

UNIVERSITY OF WARWICK

University Health & Safety Executive Committee (UHSEC)

There will be a meeting of the University Health and Safety Executive Committee at 10.30 hours on Thursday 13 June 2013 in **CMR1.2**, University House.

Mr K Sloan
Registrar

Any apologies or queries regarding the meeting should be directed to Caroline Farren, Assistant Secretary (c.farren@warwick.ac.uk; mobile: 07876217888). **Please bring your agenda and papers with you to the meeting. For environmental and financial reasons we will not be providing spare copies.**

AGENDA

1. Welcome and Apologies

2. Minutes

TO CONSIDER:

The minutes of the meeting held on 6 March 2013 (attached)

3. Matters Arising from the Minutes

Terms of Reference and Membership (minute 05/12-13 refers)

TO REPORT:

That the Council on 15 May 2013 approved the amendment to the membership of the Committee as set out in paper UHSEC 01/12-13 (Revised 3), attached).

4. Declarations of Conflict of Interest

5. Chair's Business

6. Annual Health and Safety Report and Way Forward

TO CONSIDER:

A paper from the Director of Health and Safety on the Annual Health and Safety Report for 2012 and the way forward for academic year 2012/13 (paper UHSC 07/12-13 Revised, attached).

7. University Health & Safety Committee

TO CONSIDER:

A report from Caroline Farren, Senior Health and Safety Advisor on the meeting of the University Health and Safety Committee held on 16 May 2013 (paper UHSEC 05/12-13, attached).

8. University Genetic Modification and Biosafety Committee

TO CONSIDER:

A report from Neil Hawthorne, Health and Safety (Biological Safety) on the meeting of the University Genetic Modification and Biosafety Committee held on 23 May 2013 (paper UHSEC 06/12-13, attached).

9. Evacuation Strategy Options

TO CONSIDER:

A paper from Mr C Mayfield, Fire Safety Advisor, reviewing options and recommending changes to the University's approach to fire evacuation (paper UHSEC 07/12-13, attached).

10. Health and Safety Audits

TO CONSIDER:

A paper from the Director of Health and Safety on the health and safety audit of the Commercial Group carried out in July 2012 (paper UHSEC 08/12-13, attached) and the forward plan for auditing for 2014/15.

11. Any other business

Issues to be notified at least 24 hours in advance to Iain MacKirdy, extension 50824.

12. Dates of future meetings

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