

H&S NEWSLETTER

Autumn/Winter 2025

UPDATE TO DRONE POLICY AND ARRANGEMENTS

Following a recent review, there have been changes to how drone use is managed at the University. These include:

- A revised Drone Policy
- A new, detailed Code of Practice
- Updated supporting documents and webpages

All updated information can be accessed here [Drones](#)

If you are planning to carry out drone activities at or under the direction of the University or Warwick Students Union contact your local member of Health and Safety Services or the new Drone Resource account: DroneResource@warwick.ac.uk



RESPONSIBLE RESEARCH DOCUMENT

The HE sector's guidance document entitled 'Responsible Research: managing health and safety in research' was first published in 2012 and has been widely communicated across the sector and at Warwick. The document, which defines H&S best practice for researchers in the UK, has been updated recently and this new edition provides heads of department, principal investigators and research staff with:

- advice on safety culture, supervision, competence and risk assessment
- a larger number of research case studies showing key issues that need to be considered
- examples of responsibilities for research staff and managers
- A clear link to the Leadership and Management of H&S document.

The new version of the document can be accessed via the [Health and Safety Policy](#) webpage.

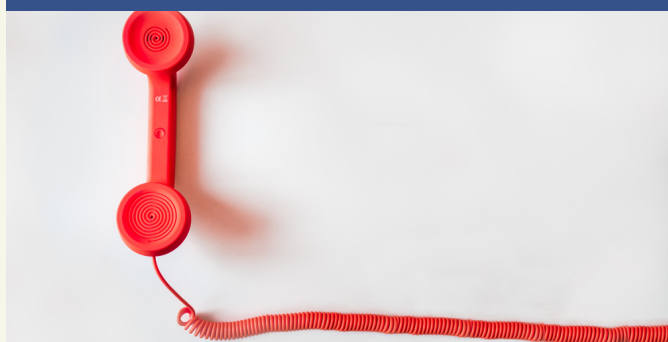
If you have any questions please contact your departmental H&S Officer or H&S Adviser.

EMERGENCY PROCEDURES ON CAMPUS

Emergency Procedures on Campus

If you need external emergency services (like ambulance, fire, or police) while on campus, call the Community Safety Control Centre emergency number first. They will advise you if you should then call 999. You may be best placed to answer questions from the emergency services, and Community Safety can help by guiding them directly to your location.

However, in life-threatening situations, call 999 first if you're the only person present. If others are with you, one person should call 999 while another contacts the Community Safety Control Centre. If achievable please contact CS after you have called 999



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new Code of Practice for Portable Electrical Appliance Inspection and Testing – published on [Electrical Safety](#) webpage.

This document gives concise information on duties of key personnel, from Estates Director to Students, recommended frequency of inspection and testing per type of PAT equipment, different types of inspection, including expected user checks, correct labelling of inspected equipment and record keeping.



Important reminder: It is the individual who engages any contractor for particular work who is responsible for contractor's operatives once on site. These individuals must arrange for local inductions to enable contractors to stay safe at Warwick. The first step towards that is to watch new video for Contractors that covers Health and Safety, Behaviour, Sustainability, and Quality standards and must be shown to all contractor operatives either immediately before or upon arrival.

This can be found on the updated Contractor Health and Safety Induction Material webpage

This can be found on the updated [Contractor Health and Safety Induction Material](#) webpage.

Updated [Contractors](#) webpage – this brings together all of the information required for engaging a contractor safely.

This process is to be followed by staff in departments engaging their own contractor (i.e. not via Estates).

The page contains a link to new [Contractor Engagement Process](#) Moodle course which is mandatory for all nominated Departmental Representatives.

Those people must carry out the health and safety validation of any contractor engaged directly by a department.

