OUTBOUND FROM WARWICK_ALREADY ON PLACEMENT 2021/2022

HELPFUL HINTS
1. Have you updated your contact details on ‘my.warwick’
2. Have you completed the form
https://warwick.ac.uk/services/studentopportunity/studentmobility/studyabroad/forms/telluswhereyouare
3. Have you completed your ‘Risk Assessment’ form and uploaded it to e-Vision (Warwick’s Travel Insurance will be invalid for you if not) https://warwick.ac.uk/services/studentopportunity/studentmobility/studyabroad/forms/
4. Are you thinking of traveling when your placement finishes, have you researched the immigration regulations, remember government regulations and travel restrictions

TIMELINE & FORMS

<table>
<thead>
<tr>
<th>* full year, if you haven’t ...</th>
<th>*Semester 1, if you haven’t ...</th>
<th>*Semester 2, if you haven’t ...</th>
</tr>
</thead>
<tbody>
<tr>
<td>...uploaded your semester 2 arrival form you are running out of time to get an Erasmus+ grant ...had your first 70% grant (EU only) is it because you need to upload some forms? ...upload your receipt (EU only) we can’t pay any semester 2 grant ...upload your mid-placement form don’t worry it NOW</td>
<td>...uploaded your arrival form, you still need to tell us what you have been doing, does your department know ...uploaded your completion form, if you haven’t finished yet remember to get this signed before you leave ...arranged for your transcript to be sent do it NOW ...had your first 70% grant (EU only) WHY what is missing? ...uploaded your receipt (EU only)</td>
<td>...completed your S1 paperwork? Do it now. had your final 30% grant (EU only) finalise your semester 1 paperwork ... uploaded your receipt (EU only) ... uploaded your grant agreement (EU only) ... uploaded your arrival form for semester 2, does your department know what you are doing?</td>
</tr>
</tbody>
</table>

* £ payments: are your bank details correct?
* € do you need to submit a new bank form?

ERASMUS+ GRANTS (EU only)
The team will now be working on paying completion grants (30%) for S1 placements, followed by arrival grants (70%) for S2 placements, we cannot pay your 2nd placement grant until your paperwork for your first placement is FULLY COMPLETE. You are eligible for a grant if you are in the Country of your placement (not your home country) even if you are managing your workload by distance learning.

IMMIGRATION
Please speak to your host institution who should be able to help you with your concerns.
Please also keep up to date with information posted on the FCDO website for your country.
https://www.gov.uk/foreign-travel-advice

OUTBOUND FROM WARWICK_PLANNING YOUR PLACEMENT 2021/2022

HELPFUL HINTS
1. BE AWARE we are starting to hear from partners who are unable to host mobility during 2021/2022. You will be informed as we receive these notifications and what that might mean for your planned mobility
2. Most placements have now been confirmed and we are starting to nominate you to your host. If you haven’t heard keep in touch with your academic co-ordinator to finalise your approved host
2. Familiarise yourself with your host institution website, check out their ‘Exchange Information Sheet’
3. Look at what modules you might want to take

TIMELINE and FORMS

*General, what next...
...Student Mobility nominate you to your host
...check the partner information sheet for their deadlines
(https://warwick.ac.uk/services/studentopportunity/studentmobility/studyabroad/partnerinstitutions/)
...look out for an email from your host, check your ‘SPAM’. Worldwide deadlines are earlier than Europe, but don’t PANIC if your colleagues hear before you. It WILL be different for everyone
...action all requests from partners straight away, include everything they ask for and submit how it has been requested
...Update e-Vision with the application deadlines so that we know you have heard

IMMIGRATION
Please speak to your host institution who should be able to help you with your concerns.
Please also keep up to date with information posted on the FCDO website for your country.
https://www.gov.uk/foreign-travel-advice

ERASMUS+ GRANTS (EU only)
Anyone on placement in Europe will be entitled to an ERASMUS+ grant – you do not need to apply. You MUST submit all the required forms when required during the year. You can check this out at https://warwick.ac.uk/services/studentopportunity/studentmobility/studyabroad/forms/