

UNIVERSITY OF WARWICK

STUDENT LEARNING EXPERIENCE AND ENGAGEMENT COMMITTEE (SLEEC)

There will be a meeting of the Student Learning Experience and Engagement Committee on **Thursday 26 October 2017** at **1.00pm** in CMR 1.0, First Floor, University House.

R Sandby-Thomas
Registrar

Note: Questions on agenda items or apologies for this meeting should be directed to the Secretary, Clair Henrywood via sleec@warwick.ac.uk.

Committee papers can be accessed at
https://files.warwick.ac.uk/seewg/browse/SLEEC/2017_10_26

Note: Restricted business (denoted by an asterisk{) is confidential to members and attendees of SLEEC*

A G E N D A

MATTERS FOR CONSIDERATION

1. Conflicts of Interest

TO REPORT:

That, should any members or attendees of the Working Group have any conflicts of interest relating to agenda items for the meeting, they should be declared in accordance with the Committee of University Chairs (CUC) Higher Education Code of Governance (2014), available online from <http://www.universitychairs.ac.uk/publications/>.

2. Terms of Reference

TO REPORT:

- (a) To develop, seek approval for and oversee implementation of strategic planning of the Warwick Student Learning Experience and students' engagement with learning opportunities;
- (b) To establish relevant time limited working groups and operational oversight groups as necessary, in order to progress agreed items of business;
- (c) To monitor external developments, including peer comparison and reference to relevant external agencies so as to inform outstanding practice;
- (d) To recommend to the Academic Quality and Standards Committee policy and procedures governing the assurance, review and enhancement of all aspects of student learning, experience and engagement;
- (e) To undertake monitoring of all aspects of student learning and experience through an agreed review framework, including consideration of an annual report on the student experience from the Students' Union;
- (f) To refer strategic and policy issues requiring approval to Academic Quality and Standards Committee and to report to the Committee as appropriate on the operation of responsibilities in these areas;
- (g) To consider matters requiring enhancement arising from Student-Staff Liaison Committees;
- (h) To receive and approve reports from relevant committees or boards, including from task and finish groups established by the Committee;

- (i) To consider other matters referred to it by the Academic Quality and Standards Committee and University Education Committee.

3. Membership

TO REPORT:

That the membership of the Committee for 2017-18 is as per paper SLEEC.01/17-18 (available online).

4. Minutes

TO CONSIDER:

The minutes from the meeting of the Student Learning Experience and Engagement Working Group (SLEEWG) held on 19 June 2017.

5. Chairs' Business

TO RECEIVE:

Oral reports from Liam Jackson and Professor Gwen van der Velden, including updates regarding:

- (a) Student Communications Progress
- (b) Alignment of Surveys Feedback Working Group
- (c) Student Academic Representation Transformation Project

6. Education Strategy

TO RECEIVE:

The draft University Education Strategy (paper SLEEC.02/17-18, available online), together with an oral update from Professor Gwen van der Velden.

7. Module Evaluation

TO REPORT:

A paper and an oral report from Dr Emma Melia, Senior Assistant Registrar (paper SPI.49/16-17, available online) that will provide an overview of current practices, followed by a paper and an oral report from Professor Gwen van der Velden (paper SLEEC.03/17-18, available online) that proposes a revised approach to module evaluation.

8. Revised Student Staff Liaison Coordinators Role

TO RECEIVE:

A paper setting out a proposed new approach to SSLC coordination, broadening the role to coordinate student engagement more widely (paper SLEEC.04/17-18, available online).

9. *NSS, PTES and Related Action Planning {Restricted}

TO RECEIVE:

Three papers (papers S.1/17-18 {Restricted}, S.2/17-18 {Restricted} and S.3/17-18 {Restricted}, available online) together with a verbal report by Gwen van der Velden regarding the revised approach to action planning in response to major surveys.

10. Welcome Week

TO RECEIVE:

A paper regarding the latest position of the Welcome Week project (paper SLEEC.05/17-18, available online).

11. Any Other Business

12. Future Meetings

TO REPORT:

That the dates and venues for the Committee's meetings for the remainder of the academic year 2017/18 are as follows:

(a) 1pm to 3pm on Monday 22 January 2018 in CMR 1.0, University House:

- (i) Deadline for notification of intention to submit a paper: 12 noon, 5 January 2018;
- (ii) Deadline for draft papers: 12 noon, 10 January 2018;
- (iii) Circulation of electronic papers: 15 January 2018.

(b) 1pm to 3pm on Friday 16 February 2018 in in CMR 1.0, University House:

- (i) Deadline for notification of intention to submit a paper: 12 noon, 26 January 2018;
- (ii) Deadline for draft papers: 12 noon, 2 February 2018;
- (iii) Circulation of electronic papers: 9 February 2018.

(c) 1pm to 3pm on Friday 27 April 2018 in in CMR 1.0, University House:

- (i) Deadline for notification of intention to submit a paper: 12 noon, 6 April 2018;
- (ii) Deadline for draft papers: 12 noon, 13 April 2018;
- (iii) Circulation of electronic papers: 20 April 2018.

(d) 1pm to 3pm on Monday 21 May 2018 in in CMR 1.0, University House:

- (i) Deadline for notification of intention to submit a paper: 12 noon, 1 May 2018;
- (ii) Deadline for draft papers: 12 noon, 8 May 2018;
- (iii) Circulation of electronic papers: 14 May 2018.

ITEMS TO RECEIVE FOR INFORMATION ONLY

The Chairs and Secretary consider that the following items are non-controversial and/or can be accepted with a minimum of explanation. Members of the Student Learning Experience and Engagement Working Group may, however, ask for any of the following items to be transferred to the agenda for discussion, by contacting the Secretary in advance of the meeting, or by raising the item at the commencement of the meeting. These papers are available online from the Board's electronic filestore at https://files.warwick.ac.uk/seewg/browse/SLEEC/2017_10_26

13. **ESF Project**

TO RECEIVE:

A paper that provides an update on the ESF project (SLEEC.06/17-18, available online).

14. **Employer Engagement**

TO RECEIVE:

A paper that provides an update on Employer Engagement (SLEEC.07/17-18, available online).