

COLLABORATE TO GROW

WARWICK
THE UNIVERSITY OF WARWICK

PG CERTIFICATE HIGHER APPRENTICESHIP CAREER DEVELOPMENT PROFESSIONAL

EMPLOYER GUIDE

Why choose the Higher Apprenticeship at Warwick?

Higher Apprenticeships combine the best aspects of higher education and vocational training. They offer an effective way to upskill staff and attract new talent into your organisation. Higher Apprenticeships offer apprentices a debt free route to academic study whilst earning a salary. They will add value to your organisation from day one, helping it to thrive.

Warwick is one of the UK's leading universities, with an acknowledged reputation for excellence in research and teaching, for innovation, and for our links with business and industry.

The programme has been designed in collaboration with employers, professional bodies, universities, schools, and councils, using the QAA professional framework and our extensive experience in careers and coaching fields.

The course

The Higher Apprenticeship Career Development Professional offers an innovative approach to capture both the academic rigour and critical thinking synonymous with Warwick, yet also deliver a skills-based curriculum.

The content has been designed to meet the Higher Apprenticeship Standard for 'Career Development Professional'. The course will lead to an award of PG Certificate Career Development Professional.

We offer a unique programme demonstrating a mix of work-based, university-based and online learning to meet all of the requirements of the Career Development Professional standard and address the skills gap in this sector.

Course content

The teaching and learning method for the programme is a blend of block release and online elements. Apprentices will attend three intensive 5 day blocks with wrapped around pre and post workshop online learning.

Topics cover:

- ▶ the role of career development theories in professional practice
- ▶ using labour market information with clients
- ▶ effective working in your organisation
- ▶ developing clients' career learning skills in one to one, group or other similar settings
- ▶ promoting equality and diversity in your work

Apprentices will be supported by a University Apprenticeship Tutor, a work-based line manager and other appropriate mentors, who will meet with learners regularly to identify their learning objectives and evaluate progress. Learning will also be supported by a Virtual Learning Environment that is accessible 24/7 to reinforce learning in a flexible way.

Delivery pattern

For 80% of their time apprentices learn skills on-the-job through an integrated, work-based programme of learning. They will also spend at least 20% of their time off-the-job, undertaking formal tuition. This may include taught sessions on campus as part of a block release, together with extensive on-line materials available through our Virtual Learning Environment.

Course structure

60 credit level 7 PG Certificate

Module 1: Foundations of Professional Practice in Career Development Work

Module 2: Working with Clients to Support Career Development Learning

The apprenticeship takes 24 months to complete. The first 18 months of the programme focus on the learning required for the PGCert, and the remaining 6 months to complete the End Point Assessment.



For more information on Apprenticeships at Warwick, please contact our Apprenticeships team:

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☎ 024 7657 3058

🌐 warwick.ac.uk/careerdevelopment_ha

Our course information was accurate at the time of printing. Our course and module content is continually reviewed and updated to reflect the latest research expertise at Warwick, it is therefore important to check the course page for the latest information.