

Student Visa Document Checklist – for visa application made outside of the UK

(Last updated: Oct 2020)

Warwick Student I.D. number:

Dependents applying: Yes/ No. If Yes, number of dependents: 1/ 2/ 3/ more than 3

When preparing your application, we strongly suggest that you read the help information here:

<http://www2.warwick.ac.uk/study/international/immigration/tier4/applying/entryclearance/>

If you are a '[low risk national](#)', you will not be required to submit financial evidence, academic qualification, English language certificate or evidence that you have successfully completed your previous UK course (or highly likely to). However, you should still prepare them using the information on this checklist as the UKVI may spot check your documents.

Online application form (<https://www.gov.uk/apply-uk-visa>)

More guidance on how to complete your online application form can be found here: [Guidance](#)

You can apply for a student visa within 6 months before the course start date on your CAS

Original current passport

Degree certificate OR transcript as listed on CAS

- (If you will use a degree certificate as evidence, it must contain 1) your name; 2) the title of the award; 3) the date of the award; and 4) the name of the awarding institution. If you will your academic transcript as evidence, it must contain 1) your name; 2) name of the academic institution; 3) the course title; and 4) the confirmation of the award.)
- *If you are going to **study a degree level course**, you will **not need** to submit your qualification with your visa application.*

English translation of documents (if not in English)

It must be provided along with the document in its original language with your visa application. It must meet the following requirement: 1) the translation can be independently verified by the Home Office; 2) the translation must contain confirmation from the translator/translation company that it is an accurate translation of the original document; 3) it must contain the date of the translation, the translator/an authorised official of the translation company's full name and signature, and the translator/translation company's contact details.

ATAS certificate (if required - The CAS will confirm if ATAS required) [Click Here for details](#)

TB certificate – if required - certain nationalities only: <https://www.gov.uk/tb-test-visa/overview>

Certificate of 'IELTS for UKVI' - (if studying a sub-degree level course and listed in CAS)

Parent's consent letter and Birth Certificate (if you are younger than 18 years old)

The consent letter must confirm 1) their relationship with you (i.e., they are your legal parents or legal guardians); 2) they agree to your living arrangements in the UK, and the arrangements made for your travel to and reception in the UK; and 3) they consent to you travelling independently to, and living independently in, the UK (if you will be living independently in the UK). Must be signed by both parents and legal guardians, unless you have only one parent or legal guardian, or only one who has legal custody or whole responsibility, in which case confirm this in the letter.

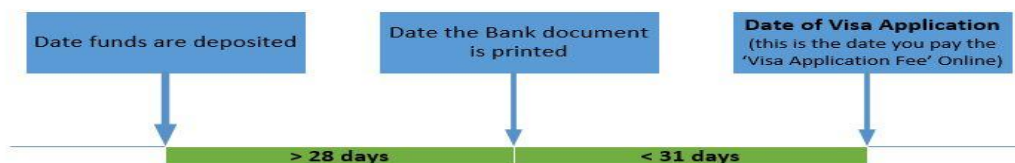
Original BRP card (Biometric Residence Permit- if previously studied in the UK and have one)

Official financial sponsor's consent to complete studies (if previously studied in the UK and have fully financially sponsored by a government or an International Scholarship Agency over the last 12 months; must confirm they have no objection to you continuing your studies in the UK) & **English translation** (if not in English)

Police Registration Certificate - if previously studied in the UK and has 'pol registration' as a visa condition (as stated on the visa letter, visa, travel vignette or BRP card) for these nationalities:
<https://www.gov.uk/register-with-the-police/who-needs-to-register>

Financial evidence (see www.warwick.ac.uk/immigration/tier4/applying/money/ for detailed guidance) – funds must have been held for 28 consecutive days if using personal account.

If you are going to apply for a student visa along with dependant then it is now possible to use your dependant financial statements to meet the UKVI financial requirements



Formula to calculate funds required:

Course fees due in your CAS – any fees already paid to the University in your CAS – any accommodation fees already paid to the university (up to £1334) in your CAS + living cost (£1023/month x months/remaining length of your course, for up to 9 months)

For example, if you are starting a 12-month Master's degree, course fees £26500, already paid £500 in deposit and £250 accommodation deposit. The total amount required will be: £26500
– 500 – 250 + £9135 (1023x9) = £34957

Calculate how much you need here:

Course fees £ _____ - fees paid £ _____ - Accommodation paid £ _____ + Maintenance £ _____ = Total £ _____

(Note: If you are continuing on a course, and if you apply after the first Term of the current academic year, you should use course fees due and paid for the next academic year when preparing for funds. Refer to your CAS for details).

If using your own or your parent's bank documents:

Amount required: _____ Date the bank document is issued: _____

Own bank account: Date funds went in: _____ Date funds mature (+28 days): _____

Parent's bank account: Date funds went in: _____ Date funds mature (+28 days): _____

You must also have: Parents' consent letter / birth certificate

You may also need: English translation of bank document/ English translation of Birth Cert

English translation of parent's consent letter

Note: - **All bank documents** must contain the bank's name, your name (or your parent's name if using parent's account), the date it was issued, and the money available (account balance).

- **Electronic bank statement** – as long as it has the above information

- **Bank letter** must also contain the date of issue.

- **'Certificate of Deposit'** the money should have already been in the account for 28 days before submitting the online visa application

If using foreign currency: use OANDA.com to check if meets the requirement on the 'date of application':

lowest balance on the 'date of application'

If using a letter from official financial sponsor: Amount given: full or partial: £ _____

Official Financial Sponsorship Letter (tick if it meets the following requirement). Must contain:

your name sponsor's name your sponsor's contact details confirms the length of sponsorship

confirms the amount of money the sponsor is giving you The Date

Written consent for your application from your financial sponsor if you've received sponsorship for your course fees and living costs in the last 12 months

If using a loan letter:

The Loan must meet the following requirements

- your name
- date it is issued (must be within the last 6 months)
- confirms the loan is a student loan provided by either the relevant government or a government sponsored student loan company or an academic or educational loans scheme
- confirms there are no conditions on release of the loan funds other than a successful application to study
- amount of the loan
- statement about the type of loan
- confirms loan is for you
- is on official stationary (has name and logo of the loan provider)
- confirms the funds will be available to you, or paid directly to the sponsor, before you begin your course

Dependents (if your dependents are applying with you at the same time):

- Original passport & previous passport (if it has current visa endorsed in it)
- Original Biometric Residence Permit (BRP) card (if they have one)
- Police Registration Certificate (if applicable)
- Evidence of relationship (if applicable); evidence that relationship is subsisting (if unmarried); evidence not living independent life (if a child is aged 16 or above)
- Financial evidence (**£680 per month for the length of new visa per person**, up to 9 months or visa length)
(in the name of either the main student or the dependant, or a joint account with partner, if using official financial sponsorship, all dependants must be named in the letter)