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| **Detailed programme for the Traineeship period…** |
| Training in classroom management and in lesson planning and delivery will be offered by the host Academy. (Assistants are trained on-the-job by their dedicated officials who provide informal feedback throughout the duration of the training period.)  The trainee is contractually obliged to teach 12 hours per week at their host school(s), at which they will deliver lessons to small groups of students. Lessons will include elements of oral, written and aural work. Trainees will also impart their cultural and linguistic knowledge to students. Everyday tasks include planning lessons, liaising with colleagues over lesson content and participating in the day-to-day life of the school as a full member of staff. |
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| **Knowledge, skills and competences to be acquired by the trainee at the end of the traineeship…** |
| Transferable skills: organisational skills, communication skills, team work, ability to work with people from different cultures and backgrounds.  Subject-specific skills: Near native competency in the target language, Classroom management, Ability to plan and deliver lessons |
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| **Monitoring plan …** |
| Feedback is provided during the course of the school term by the trainee’s immediate line manager, their ‘official(s)’, who will encourage students to evaluate their progress as teachers. |
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| **Evaluation plan …** |
| An end-of-year report is submitted by the trainee to the British Council and to the department, and this encourages trainees to reflect on their skills development over the training period.  A further evaluation form is completed by the host school and submitted to the British Council. The school(s) and the trainee are encouraged to work together in completing this evaluation form |