

UNIVERSITY OF WARWICK

University Health & Safety Executive Committee (UHSEC)

There will be a meeting of the University Health and Safety Executive Committee at 11.30 hours on Thursday 14 June 2012 in **CMR1.1**, University House.

Mr K Sloan
Registrar

Any apologies or queries regarding the meeting should be directed to Julie Jeary, Assistant Secretary (extension 24512). **Please bring your agenda and papers with you to the meeting. For environmental and financial reasons we will not be providing spare copies.**

AGENDA

1. Welcome and Apologies

2. Minutes

TO CONSIDER:

The minutes of the meeting held on 5 March 2012 (attached)

3. Matters Arising from the Minutes

a) Annual Health and Safety Report for 2011 (minute 12d/11-12 refers)

TO REPORT:

That the Council approved the Annual Health and Safety Report for 2011 at its meeting on 16 May 2012.

b) University Health and Safety Committee Constitution (minute 06a/11-12 refers)

TO REPORT:

That the Council approved the changes to the constitution of the University Health and Safety Committee at its meeting on 16 May 2012.

c) Electronic Cigarettes (minute 12f/11-12 refers)

TO CONSIDER:

A paper from the Director of Health and Safety on the proposed wording of the revision to the Smoking Policy extending its application to electronic cigarettes (paper UHSEC 14/11-12, attached)

4. Declarations of Conflict of Interest

5. Chair's Business

6. University Health & Safety Committee

TO CONSIDER:

A report from the Director of Health and Safety on the meeting of the University Health and Safety Committee held on 17 May 2012 (paper UHSEC 15/11-12, attached).

7. University Genetic Modification and Biosafety Committee

TO CONSIDER:

A report from Neil Hawthorne on the meeting of the University Genetic Modification and Biosafety Committee held on 24 May 2012 (paper UHSEC 16/11-12, attached).

8. Review of Health, Safety and Wellbeing

TO CONSIDER:

A report from the Director of Health and Safety on the progress of the Review of Health, Safety and Wellbeing (paper UHSEC 17/11-12, attached).

9. Internal Audit Report

TO CONSIDER:

A report from the Director of Health and Safety on the recent Internal Audit report on Health and Safety (paper UHSEC 18/11-12, attached).

10. Any other business

Issues to be notified at least 24 hours in advance to Iain MacKirdy, extension 50824.

11. Dates of future meetings