

UNIVERSITY OF WARWICK

University Health & Safety Executive Committee (UHSEC)

There will be a meeting of the University Health and Safety Executive Committee at 8.30am on **Wednesday 15 June 2011** in the **CMR1.1**, University House.

Mr J Baldwin
Registrar

Any apologies or queries regarding the meeting should be directed to Emma Brown, Assistant Secretary (extension 24512). **Please bring your agenda and papers with you to the meeting. For environmental and financial reasons we will not be providing spare copies.**

AGENDA

1. Apologies

2. Minutes

TO CONSIDER:

The minutes of the meeting held on 7 March 2011 (attached).

3. Matters Arising from the Minutes

a) University Health and Safety Committee (minute 15/10-11 refers)

TO RECEIVE:

The minutes of the meeting of the University Health and Safety Committee held on 15 February 2011 (paper UHSEC 07/10-11, attached).

b) Incident Investigation (minute 20/10-11 refers)

TO RECEIVE:

A paper from the Director of Health and Safety on measures put in place since incident 10-659 (paper UHSEC 08/10-11, attached).

4. Declarations of Conflict of Interest

TO REPORT:

That, at its meeting on 23 March 2011, it was reported to the Council (*inter alia*):

- (a) That the CUC Guide for Members of Higher Education Governing Bodies in the UK states that Council members should declare any interests relating to agenda items as soon as is practicable and should withdraw from the relevant part of the meeting.

- (b) That this item would be included on the agenda of the Council and its Committees as a standing item in future.

5. Chair's Business

a) Terms of Reference for UHSEC

TO CONSIDER:

A paper from the Director of Health and Safety on the Terms of Reference for the Committee for 2011/12 (paper UHSEC 09/10-11, attached).

b) Terms of Reference for UHSC

TO CONSIDER:

A paper from the Director of Health and Safety on the Terms of Reference for the University Health and Safety Committee for 2011/12 (paper UHSEC 10/10-11, to follow).

6. University Genetic Modification and Biosafety Committee

TO CONSIDER:

A paper from the Director of Health and Safety on the first meeting of the University Genetic Modification and Biosafety Committee (paper UHSEC 11/10-11, to follow).

7. University Health & Safety Committee

TO CONSIDER:

A paper from the Director of Health and Safety on the University Health & Safety Committee meeting held on 19 May 2011 (paper UHSEC 12/10-11, attached).

8. Fire Risk Assessment

TO RECEIVE:

A paper from the Fire Safety Adviser on the fire risk assessment of Cryfield Pavilion (paper UHSEC 13/10-11, attached).

9. National Perspective – The Lofstedt Review

TO RECEIVE:

A paper from the Director of Health and Safety on the call from the Department of Work and Pensions for evidence to inform the Lofstedt independent Review of Health and safety legislation that has been set up by the Government (paper UHSEC 14/10-11, attached).

10. Review of Ionising Radiation

TO RECEIVE:

A paper from Michael Smith, Radiation Protection Officer, providing a review of current performance and a plan of action for the management of ionising radiation (paper UHSEC 15/10-11, attached)

11. Any other business

Issues to be notified at least 24 hours in advance to Iain MacKirdy, extension 50824.

12. Dates of future meetings