

UNIVERSITY OF WARWICK

University Health & Safety Executive Committee

There will be a meeting of the University Health & Safety Executive Committee at **2pm** on **Monday 16th February in the CMR 1.2, University House.**

J F Baldwin
Registrar

Please send any apologies or queries regarding the meeting to Mr Duncan Woodhouse, Assistant Registrar for Information Security, Risk Management and Business Continuity (tel. 50681).

AGENDA

1. Apologies

2. Minutes

TO CONSIDER:

Minutes of the meeting held on 6th November 2008.

3. Matters arising from the minutes

TO RECEIVE:

a) Minute 06/08-09 refers: A paper on the incident at WHRI Kirton site (Paper UHSEC 09/08-09 copy attached).

b) Minute 03/08-09 a) 'Review of work-related stress' refers: An oral report from the Director of Health and Safety on the visit by the Health and Safety Executive.

4. University Health and Safety Committee

TO CONSIDER:

Minutes of the meeting of the University Health and Safety Committee held on the 29th January 2009 (Paper UHSEC 10/08-09 copy attached).

5. Annual Report

TO CONSIDER:

A paper from the Director of Health and Safety on significant accidents and incidents during 2008 (Paper UHSEC 11/08-09 copy attached).

The Director of Health and Safety's Annual Report for 2008 (Paper UHSEC 12/08-09 copy attached).

6. Strategic Action Plan

TO CONSIDER:

A paper from the Director of Health and Safety proposing the Health and Safety Strategy and Action Plan for 2009 and 2010 (Paper UHSEC 13/08-09 copy attached).

7. Draft policy on Management of Stress and Work-related Stressors

TO RECEIVE:

The paper on the 'Management of Stress and Work-related Stressors' that the Director of Health & Safety has issued for consultation (Paper UHSEC 14/08-09 copy attached).

8. UCEA Annual Report on Health & Safety

TO RECEIVE:

The UCEA Health & Safety Annual Report 2008 (Paper UHSEC 15/08-09 copy attached).

9. Letter from Environment Agency

TO RECEIVE:

The letter issued by the Environment Agency Regulatory Officer following the site inspection of 19th January 2009 (Paper UHSEC 16/08-09 copy attached).

10. Any Other Business

11. Dates of future meetings