

UNIVERSITY OF WARWICK

STUDENT LEARNING EXPERIENCE AND ENGAGEMENT COMMITTEE (SLEEC)

There will be a meeting of the Student Learning Experience and Engagement Committee on **Tuesday 4th December 2018 at 2:00pm** in CMR 1.0, First Floor, University House.

R Sandby-Thomas
Registrar

Note: Questions on agendum items or apologies for this meeting should be directed to the Secretary, Dan Derricott sleec@warwick.ac.uk

Committee papers can be accessed at:
<https://files.warwick.ac.uk/seewg/browse/SLEEC/2018-12-04>

A G E N D A

MATTERS FOR CONSIDERATION BY THE COMMITTEE

1. Conflicts of Interest

TO REPORT:

That, should any members or attendees of the Committee have any conflicts of interest relating to agenda items for the meeting, they should be declared in accordance with the Committee of University Chairs (CUC) Higher Education Code of Governance (2014), available online from <http://www.universitychairs.ac.uk/publications/>.

2. Minutes

TO CONSIDER:

The minutes from the meeting held on 16 October 2018.

3. Matters Arising

(a) Terms of Reference and Membership (minute 06/18-19 refers)

TO REPORT:

That Senate approved the following amendments to the Committee's membership at its meeting on 17 September, and that further request will be made to add the Academic Director (Undergraduate Studies) and the Academic Director (Partnerships) as ex-officio members at the next meeting:

- (i) To update the ex-officio (staff) Co-Chair to the new role of Deputy Pro-Vice-Chancellor (Student Learning Experience);
- (ii) To update the title of Service Owner, Academic Technology to Head of Academic Technology & Digital Transformation;
- (iii) To remove the Representative of Careers & Skills and add the Academic Director (Employability & Skills);
- (iv) To add the Director of Student Opportunities in anticipation of their appointment;
- (v) To increase the number of non-sabbatical student representatives from one to three.

TO REPORT:

That the following members have joined or will join the Committee:

- (i) Jonathon Mellor as Student Representative on behalf the Faculty of Science, Engineering and Medicine, with effect from this meeting;
- (ii) Dalila Da Silva Lopes as Student Representative on behalf of the Faculty of Social Sciences, with effect from this meeting;
- (iii) Emma Worrall as Student Representative on behalf of the Faculty of Arts, with effect from this meeting;
- (iv) Dr Karen Simecek, Director of Student Experience and Progression in the Department of Psychology, as WIHEA Fellow in place of Professor Andy Clark, with effect from the next meeting and subject to the approval of Senate;
- (v) Dr Will Curtis, Academic Director (Partnerships), as a senior academic with expertise in degree apprenticeships, with effect from the next meeting and subject to the approval of Senate.

4. Chairs' Business

TO RECEIVE:

Verbal reports from Larissa Kennedy and Professor Gwen van der Velden.

5. Review of the Credit Framework

TO RECEIVE:

A paper and verbal report from Professor David Lamburn, Deputy Pro-Vice-Chancellor (Education), and Roberta Wooldridge Smith, Deputy Academic Registrar, on work to review, simplify and harmonise the Credit Framework and how this can enable and promote a higher quality student learning experience (SLEEC.07.18/19, [available online](#)).

6. Using Student Survey Results in Professional Services

TO RECEIVE:

A paper and verbal reports on the Survey Action Plans developed by four professional services in response to student feedback collected in the National Student Survey and Postgraduate Taught Experience Survey (SLEEC.08.18/19, [available online](#)):

- (a) The Library, presented by Ant Brewerton, Head of Academic Services;
- (b) IT Services, presented by Amber Thomas, Head of Academic Technology and Digital Transformation;
- (c) Student Careers and Skills, presented by Jenny Hughes, Head of Information and Operations;
- (d) Learning and Development Centre, presented by Jess Humphreys, Senior Academic Developer.

TO REPORT:

That the approach to survey action planning is evolving to become more impactful and this includes rethinking the way in which professional services engage with this process.

That SLEEC will receive action plans for other professional services directly impacting the student learning experience at a future meeting, including from Space Management & Timetabling, the Academic Office (namely the Graduate School and Examinations), the International Student Office and Wellbeing Support Services.

7. The Black Attainment Gap

TO CONSIDER:

A paper and verbal report from the Co-Chairs on work underway to research, understand and address the differential attainment and experience of Black students at Warwick, and how the Committee can contribute to this work (SLEEC.09.18/19, [available online](#)).

8. Directors of Student Experience and Progression

TO CONSIDER:

A verbal report from the Professor Gwen van der Velden and Dr Rebecca Freeman, Chair of the Student Experience Network, on work to understand, harmonise and champion the role of Director of Student Experience and Progression in academic departments.

9. Planning for Welcome 2019

TO RECEIVE:

A paper and verbal report from Claire O'Leary, Assistant Director of the International Student Office, on the evaluation and impact of Welcome 2018 and on the plans being developed for next year's Welcome (SLEEC.10.18/19, [available online](#)).

10. Employability Strategy

TO RECEIVE:

A paper from Professor Pat Tissington, Academic Director (Employability & Skills), on the University's draft Employability Strategy (SLEEC.11.18/19, [available online](#)).

11. Any Other Business

12. Dates of meetings in academic year 2018-19

TO REPORT:

That further meetings of the Student Learning Experience and Engagement Committee (SLEEC) will take place as follows:

Monday 04 February 2019, 10:30 - 12:30, CMR 1.0

Wednesday 10 April 2019, 09:00- 11:00, CMR 1.0

Wednesday 22 May 2019, 09:00 - 11:00, CMR 1.0

ITEMS TO RECEIVE FOR INFORMATION ONLY

The Chairs and Secretary consider that the following items are non-controversial and/or can be accepted with minimal explanation. Members may, however, ask for any of the following items to be transferred to the agenda for discussion, by contacting the Secretary in advance or by raising the item at the start of the meeting. These papers are available online from the Board's filestore at: <https://files.warwick.ac.uk/seewg/browse/SLEEC/2018-12-04>

13. Student Academic Representation

TO RECEIVE:

A paper from Dr Bo Kelestyn, Academic Policy Consultant in the Students' Union, on work to improve the effectiveness of student representation in academic matters at Warwick (SLEEC.12.18/19, [to follow online](#)).