

WBS CREATE SPACE

Thank you for booking the WBS Create Space.

The Create Space is primarily a teaching space. A double-height white room with semi-sprung floor, the room was designed in consultation with professional practitioners to suit practical classes, rehearsals, readings and workshops.

Important Information:

- (1) Access to the Create Space is via your staff card, only WBS staff have automatic access, if you are not a member of WBS staff please provide your staff or student number at the time of booking, this can be found on your card and we can request access for you.
- (2) Shoes cannot be worn in the Create Space, the person booking the space is responsible for ensuring all participants remove their shoes before entering the room and do not put them on again until they have left the room. Once removed shoes can be left outside the Create Space on the shoe racks.
- (3) Heavy/Large Furniture or any furniture with the potential to damage the floors cannot be brought in the Create Space.
- (4) Please take responsibility for the space during any sessions booked by you, make sure that you leave the Create Space in a clean and tidy state (including returning all furniture to the edges of the space) and removing all personal effects

The Create Space is equipped with the following:

- Four ceiling mounted projectors with the ability to project from the following sources
 - Built in Windows PC
 - HDMI/VGA inputs x2
 - Apple TV
 - Visualiser
 - BluRay player
- Audio system, this takes the audio from any of the above inputs or a dedicated 3.5mm audio jack
- All of the above is controlled by a wireless touch panel

- This is an open space, with stools for up to 40 people

- Technical help and support is offered by WBS [eSolutions](#), help@wbs.ac.uk or 22522