

Quick guide to referencing: APS

Reference type	How to reference	Reference notes	How to cite
Book	(1) P. Jarvis, <i>Globalisation, Lifelong Learning and the Learning Society: Sociological Perspectives</i> , (Routledge, London, 2007), p.78	Edition, volume and specific page number should follow the parenthesis, if provided and/or necessary. In your Lab Reports you should provide a new reference for each chapter cited.	Lifelong learning is a key component of an effective learning society¹. “Quotation” ¹.
Journal article	(2) P.G. Altbach , J. Knight, <i>Journal of Studies in International Education</i> 11 , 290, (2007), p.292	Author(s), journal name (abbreviated whenever possible), volume number (in bold), page or article number, and year of publication. Titles and ranges of page numbers are generally not required. If there are more than 10 authors write out the first 10 in full and use et. al. for the rest.	The internationalization of higher education is very important². “Quotation”².

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Edited book	(3) R. Dale, S.L. Robertson, <i>Globalisation and Europeanisation in Education</i> , edited by R. Dale and S.L. Robertson (Symposium Books, Oxford, 2009), p.45	Editors should come after the title. Edition, volume and specific page number should follow the parenthesis, if provided and/or necessary. In your Lab Reports you should provide a new reference for each chapter cited.	We are witnessing an increasing Europeanisation of the education system³. “Quotation”³.
Electronic book	(4) J.I. Zajda, <i>International Handbook on Globalisation, Education and Policy Research. Global Pedagogies and Policies</i> (Springer, 2005), p.44	Do not include the URL and access date.	Developing global research pedagogies will become increasingly important⁴. “Quotation”⁴.

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Book chapter	(5) Twigg C., in <i>Globalisation, education and culture shock</i> , edited by Cullingford C. and Gunn S. (Ashgate, Aldershot 2005), p.92	Give the author's details (but not the chapter title or page numbers), followed by the book details.	Overseas students are vital to success of higher education ⁵ . "Quotation" ⁵ .
Report	(6) N.V. Varghese, Globalization of higher education and cross-border student mobility, 2008, p.5.	You may find that a report does not have individual authors but is written by an organization. This is a corporate author, for example, The University of Warwick. Always use the full corporate author name. If a report is unpublished, add (unpublished) at the end of the reference	Encouraging cross-border student mobility is essential ⁶ . "Quotation" ⁶ .

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Web page	(7) S. Coughlan, Iran's students to have US online courses (London: BBC)	If there is no author, use Anon. Remember, it may be a corporate author. If there are no page numbers, indicate the paragraph. Do not insert the words "e-print" or "unpublished" or a year	Iranian students can now access some US online courses⁷. "Quotation"⁷.

General notes

If you are unsure about the accuracy of any part of the reference or information is missing but you can make an "educated guess", i.e., the year of publication or the publisher, you can put square brackets [] around the information to indicate that you are not 100% certain about this information.