



# Keio University Exchange Program

## Information Sheet 2022-2023

### NAME OF INSTITUTION

Keio University

### CONTACT INFORMATION

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Student Exchange Coordinators for Outbound Students (Responsible for sending Keio students to partner institutions)	Tetsu SATO (Mr.) Yukiko SATO (Ms.) Momoka NAKAJIMA (Ms.) Group E-mail: <b>ic-student@adst.keio.ac.jp</b>
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Housing Coordinators	Group E-mail: <a href="mailto:keio_dormitory_contact@info.keio.ac.jp">keio_dormitory_contact@info.keio.ac.jp</a> Tel: +81 (03) 5427-1568 Fax: +81 (03) 5427-1569
Emergency Contacts	-Keio University Exchange Coordinator (During office Hours) +81 (03)-5427-1798 -Keio University Guard Room(Outside of office hours) +81 (03)-5427-1699

## WEBSITES

Official Website of Keio University: <a href="http://www.keio.ac.jp/en/">www.keio.ac.jp/en/</a>
Official Website of Keio International Center: <a href="http://www.ic.keio.ac.jp/en/">www.ic.keio.ac.jp/en/</a>
Official Website for Incoming Exchange Students: <a href="http://www.ic.keio.ac.jp/en/study/exchange/apply.html">www.ic.keio.ac.jp/en/study/exchange/apply.html</a>

## PROGRAM INFORMATION

Programs open to exchange students	<p><b>1.Keio International Program (KIP)</b> A comprehensive program designed for exchange students who want to study about Japan and East/Southeast Asia in English and take Japanese language courses as well *Students with advanced Japanese proficiency may also take undergraduate courses in Japanese offered by faculties. <a href="http://www.ic.keio.ac.jp/en/study/exchange/courses/kip.html">www.ic.keio.ac.jp/en/study/exchange/courses/kip.html</a></p> <p><b>2.Japanese Language Program (JLP)</b> An Intensive program for students who wish to focus on Japanese language learning <a href="http://www.ic.keio.ac.jp/en/study/exchange/courses/jlp.html">www.ic.keio.ac.jp/en/study/exchange/courses/jlp.html</a></p> <p><b>3.Research Program</b>(Open only to graduate exchange students) A graduate-level program for students who wish to conduct research under the supervision of an academic advisor at Keio University <a href="http://www.ic.keio.ac.jp/en/study/exchange/courses/research.html">www.ic.keio.ac.jp/en/study/exchange/courses/research.html</a></p>
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## COURSE INFORMATION

Courses available for exchange students	<a href="http://www.ic.keio.ac.jp/en/study/exchange/courses/courses_available_for_exchange_students.html">www.ic.keio.ac.jp/en/study/exchange/courses/courses_available_for_exchange_students.html</a>
Courses conducted in English open for exchange students	<p><b>1. International Center Courses</b></p> <p>The curriculum of the International Center Courses focuses on Japan and East/Southeast Asia as a central theme. There are about 80 courses in various fields such as language and literature, arts, culture and cross-cultural understanding, science, religion and thought, history, media and communications, social issues, politics, diplomacy and international exchange, business and economy, and law. For the list of courses, please visit the following website.</p> <p><a href="https://www.ic.keio.ac.jp/en/aboutic/aboutcourse/list_international_center_courses.html">https://www.ic.keio.ac.jp/en/aboutic/aboutcourse/list_international_center_courses.html</a></p> <p><b>2. Courses offered by Faculty / Graduate Schools</b></p> <p>There are some English-taught courses available. For the list of courses, please visit the following website.</p> <p><a href="https://www.ic.keio.ac.jp/en/study/exchange/courses/courses_by_faculty.html">https://www.ic.keio.ac.jp/en/study/exchange/courses/courses_by_faculty.html</a></p>
Courses conducted in Japanese (Undergraduate Faculty Courses)	<p>Students who have Japanese language proficiency equivalent to JLPT level N2 or above may take courses in Japanese offered by various Keio University undergraduate faculties.</p> <p>*Some registration restrictions and/or course prerequisites may apply.</p> <p>Physical education courses, foreign language courses, and courses in the School of Medicine are not open to exchange students.</p>
Japanese Language Courses	<p><b>for Keio International Program (KIP) and Research Program:</b></p> <p>“Keio Japanese Courses” (Japanese language courses for KIP and Research students) are offered by the Center for Japanese Studies. These courses include subjects in 7 study levels from elementary to advanced, in which students can effectively learn the Japanese language in a short period of time and balance their studies in Japanese language with other courses.</p>

	<p><b>for Japanese Language Program (JLP):</b></p> <p>JLP subjects are offered by the Center for Japanese Studies for students who would like to focus on Japanese language learning. Main Course, which is the core of the Japanese Language Program, is characterized by having a broad range of subject options.</p>
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## GENERAL INFORMATION

GPA requirement	There is no GPA requirement to apply for our exchange program.
Required level of language proficiency	There is no language proficiency requirement for application.
<b>2022-2023 Important Dates</b>	<p><u>2022 Spring Semester</u> *Tentative</p> <p>Check-in Dates for Keio Housing: Mid-March</p> <p>Orientation for Exchange Students: Late March</p> <p>Classes start: <b>Early April</b></p> <p>Final Exam Period: Early August</p> <p>For details, please refer to our website:  <a href="http://www.ic.keio.ac.jp/en/study/exchange/academic_calendar.html">www.ic.keio.ac.jp/en/study/exchange/academic_calendar.html</a></p>
Dates when official transcripts are sent out to the partner universities	<p>For Fall Semester: After April 1</p> <p>For Spring Semester: After September 22</p>
Scholarship availability (if any)	JASSO scholarship: All exchange students may apply if they meet the specific requirement. *As for AY2022, the scholarship will be provided to the incoming exchange students if Keio will be adopted by JASSO.
Note for transfer students	Transfer students who wish to apply for the <b>JLP</b> must have completed <b>at least one semester</b> at a home university (nominating institution) at the time of application. The student must be able to submit a transcript and a recommendation letter from the home university.

## NOMINATION

Nomination deadlines	<p>2022 Spring Semester admission: <b>October 5, 2021</b></p> <p>2022 Fall Semester admission: <b>March 30, 2022</b></p>
Nomination form	<a href="https://forms.gle/vxSGJ6m5tjwQj7YH9">https://forms.gle/vxSGJ6m5tjwQj7YH9</a>

## APPLICATION

Application deadlines	2022 Spring Semester admission: <b>October 5, 2021</b> 2022 Fall Semester admission: <b>March 30, 2022</b>
Website for application information	Please note that the application information will <b>NOT be sent via e-mail to your nominees from our office</b> . We kindly ask for your cooperation in directing your students to visit our website for application instructions.  Application Information: <a href="http://www.ic.keio.ac.jp/en/study/exchange/apply.html">www.ic.keio.ac.jp/en/study/exchange/apply.html</a>  Online Application: <a href="https://studyabroad-apply.gakuji.keio.ac.jp/inbound">https://studyabroad-apply.gakuji.keio.ac.jp/inbound</a>  Application documents need to be uploaded: <ul style="list-style-type: none"> <li>• Study proposal *</li> <li>• One recommendation letter</li> <li>• Official academic transcript</li> <li>• Certificate of health*</li> <li>• Passport copy</li> <li>• Photo</li> <li>• Certificate of financial support</li> <li>• Application for Certificate of Eligibility (visa document) *</li> </ul> *Prescribed forms are downloadable at our website: <a href="http://www.ic.keio.ac.jp/en/study/exchange/apply/application_documents.html">www.ic.keio.ac.jp/en/study/exchange/apply/application_documents.html</a>
Additional information	As a general rule, extending one's study period is not permitted. Please advise students to plan and choose their study period very carefully when applying.  <b><u>Keio University does NOT arrange early exams even for those who wish to leave early due to graduation or academic schedule conflicts.</u></b>

## APPLICATION & SELECTION TIMELINE

Spring Admission	Procedures
October 5	<u>Nomination &amp; Application deadline</u>
October - November	Screening of application documents by the Keio exchange student selection committee.
Mid-December	Once accepted, students will be able to download the acceptance letter from their online account. If you need a copy of the acceptance letter of each student, please ask your students to download the letter from their online account and submit it to your office.
Mid-December	Housing information will be sent by e-mail.
Late February	Keio will send accepted students the Certificate of Eligibility to their home institution. With this certificate, students can apply for a student visa at the Japanese Embassy or consulate.

Mid March (Tentative)	Housing check-in
Late March (Tentative)	Orientation for exchange students

## HOUSING INFORMATION

Availability of university dormitories	Due to COVID-19 pandemic, we expect more applicants for Spring 2022. Therefore, Keio housing (accommodations subsidized by Keio) is <u>NOT GUARANTEED</u> for Spring 2022. For finding an apartment yourself, please refer to the former exchange students' testimonials from the following website. <a href="https://www.ic.keio.ac.jp/en/study/exchange/housing.html">https://www.ic.keio.ac.jp/en/study/exchange/housing.html</a>
Keio Housing Rent (subject to change)	The rent charged to students varies from ¥55,000 to ¥79,100 yen (approx. \$500 to \$800). Students will also be charged a one-time, additional maintenance fee of ¥20,000 for their first month's rent. Deposits and key money are not required.
Application procedures for housing	We will send housing information including the application procedures to students.
Additional important information	No airport pick-up services are provided for students. Detailed directions will be given by e-mail after the student's dormitory is confirmed.

## LIVING EXPENSES

Monthly living costs	Taking utilities, food, clothes, transportation, books and miscellaneous expenses into consideration, monthly living costs should come to about ¥130,000 - ¥170,000.
Example	Keio Housing*: ¥55,000 - ¥79,100 Food: ¥30,000 - ¥60,000 Clothes: ¥10,000 - ¥20,000 Books: ¥7,000 Transportation: ¥8,000+ Medical Insurance: ¥1,500 Mobile Phone: ¥5,000+ Miscellaneous: ¥15,000

Important Notes:

It is important that students have enough funding to cover the expected costs of their stay at Keio, which should be at least ¥130,000 (or equivalent in their country's currency) per month for the expected period of stay. There are no scholarships eligible for exchange students to apply after coming to Japan. Please make sure to arrange in your home country. It is also difficult for exchange students to get a part-time job.

Updated August 2021

KEIO UNIVERSITY, TOKYO, JAPAN