

UNIVERSITY OF WARWICK
University Health & Safety Executive Committee

There will be a preliminary meeting of the University Health & Safety Executive Committee at **10.30am on Tuesday 13th February 2007** in the **CMR 1.1**, University House.

Ms C Charlton
University Secretary

Please send any apologies or queries regarding the meeting to Dr David Veale, Director of Safety & Occupational Health Services (tel. 23455).

A G E N D A

1. Terms of Reference

- To advise the University Council (and the Senate where relevant) on all matters relating to the health and safety of staff, students, contractors and members of the public entering the precincts of the University or involved in University activities;
- To advise the University Council on the legal obligations of the University in respect of health and safety, including obligations towards members of the public who might be affected by the activities of the University;
- To consider reports from the University Health & Safety Committee and, where appropriate, forward them to the University Council;
- To inform the University Health & Safety Committee of matters discussed and action taken;
- To consider and approve University Health & Safety Policy (*SITU*) recommended by the University Health & Safety Committee;
- To review the University's health & safety strategy annually, taking advice from the University Health and Safety Committee and University managers;
- To receive an Annual Report from the University Safety Officer on health and safety performance in the University; and
- To recommend action on health & safety matters to University management as and when required.

2. Membership of the UHSEC

TO RECEIVE

A report from the Secretary on the current membership

3. Management of Health & Safety in the University

TO RECEIVE:

An update from the Director of Safety & Occupational Health Services on implementation of the changes (Paper UHSEC 01/06-07 attached)

4. Outline of Health & Safety Strategy

TO CONSIDER

A report from the Director of Safety & Occupational Health Services (Paper UHSEC 02/06-07 attached)

5. Recognition and Reward of Departmental Safety Officers

TO RECEIVE

A report on the meeting of interested parties held on 9th February 2002

6. Review of Work Related Stress

TO RECEIVE

A progress report from the Senior University Health & Safety Adviser (Paper USHEC 03/06-07 attached)

7. Visits from Enforcing Authorities

TO RECEIVE:

A report from the Director of SOHS on recent interactions with the Health & Safety Executive and the Environment Agency

8. Any Other Business