Renew a book online using My Library Account

1. Renew books online by accessing ‘My Library Account’ from the Library homepage.

2. You will need to log in using your university number and password. Then click ‘Submit’.

3. The ‘My Library Account’ homepage displays all current items on loan.

4. You can select individual items by selecting the corresponding box and ‘Renew marked’.

5. Alternatively you can select ‘Renew All’ to renew all books.
6. Once you have selected ‘Renew All’ or ‘Renew Marked’, this screen will appear. You must click ‘yes’ to complete the renewal of your items.

7. If a book has successfully renewed a new due date will appear under the ‘Status’ of the book. If a book has been recalled (and therefore cannot be renewed) this will also be displayed here.

8. If a book has been recalled it must be returned by its due date otherwise you will incur a fine. Check carefully to ensure that all your books have been successfully renewed.

If you require any further assistance please contact Customer Services either in person by the Helpdesk within the main Library, by telephone or email. Please check the Library website for up to date Helpdesk opening hours.