

WARWICK

BRP Collection from the Post Office

Where do I collect my BRP from?

The letter from the Home Office you receive confirming your visa has been granted should confirm which Post Office and when you should collect your card.

If you are a student on the pre-sessional English course, the Centre for Applied Linguistics will arrange a coach to take you to the Post Office in Coventry to collect your BRP within the first week of your course. They will give you details of this.

In all other cases, you will be required to make your own arrangements to collect your BRP within 10 days of arriving in the UK.

Please find below the details of the Post Offices closest to campus where you may need to go. If you are required to go to a Post Office elsewhere you will need to find these details yourself referring to the information provided in your Home Office letter.

Coventry

The opening times for the Post Office in Coventry are: Monday to Saturday 09:00 until 17:30 and Sunday 10:30 until 14:30.

The address is: West Orchards Shopping Centre, Smithfield Way, Coventry, CV1 1QX. This is in the main shopping centre in the centre of Coventry.

It is a short bus journey to get the centre of Coventry from the University. Details of the various options can be found on the University website: <http://www2.warwick.ac.uk/about/visiting/directions/localbuses/>.

You must take your original passport which contains your 30 day travel visa and letter from the Home Office giving details of the visa you have been granted in order to be able to collect your BRP.

Leamington Spa

The opening times for BRP collection from the Post Office in Leamington Spa are: Monday to Saturday 09:00 until 17:30.

The address is: 32 Bath Street, Leamington Spa, Warwickshire, CV31 3AE. Tel: 01926 887144.

There are regular buses to Leamington Spa from the University. Details can be found on the University website: <http://www2.warwick.ac.uk/about/visiting/directions/localbuses/>.

You must take your original passport which contains your 30 day travel visa and letter from the Home Office giving details of the visa you have been granted in order to be able to collect your BRP.

What should I check when I collect my BRP?

It is important that you immediately check your personal details and conditions of leave are correct on the BRP. If there is an error you must email the Home Office to inform them of this (BRPError@homeoffice.gsi.gov.uk) within 10 working days of receiving your BRP. Full details can be found at: https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/440255/Final_-_v.9_overseas_BRP_leaflet.pdf.

What else do I need to do once I have collected my BRP?

Please take your original BRP; original passport and letter from the Home Office to the Student Reception in Senate House so they can scan a copy of this to your student record.

You should then keep your BRP safe as this is evidence of your immigration permission to be in the UK.

What if I have any queries?

You can contact the Immigration Service for any queries about the BRP process. Please email immigrationservice@warwick.ac.uk for assistance.

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