Talis Aspire Reading Lists – Getting started guide

Setting up a profile

1. You first need to log in to Talis Aspire Reading Lists and set up a profile.

2. Go to Reading Lists and Log in using your Warwick username and password.

3. Now select Create a Profile on the same tab bar.

4. Complete the profile form with a subject area and how you would describe yourself (e.g. an academic) from the options provided.

5. This will now give you editing rights for your module reading lists.
Installing the bookmark button

1. In order to create and edit reading lists you will need to install the reading list bookmark button on your browser. This will allow you to collect and save any bookmarked items within your My Bookmarks area, e.g. books, eBooks, articles, etc.

1. First check that your bookmarks bar is showing in your chosen browser.
   - **Internet Explorer**: Right click on the grey bar at the top of the screen and make sure Favourites bar is ticked.
   - **Firefox and Google Chrome**: Click on the three horizontal bars in the top-right of your browser. Hover over Bookmarks and then click Show Bookmarks Bar.
Safari: Go to Bookmarks and select **Show Bookmarks**.

2. From the Talis Aspire menu bar click on **My Bookmarks** and then click on the link for the **Install Bookmark Button** on the right hand side of the screen.

3. Now **click and drag** the **Add to My Bookmarks** button to your bookmarks/favourites bar. The button should now appear as shown in **Internet Explorer, Firefox, and Google Chrome**:
In **Safari** click and drag **Add to My Bookmarks** to your Favourites on the left of your screen.

4. With the button installed you are now ready to start bookmarking items (collecting references) in order to create and edit reading lists.

Please note the bookmark tool is not currently supported for adding to a tablet browser or with **Microsoft Edge**.

You may want to rename the bookmark button something memorable, e.g. ‘reading list’ or ‘Talis Aspire’.

Install the bookmark button on any computer you use and you can bookmark items whenever you come across them.

**Help and advice**

If you need further help with Talis Aspire Reading Lists or wish to arrange a training session for staff in your department please contact your **Academic Support Librarian** or email **academicsupport@warwick.ac.uk**


To request this guide in an alternative format please contact **academicsupport@warwick.ac.uk**