

## OUTBOUND FROM WARWICK\_ALREADY ON PLACEMENT 2021/2022

### HELPFUL HINTS

1. Have you updated your contact details on 'my.warwick'
2. Have you completed the form  
<https://warwick.ac.uk/services/studentopportunity/studentmobility/studyabroad/forms/telluswhereyouare>
3. Have you completed your 'Risk Assessment' form and uploaded it to e-Vision (Warwick's Travel Insurance will be invalid for you if not) <https://warwick.ac.uk/services/studentopportunity/studentmobility/studyabroad/forms/>
4. Are you thinking of traveling when your placement finishes, have you researched the immigration regulations, remember government regulations and travel restrictions

### TIMELINE & FORMS

* full year, if you haven't ... ...uploaded your semester 2 arrival form you are <b>running out of time</b> to get an Erasmus+ grant ...had your first 70% grant (EU only) is it because you <b>need</b> to upload some forms? ...uploaded your receipt (EU only) we <b>can't</b> pay any semester 2 grant ...uploaded your mid-placement form don't worry do it <b>NOW</b>	*Semester 1, if you haven't ... ...uploaded your arrival form, you still <b>need</b> to tell us what you have been doing, does your department <b>know</b> ...uploaded your completion form, if you haven't finished yet <b>remember</b> to get this signed <b>before</b> you leave ...arranged for your transcript to be sent do it <b>NOW</b> ...had your first 70% grant (EU only) <b>WHY</b> what is missing? ...uploaded your receipt (EU only)	*Semester 2, if you haven't ... ...completed your S1 paperwork? <b>Do it now</b> . had your final 30% grant (EU only) <b>finalise</b> your semester 1 paperwork ... uploaded your receipt (EU only) ... uploaded your grant agreement (EU only) ... uploaded your arrival form for semester 2, does your <b>department</b> know what you are doing?
* £ payments: are your bank details correct? * € do you need to submit a new bank form?		

### ERASMUS+ GRANTS (EU only)

The team will now be working on paying completion grants (30%) for S1 placements, followed by arrival grants (70%) for S2 placements, we cannot pay your 2<sup>nd</sup> placement grant until your paperwork for your first placement is FULLY COMPLETE. You are eligible for a grant if you are in the Country of your placement (not your home country) even if you are managing your workload by distance learning.

### IMMIGRATION

Please speak to your host institution who should be able to help you with your concerns.  
Please also keep up to date with information posted on the FCDO website for your country.  
<https://www.gov.uk/guidance/travel-advice-novel-coronavirus>  
<https://www.gov.uk/foreign-travel-advice>

## OUTBOUND FROM WARWICK\_PLANNING YOUR PLACEMENT 2021/2022

### HELPFUL HINTS

- 1 BE AWARE we are starting to hear from partners who are unable to host mobility during 2021/2022. You will be informed as we receive these notifications and what that might mean for your planned mobility
2. Most placements have now been confirmed and we are starting to nominate you to your host. If you haven't heard keep in touch with your academic co-ordinator to finalise your approved host
- 2.Familiarise yourself with your [host institution website](#), check out their 'Exchange Information Sheet'
3. Look at what modules you might want to take

### TIMELINE and FORMS

\*General, what next...  
...Student Mobility nominate you to your host  
...check the partner information sheet for their deadlines  
(<https://warwick.ac.uk/services/studentopportunity/studentmobility/studyabroad/partnerinstitutions/>)  
...look out for an email from your host, check your 'SPAM'. Worldwide deadlines are earlier than Europe, but don't PANIC if your colleagues hear before you. It WILL be different for everyone  
...action all requests from partners straight away, include everything they ask for and submit how it has been requested  
...Update e-Vision with the application deadlines so that we know you have heard

### IMMIGRATION

Please speak to your host institution who should be able to help you with your concerns.  
Please also keep up to date with information posted on the FCDO website for your country.  
<https://www.gov.uk/guidance/travel-advice-novel-coronavirus>  
<https://www.gov.uk/foreign-travel-advice>

### ERASMUS+ GRANTS (EU only)

Anyone on placement in Europe will be entitled to an ERASMUS+ grant – you do not need to apply. You MUST submit all the required forms when required during the year. You can check this out at <https://warwick.ac.uk/services/studentopportunity/studentmobility/studyabroad/forms/>