

**UNIVERSITY OF WARWICK**  
**UNIVERSITY HEALTH AND SAFETY EXECUTIVE COMMITTEE**  
**10.00, THURSDAY 5 NOVEMBER 2020, LOCATION Microsoft Teams**  
**MAIN AGENDA**

Ref	Item	Purpose	Lead	Report Type	Public / Protected / Restricted
001	<b>Apologies for absence</b>				
002	<b>Declarations of interest</b>				
003	<b>Minutes of meeting held on 13 July 2020</b>	Approval	Chair	003-UHSEC051120	Public
004	<b>Terms of Reference and Membership</b> a) <b>University Health and Safety Executive Committee</b> b) <b>University Health and Safety Committee</b> c) <b>University Genetic Modification and Biosafety Committee</b> d) <b>Ionising Radiation and Non-Ionising Radiation Committee</b>	Approval	Chair	004(a)-UHSEC051120 004(b)-UHSEC051120 004(c)-UHSEC051120 004(d)-UHSEC051120	Public
005	<b>Matters arising from meeting held on 13 July 2020</b> a) <b>Drone policy (minute 025-UHSEC060220)</b> b) <b>HSE Notification of Contravention (minute 038-UHSEC060220)</b> c) <b>International Travel report to UEB (minute 040-UHSEC060220)</b> d) <b>HR Policies to include menopause issues (minutes 037-UHSEC060220)</b>	Assurance	Chair	Verbal	Public
<b>Chair's Update</b>					
006	<b>Chair's Business and Actions</b> a) <b>Risk Assessment review (038-UHSEC060220)</b>	Information	Chair	Verbal	n/a
<b>Executive Update</b>					
007	<b>Covid-19 update</b>	Information	John Phillips	007-UHSEC051120	Public
008	<b>OHSAS 18001 Audit Update</b>	Information	John Phillips	verbal	n/a
<b>Governance</b>					
009	<b>Statutory Inspection &amp; Compliance Programme Board</b>	Information	John Phillips	009-UHSEC051120	Public
010	<b>Health and Safety Performance</b>	Information	Caroline Farren	010-UHSEC051120	n/a
011	<b>UHSEC Programme of Work 2020-21</b>	Approval	John Phillips	011-UHSEC051120	Open
012	<b>LEV Policy</b>	Approval	Caroline Farren	012-UHSEC051120	Protected
<b>Subsidiary and Sub-Committee Reports</b>					
<i>Items below this line are for receipt and/or approval, without discussion</i>					
<b>Other</b>					
013	<b>Any other business</b>				
<b>CLOSE BY 12.00</b> Next meeting: Thursday 10 December 2020					