

UNIVERSITY OF WARWICK
University Health & Safety Executive Committee

There will be a meeting of the University Health & Safety Executive Committee at **10.30am** on **Wednesday 9th May 2007** in the **CMR 1.3, University House**.

Ms C Charlton
University Secretary

Please send any apologies or queries regarding the meeting to Dr David Veale, Director of Safety & Occupational Health Services (tel. 23455).

A G E N D A

1. Membership of the UHSEC

TO RECEIVE

A report from the Secretary on the current membership

2. Minutes

TO CONSIDER

The Minutes of the meeting held on 13th February 2007 (attached)

3. Matters arising from the minutes

(a) Recognition and reward of Departmental Health & Safety Officers (minute 05/06-07 refers)

TO RECEIVE:

A report from the Secretary on decisions of the Senate and the Council

(b) Staff induction and training (minute 04/06-07 refers)

TO RECEIVE

A progress report from the Senior University Health & Safety Adviser

(c) Involvement of SOHS in the Risk management process (minute 04/06-07 refers)

TO RECEIVE

A progress report from the Director of Safety & Occupational Health Services

(d) Involvement of SOHS in major projects (minute 04/06-07 refers)

TO RECEIVE

A report from the Director of Safety & Occupational Health Services (Paper UHSEC 04/06-07 attached)

(e) Review of Work Related Stress (minute 06/06-07 refers)

TO RECEIVE

A progress report from the Senior University Health & Safety Adviser

4. Health & safety strategy

TO CONSIDER

A proposed strategy document from the Director of Safety & Occupational Health Services (Paper UHSEC 05/06-07 attached)

5. Health & safety policy

TO CONSIDER

(i) A revision of SITU Part 9 on high visibility clothing approved by the University Health & Safety Committee at the meeting of 16th February 2007 (Paper UHSEC 06/06-07 attached)

(ii) A revision of SITU Part 2 on smoking policy approved by the University Health & Safety Committee at the meeting of 16th February 2007 (Paper UHSEC 07/06-07 attached)

6. Benchmarking accident statistics

TO RECEIVE

A report from the Senior University Health & Safety Adviser (Paper UHSEC 08/06-07 tabled)

8. Fire safety

TO RECEIVE

A report from the Fire Safety Officer (Paper UHSEC 09/06-07 tabled)

9. Annual report to the Senate and to the Council

TO CONSIDER

A report approved by the by the University Health & Safety Committee at the meeting of 16th February 2007 (Paper UHSEC 09/06-07(attached))

10. Any Other Business