

# UNIVERSITY OF WARWICK

## SENATE

Minutes of the meeting of the Senate held on 3 December 2003.

- Present: Vice-Chancellor, Ms A Bell, Professor L Bridges, Dr P Byrd, Professor M J Cooper, Professor M Devereux, Professor R G Dyson, Professor A Easton, Professor R Fine, Professor R Freedman, Dr E Gallafent, Professor A Harris, Professor M Harrison, Dr J Hinton, Professor J Jones, Professor M Luntley, Professor P Mack, Dr G Martin, Dr C MacDougall, Professor A McFarlane, Professor A Mullender, Dr H Nesi, Professor S Palmer, Dr P Roberts, Professor D Singer, Dr C Sparrow, Mr B Spooner, Professor M Whitby, Professor M Wills, Professor R Wilson.
- Apologies: Professor R Burns, Professor Y Carter, Dr C Humphreys, Mr R Jones, Professor K Lamberts, Professor I Lauder, Professor R Lindley, Professor M McCrae, Professor A Phizacklea.

### 22/03-04 Minutes

#### RESOLVED:

That the minutes of the meeting of the Senate held on 1 October 2003 be approved.

### 23/03-04 Membership of Senate Committees and Related Matters (minute 8(d)/03-04 refers)

#### REPORTED:

That the Council, at its meeting held on 1 October, approved the recommendation of the Senate regarding revisions to the constitution of the Information Technology Policy Committee.

### 24/03-04 Postgraduate Application Fee (minute 11(b)/03-04 refers)

#### REPORTED:

- (a) That at its meeting held on 1 October, the Senate approved the introduction of an application fee for postgraduate taught programmes subject to the provision of a full cost analysis of the application system and further consideration being given to the potential resource requirements of improving the service to applicants at departmental level.
- (b) That the Student Recruitment and Admissions Office was currently working with the Finance Office to model the cost of operating the postgraduate applications process both centrally and in a cross-section of academic departments and steps to assist in the management of the admissions process

at departmental level were being discussed with staff from a number of academic departments, upon completion of which, a paper would be brought forward for consideration by the Steering Committee in the Spring Term.

25/03-04 Late Submission of Assessed Work (minute 12(b)/03-04 refers)

REPORTED:

That at its meeting on 1 October, the Senate asked the Academic Quality and Standards Committee to give further consideration to the proposed revision to the University regulation regarding late submission of assessed work, following which both the Academic Quality and Standards Committee and the Board of Graduate Studies had given further consideration to the issue and it was expected that a report would be brought forward by the Academic Quality and Standards Committee for consideration by the Senate in the Spring Term.

26/03-04 Delivery of Senate Papers

RESOLVED:

That the Director of Student and Ancillary Services investigate whether there was any impediment in the internal postal system restricting the timely delivery of committee papers to the Students' Union.

27/03-04 Lord Butterworth (minute 2/03-04 refers)

REPORTED:

That the University memorial service held in honour of Lord Butterworth on 7 November had been much appreciated by those external guests and current and former members of University staff who had attended the event.

RESOLVED:

That the Senate record its appreciation and thanks to all those members of staff involved in organising the memorial service in honour of Lord Butterworth.

28/03-04 Membership of the Senate

REPORTED:

That Dr C Humphreys of the School of Health and Social Studies and Dr P Roberts of the Department of History had been appointed as representatives of the Assembly on the Senate for the period to 31 July 2006.

29/03-04 National Health Service University (minute 5/03-04 refers)

RECEIVED:

An oral report from the Vice-Chancellor on the progress of the University's second stage bid to become the principal academic partner to the NHS University, noting that representatives of the University and its partners would be making two presentations to an NHSU Panel in London on 4 December.

30/03-04 Higher Education Bill

RECEIVED:

An oral report from the Vice-Chancellor on the current political debate surrounding the forthcoming Government Bill for Higher Education regarding the issues of variable fees and provision for student bursaries.

31/03-04 National Grid House (minute 6/03-04 refers)

RECEIVED:

An oral report from the Vice-Chancellor on the progress being made towards the University's occupation of National Grid House following its formal acquisition on 20 November, noting that the Steering Committee had recommended to the Building Committee that the building be named University House.

REPORTED:

That those members of staff who were to occupy University House were being given the opportunity to visit the building prior to the start of conversion work early in the new year.

32/03-04 Council/Strategy Committee Awayday: 24 November

RECEIVED:

An oral report from the Vice-Chancellor on the Awayday held on 24 November for members of the University Council and Strategy Committee and Chairs of academic departments with a view to informing the development of the University's strategic and financial plans, in the course of which three main themes were explored:

- (a) The University's residential accommodation strategy in the context of the land available to the University, planning constraints and its borrowing capacity.
- (b) University research strategy
- (c) Internationalisation and the development of the University's North American Strategy.

33/03-04 Registrar and Deputy Registrar

REPORTED:

That there would be a joint presentation to the Registrar and the Deputy Registrar in the Council Chamber at 12 noon on Thursday, 18 December.

34/03-04 University Management and Decision-Making Structures (minute 21/03-04 refers)

REPORTED:

That the Chair of the University Council, acting on its behalf, had taken action to appoint the Director of Student and Ancillary Services, Mr Paul Greatrix, as Acting Registrar of the University to work alongside the Registrar from 1 December until his departure at the end of the calendar year and continuing in the role pending the recruitment of a new University Registrar.

CONSIDERED:

A discussion paper setting out suggestions for change to the University's decision making processes (S.15/03-04).

RESOLVED:

- (a) That the following proposed changes to University decision making structures and the operation of the committees of the Senate be approved in principle as set out in paper S.15/03-04
  - (i) That the role of the Steering Committee in directing the implementation of University strategy and policy within the framework of the University's Corporate Plan and the overall strategic vision set by the Strategy Committee be formalised with effect from 1 January 2004 and effected through the introduction of a termly schedule of standard business.
  - (ii) That during the academic year 2003-2004 steps be taken to ensure the convergence of the work of the Estimates and Grants Committee and the Academic Enterprise Group with a view to their being replaced in the academic year 2004-2005 by an Academic Resourcing Committee which would hold the global budget for non-devolved academic departments and would manage and oversee detailed interactions with departments in regard to its expenditure and the monitoring of achievement of plans.
  - (iii) That, with effect from the academic year 2004-2005, the remit of the Academic Quality and Standards Committee be extended to include taking the lead on teaching and learning matters while continuing to take responsibility for the quality of academic programmes, with greater responsibility for standard quality matters being devolved to the Board of Undergraduate Studies, the Board of Graduate Studies

and the Partnerships and Distance Learning Sub-Committee thereby providing the Academic Quality and Standards Committee with the opportunity to take an active role in developing and monitoring the University's teaching and learning strategy.

- (iv) That the Board of Lifelong Learning be abolished with effect from the Spring Term 2004 to be replaced by an Advisory Board for the Centre for Lifelong Learning, nominations for the precise membership of which would be brought forward by Professor Dyson and the Director of the Centre for Lifelong Learning to ensure representation of key stakeholders from the local community.
- (v) That responsibility for the development of the University's Admissions and Widening Participation Strategy rest with a Pro-Vice-Chancellor with support from relevant University staff and that standard course proposals for Lifelong Learning Programmes be processed through the appropriate Faculty Board quality and approval structures.
- (b) That, with effect from 1 January 2004, an International Strategy Committee of the Senate be established to develop a strategic framework for the University's international activities the precise terms of reference and constitution of the Committee to be determined by the Steering Committee.
- (c) That a Chairs Forum be established, meeting two to three times each year, as a forum for the exchange of ideas, information and views on internal and external policy matters between the Vice-Chancellor, senior academic and administrative Officers and Chairs of academic departments.
- (d) That further work be undertaken on the detailed proposals for changes to those committees responsible for Human Resources matters with a view to these proposals coming forward for consideration to the Spring Term meetings of the Senate and the Council.

**RECOMMENDED:**

- (a) That, with effect from 1 January 2004, an Information Committee be established to develop strategic proposals for the University's information policy, replacing the Information Technology Policy Committee and the recently abolished Library Policy Committee.
- (b) That a Joint Group of the Senate and the Council be established with the following constitution to consider the re-framing of the governing instruments and academic structure of the University, including the role of the University Court and the Council, in the light of wider consultation within the University community; the deliberations of the Group to include an assessment of the regulatory impact of any proposed changes:

A Pro-Vice-Chancellor  
A lay member of the Council (when matters relating to Court and Council are under consideration)  
A Chair of a Faculty Board  
Three Chairs of Academic Departments  
Two members of the academic staff appointed in the last five year period

35/03-04 Academic Statistics 2003/2004

RECEIVED:

The University's Academic Statistics for the academic year 2003/2004 together with an oral report from the Academic Registrar summarising a number of trends relating to the student and research data presented in the document.

36/03-04 Horticulture Research International (minute 4/03-04 refers)

RECEIVED:

An oral report from the Vice-Chancellor on the progress of arrangements for the transfer of Horticulture Research International to the University, noting the progress being made towards the recruitment of a new Director for HRI and the work being undertaken by the joint Warwick HRI Transfer Board to ensure the arrangements for that the transfer of HRI proceeded according to schedule.

REPORTED:

That it was intended that an Advisory Board be established for Warwick HRI; the formal constitution and terms of reference for which would be brought forward for consideration by the Steering Committee in 2004.

CONSIDERED:

Proposed changes to University Ordinance 7 to make provision for the establishment of Horticulture Research International as a department of the University (S.29/03-04).

RECOMMENDED:

That, in accordance with Statute 29 paragraphs 3 and 4, the proposed changes to University Ordinance 7 governing the Faculty Boards to provide for the establishment of Warwick Horticulture Research International as a Department of the University within the Faculty of Science be approved as set out in paper S.29/03-04 to be effective from 1 April 2004.

37/03-04 Report from the Steering Committee

RECEIVED:

A report from the Steering Committee (S.16/03-04 {Parts 1 and 2}) and its resolutions recorded under the following items:

- (a) Undergraduate Curriculum Review Group
- (b) Research Ethics Committee
- (c) Degree Congregation
- (d) Open Days
- (e) Fair Admissions to Higher Education Consultation
- (f) Degree Awarding Powers and University Title
- (g) Higher Education Innovation Fund Round 2
- (h) Review of Research Funding
- (i) Review of Teaching Funding
- (j) Constitutional Reform: Reforming the Office of the Lord Chancellor
- (k) HEFCE e-Learning Strategy
- (l) Collaborative Training Account Business Plan
- (m) Foundation Degrees
- (n) Naming of National Grid House
- (o) Warwick Business School Finances
- (p) The Queen's Anniversary Prizes
- (q) Graz Declaration: the role of Universities
- (r) Memorandum of Agreement with Renmin University
- (s) Board of Governors of Hereward College
- (t) Appointments to University Committees

38/03-04 Report from the Strategy Committee

RECEIVED:

A report from the meeting of the Strategy Committee held on 30 October 2003 (S.17/03-04) on the outcome of the first meetings of the Faculty Advisory Boards.

39/03-04 Report from the Academic Quality and Standards Committee

CONSIDERED:

A report from the meetings of the Academic Quality and Standards Committee held on 23 October and 19 November 2003 (S.20/03-04 {Parts 1 and 2}) and its resolutions recorded under the following items:

- (a) Institutional Audit
- (b) External Examiners' Website
- (c) Use of Oral Examinations in Taught Postgraduate Courses
- (d) Annual Course Review Reports
- (e) New and Revised Postgraduate Awards
- (f) Periodic Reviews of Courses of Study

(a) Integrated Undergraduate Master's Degrees

RESOLVED:

That, in the light of feedback from both External Examiners and Professional and Statutory bodies indicating that the courses concerned were recognised as delivering material at the appropriate level and enabling students to achieve appropriately high standards, the University revise its own credit guidelines to require 90 credits to be delivered at level M on integrated undergraduate Master's courses; it being noted that Dr S Hill, Centre for Lifelong Learning, had offered support to departments to enable them to identify how this could be achieved.

(b) Course Specifications

RECEIVED:

An oral report from Professor Whitby on issues relating to credit levels and volumes for Pass Degrees.

RESOLVED:

- (i) That it be noted that no student of the University enrolled for a Pass Degree and that the award of this qualification was restricted to those students who, at the end of their undergraduate course of study, failed to achieve the necessary standard for the award of an Honours Degree.
- (ii) That the Senate endorse the position taken by the Academic Quality and Standards Committee favouring the retention of the Pass Degree since it played a small but useful part in retaining students in Higher Education and ensuring that as many as possible graduate with an award, but that information be sought from Chairs of Department concerning departmental practice in terms of the volume of credit required of students for the award of a Pass Degree; it being noted that course specifications for Pass Degrees would not be forthcoming prior to the University's Institutional Audit.
- (iii) That the requirement to develop course specifications for Pass Degrees be referred to the Better Regulation Review Group.

(c) Plagiarism Working Group

CONSIDERED:

The final report of the Plagiarism Working Group (AQSC.40/03-04 {revised}), indicating necessary changes to the University mechanisms and Regulations currently in place to deal with allegations of plagiarism.



RECOMMENDED:

That the proposed amendments to University Regulation 12 Governing the Procedure to be Adopted in the Event of Suspected Cheating in a University Test be approved for implementation in the academic year 2004/2005 as set out in paper AQSC.40/03-04 subject to the deletion of the phrase 'or unfair discrimination' from paragraphs 6(b)(i) and 8(b)(i).

(d) Bologna

CONSIDERED:

A paper drafted in response to the issues raised by the Committee on the Bologna Process and the European Credit Transfer Scheme (ECTS) (AQSC.36/03-04).

RESOLVED:

- (i) That Departments consider translation of their courses into the ECTS framework at an appropriate time.
- (ii) That the University proceed on the basis of translating Warwick courses from CATS points to ECTS points at the ratio of 2:1, in the light of the view taken by the Academic Quality and Standards Committee that the disparity between the notional learning effort attached to the achievement of 1 ECTS, as opposed to 1 CATS, credit need not lead to a re-calibration of courses and that this conclusion had been reached by other UK HEIs.
- (iii) That the University monitor progress towards the implementation of the Diploma Supplement in the UK.

(e) Revised Examination Conventions: BSc in Computer and Business Studies

RESOLVED:

That the proposal from the Warwick Business School for revisions to the Examination Conventions for the BSc in Computer and Business Studies be approved as set out in paper BUGS.39/03-04 (reserved), subject to an amendment to the convention regarding treatment of marks ending in '9', such that these marks be treated in accordance with the University's harmonised faculty degree classification conventions, that is, that such marks are not raised as a matter of convention.

- (f) Amendment to Regulation 33 Governing Courses of Study Validated or Franchised by the University

CONSIDERED:

Proposed amendments to Regulation 33 to reflect the current committee structure and to bring it in to line with amendments previously made to Regulations 9 and 14 allowing an appellant to be accompanied at an Appeals Committee by one other person nominated by the appellant (PDSL.C.13/03-04 {revised}).

RECOMMENDED:

That the proposed amendments to Regulation 33 to reflect the current committee structure and to bring it in to line with amendments previously made to Regulations 9 and 14 allowing an appellant to be accompanied at an Appeals Committee by one other person nominated by the appellant be approved as set out in paper PDSL.C.13/03-04 (revised).

- (g) Revised Open Studies Course and Module Proposal Forms

RESOLVED:

That the amended Open Studies course and module proposal forms, revised to include information on resource requirements in line with standard course and module proposal forms, be approved as set out in papers AQSC.12/03-04 and AQSC.13/03-04.

- (h) Terms of Reference of the Board of Lifelong Learning

CONSIDERED:

Proposals from the Board of Lifelong Learning for the revision of the terms of reference of the Board (BLL.2/03-04).

RESOLVED:

That the revised terms of reference for the Board of Lifelong Learning be approved as set out in paper BLL.2/03-04 pending the abolition of the Board during the Spring Term 2004 (minute 34/03-04 above refers).

(i) Collaboration with the University of Renmin, China

RESOLVED:

That the Part 4 course proposal form and associated site visit form from the Director of the Centre for English Language Teacher Education for a partnership with the University of Renmin, China, to deliver the 2+2 BA in English Language, Translation and Cultural Studies previously approved by the Committee for delivery with the Beijing Foreign Studies University be approved as set out in papers AQSC.43/03-04 and AQSC.44/03-04 respectively.

(j) New and Revised Postgraduate Courses

(i) Department of Sociology

RESOLVED:

That the proposal from the Department of Sociology for the introduction of the following variants of the MA in Social Research be approved subject to the approval of the course fees by the Finance and General Purposes Committee:

- (A) MA in Social Research with Specialism in Socio-Legal Studies with effect from October 2003 as set out in paper BGS.6/03-04.
- (B) MA in Social Research with Specialism in Social and Political Thought with effect from October 2003 as set out in paper BGS.7/03-04.
- (C) MA in Social Research with Specialism in Sport, Politics and Society with effect from October 2003 as set out in paper BGS.8/03-04.
- (D) MA in Social Research with Specialism in Men and Masculinities with effect from October 2004 as set out in paper BGS.9/03-04.
- (E) MA in Social Research with Specialism in Gender and International Development with effect from October 2003 as set out in paper BGS.10/03-04.

(ii) Faculty of Medicine

RESOLVED:

- (A) That the proposal from the Faculty of Medicine to approve a full-time variant of the Masters in Applied Health Studies: Diabetes Care be approved as set out in paper GCFM.1/03-04 subject to the approval of the course fees by the Finance and General Purposes Committee.

- (B) That the proposal from the Faculty of Medicine to change the name of the MSc in Applied Health Studies: Implant Dentistry to MSc Implant Dentistry be approved as set out in paper GCFM.9/03-04.
- (C) That the proposal from the Faculty of Medicine to change the name of the MA/MSc in Medical Education to M Med Ed (Masters in Medical Education) be approved as set out in paper BGS.23/03-04.

RECOMMENDED:

That the proposed amendment to University Ordinance 14 to provide for the introduction of a Masters degree in Medical Education be approved as set out in paper BGS.23/03-04.

(iii) German Studies

RESOLVED:

That the proposal from the Department of German Studies to establish a new MA in German Cultural Studies with effect from October 2004 be approved as set out in AGSC.1/03-04 (revised 2) subject to the approval of the course fees by the Finance and General Purposes Committee.

(iv) Theatre Studies

RESOLVED:

That the proposal from the School of Theatre Studies to restructure its MA in 'Creative and Media Enterprises' with effect from October 2004 be approved as set out in paper AGSC.3/03-04 (revised 2), subject to the School offering an entry level diploma which need not be advertised.

(v) Engineering

RESOLVED:

That a proposal from the Warwick Manufacturing Group for a new MSc course in Programme and Project Management to be introduced from October 2004 be approved as set out in paper SGS.14/03-04 subject to the approval of the course fees by the Finance and General Purposes Committee.

(k) New Undergraduate Courses of Study: Department of Classics and Ancient History

RESOLVED:

That a proposal from the Department of Classics for the introduction of a new BA Honours degree in Classics with effect from September 2005 be approved as set out in paper AUSC.3/03-04.

(l) New Open Studies Certificates

RESOLVED:

(i) That the proposals for the introduction of the following Open Studies Certificates be approved:

(A) Certificate in Adult Numeracy Subject Specialists with effect from January 2004 as set out in paper BLL.10/03-04.

(B) Certificate in Adult ESOL Subject Specialists with effect from January 2004 as set out in paper BLL.11/03-04.

(C) Certificate in Community Research with effect from October 2003 as set out in paper BLL.12/03-04.

(D) Diploma in Professional Development for Trainers of Adult Literacy Subject Specialists with effect from January 2004 as set out in paper BLL.13/03-04.

(ii) That, in view of the Committee's decision that authority be delegated to the Board of Graduate Studies for the approval of Postgraduate Awards, authority be delegated to the Board of Lifelong Learning for the approval of Open Studies Certificates which were of similar credit volume.

(m) Centre for English Language Teacher Education: Naming of Research Degrees

RESOLVED:

That the proposal from CELTE to amend the disciplinary identifiers for PhD, MPhil or MA by research and to add a disciplinary identifier to the Doctorate in Education taught and supervised by the Centre for English Language Teacher Education be approved as set out in paper GFSS.18/03-04.

- (n) Discontinuation of Courses of Study: Warwick Business School

RESOLVED:

That a proposal from the Warwick Business School to discontinue N1PG Management (Postgraduate Certificate) and for its removal from the Course Regulations be approved as set out in paper GFSS.19/03-04.

- (o) Proposed Change of Course Title for 2+2 Theatre, Media and Text

RESOLVED:

That the proposal to change the course title from Theatre, Media and Text to Theatre, Film and Literature be approved as set out in paper BLL.19/03-04; it being noted that, at its meeting on 31 October, the Board of Lifelong Learning had recommended that the proposed change of title be approved.

- (p) Carry Forward of Marks from a Foundation Degree to an Honours Degree

RESOLVED:

That the proposal from the Director of the Centre for Lifelong Learning that, in line with part-time degrees, the final honours classification for students 'topping up' from a Foundation Degree should be arrived at on the basis of the final mark made up of 50% of their level 2 (Foundation Degree) overall mark and 50% of their level 3 work be approved as set out in paper BLL.5/03-04.

- (q) Integration of Full-time and Part-time First Year Examination Boards

RESOLVED:

That, in the light of differences in University Regulations relating to cohorts of students enrolled on the same course delivered by different modes of study, such as full-time, part-time, 2+2 and Foundation degree variants of Early Childhood Studies, consideration be given to the desirability of integrating consideration of the performance of part-time students at level 1 alongside consideration of the performance of their full-time peers at Faculty-wide First Year Boards of Examiners through the abolition of the separate Board of Examiners for Part-Time and 2+2 students.

- (r) Data Protection Policy

CONSIDERED:

Proposed revisions to University Regulation 10, Examination Regulations, to extend the period for which examination scripts were currently retained to six months from the date of the meeting of the final year Board of Examiners considering any work contributing final degree credit in all instances, in order to address the implications of potential Subject Access Requests for examination scripts under the Data Protection Act (AQSC.47/03-04).

RECOMMENDED:

That the proposed revisions to Regulation 10, Examination Regulations, to extend the period for which examination scripts were currently retained to six months from the date of the meeting of the final year Board of Examiners considering any work contributing final degree credit in all instances, be approved as set out in paper AQSC.47/03-04.

40/03-04 Report from the Estimates and Grants Committee

CONSIDERED:

A report from the meetings of the Estimates and Grants Committee held on 1 July, 14 October and 11 November 2003 (S.21/03-04) and its resolutions recorded under the following headings:

- (a) New Development Posts
- (b) Vacancies and other Changes in the Establishment
- (c) Recurrent Estimates 2003/2004
- (d) Action by the Chair During the Summer Vacation
- (e) EPSRC Life Sciences Doctoral Training Centre
- (f) Renaissance Studies/AHRB Research Centre
- (g) Report from the Academic Enterprise Group
- (h) Departmental Outturns for 2002/2003
- (i) Other Matters

UK/EU Full-Time Undergraduate Intake Targets for 2003/2004 Entry

CONSIDERED:

Submissions from academic departments for UK/EU full-time undergraduate intake targets for 2004/2005 (EGC.48/03-04)

RESOLVED:

That, provisionally, the UK/EU full-time undergraduate departmental targets for 2004/2005 entry be set at the same level as those for 2003/2004 entry.

41/03-04 Report from the Campus Life Committee

CONSIDERED:

A report from the meeting of the Campus Life Committee held on 6 November 2003 (S.23/03-04) and its resolutions recorded under the following headings:

- (a) Heronbank Residences
- (b) Allocation of Residential Accommodation 2003/2004 and 2004/2005
- (c) Facilities for Graduate Students

Child Protection Policy

CONSIDERED:

A draft Child Protection Policy for the University (CLC.6/03-04).

RESOLVED:

That the Director of Student and Ancillary Services consult with the Chair of the Board of the Faculty of Social Studies to develop further the draft Child Protection Policy for the University with a view to its being brought forward for consideration by the Senate at a future meeting.

42/03-04 Report from the Accommodation Review Group

RECEIVED:

A report from the meeting of the Accommodation Review Group held on 10 November 2003 (S.26/03-04) on its consideration of the Review Report on the operation of the Survey of Teaching Accommodation.

43/03-04 Item for Discussion Proposed by the Board of the Faculty of Social Studies: University ICT Provision

RECEIVED:

An oral report from the Director of IT Services on the steps being taken to resolve the major problems recently experienced with the University's ICT provision.

44/03-04 Awards and Distinctions

RECEIVED:

A paper setting out the awards and distinctions conferred upon members of the University since the last meeting of the Senate held on 1 October 2003 (S.27/03-04), it being noted that Ms Kate Hughes, Director of Research Support Services, had been elected to a *one* year term of office as Chair of the Association for University Research and Industry Links having previously served for a year as Vice-Chair.

REPORTED:

That the Director of Communications, Mr Ian Rowley, had received an award as PR Professional of the Year at the recent IPR 'PRide' of the Midlands Awards.

45/03-04 Report from the Board of the Faculty of Social Studies

CONSIDERED:

A report from the meeting of the Board of the Faculty of Social Studies held on 5 November 2003 (S.18/03-04).



Centre for Education and Industry

RESOLVED:

- (a) That the Advisory Board for the Centre for Education and Industry be abolished.
- (b) That the revised constitution of the Centre for Education and Industry be approved as set out in paper BFSS.3/03-04.

46/03-04 Report from the Board of Graduate Studies

RECEIVED:

A report from the meeting of the Board of Graduate Studies held on 3 December 2003 (S.19/03-04) and its resolutions regarding the Implementation of the Roberts Report on the supply of scientists and engineers in the UK.

47/03-04 Report from the Higher Education Foundation Programme Board of Studies

RECEIVED:

The Annual Report of the Higher Education Foundation Programme for the academic year 2002/2003 (S.22/03-04).

48/03-04 Report from the Equal Opportunities Committee

RECEIVED:

A report from the meeting of the Equal Opportunities Committee held on 29 October 2003 (S.24/03-04) reporting the University's participation in the Equality Challenge Unit/Commission for Racial Equality Project.

49/03-04 Report from the Safety Committee

CONSIDERED:

A report from the meeting of the University Safety Committee held on 7 November (S.25/03-04).

- (a) Horticulture Research International

RECEIVED:

The Committee's consideration and approval of proposals for the integration of HRI into the University's health and safety structure.

(b) Revision of the University Health and Safety Policy (SITU), Part 17

RECOMMENDED:

That proposed changes to SITU Part 17 be approved as set out in paper USC.6/03-04.