Student Mobility Pre-departure

For Autumn Term 2021
Welcome to the Pre-departure Briefing 2021-2

You may be interested to see how many students are going out to work and study from Warwick in 2021-2.

576

Please do be pro-active with contacting your host university and in managing your year abroad.

Also add: no-reply@warwick.ac.uk
To your permitted emails
Covid-19 Impact

Education is a permitted reason to travel.
Face to face or distance learning: you need to keep in close contact with the host as the situation is changing regularly.
The link to the Foreign Commonwealth and Development Office (FCDO) is here: https://www.gov.uk/foreign-travel-advice
The student mobility team also post the most important information into the FAQs: Frequently Asked Questions (warwick.ac.uk)
There will be specific requirements to enter different countries and you need to follow the instructions from the FCDO, your host and Warwick.
The Experience of Covid-19 on a Work-placement 2020-21
Vaccination Programme:  
We advise you talk to your GP as soon as possible regarding the vaccination programme.

- International students who live in the UK and are registered with a General Practitioner (GP) will be able to access the COVID-19 vaccine, just as they are currently able to access healthcare.

NHS England FAQ document on second doses which confirms that:

- In exceptional circumstances different vaccines can be used for first and second doses. Exceptional circumstances include “if the first product received is unknown or if they received a brand that is not available in the UK” meaning that international students who have had the first dose of vaccine outside of the UK are able to receive their second dose in the UK even if they are unsure what vaccine they received for their first shot or that vaccine is not available in the UK.
- There are exceptional circumstances in which second doses may be given outside of the standard interval period but travel or plans to leave the UK are not included in this list. This means international students leaving the UK or current students intending to travel abroad for placements will not be able to access the second dose of vaccine at a shorter than normal interval.
- DHSC have useful FAQs.
Risk Assessment – Compulsory

In person or distance learning?
FCDO advice: do you have the correct documentation?
Are quarantine procedures in place? Potential cost of hotel for 2 weeks.
Are you expected to find a place to quarantine outside of your planned accommodation? Or, will your planned accommodation provider offer support? Your host will be able to advise.
Have you researched the safety measures at your proposed host?
The cost of living may have increased? You may not be able to find a part-time job to supplement your funds.
Would you be able to manage if there was a lock-down in your host country?

The link to the Risk Assessment is here: Frequently Asked Questions (warwick.ac.uk)
This must be uploaded to Evision before your travel.
The University (either your department or the Student Mobility Team) may need to contact you if there is an emergency situation, please ensure your details are current on Evision.

Please see this FAQ: [Frequently Asked Questions (warwick.ac.uk)](https://warwick.ac.uk)

Even if you are out of the country for 5 days or more, ensure your contact details and mobile phone number are updated.
Business Travel Insurance
Key Policy Cover

Emergency medical insurance in the case of serious illness or an accident.

For details of the policy, see the FAQ: [Frequently Asked Questions](warwick.ac.uk)

This is not private medical insurance.

If you require private medical insurance you are advised to take out an individual policy. Some universities will insist you purchase their own private health insurance – for example Australian universities, many North American universities, Turkish universities.
What is not covered 1

Personal travel unless incidental i.e. 1 day per week abroad capped at 7 days after completion of studies to be taken within the same country and prior written approval by University of Warwick Insurance Services Department.

Travel after medical advice has been given not to travel.
Personal health cover (non-emergency) - students to source and pay for own cover or use the relevant GHIC card if appropriate/valid.

Travel to areas where the Foreign and Commonwealth Office state travel should be avoided and, if without justification, areas where essential travel only is recommended. Travel over 12 months must be referred to the Insurance Services Office.
What is not covered 2

Covid-19 curtailment of your placement (no travel costs will be covered only medical emergency)
Motor insurance; **you must obtain the correct license and ensure you are insured.**
Accommodations scams – we cannot reimburse you.
Airline failure
Liability for third party injury/damage as a result of the use of firearms, wilful acts, part of a criminal act or being under the influence of alcohol or drugs.
Loss of or accidental damage to mobile phones, tablets or laptops.
**Insurers will review carefully each claim submitted.**
Key Policy Cover

Personal letters available for visits to Schengen Area to assist with visa applications.
Aviva 24/7 helpline.
Personal insurer examples **but not recommendations**
- World Nomads
- True Traveller

Foreign and Commonwealth Office [https://www.gov.uk/foreign-travel-advice](https://www.gov.uk/foreign-travel-advice)
WorldAware [https://my.worldaware.com/affiliates/aviva](https://my.worldaware.com/affiliates/aviva) (quote policy number 100005565GPA when registering)
Warwick Insite - [https://warwick.ac.uk/services/finance/insurance](https://warwick.ac.uk/services/finance/insurance)
Claims report form online.
Insurance Office email insuranceservices@Warwick.ac.uk
Insurance Services Office – Argent Court (near Tesco).
Enrolment at Warwick

You MUST re-enrol for Warwick in September to:

• retain your **Warwick email address** to receive (for example):
  • Next years’ accommodation
  • Next years’ modules choices

• have access to all student **support services**

• be able to register for the Student Mobility **modules** (usually 120 CATS) for your department to ensure that your placement will be recorded on your HEAR.
Student GHIC Health Card

UK students going to the EU (work or study)
If you’re planning to study in an EU country, you need to apply for a GHIC that’s time limited to the length of your course. You cannot apply for this online. You’ll also need a letter from your university confirming:
• name and address of the UK educational institution (if you’re going as part of a UK course)
• address of where you’re studying in the EU
• details of the qualification you’re studying for
• dates your course started and is due to finish
Complete a GHIC application form (PDF, 678kb) and post it along with your university/college letter to:
Overseas Healthcare Services
NHS Business Services Authority
Bridge House
152 Pilgrim Street
Newcastle upon Tyne
NE1 6SN

The GHIC is valid within anywhere within the EU. It is not valid in Iceland, Liechtenstein, Norway or Switzerland. Until a new agreement is settled on, you are still entitled to necessary medical treatment in Norway (show your passport). The UK government has said that it is working towards agreements with Iceland, Liechtenstein and Switzerland. (added 12.5.21)
A UK Global Health Insurance Card (GHIC) gives you the right to access state-provided healthcare during a temporary stay in the European Union (EU). We have had some reports (spring 2021) of health services in Europe not accepting the GHIC card – and you may consider also purchasing private health insurance.

Please complete the online form and your letter will be available in Evision. Your details need to be uploaded asap.

Find the form [here](#)
E-Vision Portal – view your application status and to ensure you have completed all your forms before, during and after your placement.
Two Placements

If you intend to spend your time at two destinations, remember to:

Check the term dates are compatible. Visit the FAQ Partnership link

Do not make assumptions:
check the second university/work place has accepted you

Leave time for visa applications. This can take time and if you need to return home to get your visa for a 2nd placement, you must factor in the time involved

Check you have all the documentation you require. It is essential you leave time to apply for your visas for both placements. If you are intending to work: ensure you apply for the correct visa – do not gamble on a cheaper route.
Language

You may be requested to prove your language competency by the partner:

- online testing
- request for certification
- confirmation from a tutor

This will be part of the application process and you must action the request, evidence must be provided in the form specified by the partner.
Confirmation of your Place at the Host University

Confirmation of your placement is subject to your host.

Your host will send you confirmation of your placement, by email or hard copy.

Warwick will confirm your end of year results – there is an overall expectation that you are at 2:1 level. If you have any concerns about this please get in touch with your departmental/academic contact.

Book your travel when you have received final confirmation from the host and are sure no travel restrictions are still in place (see the FCDO website https://www.gov.uk/government/organisations/foreign-commonwealth-office)
Accommodation

- On or off campus accommodation may be offered
- European universities may offer support but you must actively secure accommodation as soon as possible. It is your responsibility to find your accommodation. Covid-19 has made planning more difficult, try not to commit to any deposits until you know you are able to travel.
- Your host university will be able to provide sources of information
- Consider the length of contract before committing to a contract.
- Be careful, each year there will be accommodation scams and even links from partner universities have contained scams. If possible do not sign an accommodation contract and pay a deposit until you have seen the premises.
Erasmus+ and the Turing Scheme

Erasmus+ funding will be available for European work and study placements until May 2023.

Turing Scheme: this is the new mobility scheme to enable students to receive funding internationally.

Warwick has applied for funding but the outcome of the bid will not be known until late July / August 2021.

In the meantime, please see our FAQs regarding the Turing Scheme: 
Frequently Asked Questions (warwick.ac.uk)

UK students and international students are eligible for Turing funding (should we receive a grant).

You do not need to contact Student Mobility, if a grant is paid, we will advise you as soon as possible.

The process is likely to be similar to the current Erasmus+ process (not confirmed).
Fees for Student Mobility Students Impacted by Covid-19

Students who are intending to spend either a term or an intercalated full-year on a student mobility programme for 2021-22 will be charged the standard 15% of the relevant fee as set out in the link below:


This will apply if due to the Covid-19 restrictions you are now spending part of your planned year at Warwick, distance learning with a partner university, or engaged with an internship programme at a business.

If your circumstances change and you revert to a three year degree, the standard relevant undergraduate fee will apply.
You may be eligible for a travel grant.
Apply as normal and make sure that you meet the Funding Companies deadline dates

Warwick’s student finance team informs the funding companies who will be going abroad for the coming academic year, they include Host institution term dates

If the Host academic year starts more than a month before the Warwick academic year, the funding company will try to make payments earlier, for all other students’ payments will be made in accordance with Warwick's academic year - **Early payments are NOT guaranteed.**

Turing: If possible you may receive a Turing grant, you should tick the appropriate box and the application will be pended while waiting for the evidence. If you do not receive the grant, you would then **need to submit a change once that is confirmed.**
Erasmus+ and the Turing Scheme

You can tick yes if you are going on an international placement – but will have to amend if Warwick does not gain a Turing Scheme grant.

(We should know in late July / early August)
Student Finance (England as an example)

What you'll get
The amount you get depends on your total household income. This means your income, if you have one, combined with that of your parents or guardians, or spouse or partner if you live with them. Do not count income from other family members you live with. You must pay the first £303 of your travel costs - and your travel grant will be reduced by £1 for each £8.73 of household income over £39,796.
Keep your travel costs as low as possible without being impractical.

If you're studying abroad
You can apply for:
• up to 3 return journeys between your home and the overseas institution during a full academic year abroad
• help with essential expenses, medical insurance and travel visas
• We advise you apply for the full tuition fee loan amount. This is because in case of discrepancy, finance are able to decrease the loan amount without the student involvement, however, an increase of the loan needs to be generally requested by the student and it is a lengthier process. Even if student asks for a full loan, the University confirms/requests only the amount which is actually charged after the student is fully enrolled for the course. (added 13.5.21)

Erasmus+ and Worldwide Forms

Correctly completed forms will be processed as soon as possible. Do not email to follow up. Thank you!

Study and Work ERASMUS+ Forms (warwick.ac.uk)

Worldwide Forms (warwick.ac.uk)

As a guide, the first payment to you will be made early in November following recent of your correct paperwork.

What about Turing?

If the Turing Scheme does allocate Warwick funding, we anticipate the process being very similar: but this is still to be confirmed. We will notify eligible students as soon as possible, but the Government confirmation is not likely before early August.
Erasmus+ Funding: Distance Learning

If you have not departed for the country where you will study or work and will undertake distance learning, your Erasmus+ grant will only be paid from the date you physically attend the university or placement.

This is the current advice from the British Council and if the situation changes, we will advise you, but please be aware that you will not receive a grant if you have not travelled.

Please see the FAQ here: [Frequently Asked Questions (warwick.ac.uk)](http://warwick.ac.uk)
Grant rates are set by the British Council as the Erasmus+ National Agency for the UK. Participants will receive at least the amount shown below per month, per country of destination:

- Study minimum of €370
- Work minimum of €470

The grant is paid in 2 instalments:
- 70% at the start on receipt of accurately completed arrival forms;
- 30% at the end on receipt of accurately completed completion forms

**Split placements = 2 sets of forms, 2 sets of grant allocations**

<table>
<thead>
<tr>
<th>Full year placement</th>
<th>Split placement</th>
</tr>
</thead>
<tbody>
<tr>
<td>70% on submission of arrival paperwork</td>
<td>70% on submission of arrival paperwork – placement 1</td>
</tr>
<tr>
<td>30% on submission of completion paperwork</td>
<td>30% on submission of completion paperwork – placement 1</td>
</tr>
<tr>
<td></td>
<td>70% on submission of arrival paperwork – placement 2</td>
</tr>
<tr>
<td></td>
<td>30% on submission of completion paperwork – placement 2</td>
</tr>
</tbody>
</table>
Bank Account Details

Frequently Asked Questions (warwick.ac.uk)

The link to the FAQ (see above) will advise you how to upload your bank account details.

Do not upload your bank account details to Evision.
Erasmus+ Funding: Arrival Plan

If you have not received your grant, one of the main reasons is that your Arrival Plan has not been completed or signed as requested.

It is useful to read the templates provided to make sure you do not miss critical information:

For details of the Arrival Plan, please see the FAQ link here: Frequently Asked Questions (warwick.ac.uk)
Erasmus+ Funding: completing the form 1st time!!

Table 3. Recognition at the awarding institution

<table>
<thead>
<tr>
<th>Mobility Window</th>
</tr>
</thead>
<tbody>
<tr>
<td>Offered at:</td>
</tr>
<tr>
<td>Warwick University</td>
</tr>
<tr>
<td>Date:</td>
</tr>
<tr>
<td>23 January 2020</td>
</tr>
</tbody>
</table>

Table 4. Recognition at the awarding institution

<table>
<thead>
<tr>
<th>Title of Award</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master's Degree</td>
</tr>
<tr>
<td>Date:</td>
</tr>
<tr>
<td>21 January 2020</td>
</tr>
</tbody>
</table>

Table 5. Recognition at the awarding institution

<table>
<thead>
<tr>
<th>Title of Award</th>
</tr>
</thead>
<tbody>
<tr>
<td>Doctorate</td>
</tr>
<tr>
<td>Date:</td>
</tr>
<tr>
<td>28 January 2020</td>
</tr>
</tbody>
</table>

Table 6. Recognition at the awarding institution

<table>
<thead>
<tr>
<th>Title of Award</th>
</tr>
</thead>
<tbody>
<tr>
<td>PhD</td>
</tr>
<tr>
<td>Date:</td>
</tr>
<tr>
<td>30 January 2020</td>
</tr>
</tbody>
</table>

Table 7. Recognition at the awarding institution

<table>
<thead>
<tr>
<th>Title of Award</th>
</tr>
</thead>
<tbody>
<tr>
<td>Honorary Fellow</td>
</tr>
<tr>
<td>Date:</td>
</tr>
<tr>
<td>31 January 2020</td>
</tr>
</tbody>
</table>
Erasmus+ Funding: Completion Plan

At the end of each of your placements if you receive a grant it is essential to finalise your Completion Plan to receive your final 30% of the Erasmus+ grant:

See the FAQ here for further details:
Final 30% payment of your grant: Frequently Asked Questions (warwick.ac.uk)

Do you need to wait for your exam results: Frequently Asked Questions (warwick.ac.uk)
Check the terms of your sponsorship before committing to a year abroad.
Travel
Travel Documentation

Ensure you follow the advice of the host university/work place regarding documentation required. Leave time to plan. Your host university/work place will provide details of the documentation and process you will need to follow (not our team in this instance).

If you intend to work you must apply for a visa that entitles you to work. You risk being turned away from a country if you do not have the correct documentation.

Visa applications to countries may take longer than usual. The USA has reported long wait times and you may need to go through the Expedited appointment route. Entry from the UK is currently not permitted. However, as a J-1 student, you are eligible to apply for a National Interest Exception Waiver (NIE Waiver) to these travel restrictions. The waiver will allow you to enter the US directly from the UK, Ireland, or EU Schengen-area countries. As we learn more we will update our FAQs with the details. 5 May

See the FCDO for visa advice or contact the relevant Embassy.

With Covid-19 restrictions the process is much longer than in the past so ensure you have all documents ready.
Travel Documentation

Currently you are required to carry the following document to prove you have a legitimate reason to travel. The document you require will be made available on your Evision portal from May 2021 for students intending to travel in September 2021.


The letter can be used for proof of your identify, reason for travel and you will be able to download multiple copies for different purposes: accommodation, travel, GHIC etc.
Travel Documentation : helpful resources


Country Travel guides: https://travelaware.campaign.gov.uk/

Post-Brexit immigration rules in Europe (universitiesuk.ac.uk)


east_asia_visa_overview_for_uk_students_-_for_guidance_only.pdf (warwick.ac.uk)

https://uk.diplo.de/uk-en/02/information-on-brexit/brexit-information-faq?openAccordionId=item-2425346-2-panel

USA: As a J-1 student, you are eligible to apply for a National Interest Exception Waiver (NIE Waiver) to these travel restrictions. The waiver will allow you to enter the US directly from the UK, Ireland, or EU Schengen-area countries.

Hong Kong: compulsory quarantine to enter HKSAR: added 14.5.21: current quarantine requirement of HKSAR Government for Inbound Traveler
Looking After Yourself When Travelling

https://warwick.ac.uk/services/healthsafetywellbeing/guidance/travel_health

Medicines
Vaccinations
Dentists

Register at a medical centre as soon as you arrive

Check your medication is legal in your destination country.

Speak to your own doctor to arrange for your medication to cover your time overseas, they may need to find an alternative for you that is allowed in your destination country

Research cost of dental or eye treatment. Book appointments before you go
Placement
Keep in Contact with your Dept at Warwick

**Studying** – make sure your modules are approved by your department

**Working** – Your Warwick department will have a process for approval of work placements.

If you change from study to work or vice versa, your department must authorise this in advance.

Full-time attendance is expected.

Check your departmental handbook for specific details:
https://warwick.ac.uk/services/studentopportunity/studentmobility/studyabroad/departmental-handbooks
Transcripts

Transcripts are required by your academic department at Warwick to progress your degree.

Study
Your host university will be able to provide this but may need you to request it.

Work
Your host should provide you with a reference for your work placement, but to be able to assess your placement more accurately your academic department will look for a transcript of work. The template for this can be downloaded from the study abroad website.
Wellbeing
What is available at Wellbeing Support?

- Brief Consultation Sessions
- Wellbeing Support Team
- Disability Team
- Counselling and Psychology Interventions Team (CAPIT)
How to access support

Visit wellbeing.warwick.ac.uk

1. Log in using Warwick ID
2. Submit an enquiry
3. Have a brief consultation
4. Receive guidance about the most appropriate form of support
Support for students with disabilities
Support from application to graduation

• Supporting with accommodation requirements

• Early arrival programme offered to students with AS/Asperger’s

• Putting in place reasonable adjustments, including exam arrangements, informed by supporting evidence

• Advice about the Disabled Student Allowances and other available funding

• Specialist study skills support, specialist (AS and MH) mentoring and other enabling support

• Advice on assistive technology and productivity tools
Help for a range of personal, psychological and emotional issues from a team of qualified, professional Counsellors and Psychologists
A free digital platform all about mental health and wellbeing that is available 24/7 for students at Warwick.

Sign up using your Warwick email address.

You're Not Alone FREE to all students
Get support. Take control. Feel better.
A safe community to support your mental health, 24/7
Wellbeing Support Services

☎ 024 7657 5570

✉ wellbeing.warwick.ac.uk

Consultations available every working day from 10am-3pm to identify the correct support for you.
Feedback

Your views and experiences are very valuable

Please participate in any of the different opportunities that we let you know about to give us feedback wherever you feel able. Particularly our FAQ section of the website is reliant for much of the information on what you tell us.
WISHING YOU A SUCCESSFUL YEAR AHEAD

warwick.ac.uk/studentmobility