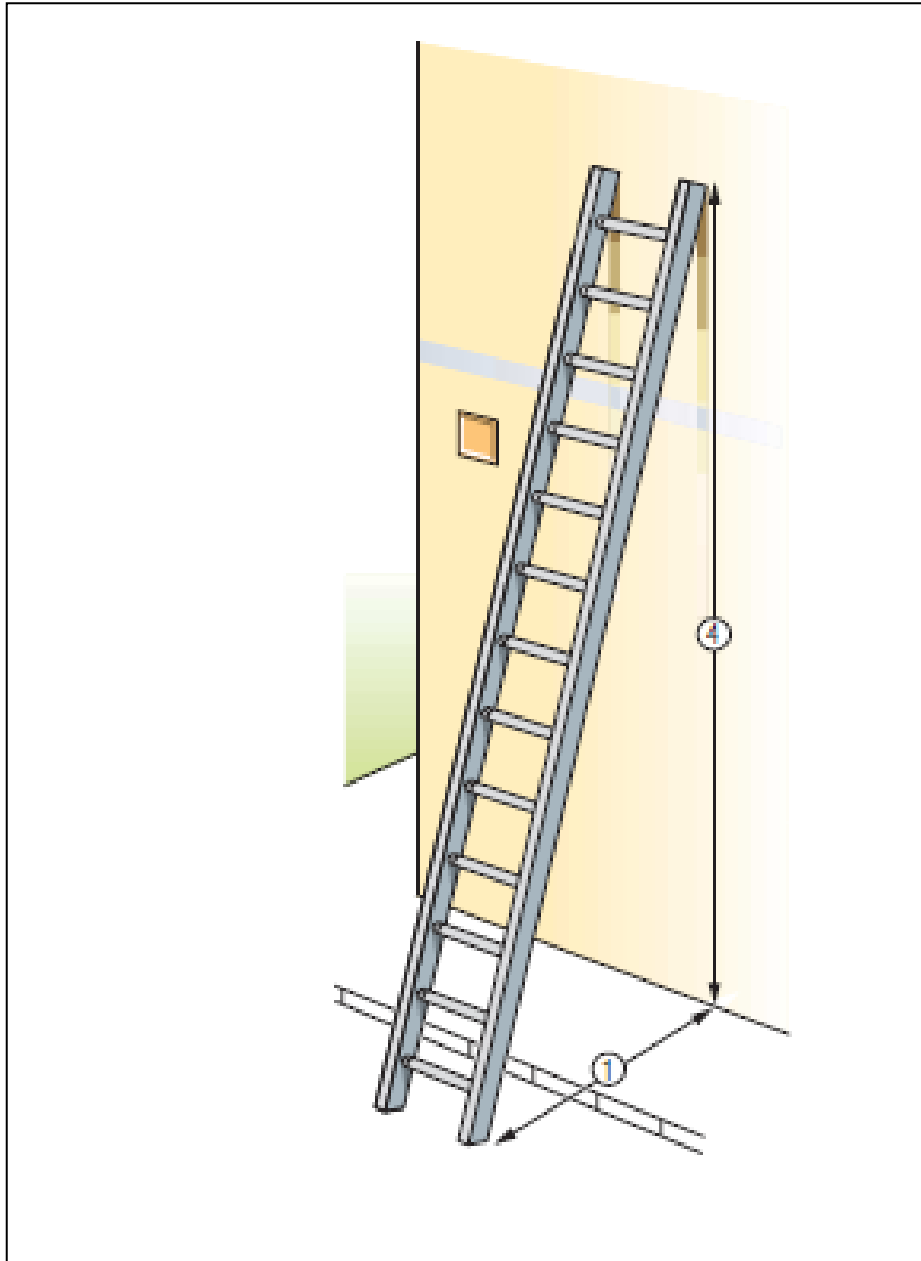


Ladder Safety



Do's

- Check ladder is safe to use
 - Ensure mechanisms operate / engage correctly
 - Stiles are straight
 - Rungs firmly attached
 - Free from corrosion
 - Feet in good condition and attached to stiles
- Only use on firm, stable and level base
- Use non-slip device at base and stability device at top of ladder
- The ladder is at the correct angle
- Wear appropriate foot wear
- Maintain three points of contact
- Always face the work area

Don'ts

- Never overreach
- Never exceed the ladder duty rating
- Never stand higher than the third rung from top of the ladder

ACCESS EQUIPMENT REGISTER	Responsible Inspector
Description of Equipment Straight Ladder	Equipment Identification No.

INSPECTION RECORD			INSPECTION RECORD		
Date Inspected	Pass/Fail	Signed	Date Inspected	Pass/Fail	Signed

Managers Annual Assessment

Date	Satisfactory Y / N	Corrective Action	Signature				

*Checks should be carried out and recorded on the register at least once in **6 months**. However, users are reminded that the equipment should be check for obvious signs of damage before each use, damaged ladders must not be used. **DO NOT USE** ladder if it has not been inspected within the last 6 months*