

**UNIVERSITY OF WARWICK  
SENATE**

**OPEN MINUTES OF THE MEETING HELD 14.00, WEDNESDAY 3 JULY 2019  
IN THE HELEN MARTIN STUDIO, WARWICK ARTS CENTRE AND COUNCIL CHAMBER, SENATE HOUSE**

<b>Present</b>	Professor Stuart Croft	SC	Vice-Chancellor (Chair)
	Professor Jo Angouri	JA	Representative of the Assembly
	Dr Dave Britnell	DB	Representative of the Board of the Faculty of Science, Engineering & Medicine
	Dr David Davies	DD	Representative of the Board of the Faculty of Science, Engineering & Medicine
	Professor Chris Ennew	CE	Provost
	Dr Rebecca Freeman	RF	Representative of the Assembly (until item 115)
	Professor Lorenzo Frigerio	LF	Representative of the Board of the Faculty of Social Sciences
	Professor Louise Gracia	LG	Representative of the Board of the Faculty of Social Sciences (until item 114)
	Robin Green	RG	Librarian
	Professor Frances Griffiths	FG	Representative of the Board of the Faculty of Science, Engineering & Medicine
	Professor Chris Hughes	CH	Pro-Vice-Chancellor (Education)
	Professor Kate Ireland	KI	Representative of the Board of the Faculty of Social Sciences
	Professor Saul Jacka	SJ	Representative of the Assembly
	Liam Jackson	LJ	President, Students' Union
	Professor Cathia Jenainati	CJ	Representative of the Board of the Faculty of Arts
	Professor Virinder Kalra	VK	Representative of the Board of the Faculty of Social Sciences (until item 112)
	Larissa Kennedy	LK	Education Officer, Students' Union
	Ellie King	EK	Postgraduate Officer, Students' Union
	Professor Sudhesh Kumar	SK	Representative of the Board of the Faculty of Science, Engineering & Medicine (until item 112)
	Professor Andy Lavender	ALavender	Representative of the Board of the Faculty of Arts
	Professor Ranko Lazic	RL	Representative of the Board of the Faculty of Science, Engineering & Medicine
	Professor Geoff Lindsay	GL	Representative of the Board of the Faculty of Social Sciences
	Professor Andrew Lockett	ALockett	Representative of the Board of the Faculty of Social Sciences (until item 115)
	Professor Jonathan Millar	JM	Representative of the Assembly
	Professor Zahra Newby	ZN	Representative of the Board of the Faculty of Arts (until item 115)
	Professor Matt Nudds	MN	Chair, Faculty of Social Sciences
	Professor Fabienne Peter	FP	Representative of the Board of the Faculty of Social Sciences
	Professor Lesley Roberts	LR	Representative of the Board of the Faculty of Science, Engineering & Medicine (until item 115)
	Professor Penny Roberts	PR	Chair, Faculty of Arts
	Dr Gavin Schwartz-Leeper	GS-L	Representative of the Assembly
	Professor Jeremy Smith	JS	Representative of the Board of the Faculty of Social Sciences
	Professor Colin Sparrow	CS	Chair of the Board of Graduate Studies
Professor Pam Thomas	PT	Pro-Vice-Chancellor (Research)	
Paul Trimmer	PTrimmer	Representative of the Assembly	
Professor Ema Ushioda	EU	Representative of the Board of the Faculty of Social Sciences	
Professor Mike Ward	MW	Representative of the Board of the Faculty of Science, Engineering & Medicine	

<b>Attending</b>	Chloe Batten	CB	Education Officer Elect, Students Union
	Paul Blagburn	PB	Assistant Director (Outreach), SROAS (for item 109)
	Ailsa Chambers	AC	Director of International Strategy & Relations, Strategy Group (for item 108)
	Alice Churm	AC	Postgraduate Officer Elect, Students' Union
	Rosie Drinkwater	RD	Group Finance Director
	Katharine Gray	KG	Acting Director of Teaching Quality (Assistant Secretary)
	Phil Griffiths	PG	Administrative Officer, Academic Registrar's Office (Minutes)
	Professor David Lamburn	DL	Speaking to Review of Assessment and Credit and Module Framework items
	Rhiannon Martyn	RM	Head of the Graduate School (for item 115)
	Ben Newsham	BN	President Elect, Students Union
	David Plumb	DP	Director of Innovation (for item 110)
	Rachel Sandby-Thomas	RST	Registrar (Secretary)
	Sharon Tuersley	ST	Secretary to Council
Dr Chris Twine	CT	Academic Registrar	

**NOTE:** Some items are noted as "Exempt information not included" as they contain information that would be withheld from release to the public because an exemption under the Freedom of Information Act 2000 applies.

<b>Ref</b>	<b>Item</b>
102	<p><b>Welcome, Thanks and Apologies for absence</b></p> <p>Apologies for absence were received from Professor Daniel Branch, Professor Claire Davis, Professor Robin Goodwin, Professor Sean Hand, Professor Rachel Moseley, Professor Alison Ribeiro de Menezes, Professor Mike Shipman, Professor Simon Swain</p>
103	<p><b>Declarations of Interest</b></p> <p>No declarations of interest were reported.</p>
104	<p><b>The University's Financial Plan 2019</b></p> <p>The Senate received a presentation from the Group Finance Director on the University's Financial Plan (104-S030719). The key details and discussions were as follows:</p> <ul style="list-style-type: none"> <li>• In terms of planning risk, the most significant was USS; the Financial Planning Sub-Committee (FPSC) would be discussing Brexit risk at its next meeting.</li> <li>• [Exempt information not included]</li> <li>• Within the Academic Resourcing Committee (ARC) envelope investments included scholarships, the Strategic Investment Fund, the Academic Equipment Fund and the Alan Turing Institute.</li> <li>• [Exempt information not included]</li> <li>• There would be some changes in retail outlets; on campus accommodation was being increased while off-campus accommodation was decreasing.</li> <li>• In the Professional Services Group there was investment in IT systems, wellbeing, compliance and other areas of strategic importance.</li> <li>• [Exempt information not included]</li> <li>• Finance and General Purposes Committee had recommended the plan to Senate and Council.</li> </ul> <p>In response to the presentation, the following points were raised during a discussion amongst members:</p> <ul style="list-style-type: none"> <li>• The Student Recruitment Strategy sets targets for recruitment to ensure that the University was not reliant on particular markets;</li> </ul>

	<ul style="list-style-type: none"> <li>The University Financial Plan needed to ensure that developments now ensured that the University was able to invest as planned in years 6 to 10.</li> <li>[Exempt information not included]</li> </ul> <p><b>DECISION:</b> The Senate <b>recommended</b> the University Financial Plan 2019 report to the Council.</p>
105	<p><b>Minutes of the Senate meeting held on 12 June 2019</b></p> <p>The minutes of the meeting held on 12 June 2019 were received and <b>approved</b>.</p>
106	<p><b>Matters arising from last meeting on 12 June 2019</b></p> <p>The Senate received a report providing updates on matters arising from the meeting of the Senate held on 12 June 2019.</p>
107	<p><b>Chair's Business</b></p> <p>In addition to the Chair's Update report (107-S030719), the Senate received a verbal report from the Chair on the following items:</p> <p><b>(a) Statement on Students' Union Matters</b> [Exempt information not included]</p> <p><b>(b) Senate Steering Committee Sub-Group on Awards</b> The Pro-Vice-Chancellor (Education) reported to the Senate that the Senate Steering Committee Sub-Group on Awards had approved awards recommended by Boards of Examiners for final year undergraduate courses.</p> <p><b>(c) Dean of Students</b> The Senate was informed that Dr Rebecca Freeman had been appointed to the role of Dean of Students.</p> <p><b>(d) National Student Survey (NSS) Results</b> The Pro-Vice-Chancellor (Education) reported to the Senate that NSS satisfaction rates had improved across all areas apart from learning resources. The University was now ranked 4<sup>th</sup> in overall satisfaction in the Russell group and 2<sup>nd</sup> on Assessment and Feedback. Outcomes were improving but the University should not be complacent.</p> <p><b>(e) Senate Membership</b> The Vice-Chancellor recorded thanks to all members of the Senate whose terms were ending. In particular, the Senate expressed considerable thanks to LG for her significant contribution as Dean of Students, being the first holder of the post and having led considerable changes in personal tutoring.</p>
108	<p><b>International Strategy</b></p> <p>The Senate received the International Strategy report (108-S030719) and a verbal report from the Director of International Strategy and Relations. The key details and discussions were as follows:</p> <ul style="list-style-type: none"> <li>The new academic leadership team would be headed by Pro-Vice-Chancellor Mike Shipman, and two new Deputy Pro-Vice-Chancellors for China and North America would be announced shortly.</li> <li>The Strategy would have a five year financial plan.</li> <li>Country and region specific strategies would also be developed</li> <li>KPIs would be both quantitative and qualitative.</li> <li>In response to queries from PTrimmer and SJ, academic freedom would be referenced in the final strategy document.</li> </ul> <p><b>DECISION:</b> The Senate <b>recommended</b> the International Strategy to the Council.</p>

109a	<p><b>Widening Participation Strategy</b></p> <p>The Senate received the Widening Participation Strategy report (109a-S030719) and a verbal report from the Assistant Director (Outreach), SROAS. The key details and discussions were as follows:</p> <ul style="list-style-type: none"> <li>• The Widening Participation Strategy would sit alongside the Social Inclusion strategy, taking a bold approach on success and progression.</li> <li>• There was a need to ensure appropriate support and resources would be available to students, noting that this required a holistic approach across professional services as well as in academic departments.</li> </ul> <p><b>DECISION:</b> The Senate <b>approved</b> the Widening Participation Plan.</p>
109b	<p><b>Access and Participation Plan</b></p> <p>The report (109b-S030719) was received and noted.</p>
110a	<p><b>Innovation Strategy</b></p> <p>The Senate received the Innovation Strategy report (110a-S030719) and a report from the Director of Innovation. The key details and discussions were as follows:</p> <ul style="list-style-type: none"> <li>• The need to embed the strategy into the curriculum in a way that was sensitive to departments and also took into account research activities.</li> <li>• Inclusion activities would be made more prominent in the Strategy.</li> <li>• That seed funding would support developments.</li> </ul> <p><b>DECISION:</b> The Senate <b>recommended</b> the Innovation Strategy to the Council.</p>
110b	<p><b>Innovation Strategy: Year One Activity and Deliverables</b></p> <p>The report (110b-S030719) was received and noted.</p>
111	<p><b>Report from the University Executive Board</b></p> <p>The report (111-S030719) was received and noted.</p>
112	<p><b>Report from the Education Committee – Part 1</b></p> <p>The Pro-Vice-Chancellor Education presented a report updating the Senate on the following business, as considered by the Education Committee meeting held 11 June 2019 (112-S030719):</p> <ul style="list-style-type: none"> <li>• Peer Dialogue on Teaching Policy</li> <li>• Mock Subject Level Teaching Excellence Framework Exercise</li> <li>• Review of Assessment</li> <li>• Credit and Module Framework</li> <li>• Proposals to refocus the Graduate School</li> <li>• Implementation of the Education Strategy</li> <li>• Plans for the Teaching Excellence Group in 2019/20</li> <li>• The Ethics of Learning Analytics</li> </ul> <p><b>DECISION:</b> The Senate <b>approved</b> the policy on Peer Dialogue on Teaching as University policy with effect from 2019/20.</p>
113	<p><b>Review of Assessment</b></p> <p>The Senate received the Review of Assessment report (113-S030719) and a verbal report from the Deputy Pro-Vice-Chancellor (Education). The key details and discussions were as follows:</p> <ul style="list-style-type: none"> <li>• The review was part of education strategy and was principles-driven.</li> <li>• Consultation with stakeholders had been wide and involved faculty boards, education committees as well as students.</li> <li>• Further guidance on self-certification would be issued to ensure consistency between departments.</li> </ul>

	<ul style="list-style-type: none"> <li>• The future operation of exam boards would form part of a workstream being led by JS.</li> <li>• Work would continue in the following areas: <ul style="list-style-type: none"> <li>○ Academic integrity</li> <li>○ Exam board procedures</li> <li>○ Future shape of academic year, including a possible mid-point examination period either at the end of December or early January</li> <li>○ Reform of regulations</li> </ul> </li> </ul> <p><b>DECISIONS:</b></p> <ol style="list-style-type: none"> <li>1) The Senate <b>approved</b> the other recommendations as set out in Section 5 of the Executive Summary and Section 6 of the main report and appendices.</li> <li>2) The Senate amended the proposed deadline for the submission of assessed work in Regulation 36 from 9am-4pm to 12 noon (mid-day).</li> <li>3) The Senate <b>approved</b> the revisions to Regulation 36 as set out in Section 6 of the main report and appendix 7.</li> </ol>
114	<p><b>Review of the Credit and Module Framework</b></p> <p>The Senate received the Review of the Credit and Module Framework report (114-S030719) and a verbal report from the Deputy Pro-Vice-Chancellor (Education). The key details and discussions were as follows:</p> <ul style="list-style-type: none"> <li>• A consistent institution-wide credit tariff would help to develop a broader, more distinctive and innovative curriculum.</li> <li>• Departments which had implemented the proposed tariff recently had found the process to be beneficial.</li> <li>• The development of the credit framework would be consistent with the recommendations arising from the Review of Assessment.</li> <li>• Transition to the new tariff may be challenging, and departments may require assistance with resource.</li> </ul> <p>The Senate noted concerns raised by SJ relating to the consultation process with the Department of Statistics.</p> <p><b>DECISION:</b> The Senate <b>approved</b> the indicative principles set out in the report.</p>
115	<p><b>Report from the Board of Graduate Studies: Proposal to refocus the Graduate School and address the need for a Postgraduate Taught Strategy</b></p> <p>The Senate received the Report from the Board of Graduate Studies (115-S030719) and verbal reports from the Academic Director (Graduate Studies) and the Head of the Graduate School. The key details and discussions were as follows:</p> <ul style="list-style-type: none"> <li>• There had often been a lack of consensus on the needs and values of PGR</li> <li>• PT reported that it would be appropriate to show how the proposals would link to the Research Strategy.</li> </ul> <p><b>DECISIONS:</b></p> <ol style="list-style-type: none"> <li>1) The Senate <b>approved</b> the direction of travel for refocussing of the Graduate School on students taking research degrees, and the change of name to Doctoral College</li> <li>2) The Senate <b>approved</b> the plan addressing the need for a PGT strategy</li> </ol>
116	<p><b>Report from the Research Committee</b></p> <p>The Pro-Vice-Chancellor (Research) presented the report (116-S030719) updating the Senate on items of business considered by the Research Committee since the 12 June 2019 meeting of the Senate.</p> <p><b>DECISION:</b> The Senate <b>approved</b> the following items from the report with effect from the start of the 2019/20 academic year:</p> <ul style="list-style-type: none"> <li>• The establishment of the Warwick Interdisciplinary Centre for International Development;</li> <li>• The establishment of the Centre for Critical Legal Studies;</li> </ul>

	<ul style="list-style-type: none"> <li>• The establishment of the Centre for Post-Kantian European Philosophy;</li> <li>• The dis-establishment of the following Research Centres: <ul style="list-style-type: none"> <li>○ Centre for the Study of Safety and Well-Being (SWELL)</li> <li>○ Legal Research Institute</li> <li>○ Centre for Rights, Equality &amp; Diversity (CRED)</li> </ul> </li> <li>• The continuation of the following Research Centres: <ul style="list-style-type: none"> <li>○ Centre for the History of Medicine</li> <li>○ Centre for Television History, Heritage and Memory Research</li> <li>○ Early Modern and Eighteenth Century Centre</li> <li>○ Warwick Cancer Research Centre</li> <li>○ Centre for Discrete Mathematics and its Applications (DiMap)</li> <li>○ Centre for Fusion Space and Astrophysics</li> <li>○ Centre for Research in Statistical Methodology (CRiSM)</li> <li>○ Fluid Dynamics Research Centre</li> <li>○ Milburn House Magnetic Resonance Lab</li> <li>○ Centre for Human Rights in Practice</li> <li>○ Industrial Relations Research Centre</li> <li>○ Warwick Mind and Action Research Centre</li> </ul> </li> </ul>
<b><i>Items below this line were for receipt and/or approval, without discussion</i></b>	
117	<p><b>Report from the Education Committee – Part 2</b></p> <p>The report (117-S030719) was received and noted.</p>
118	<p><b>Report from the Academic Quality and Standards Committee</b></p> <p>The report (118-S030719) was received and approved.</p> <p><b>DECISION:</b> The Senate <b>approved</b> the following items with effect from the start of the 2019/20 academic year:</p> <ul style="list-style-type: none"> <li>• The Requirements of Taught Postgraduate Awards</li> <li>• Regulation 8.4, 8.13, classification conventions to undergraduate classification conventions and new, specific Requirements for Taught Postgraduate Awards for courses in the Department of Engineering and WMG</li> <li>• Regulation 8.10 (MBChB programme)</li> <li>• Revisions to Regulation 11 (Procedure to be Adopted in the Event of Suspected Cheating in a University Test)</li> <li>• Revisions to the Timeliness of Feedback Policy</li> </ul>
119	<p><b>Report from the Partnerships Committee</b></p> <p>The report (119-S030719) was received and approved.</p> <p><b>DECISION:</b> The Senate <b>approved</b> the following items with effect from the start of the 2019/20 academic year:</p> <ul style="list-style-type: none"> <li>• Updated Annual Review of Collaborative Provision Template</li> <li>• Degree Apprenticeship Course Approval Updated Template</li> <li>• Review of Collaborative Provision Risk Assessment</li> <li>• Collaborative Management Group Terms of Reference</li> <li>• Partnership Responsibility Checklist</li> </ul>
120	<p><b>Report from the Academic Staff Committee</b></p> <p>The report (120-S030719) was received and approved.</p> <p><b>DECISION:</b> The Senate <b>approved</b> the memberships for the Academic Staff Committee and Probation Review Group for 2019/20 academic year.</p>
121	<p><b>Report from the Committee on the Appointment of Heads of Department</b></p>

	The report (121-S030719) was received and noted.
122	<b>Report from the Research Governance and Ethics Committee</b> The report (122-S030719) was received and noted.
123	<b>Chair's Action Report</b> The report (123-S030719) was received and noted.
124	<b>Membership of the Senate for the Academic Year 2019-20</b> The report (124-S030719) was received and approved. <b>DECISION:</b> The Senate <b>approved</b> the membership for the 2019/20 academic year.
125	<b>Report from the Academic Resourcing Committee: Membership and Terms of Reference</b> The report (125-S030719) was received and approved. <b>DECISION:</b> The Senate <b>approved</b> the membership and Terms of Reference for the ARC for the 2019/20 academic year.
126	<b>Student and Alumni deaths</b> The Senate received and noted a report on members of the community of Warwick alumni who had passed away since the last meeting of the Senate.
127	<b>Any Other Business:</b> <b>Letter from SSLCs relating to the Examination Timetable</b> A letter of complaint from representatives of 20 Student Staff Liaison Committees (SSLCs), which related to the University's Summer 2019 exam timetable, had been received by the University on 2 July 2019, to which the Pro-Vice-Chancellor (Education) had responded. The Academic Registrar reported: <ul style="list-style-type: none"> <li>• An Examination Timetable Communication and Assurance project was already underway which had a number of workstreams that would address the concerns raised in the letter. The workstream relating to communicating the timetable would be led by the incoming Dean of Students working with the Students' Union; it would also be overseen by the Education Executive and report to the Audit and Risk Committee.</li> <li>• The feedback in the letter from the SSLCs was welcomed and would be incorporated into the project.</li> <li>• Recommendations from the project would be considered by SSLCs and academic departments from the autumn term of the 2019/20 academic year.</li> </ul>
<b>Next meeting: 14.00 Wednesday 2 October 2019 @ Senate House Council Chamber</b>	

DECISIONS AND ACTIONS			
ITEM	DECISION/ACTION	LEAD AND DUE DATE	STATUS
104	<b>DECISION:</b> The Senate <b>recommended</b> the University Financial Plan 2019 report to the Council.		
108	<b>DECISION:</b> The Senate <b>recommended</b> the International Strategy to the Council.		
109b	<b>DECISION:</b> The Senate <b>approved</b> the Widening Participation Plan.		
110a	<b>DECISION:</b> The Senate <b>recommended</b> the Innovation Strategy to the Council.		
112	<b>DECISION:</b> The Senate <b>approved</b> the policy on Peer Dialogue on Teaching as University policy with effect from 2019/20.		
113	<b>DECISIONS:</b> <ol style="list-style-type: none"> <li>1) The Senate <b>approved</b> the recommendations as set out in Section 5 of the Executive Summary and Section 6 of the main report and appendices</li> <li>2) The Senate <b>approved</b> the revisions to Regulation 36 as set out in Section 6 of the main report and appendix 7.</li> </ol>		
114	<b>DECISION:</b> The Senate <b>approved</b> the indicative principles set out in the Review of the Credit Framework report.		
115	<b>DECISIONS:</b> <ol style="list-style-type: none"> <li>1) The Senate <b>approved</b> the direction of travel for refocussing of the Graduate School on students taking research degrees, and the change of name to Doctoral College</li> <li>2) The Senate <b>approved</b> the plan addressing the need for a PGT strategy</li> </ol>		
118	<b>DECISION:</b> The Senate <b>approved</b> the following items with effect from the start of the 2019/20 academic year: <ul style="list-style-type: none"> <li>• The Requirements of Taught Postgraduate Awards</li> <li>• Regulation 8.4, 8.13, classification conventions to undergraduate classification conventions and new, specific Requirements for Taught Postgraduate Awards for courses in the Department of Engineering and WMG</li> <li>• Regulation 8.10 (MBChB programme)</li> <li>• Revisions to Regulation 11 (Procedure to be Adopted in the Event of Suspected Cheating in a University Test)</li> <li>• Revisions to the Timeliness of Feedback Policy</li> </ul>		
119	<b>DECISION:</b> The Senate <b>approved</b> the following items with effect from the start of the 2019/20 academic year: <ul style="list-style-type: none"> <li>• Updated Annual Review of Collaborative Provision Template</li> <li>• Degree Apprenticeship Course Approval Updated Template</li> <li>• Review of Collaborative Provision Risk Assessment</li> <li>• Collaborative Management Group Terms of Reference</li> <li>• Partnership Responsibility Checklist</li> </ul>		
120	<b>DECISION:</b> The Senate <b>approved</b> the memberships for the Academic Staff Committee and Probation Review Group for 2019/20 academic year.		
124	<b>DECISION:</b> The Senate <b>approved</b> the membership for the 2019/20 academic year.		
125	<b>DECISION:</b> The Senate <b>approved</b> the membership and Terms of Reference for the ARC for the 2019/20 academic year.		