

TRANSCRIPT OF WORK - EMPLOYER EVALUATION FORM
ACADEMIC YEAR 2013/2014

Student Name

Subject Area

ENGLISH AND FRENCH

Mobile

Email

Sending Institution

UNIVERSITY OF WARWICK, COVENTRY (UK COVENTR01 (28305-IC-1-UK-ERASMUS-EUX-1))

Postal Address

INTERNATIONAL OFFICE, UNIVERSITY HOUSE, COVENTRY, UK, CV4 8UW

Faculty

Supervisor

ENGLISH FRENCH (HUMANITIES)

E-mail

Telephone

Host Institution

LP ROLAIN ROLLAND

Postal Address

RUE ROLAIN-ROLLAND, VALLEE SAINT LADRE
80080 AMIENS

Supervisor

Telephone

Planned Start Date

Planned End Date

01/10/2013

30/04/2014

Supervisor/Mentor Signature

Date/Stamp

**Quantitative evaluation of trainee –
according to the criteria set below, using (1 fail - 5 excellent) scale**

Analytic skills	1	2	3	4	5
Ability to work in intensive and dynamic environment	1	2	3	4	5
Overcoming difficult situations	1	2	3	4	5
Teamwork	1	2	3	4	5
Positive attitude towards work	1	2	3	4	5
Taking responsibility	1	2	3	4	5
Ability to work quickly and efficiently	1	2	3	4	5
Understanding/Management of situations	1	2	3	4	5
Use of initiative	1	2	3	4	5
Communication skills	1	2	3	4	5
Self confidence	1	2	3	4	5
Average score of achieved results:	1	2	3	4	5

Summary of placement outcomes agreed in the training agreement

- Knowledge, skills and competence to be acquired

- Tasks of the trainee

Preparing lessons / Giving lessons to A-levels students (oral)
taking a group in charge to different outings.

Organising a visit to the London fire brigade,
Planning the journey / Taking a group of young firefighters in charge.

Qualitative assessment

1. Did the trainee perform his/her work to a satisfactory level?

Yes. We were pleased with work

2. If it was necessary, did the trainee follow advice for improving his/her performance?

Yes, Every time we asked her to improve some aspects of her work, she did it perfectly.

3. Did the trainee adhere to the working hours and follow all internal rules, regulations and procedures?

Yes - No problem at all.

4. Did the trainee make any progress in his/her work that was more than expected?

Yes, we're extremely glad with her work. She made a lot of progress.

5. Would you hire this trainee for a regular job?

Yes. Definitely.

6. Would you take other students on Erasmus placements from the sending HEI?

Yes -

7. Are there any recommendations you would suggest for better performance – for this individual student or for future student placements?

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8. Other comments:

Overall Conclusion –

The trainee has achieved the planned training results
The trainee has not achieved the planned training results