Chromebook user guide

Logging in

The Chromebooks are admin controlled but you can sign in with your own personal google account OR as a guest.

Logging out

Logging out is the same process whether you’re in your own account or signed in as a guest. Simply, click on the bottom right and then on ‘Sign out’ if you’re logged into your own account OR on ‘Exit guest’ if you’re in guest mode.

To remove your details from the Chromebook click in the top right of where your account is on screen and select ‘Remove this person’.
Connecting to Wi-Fi

The Chromebooks are configured to automatically connect to the Teaching Grid Wi-Fi when used in the Experimental Teaching or Collaboration Area.

Connecting to non Teaching Grid Wi-Fi

Click on the bottom right of the screen and click on the network connections.

Select ‘hotspot-secure’ and when prompted select ‘PEAP’ for the ‘EAP method’. Then type in your ITS login details and click on ‘connect’ making sure to untick ‘save identity and password’.

Disconnecting from Wi-Fi

To disconnect firstly click on the bottom right of the screen then on where it says ‘Connected to hotspot-secure’.

Then click on ‘Settings’.
In Settings click on ‘Wi-fi network’ to get a drop down menu. From this drop down menu select ‘Preferred networks’.

Click on the ‘x’ next to ‘hotspot-secure’ and then click on ‘Finished’.

Then click on the bottom right again and select ‘Exit guest’. 