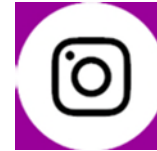


Student Mobility Pre-departure

25 or 26th May 2022

For Autumn Term 2022

Follow us on Instagram and
share your experience!



#warwickstudyabroad

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Welcome to the Pre-departure Briefing 2022-3

Over 800 study and work placements for 2022-3.

- Next steps:
- Presentation and then Q and A.
- Follow up sessions: over the next few weeks Q and A sessions for individual countries
 - On Teams: you will receive an invitation

The logo for Warwick Student Opportunity, featuring the word "WARWICK" in a green, sans-serif font. Above the text is a decorative graphic consisting of several overlapping triangles in shades of purple, blue, and teal, forming a jagged, mountain-like shape.

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Next Steps

- Following the nomination to your host university/work placement:
 - *All nominations to partners have now been completed – there may be queries in which case contact the Student Mobility team immediately.*
- Keep directly in contact with your host university or work placement
- Send requested documentation as soon as possible.
- Your host will provide your invitations to study/work and details on the visa requirements to enter the country
- Do not leave visa requirements too late: follow instructions.
- Ensure Evision is up to date with all of your placements.

Where to get a quick answer to your questions!



Frequently Asked Questions:

[Frequently Asked Questions \(Outgoing Students\) \(warwick.ac.uk\)](https://warwick.ac.uk)

And

Drop in Sessions: meet with the team in the Student Hub.

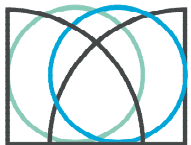
Mainly held on MS Teams.

Days and times here: warwick.ac.uk/studentmobility/

Your experience abroad counts towards the Warwick Award!



- The Warwick Award recognises the transferable employability skills you develop as you engage with different opportunities during your time at Warwick.
- Register here: warwick.ac.uk/warwickaward



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AWARD
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Preparation

Check your passport

Covid-19 Impact

Covid-19 may still impact travel arrangements in the next academic year. You are advised to regularly visit the Foreign Commonwealth and Development Office (FCDO) for updates on entry to different countries and documentation required for travel: <https://www.gov.uk/foreign-travel-advice>

The student mobility team also post the most important information into the FAQs: [Frequently Asked Questions \(warwick.ac.uk\)](https://warwick.ac.uk)

There will be specific requirements to enter different countries and you need to follow the instructions from the FCDO, your host and Warwick.

Risk Assessment – Compulsory



The individual risk assessment must be uploaded to Evision before your travel.

An individual risk assessment is also required by all students travelling overseas.

The Student Mobility team will provide you with a **country risk assessment**, summarising the details provided in the FCDO advice.

The link to the Individual Risk Assessment is here: [Frequently Asked Questions \(Outgoing Students\) \(warwick.ac.uk\)](#)

Emergency Contact

The logo for Warwick Student Opportunity, featuring the word "WARWICK" in a green, sans-serif font above the words "STUDENT OPPORTUNITY" in a smaller, black, sans-serif font. The logo is positioned in the top right corner of the slide, below a decorative header with a colorful geometric pattern of triangles in shades of pink, purple, and teal.

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The University (either your department or the Student Mobility Team) may need to contact you if there is an emergency situation, please ensure your details are current on Evision (example on next slide)

Even if you are out of the country for 5 days or more, ensure your contact details and mobile phone number are updated.

We use your Warwick email.

At times of heightened risk we may ask you to remain in weekly contact and we will always use your Warwick email.

CONTACT

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[Student Mobility](#) | [My data](#) | [My Student Finance](#) | [Module Registration](#) | [Student Records Requests](#) | [Contact Us](#)

Study Abroad Student View

Update My Year Abroad Address

My Details

[Emergency Contacts](#)

[Warwick Coordinator](#)

[Placement 1 Contacts](#)

[Placement 2 Contacts](#) Application not started

Application Status

Sem 1: Hec Montréal Approved

Sem 2: Approved

Application not started

University of Warwick Business Travel Insurance

Key Policy Cover

Emergency medical insurance in the case of serious illness or an accident.

For details of the policy, see the FAQ: [Frequently Asked Questions \(Outgoing Students\) \(warwick.ac.uk\)](#)

This is not private medical insurance.

If you require private medical insurance you are advised to take out an individual policy. Some universities will insist you purchase their own private health insurance.

Key Policy Cover



Only emergency medical treatment is covered under this policy. In the event of an emergency please call:
24 hour Emergency Medical Assistance Helpline +44 (0)1243 621066

Quote reference NUBT 0105 and policy number 100005565GPA
Please note that there is no emergency medical cover if you are a national in the country you need medical attention.

Security Assistance

If there is a risk to your personal safety please call:
24 hour Security Helpline +44 (0)2077412074

Quote reference NUBT 0105 and policy number 100005565GPA

What is not covered 1

Personal travel unless incidental i.e. **1 day per week abroad capped at 7 days after completion of studies to be taken within the same country and prior written approval by University of Warwick Insurance Services Department.**

Travel after medical advice has been given not to travel.

Personal health cover (non-emergency) - students to source and pay for own cover or use the relevant GHIC card if appropriate/valid.

Travel to areas where the Foreign and Commonwealth Office state travel should be avoided and, if without justification, areas where essential travel only is recommended.
Travel over 12 months must be referred to the Insurance Services Office.

What is not covered 2

Covid-19 curtailment of your placement (no travel costs will be covered only medical emergency)

Motor insurance; **you must obtain the correct license and ensure you are insured if you intend to drive.**

Accommodations scams – we cannot reimburse you.

Airline failure

Liability for third party injury/damage as a result of the use of firearms, wilful acts, part of a criminal act or being under the influence of alcohol or drugs.

Loss of or accidental damage to mobile phones, tablets or laptops.

Insurers will review carefully each claim submitted.

Key Policy Cover

A letter confirming the insurance policy details is available through this form.

Find the form [here](#) to request the visit.

Aviva 24/7 helpline.

Personal insurer examples **but not recommendations**

[World Nomads](#)

[True Traveller](#)

Foreign and Commonwealth Office <https://www.gov.uk/foreign-travel-advice>

WorldAware <https://my.worldaware.com/affiliates/aviva> (quote policy number 100005565GPA when registering)

Warwick Insite - <https://warwick.ac.uk/services/finance/insurance>


Claims report form online.

Insurance Office email insuranceservices@Warwick.ac.uk

Insurance Services Office – Argent Court (near Tesco).

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Student GHIC : UK Global Health Insurance Card
[Apply for a new UK Student EHIC or UK Student GHIC](#)



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The UK Global Health Insurance Card (GHIC) lets you get state healthcare in Europe at a reduced cost or sometimes for free.

If you have a UK European Health Insurance Card (Student EHIC) it will be valid until the expiry date on the card. Once it expires, you'll need to apply for a **Student GHIC** to replace it.

The Student GHIC or Student EHIC do not replace travel insurance

GHIC [Applying for healthcare cover abroad \(GHIC and EHIC\) - NHS \(www.nhs.uk\)](https://www.nhs.uk)

You need to apply for a **Student GHIC**.

You can use the Student GHIC in the EU, Switzerland and your country of study, but not yet in Norway, Iceland or Liechtenstein.

A letter will be required to support your application and Student Mobility can supply this on request.

The logo for Warwick Student Opportunity features the word "WARWICK" in a large, green, sans-serif font. Below it, the words "STUDENT OPPORTUNITY" are written in a smaller, black, sans-serif font. A thin horizontal line is positioned between the two lines of text. The logo is set against a white background with a colorful geometric pattern of triangles in shades of purple, blue, and teal at the top of the page.

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Confirmation Letter:

**Use for Student GHIC Health Card / Placement
Accommodation/ confirmation for Student
Finance, Insurance and Pre-settlement**



*If you require a letter, complete the online form
Letters are run on a weekly basis (Wednesdays).
Find the form [here](#)*

Allow five working days for the letter to be uploaded to Evision.

Enrolment at Warwick

You **MUST** re-enrol for Warwick in September to:

- retain your **Warwick email address** to receive (for example):
 - Next years' modules choices
- have access to all student **support services**
- be able to register for the Student Mobility **modules** (usually 120 CATS) for your department to ensure that your placement will be recorded on your HEAR.

EU Settlement Scheme: Pre-Settled Status



There are some absences of more than 6 months in a 12-month period that will not count as a break in your continuous residence, which are:

- one period of up to 12 months for an important reason - for example, childbirth, serious illness, study, vocational training, an overseas work posting or because of coronavirus (COVID-19)

[Apply to the EU Settlement Scheme \(settled and pre-settled status\): What you'll get - GOV.UK \(www.gov.uk\)](#)

E-Vision Portal – view your application status and to ensure you have completed all your forms before, during and after your placement

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Study Abroad Student View

My Details Emergency Contacts

[My Study Abroad Coordinator](#)

[Placement 1 Contacts](#)

Application Status

| | | |
|--------|---------------|----------|
| Sem 1: | Hec Montreal | Approved |
| Sem 2: | Not submitted | |

Notifications

Application Status – what it means

APPROVED – your department has approved this choice. Subsequently, the Mobility Team will send your details to host institutions following their nomination procedure, which varies depending on the country.


NOMINATED – The Student Mobility Team has sent your details to host university. From that moment, you should expect a direct email from the host University with application instructions and you **MUST** follow all the required steps and adhere to the deadlines set by the host University.


Your year abroad place is only confirmed when you receive an acceptance email from your host University.

You can visit the following pages for more information and support - [Study Abroad](#) and [Departmental Handbooks](#)

Study Abroad briefing sessions:

- 26 February 2020 14:00-15:00, Oculus OC1.05
- 04 March 2020 13:00-14:00, L3 Science Concourse

1  My Placements

2  Host Application Status

3  To Do Before Placement

4  To Do During Placement

5  To Do After Placement

Application form for study placement



- If your partner university requires a transcript of records as part of your application, you should be able to use your HEAR for that – www.warwick.ac.uk/hear - or failing that your department should be able to provide you with a document showing your marks
- If your partner university requires you to submit a learning agreement as part of your application, this should be signed by your Departmental Study Abroad Coordinator in your department.
- Contact your host university directly if you have questions regarding the partner university.
- If you need us to sign off/stamp your application form, upload it to the additional documents section of Evision and let us know it's there by using our contact form - www.warwick.ac.uk/studentmobility/about/contact/contactform

Two Placements

If you intend to spend your time at two destinations, remember to :

Check the term dates are compatible. Visit the [FAQ Partnership link](#)

Do not make assumptions:

check the second university/work place has accepted you

Leave time for visa applications. This can take time and if you need to return home to get your visa for a 2nd placement, you must factor in the time involved.

Check you have all the documentation you require. It is essential you leave time to apply for your visas for both placements. If you are intending to work: ensure you apply for the correct visa – do not gamble on a cheaper route.

Language

You may be requested to prove your language competency by the partner:

- online testing
- request for certification
- confirmation from a tutor

This will be part of the application process and you must action the request, evidence must be provided in the form specified by the partner

Confirmation of your Place at the Host University



Confirmation of your placement is subject to your host.

Your host will send you confirmation of your placement using by email.

Warwick will confirm your end of year results –there is an overall expectation that you are at 2:1 level. If you have any concerns about this please get in touch with your departmental/academic contact.

Book your travel when you have received final confirmation from the host and are sure no travel restrictions are still in place (see the FCDO website <https://www.gov.uk/government/organisations/foreign-commonwealth-office>)

Accommodation

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- On or off campus accommodation may be offered: do not leave your decisions to the last minute!
- European universities may offer support but you must actively secure accommodation as soon as possible. It is your responsibility to find your accommodation. Covid-19 has made planning more difficult, try not to commit to any deposits until you know you are able to travel.
- Your host university will be able to provide sources of information.
- Consider the length of contract before committing to a contract.
- **Be careful, each year there will be accommodation scams and even links from partner universities have contained scams. If possible do not sign an accommodation contract and pay a deposit until you have seen the premises.**

Funding



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Scotland

<https://www.saas.gov.uk/>

Northern Ireland

<https://www.studentfinancenir.co.uk/>

England

<https://www.gov.uk/student-finance>

Wales

<https://www.studentfinancewales.co.uk/>

You may be eligible for a travel grant.

Student Finance (England as an example)

<https://www.gov.uk/travel-grants-students-england/what-youll-get>

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Proof of Study Abroad (confirmed 26.5.22)

The spreadsheet sent to the Student Loans Company is sufficient evidence of your study abroad. You do not need to provide additional letters to demonstrate you are on study abroad.

What you'll get

The amount you get depends on your total household income. This means your income, if you have one, combined with that of your parents or guardians, or spouse or partner if you live with them. Do not count income from other family members you live with.

You must pay the first £303 of your travel costs - and your travel grant will be reduced by £1 for each £8.73 of household income over £39,796.

Keep your travel costs as low as possible without being impractical.

If you're studying abroad

You can apply for:

- up to 3 return journeys between your home and the overseas institution during a full academic year abroad
- help with essential expenses, medical insurance and travel visas

You may be able to apply for your children's travel costs if you're a single parent.

[Studying abroad: travel grants for students \(England\): What you'll get - GOV.UK \(www.gov.uk\)](https://www.gov.uk/travel-grants-students-england/what-youll-get)

Funding: <https://www.gov.uk/student-finance>



Apply as normal and make sure that you meet the Funding Companies deadline dates

It's advised to apply for your standard tuition fee loan amount (eg £9,250) as the amount will be adjusted by SFE when you go on your year abroad

Warwick's student finance team notifies funding companies who will be going abroad for the coming academic year, they include Host institution term dates. As an example, if you are on a study placement, followed by a work placement you do not have to worry. Warwick will confirm you are on a year out.

If the Host academic year starts more than a month before the Warwick academic year, the funding company will try to make payments earlier, for all other students' payments will be made in accordance with Warwick's academic year -

Early payments are NOT guaranteed.

Erasmus+ and the Turing Scheme



Erasmus+ funding will be available for European work and study placements until May 2023.

Turing Scheme: this is the new outward mobility scheme for ALL students.

Due to the timing of second term/semester placements across Europe, you may be funded by Erasmus+ for the first term/semester and Turing for the second semester if you are undertaking two separate placements. Ensure all requested forms are returned as quickly as possible to ensure your payments are made on time.

In the meantime, please see our FAQs regarding the Turing Scheme:
[Frequently Asked Questions \(warwick.ac.uk\)](https://warwick.ac.uk)

UK students and international students are eligible for Turing funding.

You do not need to contact Student Mobility, we will contact you in **August** to let you know if you need to apply for Erasmus+ or Turing funding. You can only receive funding from one source per placement.

Request for Forms!



Upon arrival at your placement the two essential documents for Turing or Erasmus+ are:

1. Arrival Form
2. Grant Agreement

The first payment to you will be made **early in November** for either Erasmus+ or Turing following receipt of your correct paperwork. Please remember to budget for the first few weeks of your placement.

As a guide the monthly payment is usually around £335 per month (minimum of three months funding for one semester and six months for a full year).

Confirmation of Turing funding is due in July 2022.

FORMS TO BE SIGNED: First Steps

Erasmus+

<https://warwick.ac.uk/services/studentopportunity/studentmobility/studyabroad/forms/studyandworkforms>

Now:

- Risk Assessment
- Grant Agreement

When you arrive:

- Arrival Placement Plan
- Bank Details

Turing Scheme

[Turing Scheme 2022-23 \(Year Abroad\) \(warwick.ac.uk\)](https://warwick.ac.uk/services/studentopportunity/turing-scheme)

Before you travel:

- Risk Assessment

When you arrive:

- Grant Agreement
- Arrival Form
- Bank details

INSTRUCTIONS WILL BE SENT TO YOU BY EMAIL IN AUGUST

—

No forms: No
Erasmus+ or
Turing Funding
on its way!



Travel

Travel Documentation

Ensure you follow the advice of the host university/work place regarding documentation required. Leave time to plan. **Your host university/work place will provide details of the documentation and process you will need to follow.**

If you intend to work you must apply for a visa that entitles you to work. You risk being turned away from a country if you do not have the correct documentation. It is your responsibility to ensure you apply for the correct visa.

Visa applications to countries may take longer than usual. See the FCDO for visa advice or contact the relevant Embassy.

With Covid-19 restrictions the process is much longer than in the past so ensure you have all documents ready.

The logo for Warwick Student Opportunity features the word "WARWICK" in a green, sans-serif font. Above the text is a stylized mountain range graphic composed of several overlapping triangles in shades of purple, blue, and teal. Below the word "WARWICK" is a thin horizontal line, and underneath that is the text "STUDENT OPPORTUNITY" in a smaller, grey, sans-serif font.

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Looking After Yourself When Travelling

https://warwick.ac.uk/services/healthsafetywellbeing/guidance/travel_health

Medicines

Vaccinations

Dentists

Register at a medical centre as soon as you arrive

Check your medication is legal in your destination country.

Speak to your own doctor to arrange for your medication to cover your time overseas, they may need to find an alternative for you that is allowed in your destination country

Research cost of dental or eye treatment. Book appointments before you go

Placement



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Keep in Contact with your Dept at Warwick



Studying – make sure your modules are approved by your department.

Working – Your Warwick department will have a process for approval of work placements.

If you change from study to work or vice versa, your department must authorise this in advance of the change.

Check your departmental handbook for specific details:

<https://warwick.ac.uk/services/studentopportunity/studentmobility/studyabroad/departmental-handbooks>

Tier 4 Students



- Students currently on a Tier 4/student visa at Warwick will continue with the engagement/attendance monitoring process during their year abroad to ensure UKVI compliance and will receive an email with instructions around July/August.

(Added 25th May)

Transcripts



Transcripts are required by your academic department at Warwick to progress your degree

Study

Your host university will be able to provide this but may need you to request it

Work

Your host should provide you with a reference for your work placement, but to be able to assess your placement more accurately your academic department will look for a transcript of work. The template for this can be downloaded from the study abroad website

Wellbeing

Wellbeing Support Services

📞 024 7657 5570

🖱️ wellbeing.warwick.ac.uk

Consultations available every working day from 10am-3pm to identify the correct support for you.

How to access support

Visit

<https://warwick.ac.uk/services/wss/>

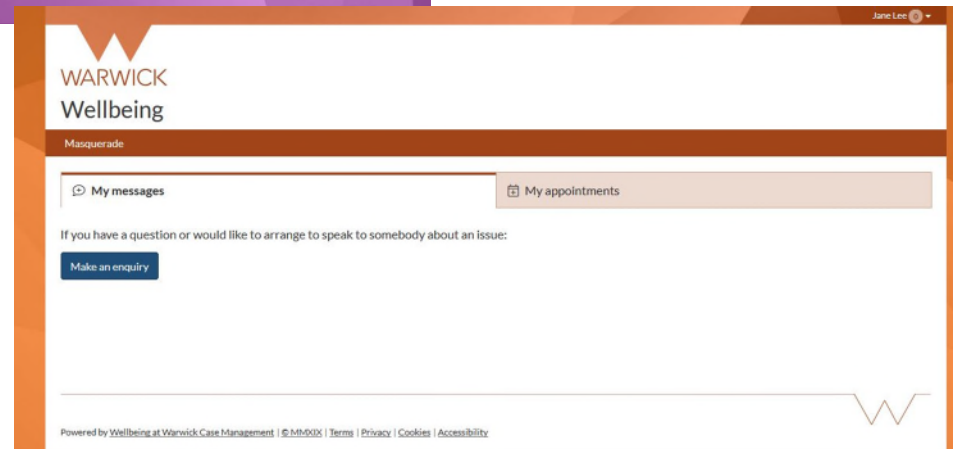
1. Log in using Warwick ID
2. Submit an enquiry
3. Have a brief consultation
4. Receive guidance about the most appropriate form of support



The screenshot shows the 'WARWICK Sign in » Wellbeing Case Management' page. It features a login form with fields for 'Username' and 'Password', a 'Keep me signed in' checkbox with a dropdown menu set to 'Until I close my browser', and 'Sign in' and 'Cancel' buttons. Below the form are links for 'Find my account' and 'Acceptable use policy', and a footer with '© MFM00X | Terms | Privacy | Cookies | Accessibility' and the Warwick logo.

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THE UNIVERSITY OF WARWICK

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The screenshot shows the 'WARWICK Wellbeing' dashboard. It includes a 'Masquerade' button, 'My messages' and 'My appointments' tabs, and a message: 'If you have a question or would like to arrange to speak to somebody about an issue:' with a 'Make an enquiry' button. The footer contains 'Powered by Wellbeing at Warwick Case Management | © MFM00X | Terms | Privacy | Cookies | Accessibility' and the Warwick logo.

Report and Support:

<https://reportandsupport.warwick.ac.uk/>

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Report + Support

Everyone at the University of Warwick, whether studying, working, or visiting, has the right to feel safe. Harassment of any kind is completely unacceptable, and our community is an environment where prejudice and socially unacceptable behaviour are never tolerated.



Feedback



Your views and experiences are very valuable

Please participate in any of the different opportunities that we let you know about to **give us feedback wherever you feel able**. Particularly our FAQ section of the website is reliant for much of the information on what you tell us.

WISHING YOU A SUCCESSFUL YEAR

AHEAD

warwick.ac.uk/studentmobility

Follow us on Instagram
and share your
experience!
#warwickstudyabroad

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