

Considerate Marking guidance - students

1. What can I expect?

During your meeting with a Disability Adviser to discuss Reasonable Adjustments (further information [here](#)), you may be issued with a Considerate Marking cover sheet. This will detail to the assessor/marker of your work that you have a condition which impacts on your written work and/or oral presentations.

2. How will I receive my cover sheet?

After your Disability Adviser meeting, you will be issued a Considerate Marking cover sheet (which will be a PDF document), via the Wellbeing Portal. You should download this document and keep a copy for yourself.

3. Where should I put the cover sheet?

The Considerate Marking cover sheet should be added as a cover sheet to your assessments when they are submitted (usually via Tabula) for assessing/grading.

4. How will Considerate Marking affect my assessments?

As part of your Reasonable Adjustments, your Considerate Marking cover sheet will inform assessors/markers that you have a condition which should be taken into account, with specific regard made to overall structure, grammar, punctuation, sentence structures and spelling.

5. Can assessors/markers still make comments about my spelling and grammar?

Yes, it may be appropriate for assessors/markers to make some reference to structure, grammar, punctuation, sentence structures and spelling, but you should not be unduly penalised for this aspect of your work (unless these form explicit assessed course criteria, or competency standards – *further details about competency standards below*).

6. What if I feel the guidance isn't being taken into account?

If you feel the guidance has not been applied to your assessed work you should contact your assessors/markers in the first instance to ask for clarification on your mark/feedback. If you do not receive a response, or you are not happy with the response then you can escalate this matter to your Senior Tutor or Director of Studies. You can also raise any concerns with Disability Services.

7. What if I am still having academic challenges/difficulties, even with my Considerate Marking adjustment?

You can ask to speak to your personal tutor, and also to Disability Services who can look at different options to support you with your course.

What are competency standards?

AdvanceHE (2020) advise that ‘a competence standard is a particular level of competence or ability that a student must demonstrate to be accepted on to, progress within and successfully complete a course or programme of study.’ Universities are not required to make adjustments to competency standards but can be required to make adjustments to the way disabled students are assessed.

A number of courses and departments at Warwick are subject to various forms of accreditation, validation and inspection by professional, statutory and regulatory bodies (PSRBs). These organisations may ‘accredit or endorse courses that meet professional standards, provide a route through to the professions or are recognised by employers’ (HESA, 2012). PSRB’s may have competency standards which are part of the assessment criteria for courses at Warwick.

Lastly, in some subjects, grammar, punctuation, sentence structures and spelling are vital to the subject (for example language learning, or medical terms). In these subjects errors should be considered.