

Placement

Support and communication

As a Study Abroad student you must re-enrol for Warwick in September when you receive your reminder email, this means that you will:

- keep your Warwick email address
- have access to all student support services
- be able to register for the Study Abroad modules here at Warwick

Remember to register/enrol with your at host

- you will be given a separate email address
- find out where the support services are
- meet your Study Abroad contacts, academic/central

Use the other sources of information available to you:

study abroad website

world@Warwick society

social events

study abroad team contact

drop in sessions

other study abroad students



Administration

One of the responsibilities you will have on your Study Abroad placement will be to complete and return the required paperwork and meet the deadlines that are given to you

<https://warwick.ac.uk/study/studyabroad/outbound/studyabroadstudentinformation/>

Host

1. application
2. accommodation
3. work plan

Warwick

1. re-enrolment
2. paperwork
4. monitoring
5. accommodation request for following year
6. module selection for following year

Please remember that there will be consequences for failing to meet your responsibilities and you will need to assess the risks to decide how you will plan to manage your placement - what is required from you and when



Tier 4 Visa compliance

If you are on a Tier 4 visa sponsored by the University of Warwick for your full degree programme you will have responsibilities regarding monitoring. This is managed by the Study Abroad team and you will be contacted by email with a list of monitoring points which you must meet during your placement. This requires you to get the Study Abroad coordinator at your host institution to sign a form once a month. This form must be returned, signed on the appropriate date.



Keeping in touch

We will be in touch with all students during the year using Warwick email addresses. This is touch base and make sure that things are going well for you and to give you an opportunity to let us know if you are having any issues or need any support.

Please do reply to us when we make contact.



Erasmus+ responsibilities

you are responsible for ensuring that all forms and reports are completed and returned by the deadlines given

- Forms
- Reporting

missing, late or incorrect submissions can mean reduced or €0.00 grants

e.g.,	Arrival 01/10/2017	completion 30/04/2018
	grant eligibility: 210 days	= €3010
Form received		
	last date of required signature 16/10/2017	
	Revised arrival date 16/10/2017	
	grant eligibility: 195 days	= €2795
	<u>Loss of 15 days grant allocation</u>	<u>= €215</u>

Reminders will be put on the Study Abroad website but it is your responsibility to met the regulations

