

UNIVERSITY OF WARWICK

STUDENT LEARNING EXPERIENCE AND ENGAGEMENT COMMITTEE (SLEEC)

OPEN MINUTES OF THE MEETING HELD 19 NOVEMBER 2020 online via Teams

Present	Professor Gwen van der Velden	GvdV	Co-Chair, Deputy Pro-Vice-Chancellor (Student Learning Experience)
	Agatha Allen-Jones	AAJ	Student representatives, nominated by the SU (Faculty of Arts)
	Alex Baker	ABa	Student representatives, nominated by the SU (Faculty of SEM)
	Christopher Bisping	CB	Academic Director (Postgraduate Taught)
	Ant Brewerton	ABr	Representative of the Library
	Dr Jane Bryan	JB	Student Engagement Co-ordinator (Faculty of Social Sciences)
	Professor Andrew Clark	AC	Academic Director (Undergraduate)
	Professor Will Curtis	WC	Degree Apprenticeships Lead
	Sofia Dadou	SoDa	Student representatives, nominated by the SU (Social Sciences)
	Dr Sarah Dahl	SaDa	Academic Representative of the Faculty of Social Sciences
	Dr Imogen Davies	ID	Academic Fellow of the WIHEA
	Dr Rebecca Freeman	RF	Dean of Students
	Dr Leti Gramaglia	LG	Academic Director of WIHEA
	Dr Cathy Hampton	CHa	Academic Representative of the Faculty of Arts
	Dr David Lees	DL	Student Engagement Co-ordinator (Faculty of Arts, role share)
	Dr Elena Riva	ER	Academic Representative of IATL
	Amber Thomas	AT	Head of Academic Technology & Digital Transformation
	Dr Ian Tuersley	IT	Student Engagement Co-ordinator (Faculty of SEM, role share)
	Roberta Wooldridge Smith	RWS	Director of Student Opportunity
	Dr Dave Wood	DW	Academic Representative of the Faculty of SEM
Attending	Professor Jo Angouri	JA	Academic Director (Education and Internationalisation)
	Dan Derricott	DD	Secretary
	Grace Nolan	GN	Student Communication Manager, Engagement Group
	Katharine Stratford	KSt	Assistant Secretary
	Mahfia Watkinson	MW	Assistant Registrar (Teaching & Learning), EPQ
	Izzy Bourne	IB	SU Campaigns and Welfare Officer (item 021 only)
	Michael Scott	MS	Director of Warwick Institute of Engagement (item 022 only)
	Lewis Beer	LB	Formerly Enterprise Development Officer, Warwick Enterprise (item 023 only)
	Rachel Davis	RD	Director of Warwick Enterprise (item 023 only)
Ref	Item		
016	<p>Apologies for absence</p> <p>Apologies were received from Megan Clarke, Shingai Dzumbira, Professor Christopher Hughes, Emma Mundy, Dr Meleisa Ono-George.</p>		
017	<p>Declarations of Interest</p> <p>No new declarations were made.</p>		
018	<p>Minutes of last meeting on 15 October 2020</p> <p>The minutes of the meeting held on 15 October 2020 were received and approved.</p>		
019	<p>Matters arising from last meeting on 15 October 2020</p> <p>The matters arising were as follows:</p> <p>(a) Update: Ethics in Using Student Data in Learning Analytics Sub-Group to report back to SLEEC after first few meetings (minute 025-SLEEC-091019)</p>		

	<p>Formation of the sub-group had been delayed due to the impacts of Covid-19 but is anticipated to convene in Term 2.</p> <p>(b) Update: Dean of Students, the SU Disabled Students Officer and the Joint Head of Service of Disability Services to meet to progress issues relating to the student experience of disabled students (minute 013-SLEEC-151020)</p> <p>Action completed. Guidance has been created in collaboration with Warwick Enable, for circulation in the next Learning & Teaching newsletter.</p> <p>(c) All other open actions are not yet due and listed at the end of these minutes.</p>
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Co-Chairs' Update	
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020	<p>Co-Chairs' Business and Actions</p> <p>The Committee received and noted verbal updates from the Co-Chairs:</p> <p>(a) Term 1 Student Survey Members are asked to encourage students to share their experiences via the survey.</p> <p>(b) Reading lists on TALIS Members are asked to encourage colleagues where lists are not yet on TALIS. Thanks were given to History, the first department to have reading lists fully online.</p> <p>(c) National Student Survey (NSS) The NSS will take place, despite the disruption from Covid-19, with more details to follow.</p> <p>(d) Teaching Excellence Group (TEG) TEG meetings will be held primarily in January and February 2021, focussing on student engagement and the blended learning experience. Good practice identified will be shared with SLEEC.</p> <p>(e) Student Union Liaison Group (SULG) The group has been re-established (with updated Terms of Reference), which with the new Student Experience Working Group, is enabling a closer working relationship between the SU and the University. The student experience during social distancing restrictions was a particular focus, with a great deal of activity on MyWarwick supporting the social and learning experiences of students.</p> <p>(f) SLEEC Secretary Dan Derricott was thanked for being instrumental in developing and nurturing the uniqueness and impact of the Committee, including through the student-led agenda. The role will be covered by the Assistant Secretary until the new Secretary is confirmed.</p>
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Items for Consideration	
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021	<p>Culturally Competent Support</p> <p>The Committee received the report (021-SLEEC-191120{PROTECTED}) and key points and discussions were as follows:</p> <ul style="list-style-type: none"> • The Committee welcomed the report, which draws on the voices and experiences of students from liberation communities. Report conclusions included that some students felt a lack of staff diversity in the support services and the University more widely meant that some student communities were less well represented. • The Wellbeing Support Services and Dean of Students' Office written response to the report emphasised that the new Wellbeing Strategy would improve the University's data and understanding of which groups of students were (or were not) engaging with support.
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	<ul style="list-style-type: none"> • The SU and University are currently engaged in development activities. Liberation-focused peer support projects are underway in the SU, with additional research and focus groups planned. The IATL module Understanding Wellbeing, which draws in a range of academic, wellbeing practitioner and student perspectives should be commended for advancing knowledge and understanding. • The Committee suggested that lessons learned be used to shape and inform the design of peer support, empowering student communities to support each other, complementing staff support.
022	<p>Warwick Institute of Engagement (WIE)</p> <p>The Committee received the report (022-SLEEC-191120 {public}) and key points and discussions were as follows:</p> <ul style="list-style-type: none"> • The recently launched Warwick Institute of Engagement includes amongst its aims to build upon existing public engagement as part of the curricular student experience, initially with a focus on undergraduate course and assessment development, to be followed by expansion to postgraduate. • Members welcomed the direction of WIE, shared examples of existing public engagement opportunities, and were supportive of plans for cross-faculty events. • The Committee suggested a collaboration between WIHEA and WIE, specific consideration of students on joint degree, and extension of the Modern Records Centre's role.
023	<p>Student Innovation at Warwick</p> <p>The Committee received the report (023-SLEEC-191120 {public}) and key points and discussions were as follows:</p> <ul style="list-style-type: none"> • The report outlines existing innovation provision and introduces the work of Warwick Enterprise. The current developments directly support the University's Innovation Strategy, which aims for all students to have an opportunity for innovation during their studies, and these have been positively received by senior departmental staff and by the Committee. • A new Warwick Enterprise role is planned, focussing on curriculum development. Members suggested that the wider University curriculum development projects could support this Innovation work. Members further suggested that practical guidance for departments would be beneficial.
024	<p>Peer Dialogue</p> <p>The Committee received the report (024-SLEEC-191120 {public}) and key points and discussions were as follows:</p> <ul style="list-style-type: none"> • Despite the impact of Covid-19, EPQ's review on behalf of SLEEC has identified that many departments have made appreciable progress with developing and formalising their schemes, often in partnership with students, and a positive theme of collegiality is emerging. • Applied Linguistics' scheme was noted as an example of good practice, and operates across courses and levels, enabling wider sharing of experiences including through weekly departmental discussions, as well as informing and being informed by the WIHEA Peer Dialogue Learning Circle. • WIHEA Connect is due to launch in December 2020 and will enable staff to find and connect with peer dialogue partners across the university, broadening connections and promoting interdisciplinarity.
025	<p>Curriculum Change Logs</p> <p>The Committee received the report (025-SLEEC-191120 {public}) and key points and discussions were as follows:</p> <ul style="list-style-type: none"> • The Curriculum Change Framework was implemented to manage the move to blended delivery. The Change Log approval process also enabled sharing of good practice between departments, faculties, and institutionally, and the Committee suggested the provision of further online networking opportunities.

	<ul style="list-style-type: none"> Members were invited to share specific examples of successes directly with the author to contribute to the review. Thanks were given to all involved in the process.
026	<p>Update on PGT</p> <p>The Committee received the verbal update from the Academic Director (PGT) and key points and discussions were as follows:</p> <ul style="list-style-type: none"> The new Academic Director (PGT) has been exploring work underway and establishing priorities in conjunction with the established PGT Strategy Group. PGT students form the majority of students in some departments, and comprise significant numbers across the university, and so should be given equal consideration to UG in all aspects of the university. Further PGT-specific updates will be provided to SLEEC in due course.
Items below this line were for receipt and/or approval, without discussion	
027	<p>Updates to Membership</p> <p>The Committee received the paper for approval (027-SLEEC-191120 {public}) and key points were as follows:</p> <ul style="list-style-type: none"> Inclusion of the Director of WIHEA as an <i>ex officio</i> member. Clarifying that Kate Owen continues to share the Student Engagement Coordinator role for SEM. <p>DECISION:</p> <ol style="list-style-type: none"> The Committee approved and recommended to Senate that the Director of WIHEA be added as an <i>ex officio</i> member of SLEEC. The Committee noted that Kate Owen continues to share the role of SEM Student Engagement Coordinator.
Other	
028	<p>Any other business</p> <p>There was no other business</p>
Next meeting: 11 February 2021, held by Teams	

DECISIONS AND ACTIONS			
ITEM	DECISION/ACTION	LEAD AND DUE DATE	STATUS
2019/20			
025-SLEEC-091019 Sub-Group to Oversee the Ethics of Using Student Data in Learning Analytics	ACTION: Ethics in Using Student Data in Learning Analytics Sub-Group to report back to SLEEC after first few meetings.	RF Term 3, 2019/20	Ongoing (delayed due to Covid-19)
15 October 2020			
004-SLEEC-151020 Matters Arising	ACTION: To seek nominations for FSEC roles in Faculties of Social Science and SEM in Term 3, for roles commencing 2021/22 and lasting three years.	KSt Term 3 2020/21	Not yet due
012-SLEEC-151020 Academic Reps Strategy 2020-23	ACTIONS: Provide an update on the engagement and support of PGT students in the student rep system.	SDz February 2021	Not yet due

013-SLEEC-151020 Learning Experience and Engagement of Disabled Students	ACTION: Dean of Students, the SU Disabled Students Officer and the Joint Head of Service of Disability Services to meet to progress issues relating to the student experience of disabled students.	RF Term 1, 2020/21	Complete
19 November 2020			
027-SLEEC-191120 Updates to Membership	DECISIONS: <ol style="list-style-type: none"> 1) The Committee approved and recommended to Senate that the Director of WIHEA be added as an <i>ex officio</i> member of SLEEC. 2) The Committee noted that Kate Owen continues to share the role of SEM Student Engagement Coordinator. 		