

Opportunities from the Learning & Development Centre

Learning & Development Centre opportunities for training and development are for contracted Warwick staff.

Information on training and development opportunities for students can be found on the Student Careers and Skills website at: <http://www2.warwick.ac.uk/services/skills>

The LDC Researcher programme for next academic year is being developed now - please contact Sandy Sparks at sandy.sparks@warwick.ac.uk with suggestions for content.

Please also see the LDC general programme

Other learning & development offers that may be valuable to Research staff are on the general programme <http://www2.warwick.ac.uk/services/ldc/calendar/>

Funding opportunity for researchers:

For further information about individual or departmental funding opportunities, please see www2.warwick.ac.uk/services/ldc/funding/researchers/

Roberts' funding – individual applications approved:

- James Brassett - £2000 contribution towards organising a two-day workshop 'Governing Traumatic Events', University of Warwick, early 2011

Future sessions that are Roberts' funded include:

Young Investigator's Summer School - 6 - 8 Sep 2010
Organised by G. Costantini & V. Stavros, Chemistry
http://www2.warwick.ac.uk/fac/cross_fac/ias/programmes/2009-10/vacationschools/

Focus on: Trudy Hillier - Developing your confidence and skills as a researcher/research team leader

Learning and Development Adviser Trudy Hillier has joined us to develop training initiatives for research staff in relation to Leadership & Management Development and Personal Effectiveness. Look out for workshops on Teamworking and Influencing skills in the Autumn programme with more workshops on Team Leadership and Making Presentations in the Spring term.

Trudy can offer one-to-one coaching and group workshops on topics such as leading a team, team-working, communicating effectively, managing working relationships and time management. Workshops will be available on the researcher programme but can also be tailored to meet local needs and offered in a department. Please contact Trudy on: t.j.hillier@warwick.ac.uk Ext. 24670 with ideas and suggestions or for information.

Further opportunities within Warwick

Windows on Research – WoR

Sessions will commence again in Term 1
<http://www2.warwick.ac.uk/services/ldc/development/wor>

IT Services Training Courses for Research Staff

http://www2.warwick.ac.uk/services/its/servicesupport/training/course_cat/teaching_research

Full list of courses <http://www2.warwick.ac.uk/services/its/servicesupport/training/>

Opportunities outside Warwick

- **Vitae** - Information for Research staff, see <http://vitae.ac.uk/researchers/1269/Research-staff.html>
 - **Advancing in academia for research staff**, 22 September, Holiday Inn, Bristol-Filton.
<http://www.vitae.ac.uk/researchers/56271-251061/Advancing-in-academia-.html#pageInfo>
 - **Managing yourself**, - an online Vitae toolkit for research staff covering topics including work/life balance, stress management and time management
<http://www.vitae.ac.uk/researchers/1314/Managing-yourself.html>
 - **Women in SET**, 25 January 2011, Loughborough University.
<http://vitae.ac.uk/researchers/56271-231251/Women-in-SET-Loughborough-University-.html>
 - **Project management in the real world for research staff**, 18-19 March 2011, University of Central Lancashire
<http://vitae.ac.uk/policy-practice/13945-216861/Project-Management-in-the-Real-World.html#pageInfo>
- **Effective Researcher for Research Staff**, 22-23rd September, Loughborough University, Beaumanor Hall, Woodhouse near Loughborough. <http://pdwww.lboro.ac.uk/eventdetails.asp?run=9826>

Useful information and links

- **Arrange-a-meeting**

IT Services have an easy-to-use and versatile tool for arranging a meeting between colleagues (even those without a Warwick email address). It is a simple solution to replace the inevitable ping-pong involved in searching for that elusive slot, convenient to all. Use arrange-a-meeting <http://mtg.warwick.ac.uk/>.

- **Away from Campus over the summer?**

If you are going to be away from the campus over the summer, you can still get access to various applications, your files, email and even attend meetings!

IT Services provides free access to Webex as its fully-supported desktop conferencing solution. Webex allows meetings to take place from a desktop or laptop computer using a microphone and/or webcam, and it also has a number of other features that support a wide range of interactions. <http://www2.warwick.ac.uk/services/its/servicessupport/collab/conferencing/webex>

IT Services recently improved the way you access your network drives when off-campus and, in the months since the service was updated, it has been used by 2496 different customers from 246 cities in 42 countries. If you haven't tried the enhanced service yet, you can access it at <https://myfiles.warwick.ac.uk>

A desktop integration tool is available for Windows or Mac, which makes your Files.Warwick space show up as a drive letter in Windows Explorer, or a drive in the Mac Finder. For further information and to download, please visit <http://go.warwick.ac.uk/its-web-files/faqs/sftp>

My.warwick gives you convenient access to information and resources such as Module Registration, Timetabling and Student Records <https://my.warwick.ac.uk/osis/home.htm>

Your Exchange Email can be viewed through the use of Outlook Web Access (OWA) at <https://mywebmail.warwick.ac.uk>

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