

# 1a - Expiry of Account - Student Leavers

## Expiry of Student account, what happens when course ends

Your student record has a course end date. When the end date is reached, your student number will become invalid.

After the end date your student card will no longer give access to buildings.

The Library online resources are no longer accessible after the End date - they require a valid student id number with future end date.

You will be removed from web groups, so you will not be able to see your courses in Tabula/Moodle. If you still require access, then your department will need to add you back into the course

## Access for 8 weeks after the end of the course

For a further 8 week after your course end date, you can still:

- Log in to University computers on campus
- Log in to some webpages
- Use the wifi - Eduroam
- Use the printers
- Access your email
- Access Office 365 applications
- Access Tabula/Moodle

At the end of the 8 weeks you will no longer be able to log into University computers on campus.

## Access for a further year after the 8 week

For a further year after the 8 weeks you can still:

- Access your email
- Access Office 365 applications such as Onedrive, Teams
- Access Tabula/Moodle

4 weeks before your ITS account is due to expire, you will receive an email informing you that your IT account will expire in 4 weeks time.

At the end of this year of access, your IT account and mailbox will be deleted.

## Exporting Email

Due to GDPR, It is no longer possible to forward emails to personal email accounts.

## Graduates returning on another course

If you return to Warwick within 1 year to attend another course, you will usually keep the same student id number, and your existing ITS account, mailbox and email address will be reactivated.

## Join the Warwick Alumni

Graduates can also join the Warwick Alumni and set up a separate WarwickGrad.Net account, see <https://warwick.ac.uk/alumni>

## IT Services Help Desk

✉ [helpdesk@warwick.ac.uk](mailto:helpdesk@warwick.ac.uk)

🖥 [warwick.ac.uk/its](http://warwick.ac.uk/its)

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