

## Suitability Declaration for PGCE Secondary/ PGDE Applicants

Warwick ID:

Date of Birth: .....

Your Name: .....

Course: .....

The University of Warwick has a responsibility for ensuring that all applicants for Initial Teacher Training courses are considered to be 'fit to practise' as set out in University Regulation 34<sup>1</sup>.

Please complete this form so the University can consider your suitability for the aforementioned course. The information you put on this form will be considered in addition to your DBS disclosure. The University will not use the information you declare on this form when it considers your academic suitability for the course you have applied for. However, before an offer of a place is made, the University will consider your fitness to practise in accordance with Regulation 34. Any false declaration may lead to your offer being withdrawn.

If you answer 'Yes' to any question, in the space below you should give the full details of the sanction, date, reason and identify the police force, authority, court or other body concerned. If you need additional space, please attach additional sheets as required.

1. **Have you ever been the subject of a bar, partial bar, warning or other sanction by the Secretary of State in relation to working with children, or misconduct?**

Yes

No

(If Yes, please give full details)

2. **Do you have any spent or unspent convictions, cautions, reprimands or final warnings which would not be filtered in line with current guidance?**

The DBS filtering guidance is available on the DBS website at:

[www.gov.uk/government/publications/dbs-filtering-guidance](http://www.gov.uk/government/publications/dbs-filtering-guidance).

See also: <http://hub.unlock.org.uk/knowledgebase/filtering-simple-guide/>

***Please note: An Enhanced DBS Check will disclose some spent convictions and cautions – if you have ever had a criminal record it is important that you check the above filtering guidance to see whether you need to declare a spent conviction or caution.***

**Failure to declare something that is later disclosed on your DBS Check will be viewed as dishonesty and may cause delays and impact your ability to take up your place on the course.**

Yes

No

(If Yes, please give full details)

3. Have you ever been subject to any disciplinary sanction by any professional or regulatory body in this country or abroad, or are you currently the subject of investigation by such a body?

Yes  No  (If Yes, please give full details)

4. Is there a current employment disciplinary finding against you/or are you currently the subject of an employer's disciplinary investigation?

Yes  No  (If Yes, please give full details)

5. Is there any other information the University should know about which may have a bearing upon your suitability to enrol for an Initial Teacher Training course. (As a registered teacher you will be responsible for upholding and promoting the standards of the profession. Relevant information would include any involvement in activities which could bring the reputation of the profession into disrepute.)

Yes  No  (If Yes, please give full details)

## Declaration

I declare that:

- All of the information I have provided on this form is complete and correct to the best of my knowledge and belief.
- I understand that the University may withdraw any offer of a place made to me if I have given false information or have withheld relevant details.
- I understand that the University may contact me about the information in my application and on this form and may seek further information from any police force, authority, court or other body I have named.
- I agree to tell the University as soon as reasonably practical about any changes to the information I have supplied above.
- I understand that the University will investigate any declaration I have made above in accordance with its Ordinances and Regulations (set out at [www.warwick.ac.uk/go/calendar](http://www.warwick.ac.uk/go/calendar))

Signature:

Date:

**Please return this form in an envelope marked 'confidential' to:**

Postgraduate Admissions Service  
Student Recruitment, Outreach and Admissions Service  
University House  
University of Warwick  
Coventry  
CV4 8UW