

# **Modern Records Centre**

## **Report for 1999-2000**

### ***Introduction***

The last year has seen many changes, not least in staff, so that the ‘old hands’ have been especially busy keeping the Centre open and training new colleagues. Despite these pressures, this report reveals the wide-ranging and excellent results achieved, in terms of archives deposited, finding aids completed, and researchers assisted.

### ***Accessions***

The flow of records into the Centre has continued unabated, with additions to existing deposits, as well as those from new depositors. Appendix 1 contains a summary list of all accessions received in the year. They include additional records from the Confederation of British Industry, Maurice Edelman’s family, the Engineering Employers’ Federation, the Operational Research Society, the Trades Union Congress, and the Transport and General Workers’ Union, amongst others. New deposits include the papers of Dr Mary Brennan, the papers of Arthur Marsh, and the papers of the Manufacturing, Science, Finance trade union. The largest and most complicated new deposit comprised 43 large crates deposited by the Public and Commercial Services Union (PCS). The PCS was formed by the amalgamation of the Civil and Public Services Association (CPSA) and the Public Services, Tax and Commerce Union (PTC) in 1999. The 43 crates contained the archives of these two unions and their predecessors, in total about 35 unions, dating from c.1885 to c.1998. The archives include issues of the aptly named *Red Tape*, a journal established in 1911 by the Assistant Clerks’ Association, a predecessor of the CPSA.

### ***Funding***

The Centre has continued to enjoy funding support from several sources, in addition to the support given by the University of Warwick. For the last three years we have reported on the grants from the Non-Formula Funding Committee of the Joint Information Systems Committee (JISC). The cataloguing work funded by those grants has now finished. In four years over 1300 pages of new cataloguing has been compiled, as well as two new sources’ books published. We have been able to create fonds or collection-level descriptions for about 80% of our holdings. In addition we have compiled ‘authority files’ for those holdings and begun to compile subject headings using the Library of Congress’s Subject Headings. All of this work has been submitted to the Higher Education Archives Hub, which is now available for

researchers to make single, unified searches of the archive catalogue records for fifteen Higher Education institutions: <http://www.archiveshub.ac.uk>. This pilot project has been sufficiently successful for the JISC to agree to finance a further three years work in the Higher Education sector, to add more content. We hope to be able to collaborate in this future work.

The Research Support Libraries Programme (RSLP) granted funding to the Centre from its Access Fund, which lasts for three years. This has enabled the Centre to open longer hours, by remaining open at lunchtime and until 7 p.m. on Wednesdays and Thursdays. Since the new hours took effect in June, 111 archive readers and 21 thesis readers have used the extended hours. The extra staff have also begun new cataloguing of material in demand.

The Centre has also been successful in bidding for funding from the RSLP's project funding, in a bid led by the University of Wales Swansea entitled 'A Mine of Information: Cataloguing the South Wales Coalfield.' The aim of this project is to improve access to research resources for the South Wales Coalfield during the nineteenth and twentieth centuries. As well as a survey of the Centre's holdings for sources on mining, the project will enable us to retrospectively convert the 1,500-page finding aid for the TUC archive 1920-60.

Our depositors have also very generously assisted the work of cataloguing. The Operational Research Society gave the Centre a grant to enable us to convert the finding aids to its archive to the EAD format. Ms Caroline Coon has established a fund to enable the Centre to begin sorting and listing the Release archive. The TUC and CBI have also made generous donations.

Collaborative bids have also been written to participate in the Access 2 Archives Project of the Public Record Office (PRO). The results should be known early in 2001. If successful they will enable us to retrospectively convert yet more of our finding aids to an electronic format (EAD) and make them available both on our own web pages and in a 'portal' supported by the PRO.

### ***Processing***

Most of the Centre's cataloguing attention has been focussed on work for the Higher Education Archives Hub, compiling and revising collection-level descriptions, and entries for the supporting databases for archival authority records and subject index terms. In addition a large volume of new deposits has been accessioned, given a preliminary description, and shelved.

Concentrating on collection-level descriptions, combined with the drop in staff numbers and the turnover of staff, has had a severe effect on the number of

pages of new catalogues produced. We have created only 210 pages, compared to last year's 952. However these figures don't take into account the work on retrospective conversion of existing finding aids to electronic format, for example the 200-page list of the International Transport Workers' Federation archive and 280 pages of the Operational Research Society's finding aids. Two new and long finding aids are in the final stages of editing; they will make the figures for 2000-2001 healthier. Even so, it should be pointed out that most of the cataloguing or retrospective conversion work was done by externally funded archivists. The Centre is very grateful to JISC, the RSLP, and to the contributors to our Development Fund for making this vital work possible.

Joanne Burman continued to produce and put away archives, dissertations and special collections material. She began transferring a box list for the CVCP archive to the EAD format. She has continued to keep the deposits from Amnesty International up to date and accessible. She has unpacked and sorted a large deposit from the International Transport Workers' Federation. All of this work has been in addition to her work administering the daily routine of the Centre.

Charles Fonge has mainly been working on collection level descriptions and authority records for the Higher Education Archives Hub. This included establishing a procedure and a database for creating subject headings using Library of Congress Subject Headings. He also edited the electronic finding aid for the ITF archive (MSS.159) which had been retrospectively converted to the EAD format, thanks to the Gladys Kriebel Delmas Fund. He prepared the finding aids for the Operational Research Society's archive (MSS.335) for retrospective conversion and edited the results, as well as listing the Plymen papers (MSS.335/PLY). He finished the listing of Sir Arthur Vick's papers begun by Eleanor Rowe (MSS.395).

Stevie Harman has unpacked and processed the papers of the National Association of Operative Plasterers, the Institute of Management Services and processed additions to the Fire Brigade Union's archive.

Monica Ory revised the list of the YWCA archive (MSS.243). The archive is large, and the existing partial list had been compiled over many years to varying standards. She listed the material previously unlisted and revised the organisation of the list.

Marie Osborne has assisted in the production and putting away of archives, dissertations and special collections material. She has continued the re-boxing of the TUC archive, unpacked and compiled box lists for the UK Water archive, additional deposits to the Confederation of British Industries, and the Engineering Employers' Federation archive. She has listed the *Journal of the Institute of Personnel Management* in the EAD format.

Victoria Peters has compiled a finding aid for the papers of Manufacturing, Science, Finance (MSS.411). The papers comprise some archives of MSF itself but they are mainly the archives of the Technical, Administrative and Supervisory Section and its immediate predecessor the Draughtsmen and Allied Technicians' Association. The papers also include records of nine other predecessors of MSF. The finished list extends to 67 pages. She has also prepared the existing typed list (1500 pages) of the TUC registry files, 1920-1960, for retrospective conversion to EAD.

Eleanor Rowe began the work of listing the papers of Sir Arthur Vick.

Richard Temple continued to supervise the searchroom, including the extra work involved in the production of the University's theses and special collection. Despite this day-to-day activity he catalogued the papers of Inter-Banks Organisation and Methods Organisation, 1960-1997. He unpacked and compiled box lists and collection-level descriptions for substantial additional deposits from the Transport and General Workers' Union, the papers of Arthur Marsh, and the National Federation of Building Trade Operatives. He also supervised additions to the Fire Brigades Union, the Coventry Trade Union Council and the British Motor Industry Heritage Trust.

Christine Woodland's time continued to be occupied with the negotiating, surveying, and administering of the deposit of archives, as well as administering the Centre. She edited the various finding aids compiled by other members of the Centre's staff. A considerable amount of her time was spent writing grant applications. Work on the *Supplementary Guide* is in the final stages of preparation for publication.

### ***Research***

As usual, the statistics in Appendix 2 give a quantitative picture for the year. The most remarkable change is in the number of visits to the Centre's web pages: 44,276, an increase of 17,835 over last year's figure. There was a similarly large increase last year. There has, of course, been a massive increase in the use of the internet, but it would seem that the web pages are proving useful. Certainly more enquirers start by telling us what they have found on our web site that has attracted their interest. Not surprisingly the number of enquiries received by post, telephone and email is slightly decreased. The number of reader visits is increased, but made by fewer researchers. The number of documents produced is significantly increased, while the number of photocopies produced is slightly decreased. This seems to continue last year's trend and supports the interpretation that would-be researchers are able to see for themselves whether or not a visit is worthwhile. Those that do come are able to use their time in the searchroom to see documents, rather than searching the Centre's finding aids.

As usual, the variety of research topics pursued is remarkably wide. Appendix 2 lists some of the publications which have been based on material held at the Centre.

### ***Outreach***

Christine Woodland gave introductions to archives in general and the Centre in particular to undergraduates studying Victorian cities, and madness and society. She also gave introductions to the Centre and its archives to local genealogy students. She has continued to keep the Centre's web pages up-to-date. She gave a paper about the Centre's implementation of EAD at the Public Record Office's European EAD Day in October 1999, and in Geneva and Bern in the Library Science Talks of the Swiss National Library, the Association of International Librarians and Information Specialists and CERN Scientific Information Service in September 2000. She prepared small displays of documents for the Advisory Committee for Qualidata, which met at the Centre in October and for a forum of the Royal Historical Society on the future of history, held in the Centre in January. She prepared an exhibition for the British Universities Industrial Relations Association's fiftieth anniversary. The anniversary was marked by a conference held at Warwick in July 2000 and a reception was held in the Centre. She mounted a small exhibition at a conference at Exeter University on 'Work, health and illness: the comparative history of industrial diseases, accidents and occupational medicine.' She continued to be a committee member of the Warwickshire Local History Society, the Dugdale Society, the Records Preservation Section of the British Records Association, the archive committee of the Operational Research Society, and the archive committee of Qualidata. She participated in the National Council on Archives' networking forum. She represented SCOUNL on the West Midlands Regional Archives Council.

Richard Temple gave introductions to archives and the Centre to postgraduates in History and Politics and International Studies. He was a delegate at a conference of historians to mark the centenary of the Labour Party held at Manchester Metropolitan University in March 2000. He also attended the winter meeting of the Association of Manuscripts and Archives in Research Collections at the University of Birmingham in December 1999, and the annual general meeting of the Friendly Societies Research Group, which was held in Manchester in April 2000.

Charles Fonge has redesigned and revised the Centre's web pages, and compiled web pages for the West Midlands Regional Archives Council (WMRAC). The Centre's web pages have been revised to bring their style into line with that of the University's main pages and to extend their scope in the light of new pages and additions. Their revision also means that users with disabilities will be able to access them in a text only version and via screen

readers. The pages will be readable by lower specification machines and should be more easily found by search engines. He has represented the WMRAC on a working group of the West Midlands Regional Cultural Consortium dealing with web pages.

Catherine Kelly, a local sixth former undertook voluntary work at the Centre. She listed the Qualidata/Lindop interviews (MSS.371/QD7) using EAD, as well as doing other very useful work for the Centre.

The Centre's Honorary Fellowship was shared between Dr Rhiannon Vickers of Leeds University and Ms Jo Stanley. Dr Vickers was working on the Labour Party's foreign policy in the twentieth century. Ms Stanley was working on women in the shipping industry up to 1939.

A new development this year is a student bursary, awarded by the Society for the Study of Labour History in memory of the late E.P. Thompson, one of the society's distinguished founders and past Presidents. The bursary is tenable at the Centre in order to support doctoral research in the MRC archive. Further details are available on the Centre's web pages or from the Archivist.

Visitors to the Centre included Ms S. Greenaway, Chief Librarian of the British Virgin Islands; Mr S. R. Strachan, Hocken Librarian, University of Otago; Professor M. Nagao, President of Kyoto University; Ms Margaret Crosbie and Ms Helen Biggs of NIACE; Ms Emma Houston of the CBI; Mr Brian McClintock of the Northern Ireland Fire Service; Simon Wilson, Project Archivist, The Waterways Trust; and Ms Carol Tanner of the University of Liverpool archive course.

### ***Publications***

A *Supplementary Guide* to material deposited in the Centre between 1992 and 1999 will be published shortly.

### ***Staff***

Joanne Burman attended a course at the Public Record Office on the handling and care of archival material. Since May she has worked part-time in the Library's periodicals office, as part of a library-wide scheme enabling clerical staff to work in different sections of the Library. Her place in the Centre has been taken by Stevie Harman.

Charles Fonge started work in the Centre in November after completing his D. Phil. on 'An Edition of the Cartulary of St. Mary's Collegiate Church, Warwick' (D. Phil, York, 1999). His work was funded by the Operational Research Society, the JISC HE Hub project, and the JISC NFF program. From June 2000 he took up a new post which is split between work for the Centre

and responsibility for the University's archives. His work for the Centre is funded by the RSLP Access programme. As part of his work for professional registration he attended courses on Accounting and Financial Records, Descriptive Standards and the Archivist, and seminars for newly qualified archive professionals.

Victoria Peters began work in the Centre in April, funded by the RSLP Access programme. She comes to us from London Metropolitan Archives where she was an assistant archivist for 4 years.

Monica Ory worked part-time for the Centre in September-November 1999, funded by the JISC NFF programme and the Centre's Development Fund.

Marie Osborne began work as a part-time records assistant in April. Her work is funded by the RSLP Access programme.

Eleanor Rowe continued to work part-time until December 2000. Her work was funded by the JISC NFF programme.

Richard Temple attended courses on the continuum approach to record management and on disaster planning. He began a year's unpaid leave in September to work on a record management project at the National Records Service, the Gambia, partly funded by Voluntary Services Overseas.

Christine Woodland attended the Society of Archivists' annual conference in Dublin.

## *Appendix 1*

### *Summary list of accessions, 1st October 1999 to 30th September 2000*

The inclusion of an accession in the following list does not necessarily mean that it is available for research at present. In the case of large or complex accessions only the main constituent parts have been described.

#### *Part 1 Additions to existing accessions*

MSS.5 Coventry Trades Council: additional papers.

MSS.63 Professor R. Hyman: additional research notes.

MSS.78/NFBTO The main archive of the NFBTO had been deposited in the library of UMIST but it has now been transferred to the Centre. It includes various series of minutes and circulars, including Executive/General Council minutes 1922-61, conference reports 1921-71, circulars 1922-70, and minutes of the National Joint Council of the Building Industry. It also includes many volumes of reports, pamphlets, etc. collected by the NFBTO.

MSS.125 Additional Maurice Edelman papers, including manuscript and typescript versions of *Disraeli in Love* and *Disraeli Rising*, and other literary works: *All on a summer's night*, *The Fratricides*, *Some are too good for it*, *Who goes home?* *The Family Party*, *Sink the QE2*, *Winston Churchill*, *Daily Mirror history*, *Shark Island*, *The Prime Minister's Daughter*, *The Minister*, articles published/radio talks by ME, scrap books of press cuttings, 1947-52, pocket diaries, various subject files relating to General de Gaulle, the French motor industry, a campaign against American comics, 1953, case of Admiral North, 1955, the Franco-British Council and others. Letters of condolence to Mrs Tilli Edelman, 1975-6, letters from Councillor and Mrs D. Berry, 1985-94 and other Coventry contacts.

MSS.126 Transport and General Workers' Union: Additional deposits include archives of the Union's predecessor unions. They include Executive Committee minutes of the Dock, Wharf, Riverside and General Labourers' Union, 1901-10; branch minutes of the London Carmen's Trade Union, 1889-1918; notes for benefit concerts for members of the London Cabdrivers Trade Union, 1893-1928; and quarterly reports of the Yorkshire Glass Bottle Makers United Trade Protection Society, 1871-3. The deposit also includes many draft



speeches and articles by Ernest Bevin, c. 1920-45. Especially noteworthy is Bevin's diary for his trip to the United States in 1926. A further addition to the TGWU archive includes correspondence of James Sexton, 1913-38, and a volume of minutes presented to Harry Gosling after the London transport workers' strike in 1911. The deposit also contains correspondence files on the TGWU's relationship with the National Amalgamated Stevedores and Dockers, 1950-69, Port of Liverpool Staff Association, 1969-70, files about the 1989 docks strike, and civil defence, c. 1954-6. There are minutes for the Docks Trade Group National Committee, 1922-77, the Chemical Section National Committee, 1946-77 and the Clerical National Trade Group Committee, 1922-9, 1934-65. There is a great deal of material concerning the Union's involvement in policy-making for the motor industry at a European level in the 1990s. The Union's papers are closed until they are twenty years old. Another addition to the archive comprises photographs of delegations to conferences, including biennial delegate meetings, c. 1920s-50s.

- MSS.159 International Transport Workers' Federation: Harold Lewis, former General Secretary of the ITF, has deposited a note on the Americans and the ITF, 1945-65. The note is an expanded version of a section of his thesis which deals with this subject. It sheds light on a crucial phase in the ITF's history.
- MSS.169 Geoffrey Goodman: Papers relating to his 1979 biography of Frank Cousins. The research material includes notebooks, interview notes, correspondence and newspaper clippings relating to Cousins, who was TGWU General Secretary and first Minister of Technology in Harold Wilson's government. It includes interviews with Frank Cousins, Jack Jones, Harold Wilson, James Callaghan, Harold Macmillan, Harry Nicholas and Baroness Gaitskell. (MSS.169)
- MSS.184 Professor M. Stacey: additional papers relating to her work for the House of Commons Health Committee on the handing of complaints in the National Health Service in 1994.
- MSS.188/AIDGS Association (of Headmistresses) of Independent and Direct Grant Schools: minutes of committee meetings, 1942-72, minutes of AGMs (including annual reports) 1943-73; memoranda, circulars and correspondence, 1942-72; survey of schools and related correspondence for evidence to the Public Schools Commission, 1968.

- MSS.200/C Confederation of British Industry: committee and other additional papers
- MSS.237 Engineering Employers' Federation: a large additional deposit has been made. There are various minutes and circulars series, including the Management Board, 1952-84, Policy Committee circulars, 1973-1986, and General Letters, 1939-1968, as well as subject files.
- MSS.281 National Union of Public Employees: In 1987 NUPE switched from taking verbatim minutes to making video recordings of its national conferences. Films for 1987-1991 have now been deposited. NUPE archives are closed until they are twenty years old.
- MSS.292 Trades Union Congress: additional papers, including the papers of George Woodcock, General Secretary, 1960-9.
- MSS.323 Society for Research in Higher Education: papers of Dr Ernest Rudd and Dr Graeme Moodie.
- MSS.328 National Cycle Archive: Additional deposits have been received, including publications relating to London Cycling campaign publications 1990s.
- MSS.335 Operational Research Society: additional minutes and papers relating to the Society's Council and various committees, c. 1963-1987. The Society's papers are closed until they are twenty years old. Reports relating to operational research in whisky distilling, 1970-83. British Gas Operational Research: additional files. Some miscellaneous additions including a report from Pedigree Petfoods concerning the optimal purchase of advertising slots on television, 1971; and *A History of Management Science at Imperial College, 1955-1989* by Professor S. Eilon (MSS.335/MIS/15-16).
- MSS.337 Institute of Administrative Management: additional papers.
- MSS.346 Fire Brigades Union: additional papers and journals. including John Horner's reminiscences of his period as General Secretary of the union, 1939-64. John Horner led the union during a crucial period in its history and his memoir includes details of the dramatic events of the war years, during which the Auxiliary Fire Service was integrated into the union. Also included in this deposit are a correspondence file about the writing of the union's history, 1987-92, and some union publications.

- MSS.371/Wilson William Wilson MP: papers re divorce law reform, 1967-8. Only open under strict conditions.
- MSS.378 British Association of Social Workers: additional publications.
- MSS.383 UK Steel Association: additional files.
- MSS.387 Electrical Trades Union: Executive Council Minutes (incomplete), 1949-1985; Sub Executive Council Minutes, 1947-1968; various ETU branch minutes with some contribution, attendance and proposition books, 1904-1989; ETU circulars, 1950s-1960s; Plumbing Trades Union annual reports, 1948-1968; PTU minutes 1927-1972; PTU Executive Committee Decisions, 1924-1966; Plumbing Trades National Apprenticeship Council, accounts 1949-1972, balance sheets, 1955-1971, papers 1920-1926, circulars 1949-1967.
- MSS.388C Certification Office for Trade Unions and Employers' Associations: applications under the Trade Union and Labour Relations (Consolidation) Act 1992, s. 115 from trade unions for refund of costs of secret postal ballots. Additional files, 1991-6.
- MSS.392 Low Pay Commission: A further nine volumes, containing the research commissioned by and written evidence to the Commission's second report, have been deposited.
- MSS.394 Inter-Banks Organisation and Methods Association: IBOMA was formed in 1960 to facilitate co-operation between financial institutions based in the City of London. It was wound up in 1997. The archive includes minutes of meetings, correspondence and programmes of events.
- MSS.395 Sir Arthur Vick: additional personal correspondence.
- MSS.396 Barclays Bank Staff Association: minutes and committee papers, accounts, correspondence, subject files, circulars, Martins Bank papers, 1920-1999. Deposit still being unpacked.

*Part 2*

*New Accessions, 1999-2000*

- MSS.407 *Water Companies Association:* This was a trade association for the water industry. It was formed in 1885. On 1 April 1998 it joined with the Water Services Association to form Water UK. The papers deposited include AGM and Committee Minutes 1885-1975, annual accounts 1951-74, Executive Committee papers 1977-89, Executive Council papers 1965-88, Annual Reports 1934-74, and Conference papers 1979-89.
- MSS.408 Arthur Marsh papers: including steel industry agreements, conferences *c.* 1910s-70s; arbitration files, including A. C. Nielson, 1984-5; Rolls-Royce toolroom study, 1968-9; report on MG Abingdon, 1966; engineering industry enquiry files, 1960s; National Union of Seamen files including strike, 1966; rubber industry rates of pay, working conditions, 1967-8; redundancy, terms and conditions agreements, 1970s; Oxford City Council, 1957-8.
- MSS.409 James Charles McLauchlan papers: Mr. McLauchlan held many offices in the Institution of Professional Civil Servants, both at local and departmental level. In particular, he was chairman of the National Executive Committee, 1970-1972, where he made a particular contribution to the training programme. The papers cover 1960s-1970s; many of them relate to the NEC. The papers complement MSS.37, the archive of the Institution of Professional Civil Servants.
- MSS.410 Mary Brennan papers: The papers relate to Dr Brennan's work for various peace movements, 1982-1994. They include papers and photographs relating to the Campaign for Nuclear Disarmament (Christian CND, CND in the Midlands), international peace demonstrations (for example in Russia), non-violent direct action, the health effects of Chernobyl and nuclear disasters (including the atomic bombs at Hiroshima and Nagasaki), 1990-1993.
- MSS.411 Manufacturing Science Finance: the deposit includes some records of MSF itself (annual reports, conference records, correspondence and publications, 1980-1993) but it mainly comprises records of MSF's predecessor, the Technical, Administrative and Supervisory Section (TASS) and its immediate predecessor, the Draughtsmen and Allied Technicians' Association. Records include minutes,

conference records, correspondence, publications and agreements, 1913-1988. The collection also includes records of other TASS predecessors, in particular the National Union of Sheet Metal Workers, Coppersmiths, Heating and Domestic Engineers and its several predecessors. Records include minutes, conference papers, reports, statements of accounts, subject files and publications, 1894-1987. There are a few records of the National Society of Metal Mechanics, 1984, the Tobacco Workers' Union, 1955-1987, the Association of Patternmakers and Allied Craftsmen, 1967-1984, and the National Union of Gold, Silver and Allied Trades, 1971-1981. There are also some records, 1976-1988, of the Association of Scientific, Technical and Managerial Staffs. These mostly relate to the amalgamation with TASS to form MSF in 1988.

- MSS.412 M. Ashcroft papers: papers relating to the National Front in the West Midlands, 1980s-90s.
- MSS.413 Teachers' Guild: minutes of Council, vols. 1-6, 1883-1929.
- MSS.414 Institute of Management Services: including a nearly complete run of *Management services. Journal of the Institute of Management Services*, 1957-2000.
- MSS.415 Public and Commercial Services Union (PCS): The PCS was formed by the amalgamation of the Civil and Public Services Association (CPSA) and the Public Services, Tax and Commerce Union (PTC) in 1999. 43 crates contained the archives of these two unions and their predecessors, in total about 35 unions, dating from c.1885 to c.1998. The archives include issues of the aptly named *Red Tape*, a journal established in 1911 by the Assistant Clerks' Association, a predecessor of the CPSA.
- MSS.416 R. Huiskamp papers relating to his study of shop stewards in the Coventry area, 1975, and including interviews and notes of meetings.
- MSS.417 West Midlands CND: papers for the Executive, Regional Council and AGM, and subject files relating to particular campaigns, including anti-Cruise missile and the Gulf War, 1981-1991. Also includes papers for local campaigns, 1980s-90s

## **Appendix 2**

### ***Performance Indicators, 1999-2000***

As always, the *Report* as a whole serves as an overall performance indicator for the Centre. One of the Centre's most important activities is the selection and preservation of the records of the past for research in the future. This has been recorded in Appendix 1 of each annual *Report*, in the list of records accessioned. Figures in brackets are for 1998-9.

### ***Visits to the Centre's web pages***

44,276 (26,441) external visits. Only external visits have been included as internal visits include those made by the Centre's staff when working on the pages.

### ***Reader visits to the Modern Records Centre***

986 (920) visits.

These visits were made by 58 (50) researchers from this University and 175 (229) researchers from elsewhere.

### ***Documents produced***

30,163 (26,269) documents were produced.

### ***Enquiries answered***

791 (853) were answered.

### ***Photocopies produced for readers***

6,120 (6,624) photocopies were produced for readers.

### ***Publications sold***

80 (82) copies of the Centre's various publications were sold.

### ***Catalogues***

210 (952) pages were submitted to the *National Inventory of Documentary Sources* and the National Register of Archives.

### ***External funding***

One full-time equivalent assistant archivist's post was funded for five months by the Non-Formula Funding Committee of the JISC. A three-month's post

was funded by the Operational Research Society. A full-time equivalent assistant archivist's post and a part-time records assistant post was funded by the RSLP's Access programme from April 2000.

In addition to these grants donations have been made by the Confederation of British Industries and the Trades Union Council. Ms Caroline Coon has established a fund to enable the Centre to begin sorting and listing the Release archive. We are most grateful for this help. £7,000 (£2516) was added to the Development Fund from these and other sources.

***A selection of recent research making significant use of the Centre's holdings***

John Bennett, 'The origins of British Labour Statistics,' *Historical Studies in Industrial Relations*, no. 9 (Spring 2000), pp. 117-23.

eds. Alan Campbell, Nina Fishman, and John McIlroy, *British trade unions and industrial politics. Vol. 1 The post-war compromise, 1945-64; Vol. 2 The high tide of trade unionism, 1964-79* (Ashgate, Aldershot, 1999).

Tim Claydon, 'Tales of disorder: the press and the narrative construction of the industrial relations in the British Motor Industry, 1950-79,' *Historical Studies in Industrial Relations*, no. 9 (Spring 2000), pp. 1-36.

Alan Crookham, 'Charles Kean', *Dictionary of Labour Biography*, vol. 10 (Macmillan, London, 2000), pp. 111-114.

Richard Croucher, 'The Coventry Toolroom Agreement, 1941-1942, part 1: origins and operation,' 'part 2: Abolition,' *Historical Studies in Industrial Relations*, no. 8 (Autumn 1999), pp. 1-41, no. 9 (Spring 2000), pp. 37-70.

Ludwig Eiber, *Arbeiter und Arbeiterbewegung in der Hansestadt Hamburg in den Jahren 1929 bis 1939* (Peter Lang, Frankfurt am Main, 2000).

Nina Fishman, 'A Vital Element in British Industrial Relations': A Reassessment of Order 1305, 1940-51', *Historical Studies in Industrial Relations*, no. 8 (Autumn 1999), pp. 43-86.

Joyce Goodman, *Women Policymaking and Administration in England: Authoritative Women since 1800* (Routledge, in press).

John Hope, 'Blackshirts, Knuckle-dusters and Lawyers: Documentary Essay on the Mosley versus Marchbanks Papers,' *Labour History Review*, vol. 65, no. 1 (Spring 2000), pp. 41-58.

- David Howell, *Respectable Radicals. Studies in the politics of railway trade unionism* (Ashgate, Aldershot, 1999).
- Arthur Ingram and Gordon Mustoe, *BRS, The Early Years, 1948-1953* (Roundoak Publishing, Wellington, 1999).
- Alistair Mutch, 'Unions and Information, Britain 1900-1960: An Essay in the History of Information,' *International Review of Social History*, vol. 44 (1999), pp. 395-417.
- Jim Phillips, 'Labour and the Cold War: the TGWU and the politics of anti-Communism, 1945-55,' *Labour History Review*, vol. 64, no.1 (Spring 1999), pp. 44-61.
- Andrew Scott, *Running on Empty. 'Modernising' the British and Australian labour parties* (Comerford and Miller, Kent, 2000).
- Paul Smith, 'The "Winter of Discontent": The Hire and Reward Road Haulage Dispute, 1979,' *Historical Studies in Industrial Relations*, no. 7 (Spring 1999), pp. 27-54.
- Richard Temple, 'W.J. Brown, Civil Service Unionism and London Busmen,' *Historical Studies in Industrial Relations*, no. 8 (Autumn 1999), pp. 87-97.
- Richard Temple, 'George Edward Hodgkinson,' *Dictionary of Labour Biography*, vol. 10 (Macmillan, London, 2000), pp. 95-100.
- Richard Temple, 'William (Billy) Henry Stokes,' *Dictionary of Labour Biography*, vol. 10 (Macmillan, London, 2000), pp. 182-7.
- Richard Temple, 'Paul Tofahrn,' *Dictionary of Labour Biography*, vol. 10 (Macmillan, London, 2000), pp. 208-210.
- Richard Temple, 'William John Brown,' *Dictionary of Labour Biography*, vol. 10 (Macmillan, London, 2000), pp. 29-35.
- Rhiannon Vickers, *Manipulating Hegemony: State Power, Labour and the Marshall Plan in Britain* (Macmillan and St. Martin's Press, London, 2000).



### *Appendix 3*

#### **The Advisory Board of the Centre, 1999-2000**

Professor G.S. Bain (Chairman)

Ms E. Houston (CBI)

Mr J. L. Jones CH

Mr M. Jones (TUC)

Professor P. Mathias

Professor A. Mason

Mr S. Newens

Mr A.D. Owen

Professor C. Steedman

Dr P. Burnham\*

Professor W. Grant \*

Dr J. A. Henshall, University Librarian (Secretary) \*

Dr J. Hinton \*

Professor R. Hyman \*

Dr H. Marland\*

Mrs C. Woodland, Archivist \*

\* Members of the Academic Committee

## *Appendix 4*

### **The Staff of the Centre, 1999-2000**

Dr J. A. Henshall, University Librarian, Director

Christine Woodland, M.A., D.A.A., Archivist

Joanne Burman, Records Assistant

Charles Fonge, B.A., M.A., D.Phil., Assistant Archivist (November 1999-May 2000 funded by the Operational Research Society, JISC, and the Centre's Development Fund; from June 2000 funded by RSLP Access programme and University of Warwick Archives)

Stevie Harman, Records Assistant (part-time)

Monica Ory, B.A., D.A.A., Assistant Archivist (part-time, October-December 1999; funded by JISC NFF programme and the Centre's Development Fund)

Marie Osborne, BA, Records Assistant (from April 2000; part-time, funded by RSLP Access programme)

Victoria Peters, M.A., M.Arch.Stud., Assistant Archivist (from April 2000; funded by RSLP Access programme)

Eleanor Rowe, B.A., D.A.A., Assistant Archivist (part-time, October-November 1999) (funded by the Centre's Development Fund and JISC NFF programme)

Richard Temple, M.A., D.A.A., Assistant Archivist (to August 2000)

## PUBLICATIONS

*Summary Guide to the Modern Records Centre* (1995), £5.00.

*Guide to the Modern Records Centre* (1977), £2.50

*Supplement to the Guide* (1981), £3.00

*Consolidated Guide to the Modern Records Centre* (1986), £5.00

*Supplement to the Consolidated Guide* (1992), £6.00.

*The Taff Vale case : a guide to the ASRS records*, 1978, £2.00

*The Osborne case papers & other records of the Amalgamated Society of Railway Servants*, 1979, £2.50

*A shop steward at Oxford*, 1980, out of print (available in fiche from Microform Academic Publishers)

*The first Labour Correspondent and the Board of Trade Library*, 1983, £1.25

*The Confederation of British Industry & predecessor archives*, 1997, £5.00

*The International Transport Workers' Federation archive*, 1985, £2.25

*Trade union & related records* (pocket guide to deposits), 7th ed. *in preparation*

*Women at work and in society*, 2nd, enlarged, edition, 1991, £4.00

*A postman's round* (extracts from the diary of a Victorian letter-carrier in E. London), reprint, 1991, £3.50

*The Trades Union Congress archive 1920-60*, 1992, £4.00

“ “ “ 1960-70, 1998, £3.00

*Employers' & trade associations' history*, 1992, £3.75

*Tom Mann : a bibliography*, 1993, £3.00

*Automotive history sources in Coventry archives*, 1996, £4.00

*The personal papers of Sir Victor Gollancz*, 1997, £3.00

*Rubery Owen Holdings Ltd Archive*, 1997, £3.50

Microfiche No. 1 *British Employers' Confederation Archive*, 1983, £15

*Register of business records of Coventry & related areas*, pub. Lanchester Polytechnic, 1977, £3.00

Further titles in this *Information Leaflet* series include:

No. 2 *Pacifist history*, 10p

No. 3 *Taff Vale Case additional papers*, 10p

No. 4 *CBI predecessor archive*, gratis

No. 5 *Bevin TGWU papers*, 10p

No. 6 *Notes on local labour records*, 20p

No. 7 *Engineering Employers' Federation records*, 10p

No. 8 *Papers of R.A. (Dick) Etheridge*, 20p

No. 9 *Trades Union Congress deposited records*, 75p

No. 10 *Cinema history sources*, 40p

No. 11 *Road haulage history sources*, £1.00



**ISSN 0309-1198**