor, a 1st year Philosophy and Politics student, had been elected as the second student member of the Senate.
- (b) Kamiar Mohaddes, a 3rd year Economics student, had been elected as the third student member of the Senate.
- (c) Nicholas Young, 1st year Physics PhD student, had been elected as the second student member of the Council.

93/03-04 Membership of the Senate

REPORTED:

- (a) That, in accordance with Regulation 2(3), a notice had appeared in the University Newsletter seeking to fill the vacancy in the appointees of the Assembly occasioned by the expiry of the current terms of office of Professor M Wills and Dr G Martin.
- (b) That the closing date for the receipt of nominations for appointment was Friday 18 June.

94/03-04 Higher Education Bill

RECEIVED:

An oral report from the Vice-Chancellor on the parliamentary progress of the Higher Education Bill and the work that had been started on the development of a University undergraduate bursary scheme, final proposals for which would be brought forward for consideration by the Senate and the Council in the Autumn Term.

95/03-04 Warwick in Asia (minute 81/03-04 refers)

RECEIVED:

A report on the potential development by the University of links with Singapore (S.44/03-04) together with an oral report from the Academic Registrar.

REPORTED:

- (a) That an additional meeting of the Senate would be held on 22 September 2004 to consider whether the University wishes to proceed towards developing a statement of intent.
- (b) That a Group with the following membership had been established to undertake initial work over the summer vacation prior to the additional meeting of the Senate:

Dr C Sparrow (Chair)
Ms A Bell
Professor R Freedman
Ms J Hocking
Professor M Luntley
Professor M Whitby
A further representative from the Warwick Business School.

- (c) That should the Senate and the Council determine, at their meetings in September, that the University proceed to produce a statement of intent, further consideration would also be given to the establishment of a fourth Pro-Vice-Chancellorship which position might assume responsibility for international affairs.

96/03-04 Joint Committee on the Appointment of a Vice-Chancellor (minute 65/03-04 refers)

CONSIDERED:

A report from the Vice-Chancellor's Advisory Group on the Appointment of Pro-Vice-Chancellors reviewing the procedures for the appointment to any future vacancy in the position of Vice-Chancellor (S.45/03-04) together with an oral report from Professor Freedman.

RECOMMENDED:

That the proposed revisions to Ordinance 1 on the Appointment of the Vice-Chancellor be approved as set out in paper S.45/03-04.

97/03-04 Report from the Steering Committee

CONSIDERED:

A report from the Steering Committee (S.46/03-04 {Parts 1 and 2}) and its resolutions recorded under the following items:

- (a) University League Tables
- (b) Undergraduate and Postgraduate Admissions
- (c) Fair Admissions to Higher Education
- (d) Length of the Teaching Year
- (e) Centres For Excellence in Teaching and Learning
- (f) Tuition Fees
- (g) Quality Assurance of TRAC Methodology
- (h) RAE 2008: Panel Configuration and Recruitment
- (i) Research Councils UK Academic Fellowships
- (j) Research and Innovation for the West Midlands
- (k) Ten Year Science and Innovation Review
- (l) Centre for Integrative Systems Biology
- (m) HEFCE Rewarding and Developing Staff
- (n) Risk Management
- (o) Accommodation/Capital Issues
- (p) Principles for the Naming of University Buildings
- (q) University 40th Anniversary
- (r) AC21 International Forum
- (s) Warwick HRI Integration Group
- (t) Procedure for the Re-Admission of Students
- (u) University Base in London
- (v) Warwick Medical School Financial Report
- (w) Warwick Medical School Five Year Plan
- (x) CHeSS
- (y) Warwick Business School Financial Report
- (z) Warwick Business School Five Year Plan
- (aa) Warwick HRI Financial Plan
- (bb) Exchange with University of Puerto Rico
- (cc) Termination of Partnership Agreement
- (dd) Shakespeare Birthplace Trust.

(a) Institutional Audit Draft Report

REPORTED: (by Professor Whitby)

That the University had submitted a response to the QAA's draft Institutional Audit Report and was now awaiting the publication of the Final Audit Report in July.

RESOLVED:

That the Senate record its thanks to all the University staff and students who had contributed to the Audit process and in particular, to Professor Whitby and the Senior Assistant Registrar (Teaching Quality) for their work in preparing for the Institutional Audit.

(b) Warwick Awards for Teaching Excellence

REPORTED: (by Professor Whitby)

That further steps would be taken in the course of the next academic year to encourage nominations from across the University for the next round of Warwick Awards for Teaching Excellence.

(c) Research Income Incentives Scheme

REPORTED:

That, following the meeting of the Chairs' Forum in May, the proposal for a University Research Incentives Scheme had been forwarded for consideration at Faculty level in order to examine its applicability across the range of University disciplines and the outcome of discussions at Faculty level would be referred to the Research Opportunities Group.

(d) Warwick Medical School: Appointment of Associate Deans

RECOMMENDED:

- (i) That the revisions to the organisational structure of the Warwick Medical School to provide for the establishment of the posts of Associate Dean for Research and Associate Dean for Education, without additional honoraria, be approved; it being noted that appointments to these positions would be the responsibility of the Dean of the Leicester Warwick Medical School.
- (ii) That the Council delegate responsibility for approval of the organisational structure of academic departments to the Senate in those cases where proposals had no fiscal implications for departments.

98/03-04 Report from the Board of the Faculty of Social Studies

CONSIDERED:

A report from the meeting of the Board of the Faculty of Social Studies held on 26 May 2004 (S.48/03-04).

(a) Membership of the Board of the Faculty of Social Studies and its Committees 2004/2005

RECEIVED:

The Board's report on the membership of the Board of the Faculty of Social Studies and its Committees for the academic year 2004/2005.

CONSIDERED:

Proposed amendments to Ordinance 7 on the Constitutions of the Boards of Faculties to provide for an additional co-opted member of the Board of the Faculty of Social Studies external to the University (BFSS.42a/03-04).

RESOLVED:

- (i) That Dr S Hill continue to serve as a co-opted member of the Board of the Faculty of Social Studies.
- (ii) That further consideration be given to ways in which the University might foster diversity in committee membership.

RECOMMENDED:

That the proposed amendments to Ordinance 7 on the Constitution of the Boards of Faculties to provide for an additional co-opted member of the Board of the Faculty of Social Studies external to the University be approved as set out in paper BFSS.42a/03-04.

(b) Faculty Board Elections 2004/2005

RECEIVED:

A statement of the Board's appointment of representatives of the Faculty of Social Studies to the Senate and other University Committees for the academic year 2004/2005.

99/03-04 Report from the Board of the Faculty of Medicine

CONSIDERED:

A report from the meeting of the Board of the Faculty of Medicine held on 24 May 2004 (S.49/03-04).

(a) Constitution of the Board of the Faculty of Medicine

CONSIDERED:

Proposed amendments to Ordinance 7 on the Constitution of the Boards of the Faculties to reflect the organisational structure of the Warwick Medical School and to provide for an increased number of co-opted members of the Board of the Faculty of Medicine external to the University (BFM.39/03-04 {revised}).

RECOMMENDED:

That the proposed amendments to Ordinance 7 on the Constitution of the Boards of the Faculties to reflect the organisational structure of the Warwick Medical School and to provide for an increased number of co-opted members of the Board of the Faculty of Medicine external to the University be approved as set out in paper BFM.39/03-04 (revised).

(b) Membership of the Board of the Faculty of Medicine and its Committees 2004/2005

RECEIVED:

The Board's report on the membership of the Board of the Faculty of Medicine and its Committees for the academic year 2004/2005.

(c) Faculty Board Elections 2004/2005

RECEIVED:

A statement of the Board's appointment of representatives of the Faculty of Medicine to University Committees for the academic year 2004/2005.

100/03-04 Item for Discussion Proposed by the Board of the Faculty of Arts: Transparent Accounts

RECEIVED:

- (a) An oral report from the Chair of the Board of the Faculty of Arts on the issues raised by members of the Board relating to the accuracy of departmental transparent accounts and the comprehensibility of University accounting procedures to non-specialist staff.
- (b) An oral report from the Finance Director on the steps being taken by the Finance Office to support the use of transparent accounting data by academic departments, noting that he and other members of the Finance Office would be willing to engage in more detailed discussions with Chairs of Departments in the Faculty of Arts on this issue.

RESOLVED:

That further discussions be undertaken outside the meeting to ensure that University accounting systems and procedures took account of the varied needs of academic departments and that published accounts and planning assumptions were transparent to end users.

101/03-04 Awards and Distinctions

RECEIVED:

A paper setting out the awards and distinctions conferred on members of the University since the last meeting of the Senate held on 10 March 2004 (S.52/03-04).

RESOLVED:

That the Senate record its congratulations to all members of the University upon whom awards and distinctions had been conferred since the last meeting of the Senate held on 10 March 2004 and, in particular, record its congratulations to Professor Bhattacharyya on his elevation to the peerage.

102/03-04 Report from the Board of the Faculty of Arts

CONSIDERED:

A report from the meeting of the Board of the Faculty of Arts held on 26 May 2004 (S.47/03-04).

(a) Membership of the Board of the Faculty of Arts and its Committees 2004/2005

RECEIVED:

The Board's report on the membership of the Board of the Faculty of Arts and its Committees for the academic year 2004/2005.

(b) Faculty Board Elections 2004/2005

RECEIVED:

A statement of the Board's appointment of representatives of the Faculty of Arts to the Senate and other University Committees for the academic year 2004/2005.

(c) Directors of Research Centres

RECEIVED:

The Board's report of its appointment of Directors of Research Centres in the Faculty of Arts.

103/03-04 Report from the Safety Committee

CONSIDERED:

A report from the meeting of the University Safety Committee held on 28 May 2004 (S.51/03-04).

(a) Revision of the University Health and Safety Policy

CONSIDERED:

Proposed addition to Safety in the University (SITU) Part 2 on 'The Delivery of Goods to the University (USC.31/03-04).

RECOMMENDED:

That the proposed addition to SITU Part 2 on 'The Delivery of Goods to the University' be approved as set out in paper USC.31/03-04.

(b) Changes in the Deployment of Fire Service Resources

CONSIDERED:

A report on impending changes in the deployment of local Fire Service resources (USC.32/03-04).

RECOMMENDED:

That, in accordance with the advice received from the Fire Service and subject to periodic review, the University continue to operate the current delay system as set out in paper USC.32/03-04 in order to minimise false calls to the Fire Service.

104/03-04 Membership of the University Court

REPORTED:

(a) That the terms of office of the following members of the University Court would expire on 31 July 2004:

Dr H Bradby
Dr S Breslin
Professor R Lindley
Professor P R Unwin
Professor A Warhurst.

(b) That there were nine members in this category of membership of whom not more than six shall be members of the Senate. The remaining members were:

Professor A Caesar (2005)
Professor D Haddleton (2005)
Dr P O'Hare (2005).

- (c) That no further re-appointments would be made to the membership of the University Court until the work of the Governing Instruments Committee was completed.

105/03-04 Membership of the Council

REPORTED:

That the University Secretary would be writing to members of the Senate, in accordance with the procedure agreed at the meeting of the Senate of 2 November 1983, to seek nominations for the appointment of Senate representatives on the Council, with a view to considering these appointments at the next meeting of the Senate on 30 June.

106/03-04 Senate Committees

REPORTED:

That the Senate Committees be empowered to continue in being with such powers as they have previously exercised until 30 September 2004.