

Health & Safety Matters

May 2015

Slip, Trips and Falls

Slips and trips are the most common cause of injuries. They happen for a number of reasons – flooring / surface, weather, footwear, housekeeping, design and maintenance etc. Everyone had a part to play to reduce slips and trips from the designer of the space / walkway through to maintenance and space users. If you see a potential slip/trip hazard report it to the Estates Helpdesk. If it's a simple remedy such as cleaning up a small water spill, then do it. Further advice can be found on the HSE web.

Policy Consultation

Health and Safety policies that are currently in draft format and out for consultation include:

- Asbestos Policy (no substantive changes)
- Electrical Safety Policy (new policy)

Both policies can be downloaded from <http://www2.warwick.ac.uk/services/healthsafetywellbeing/guidance/draftpolicies>

Feedback to HealthSafetyHelpDesk@warwick.ac.uk is required by 27th May 2015.

Departments should reflect on their own local arrangements during this consultation period.

Keeping Safe – Summer Parties

Summer's nearly here. If considering hosting a party there are things to consider apart from the obvious one of having a good time!

The scale and scope of event, type and number of guests, location, duration and time of day will all need to be considered in the planning. Think about:

- Contingency for poor weather
- Sufficient space for guests
- Suitability of location chosen
- Food allergies/food safety if providing food
- Risks connected to provision of entertainment
- Management of incidents and emergencies

Health and Safety Executive News

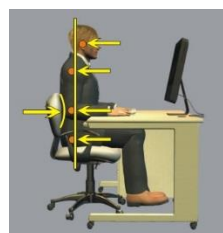


The HSE have published guidance on the Construction (Design & Management) Regulations 2015.

This guidance is in addition to that provided in March Safety Matters and it provides clear guidance on the requirements of all parties involved in construction and maintenance activities.

Computer Work

Making sure your computer / tablet and workspace are set up for your personal needs is really important for reducing the likelihood of developing aches and pains related to computer work. The link below provides advice and information on how you can make simple adjustments so your workspace and equipment suits your needs. This also applies to your set-up at home even if your computer is used only for personal and entertainment purposes.



<http://www2.warwick.ac.uk/services/healthsafetywellbeing/guidance/computerworkstations/>

Fieldwork

Involved in working off University Campus? Whether visiting industry, presenting at a conference or data gathering in the field (UK or overseas) the University's Fieldwork Guidance is relevant to you.

http://www2.warwick.ac.uk/services/healthsafetywellbeing/guidance/field_work/

Useful links

[Report all incidents and near misses](#)

[Health & Safety webpages](#)

[Need advice on health & safety](#)