

UNIVERSITY OF WARWICK

UNIVERSITY HEALTH AND SAFETY EXECUTIVE COMMITTEE

A meeting of the University Health and Safety Executive Committee will be held on Monday, 11 December 2017 from 10.30 to 12.30 in CMR1.0, University House.

Rachel Sandby-Thomas  
Registrar

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A G E N D A

*Note: Restricted business (denoted by an asterisk {\*}) is confidential to members and attendees of the University Health and Safety Executive Committee.*

1. Apologies and Conflicts of Interest
2. Minutes
3. Matters Arising on the Minutes
  - (a) Chemical Inventory (minute 04/17-18 refers)
  - (b) Chemical storage Westwood Campus (minute 04/17-18 refers)
  - (c) Building Managers (minute 04/17-18 refers)
  - (d) Health and Safety Policies (minute 04/17-18 refers)
  - (e) Fire Evacuations on the Science Park (08/17-18 refers)
4. Chair's Business
5. Quarterly Reports for Steering and Action Plans from Steering Director of Health and Safety  
TO RECEIVE:  
A paper on the Quarterly Report for the December Steering Committee (UHSEC.09/17-18, attached).
6. Health and Safety Risk Profile and Audit Plan Director of Health and Safety  
A paper on the next steps for the reduction of 'red risks' as detailed in the Risk Profile tool (UHSEC.10/17-18, attached).
7. Report from Asbestos Group Director of Estates  
TO RECEIVE:  
A paper on the work of the Asbestos Group (UHSEC.11/17-18, attached).

8. Report from Water Group

Director of Estates

TO RECEIVE:

A paper on the work of the University's Water Group (UHSEC.12/17-18, attached).

9. Report from PTW Office

Director of Estates

TO RECEIVE:

A paper on the work of the University's Permit to Work Office (UHSEC.13/17-18, attached).

MATTERS TO RECEIVE AND APPROVE WITHOUT FURTHER DISCUSSION

*Note: The following papers are non-controversial or can be accepted with a minimum of explanation. Members of the Committee may, however, ask for any of the following items to be transferred to the 'Matters for Consideration' element of the Agenda by contacting the Secretary (ext: 23208) prior to the meeting, by telephoning 024 76523208, or via e-mail to [J.Phillips.3@warwick.ac.uk](mailto:J.Phillips.3@warwick.ac.uk) or by raising the item at the commencement of the meeting. Restricted items are denoted by an asterisk (\*).*

10. Reports from Health and Safety Committees

(a) University Health and Safety Committee (UHSEC.14/17-18, attached).

(b) University Genetic Modification and Biosafety Committee (UHSEC.15/17-18, attached\*).

11. Any Other Business

12. Date of Future Meetings

13 February 2018, at 1400, in CMR1.0  
3 April 2018 at 1400, in CMR1.0  
14 May 2018, at 1030, in CMR1.0  
2 July 2018, at 1030, in CMR1.0