

# Health & Safety Matters

October 2018

WARWICK  
THE UNIVERSITY OF WARWICK

## Safety around campus



Please stay safe when making your way around Campus. It is advised to:

- Put lights on to your bike, so that others around can see you, even more now since it is getting darker earlier and getting close to winter
- Avoid wearing dark clothes at night, so that you can be easily seen
- Use pedestrian crossings where possible
- Look both ways before crossing

For more advice on cycling and pedestrian safety you can download a University '[Cycling and Pedestrian Safety](#)' Leaflet or look for 'Road Safety' on our [A-Z webpages](#)

## Statutory testing

Equipment, including items used in research, must comply with the Provision & Use of Work Equipment Regulations and associated legislation. This includes the need for Statutory Inspections on certain types of



equipment, including:

- Pressure systems
- Lifting equipment
- Local Exhaust Ventilation systems (LEV)

Such equipment must be added to the list for statutory inspection and testing. If you know of any equipment which needs inspecting, you can fill in the following

[Statutory Testing Report Form](#)

For further information about statutory testing go to the [University Statutory Testing webpage](#)



## FIRST AID

First Aid In the event of a serious illness or injury on campus call (024765) 22222, and not 999. A full list of first aiders by building can be [found here](#). Please make yourself aware of your local first aider. First aiders have a responsibility to ensure:

- First aid boxes are properly stocked, and that the contents are in date
- They [let us know](#) when they move location so that the first aid list can be amended

## H&S checklists

As some of you may be aware, it is that time of year where the [General H&S checklist](#) needs to be filled in. The checklist is an aid to help the Heads of Departments and Senior Administrators understand their health and safety responsibilities, and how to meet the requirements set out in the checklist.



## PAT testing

Portable Appliance Testing (PAT). There is a University Code of Practice for Portable Electrical Appliance Inspection and Testing that outlines the responsibility for PAT testing within departments. Section 4.2 states that Departments are responsible for arranging PAT testing which can be carried out using the Estates approved contractor.

The Estates approved contractor for electrical testing is Circuit Electrical Testing Ltd, their contact details are:

Vicky Nolan, Sales & Marketing Director  
Circuit Electrical Testing Ltd  
Croft MYL West Parade  
Halifax  
HX1 2EQ



Telephone: 01422 413035  
Website: <http://www.circuitcompliance.com>

Full advice for departments about electrical testing, including the code of practice is available here:

[http://www2.warwick.ac.uk/services/healthsafetywellbeing/guidance/electrical\\_safety](http://www2.warwick.ac.uk/services/healthsafetywellbeing/guidance/electrical_safety)

## Induction for new starters

If you are a new starter, you will need to complete certain courses which are mandatory including:

- [Health and Safety general induction](#)
- [Fire safety awareness](#)

For information about HR induction [click here](#)

### Useful links

[Report all incidents and near misses](#)

[Health & Safety webpages](#)

[Need advice on health & safety](#)