International Exchange Fact Sheet • Academic Year 2020-21

Exchange Team Contact Information

**MR FORREST KAM**
Assistant Program Manager
bmforrest@ust.hk
Tel: (852) 2358-6073
Outbound Exchange Students
China Exchange
Summer Programs

**MS WENDY CHEUNG**
Program Manager
bmwendy@ust.hk
Tel: (852) 2358-8047
Oversee Exchange Program Partnerships, Agreement, Quota
Inbound Exchange Students
Summer Programs

**MS OLIVE TSANG**
Program Assistant
bmolive@ust.hk
Tel: (852) 2358-8626
Inbound & Outbound Administrative Support

HKUST Business School Mailing Address & Websites

Room 1037, 1/F
Undergraduate Programs Office
School of Business & Management
Lee Shau Kee Business Building
The Hong Kong University of Science & Technology
Clearwater Bay, KLN, Hong Kong
Fax: (852) 2358-3805

HKUST Business School Website:  www.bm.ust.hk
UG Exchange Program Website:  http://undergrad.bm.ust.hk/

Important Dates 2020 – 2021

**Application Deadline**
Fall:  24 Apr 2020
Spring:  30 Sep 2020

**Online Student Applications**
https://mystudyabroad.ust.hk
*Students can access this system only after they have been nominated.

**Academic Year (TBC)**
Fall:  01 Sep – 19 Dec 2020
Spring:  01 Feb – 28 May 2021

**Note:**
HKUST has 13 weeks of teaching.

**Academic Calendar (TBC)**
Calendar dates in 2019-20 for reference:
https://registry.ust.hk/calendar_dates/dates19-20confirmed.pdf
*with holidays and study breaks

**Expected Arrival Date (TBC)**
*2019-20 dates for reference, depends on earliest dorm check-in dates
Fall:  29 Aug 2019, 2PM
Spring:  30 Jan 2020, after 10AM

Photo: Campus Views
<table>
<thead>
<tr>
<th><strong>Orientation Program (TBC)</strong></th>
<th><strong>Orientation</strong> is compulsory and held on the last or second last working day before the start of each semester. Students will be briefed on the Student Center System, add/drop procedures, student ID card registration, and etc. The Office of Global Learning (OGL) will often host a Welcome Reception after Orientation.</th>
</tr>
</thead>
</table>
| Fall: 31 Aug 2020  
Spring: 29 Jan 2021 | |

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<table>
<thead>
<tr>
<th><strong>Exchange Buddy Programs</strong></th>
<th></th>
</tr>
</thead>
</table>
| **SBM Buddy Program Activity (TBC)** | **SBM Buddy Program**  
Exchange students are assigned a Business (SBM) buddy. This buddy is a local business school student who has gone and/or will go on exchange. The buddy will assist the exchange student with airport reception, settling in on-campus, and various other matters to help students adapt to their new environment during the semester.  
**OGL Buddy Program**  
Besides the SBM buddy, exchange students can opt to also join a second Buddy Program offered by the Office of Global Learning (OGL). |
| Fall: 05 Sept 2020  
Spring: 30 Jan 2021 | This event includes a snack, followed by tours of Stanley and Victoria Peak. It is normally held on the first Saturday after the Orientation. |

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<table>
<thead>
<tr>
<th><strong>Exchange Student Fees</strong></th>
<th>Office of Global Learning (OGL) will charge an <em>Exchange Student fee</em> that includes these items (in HKD):</th>
</tr>
</thead>
</table>
| **Exchange Student Fee in HKD**  
*subject to changes* | - **Student Visa Fee** - $900  
- **Insurance Fee** - $1,200 semester/$2,400 year-long  
- **Accommodations** - $9,900 semester/$20,700 year-long |
| Semester: $ 12,000  
Year-long: $ 24,000  
Payment: Online, Credit Card | Details will be provided in the online 'Welcome Notes' on the system. |

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<table>
<thead>
<tr>
<th><strong>Compulsory Health Insurance</strong></th>
<th>With the exception of a few schools that have an institutional waiver, all other exchange students are required to purchase a mandatory insurance through HKUST.</th>
</tr>
</thead>
</table>
| **Insurance Fees in HKD**  
*subject to changes* | Details will be provided in the online 'Welcome Notes' on the system. |
| Semester: $1,200  
Year-long: $2,400 | (Part of the Exchange Student Fee) |

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<table>
<thead>
<tr>
<th><strong>Student Visa</strong></th>
<th>All foreign students need a student visa to study in HK. Student visa applications are routed to the Office of Global Learning (OGL) for handling. OGL will submit all visa applications to HK Immigrations and take care of couriering it back to the students when the labels are ready.</th>
</tr>
</thead>
</table>
| **Student Visa Fee in HKD & Deadline (TBC)**  
*subject to changes* | Student visa documents must be submitted in a TIMELY manner or will be withdrawn. |
| Visa Fee: $900  
Fall: May 2020  
Spring: Oct 2020 | Details will be provided in the online 'Welcome Notes' on the system. |
| (Part of the Exchange Student Fee) | |
### University-Provided Accommodations

**Housing Application**
Students can indicate if they opt for university-provided housing in the exchange application.

**Residential Period (TBC)**
*2019-20 dates for reference*
- Fall: 29 Aug – 04 Jan 19
- Spr: 30 Jan – 04 Jun 20
- Year-long: 29 Aug 19 – 04 Jun 20

**Housing Charges in HKD**
- Fall: $9,900
- Spring: $9,900
- Year-long: $20,700

*(Part of the Exchange Student Fee)*

All exchange students are accommodated in university-provided double occupancy student halls. There are 9 on-campus halls and 1 off-campus hall for UG students.

Hall assignments are all decided by the housing office. Except for the off-campus Jockey Club Hall, all other on-campus hall preferences will not be entertained. Roommate preferences are also not entertained.

No bed linen/pillows/blankets, etc., are provided due to sanitary reasons. Students are also recommended to purchase a bed protector for the duration of their stay.

Housing Office Inquiry Email: ughousing@ust.hk

Details will be provided in the online ‘Welcome Notes’ on the system.

### Estimated Living Expenses

**Break-Down of Costs per a Semester based on 2019/2020 for reference:**

<table>
<thead>
<tr>
<th>Item</th>
<th>HKD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Food (no meal plan, roughly HK$35/meal on-campus)</td>
<td>$14,000</td>
</tr>
<tr>
<td>Exchange Student Fee (Insurance, Visa, Housing)</td>
<td>$12,000</td>
</tr>
<tr>
<td>Books and Supplies</td>
<td>$1,500</td>
</tr>
<tr>
<td>Local Transportation, Personal and Incidental Expenses*</td>
<td>$12,000</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td><strong>$39,500</strong></td>
</tr>
<tr>
<td><strong>Approximately:</strong></td>
<td><strong>(US$5,077)</strong></td>
</tr>
</tbody>
</table>

* This category of expenses includes entertainment and shopping at a reasonable level on weekends. It does not include travel outside Hong Kong for holiday.

### Learning Expectations

<table>
<thead>
<tr>
<th>Language of Instruction:</th>
<th>English is the medium of instruction for the Business School</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class Format:</td>
<td>Lectures, Case Analysis/Presentations, Papers, and Projects</td>
</tr>
<tr>
<td>Class Attendance:</td>
<td>Class attendance is mandatory until the last day of classes</td>
</tr>
<tr>
<td>Class Participation:</td>
<td>Class participation is part of the student’s final grade in most courses</td>
</tr>
<tr>
<td>Course Grading:</td>
<td>4.3 grading scale, letter graded, with grade D as marginal pass; final course grade often based on class participation, projects, case analysis, mid-term and final exams. Some courses are graded on a curve.</td>
</tr>
<tr>
<td>Class Size:</td>
<td>Normally 30 – 40 students per a class for 2000 - 4000 level courses</td>
</tr>
<tr>
<td>Course Load:</td>
<td>A maximum total of 5 courses within 17 credits in total.</td>
</tr>
<tr>
<td>Course Choices:</td>
<td>Exchange students can select as long as they meet the prerequisite requirements and subject to space availabilities. Some courses may require professor approval for enrollment.</td>
</tr>
</tbody>
</table>
### Examinations
Format of exams varies. Final exams are written in the last 2 weeks of the school. Students are responsible to stay in HK until the last day of finals. Requests for early leave of exams are normally not considered.

### Transcripts
Students receive 2 free transcript copies. All transcripts are mailed to students’ home universities for handling and will take about 6-8 weeks after the semester for the arrival.

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**Available Subjects & Course Outlines**

<table>
<thead>
<tr>
<th>Course Descriptions</th>
<th>Business Subjects</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course descriptions of ALL university-wide subjects:</td>
<td>Accounting</td>
</tr>
<tr>
<td>• 2019-20 Course Catalog</td>
<td>Finance *#</td>
</tr>
<tr>
<td>Course Timetable and Outlines</td>
<td>Information Systems</td>
</tr>
<tr>
<td>Past timetable with course outlines:</td>
<td>Operations Management</td>
</tr>
<tr>
<td>• Timetable</td>
<td>Marketing*</td>
</tr>
</tbody>
</table>

### Putonghua Language Courses
- LANG120 – LANG127
- Putonghua for Non-Chinese Background Students I - VII

### Cantonese Language Courses
- LANG1130
- Cantonese for Non-Chinese Background Students I
- LANG1133
- Cantonese for Chinese Language Background Students I

### Business Subjects
- Accounting
- Finance *#
- Information Systems
- Operations Management
- Marketing*
- Economics
- Global Business*
- Business Statistics
- Management of Organizations*

### Popular courses
Students selecting these subjects must have alternatives.

### Non-business courses
Non-business courses can be selected in Sciences, Engineering, Language, and other subjects such as:

#### Others Subjects
- ENTR – Entrepreneurship
- ENVIR / ENVIS – Environment
- GNED – General Education
- HART – Studio Arts
- HUMA / SOSC – Humanities & Social Sciences
- LIFS – Life Sciences
- OCES – Ocean Science & Technology
- RMBI – Risk Management & Business Intelligence
- And etc...

### Student Services

#### Academic Advising
Academic advising is available from the Business School's Exchange Programs Coordinator.

#### Student Counseling (SAO)
Wellness counseling is available from a Student Counselor through the Student Affairs Office. The counselor can assist students with special cases. Refer to the SAO website for details: [https://counsel.ust.hk/](https://counsel.ust.hk/)

#### Student Housing & Residential Life Office (SHRLO)
Housing applications and other related issues are managed by our Student Housing & Residential Life Office. Refer to the SHRLO website for details on Student Halls, Hall Life: [https://shrl.ust.hk/student-housing/undergraduate-housing](https://shrl.ust.hk/student-housing/undergraduate-housing)

**IMPORTANT**
No guarantee for required courses. Students must be flexible with course options.

**ISOM2010**
Not available for exchange.
Student Health & Wellness

There is a medical and dental clinic located on-campus. Students can visit these clinics for general consultations with their student ID cards free of charge: http://www.ab.ust.hk/hseo/Clinic/clinic.htm

Special Educational Needs (SEN)

HKUST has taken a proactive role in ensuring and cultivating a positive learning environment for all students, including those with disabilities and Special Educational Needs. Refer to the SEN website for details: http://sen.ust.hk/index.php

Office of Global Learning (OGL)

OGL supports the University’s incoming and outgoing study abroad programs. They also handle student visa and arrange activities for international students. Refer to the OGL website for more details: http://studyabroad.ust.hk/

Computer Services (ITSC)

Each exchange student is given access to the online University’s Student Information System (SIS) and an e-mail account after official registration. Refer to the ITSC website for an overview of the SIS system and Information Technology Services Center: http://itsc.ust.hk/.

On-Campus Sports & Recreation Facilities

Exchange students will be given a student identity card. They can gain access to all kinds of sports and amenities facilities on campus. Refer to these links for a listing:


World Class Recognition

<table>
<thead>
<tr>
<th>World’s No.</th>
<th>Rankings</th>
<th>Years</th>
</tr>
</thead>
<tbody>
<tr>
<td>World’s No.</td>
<td>1 Young University by <em>Times Higher Education</em></td>
<td>2018, 2019</td>
</tr>
<tr>
<td>World’s No.</td>
<td>1 EMBA by <em>Financial Times</em></td>
<td>2007, 2009-2013, 2016-2018</td>
</tr>
<tr>
<td>World’s No.</td>
<td>1 Joint EMBA by <em>QS World University’s Ranking</em></td>
<td>2017, 2019</td>
</tr>
<tr>
<td>Asia’s No.</td>
<td>1 MBA by <em>Financial Times</em></td>
<td>2010-2014, 2016</td>
</tr>
<tr>
<td>Asia’s No.</td>
<td>1 Research by <em>University of Texas at Dallas</em></td>
<td>Since 2005</td>
</tr>
<tr>
<td>Greater China’s No.</td>
<td>1 Global Employability University by <em>Times Higher Education</em></td>
<td>2017</td>
</tr>
<tr>
<td>Hong Kong’s No.</td>
<td>1 Full-Time MBA by <em>Financial Times</em></td>
<td>2010-2019</td>
</tr>
</tbody>
</table>

Accreditation: One of the first Asian business schools accredited by both AACSB and EQUIS