

UNIVERSITY OF WARWICK

STUDENT LEARNING EXPERIENCE AND ENGAGEMENT COMMITTEE (SLEEC)

OPEN MINUTES OF THE MEETING HELD 14:00, 11 March 2021 online via Teams

Present	Megan Clarke	MC	Co-Chair, Students' Union Education Officer
	Professor Gwen van der Velden	GvdV	Co-Chair, Deputy Pro-Vice-Chancellor (Student Learning Experience)
	Agatha Allen-Jones	AAJ	Student representatives, nominated by the SU (Faculty of Arts)
	Alex Baker	ABa	Student representatives, nominated by the SU (Faculty of SEM)
	Christopher Bisping	CB	Academic Director (Postgraduate Taught) (<i>from item 036</i>)
	Ant Brewerton	ABr	Representative of the Library (<i>items 030 – 038</i>)
	Dr Jane Bryan	JB	Student Engagement Co-ordinator (Faculty of Social Sciences)
	Professor Andrew Clark	AC	Academic Director (Undergraduate)
	Professor Will Curtis	WC	Degree Apprenticeships Lead
	Sofia Dadou	SoDa	Student representatives, nominated by the SU (Social Sciences)
	Dr Sarah Dahl	SaDa	Academic Representative of the Faculty of Social Sciences
	Dr Imogen Davies	ID	Academic Fellow of the WIHEA
	Shingai Dzumbira	SDz	Students' Union Postgraduate Officer
	Dr Rebecca Freeman	RF	Dean of Students (<i>from item 036</i>)
	Dr Leti Gramaglia	LG	Director of WIHEA
	Dr Cathy Hampton	CHa	Academic Representative of the Faculty of Arts
	Dr Kate Owen	KO	Student Engagement Co-ordinator (Faculty of SEM, role share)
	Dr Elena Riva	ER	Academic Representative of IATL
	Dr Gavin Schwartz-Leeper	GSL	Student Engagement Co-ordinator (Faculty of Arts, role share)
	Amber Thomas	AT	Head of Academic Technology & Digital Transformation (<i>items 030 – 039</i>)
Dr Ian Tuersley	IT	Student Engagement Co-ordinator (Faculty of SEM, role share)	
Roberta Wooldridge Smith	RWS	Director of Student Opportunity (<i>items 030 – 037</i>)	
Dr Dave Wood	DW	Academic Representative of the Faculty of SEM	
Attending	Professor Jo Angouri	JA	Academic Director (Education and Internationalisation) (<i>items 030 – 038</i>)
	Craig Franklin	CF	Supporting Acting Secretary
	Nicholas Hopcroft	NH	Observer, Warwick Medical School
	Grace Nolan	GN	Student Communication Manager, Engagement Group
	Claire O'Leary	CO'L	Head of Internationalisation, Welcome and Student Experience (<i>item 038 only</i>)
	Katharine Stratford	KSt	Acting Secretary
	Ashley Storer-Smith	AS-S	Academic Voice Policy Consultant/Supervisor, SU
Ref	Item		
030	Apologies for absence Apologies were received from Professor Christopher Hughes, Emma Mundy, Dr Meleisa Ono-George, Dr Karen Simecek.		
031	Declarations of Interest No new declarations were made.		
032	Minutes of last meeting on 19 November 2020 Presentation of the minutes of the meeting held on 19 November 2020 was postponed until the next meeting.		
033	Matters arising from last meeting on 19 November 2020		

	There were no matters arising from the meeting that were due for discussion.
Co-Chairs' Update	
034	<p>Co-Chairs' Business and Actions</p> <p>The Committee received and noted verbal updates from the Co-Chairs:</p> <p>(a) SU Spring Elections for Student Officers Elections for 2021/22 have concluded, with Isabelle Atkins elected to Education Officer and Nathan Parsons to Postgraduate Officer, both becoming <i>ex officio</i> members of SLEEC.</p> <p>(b) Reading Lists More than two thirds of modules now have reading lists on Talis or available online to students by other means, while some of the remainder do not require a reading list or provide in an alternative manner. Thanks were given to all colleagues involved.</p> <p>(c) Online assessment environment update The Alternative Examination Portal (AEP) will continue to be used as well as other assessment tools, with a more sophisticated external system currently being sought.</p> <p>(d) Membership updates</p> <ul style="list-style-type: none"> • The Faculty Student Engagement coordinator role for SEM and representation on SLEEC has to date been shared between three colleagues. From March 2021, Kate Owen will represent on SLEEC, while Elke Thonnes will also continue with the SEC role but not attend SLEEC, and Ian Tuersley will be standing down from the role in March 2021. • Imogen Davies' term as a WIHEA Fellow is ending and new nominations are under consideration. • Lauren Botham will join as Secretary to SLEEC from the next meeting. • Thanks were given to outgoing members for their contributions. <p>(e) Academic Integrity The Academic Integrity Sub Group of the Review of Assessment are updating Regulation 11 '<i>Procedure to be Adopted in the Event of Suspected Cheating in a University Test</i>' and producing accompanying guidance and procedures. Further information will be shared at a future meeting.</p>
Items for Consideration	
035	<p>Decolonise Programme</p> <p>The Committee received the report (035-SLEEC-110321{PROTECTED}) and a verbal update. Key points and discussions were as follows:</p> <ul style="list-style-type: none"> • Progress with the programme had been slower than planned during 2020/21 due to delays in recruiting to the Decolonise Manager role. Sherry Iqbal will take up the post in April 2021, enabling the programme to gather pace. Initial priorities include forming the Decolonise Steering Group comprising SU and University colleagues and developing a Decolonise Strategy. • The Committee responded positively to the report and update. Members shared their feedback on the report and noted interest and enthusiasm from departmental staff, as well as the existence of work already underway in departments which could be within scope of the programme. <p>DECISION:</p> <p>1) The Committee discussed and noted the Summer 2020 Decolonise Programme report and the verbal update.</p>
036	<p>Student Engagement Coordinator Role</p> <p>The Committee received a verbal update on the role and key points and discussions were as follows:</p>

	<ul style="list-style-type: none"> • Following the introduction of the Student Engagement Coordinator (SEC) role almost three years ago, SLEEC wished to evaluate the role effectiveness, impact, and challenges. An initial discussion was held at this meeting, with a paper to follow at the May 2021 meeting of SLEEC. • SECs were keen to offer greater support to a range of aspects of student engagement in the University and SU but were not always able to due to factors including limitations in established structures and also the challenges arising from the annual change of student reps and SU Sabbatical Officers. It was agreed that the current stakeholder mapping exercise would be valuable, and that the framework under which SECs work should be reviewed to ensure SECs are well supported. It was also noted that not all SECs had been allocated workload hours. <p>DECISION:</p> <p>1) The Committee noted the verbal update on the SEC roles, with further discussion to follow at the next meeting.</p>
037	<p>Inclusive Education Strategy</p> <p>The Committee received the report (037-SLEEC-110321 {PROTECTED}) and key points and discussions were as follows:</p> <ul style="list-style-type: none"> • An institutional model is being developed to ensure that all students have equitable opportunities to attain the best of their ability, with extensive consultation underway. • A presentation was given to members, including goals, the proposed cyclical model of continuous and sustainable enhancement, and co-creation with students. • Comments from members included the importance of unified data collection to enable trend analysis and of sensitive presentation of data in smaller departments. <p>DECISION:</p> <p>1) The Committee noted the progress towards the development of the Inclusive Education Strategy.</p>
038	<p>Induction and Re-induction</p> <p>The Committee received the report (038-SLEEC-110321 {PROTECTED}) and key points and discussions were as follows:</p> <ul style="list-style-type: none"> • Induction for 2021/22 will include all returning students, including international students (who may have a staggered return) and part-time students, in addition to new students. • Building social connections will be a priority, in accordance with social distancing restrictions in place at the time. Departments would value additional support with building social connections in online environments, including sharing student information to create student groups within GDPR. • Members supported the suggestion that induction for returning students extend beyond Welcome Week, and that it should prepare students for the step up in expectations. <p>DECISION:</p> <p>1) The Committee noted and supported the approach to induction and re-induction plans.</p>
039	<p>National Student Survey (NSS) 2020 Results</p> <p>The Committee received the report (039-SLEEC-110321 {PROTECTED}) and key points and discussions were as follows:</p> <ul style="list-style-type: none"> • Themes from NSS 2020 results were discussed and noted. • It was confirmed that NSS 2021 data, collected during the pandemic, would be published by the OfS as per normal. <p>DECISION:</p> <p>1) The Committee noted the NSS results.</p>

040	<p>The Term 3 Student Experience</p> <p>The Committee received a verbal update and key points and discussions were as follows:</p> <ul style="list-style-type: none"> • The University is committed to providing the best possible student experience during Term 3 in line with Covid-19 restrictions in place at the time. Particular focus will be on strengthening UG and PGT students' social connections and sense of belonging. • Some students are keen to continue engaging in learning opportunities during the summer vacation, which the University is working to facilitate. <p>DECISION:</p> <p>1) The Committee noted the update on the Term 3 Student Experience.</p>
041	<p>Student Rep Election System</p> <p>The Committee received the report (041-SLEEC-110321 {public}) and key points and discussions were as follows:</p> <ul style="list-style-type: none"> • Numbers of student rep nominees and votes have increased since the new election system was implemented two years ago, and which will continue to be refined. Training has been well received. • The SU is keen to restore its involvement in academic inductions to strengthen engagement with elections and will work with the Welcome Team to organise this. • It is hoped that a focus on early communications for the coming year will boost new UG and PGT students' understanding and engagement with elections and SSLCs. • The SU has recruited two coordinators to provide additional support. <p>DECISION:</p> <p>1) The Committee noted the SU Student Rep Elections report, supported the recommendations, and encouraged members to</p>
<i>Items below this line were for receipt and/or approval, without discussion</i>	
042	<p>Term 1 Survey</p> <p>The Committee received and noted the report (042-SLEEC-110321 {PROTECTED}).</p>
Other	
043	<p>Any other business</p> <p>There was no other business.</p>
Next meeting: 27 May 2021, 13:30 online via Teams	

DECISIONS AND ACTIONS			
ITEM	DECISION/ACTION	LEAD AND DUE DATE	STATUS
2019/20			
025-SLEEC-091019 Sub-Group to Oversee the Ethics of Using Student Data in Learning Analytics	ACTION: Ethics in Using Student Data in Learning Analytics Sub-Group to report back to SLEEC after first few meetings.	RF Term 3, 2019/20	Ongoing (delayed due to Covid-19)
15 October 2020			
004-SLEEC-151020 Matters Arising	ACTION: To seek nominations for FSEC roles in Faculties of Social Science and SEM in Term 3, for roles commencing 2021/22 and lasting three years.	KSt Term 3 2020/21	Not yet due
012-SLEEC-151020 Academic Reps Strategy 2020-23	ACTIONS: Provide an update on the engagement and support of PGT students in the student rep system.	SDz February 2021	Not yet due
19 November 2020			
027-SLEEC-191120 Updates to Membership	DECISIONS: 1) The Committee approved and recommended to Senate that the Director of WIHEA be added as an <i>ex officio</i> member of SLEEC. 2) The Committee noted that Kate Owen continues to share the role of SEM Student Engagement Coordinator.		
11 March 2020			
None			