

INFORMATION SHEET

For incoming selected students & partner universities

UNIVERSITY INFORMATION

Name of the University	Université Bordeaux Montaigne (UBM)
ERASMUS Code	F BORDEAU03
PIC Code	996836312
Head of Institution	Pr. Hélène VELASCO-GRACIET
Website	http://www.u-bordeaux-montaigne.fr/fr/index.html
Academic Calendar	http://www.u-bordeaux-montaigne.fr/fr/universite/calendrier_de_l_annee.html
Courses Overview	http://www.u-bordeaux-montaigne.fr/fr/formations/offre-de-formation-2016-2020.html

INTERNATIONAL OFFICE INFORMATION

General Information

Name of the Office	Direction des Relations Internationales (DRI)
Address	Direction des Relations Internationales Université Bordeaux Montaigne Domaine Universitaire Esplanade des Antilles 33607 PESSAC CEDEX FRANCE
Phone	+33 (0)5 57 12 47 47
Fax	+33(0)5 57 12 45 70
Email	Relations-internationales@u-bordeaux-montaigne.fr
Website	https://www.u-bordeaux-montaigne.fr/fr/international/mobilite-internationale/vous-etes-etudiant/etudiant-etranger-en-mobilite-sur-programme.html



Staff Information

Vice President Delegated to International Affairs	<p>Prof. Kim Sang ONG VAN CUNG Email: kim-sang.ong-van-cung@u-bordeaux-montaigne.fr Phone: +33 (0)5 57 12 47 22</p>
Director of International Relations	<p>Irina Simion Email: irina.simion@u-bordeaux-montaigne.fr Phone : +33 (0)5 57 12 20 98</p>
Head of Financial and Administrative Office	<p>Anna Karin Boberg Email: anna-karin.boberg@u-bordeaux-montaigne.fr Phone: +33 (0)5 57 12 45 39</p>
Financial and Administrative Officer	<p>Catherine GIMENEZ Email: Catherine.Gimenez@u-bordeaux-montaigne.fr Phone: +33 (0)5 57 12 60 22</p>
INTERNATIONAL COOPERATION TEAM	
cooperation-internationale@u-bordeaux-montaigne.fr	
International Cooperation Officer (Europe)	<p>Alessandra Marano Email : alessandra.marano@u-bordeaux-montaigne.fr Phone : +33 (0)5 57 12 62 51</p>
International Cooperation Officer (America and Africa)	<p>Delphine Michel Email: delphine.michel@u-bordeaux-montaigne.fr Phone : +33 (0)5 57 12 21 77</p>
International Cooperation Officer (Asia, Oceania Russia)	<p>Claire Levacher Email: claire.levacher@u-bordeaux-montaigne.fr Phone : +33 (0)5 57 12 45 39</p>
STUDY ABROAD TEAM	
General Inquiries	<p>Email: relations-internationales@u-bordeaux-montaigne.fr Fax + 33 (0)5 57 12 45 70</p>
Head of Student Mobility Office	<p>Antoine Borderie Email: antoine.borderie@u-bordeaux-montaigne.fr Phone: +33 (0)5 57 12 44 34</p>
Incoming students Officer	<p>Corinne Valety Email: corinne.valety@u-bordeaux-montaigne.fr Phone: +33 (0)5 57 12 47 60</p>
Outgoing students Officer	<p>Christelle Duclau Email: christelle.duclau@u-bordeaux-montaigne.fr Phone : +33 (0)5 57 12 46 74</p>
Outgoing students Officer	<p>Manon Villanova Email: manon.villanova@u-bordeaux-montaigne.fr Phone : +33 (0)5 57 12 46 74</p>




Université
**BORDEAUX
MONTAIGNE**

Outgoing students Officer	Erwin Grange Email: erwin.grange@u-bordeaux-montaigne.fr Phone : +33 (0)5 57 12 60 21
Incoming students Officer <i>Transcript of records request (exchange students only)</i>	Marie Lassalle Email: marie.lassalle@u-bordeaux-montaigne.fr Phone : +33 (0)5 57 12 47 47
Financial and Administrative Officer <i>Accommodation referent</i>	David Cazenave Email: david.cazenave@u-bordeaux-montaigne.fr Phone : +33 (0)5 57 12 21 06

INFORMATION FOR INCOMING EXCHANGE STUDENTS

COURSES													
Modules Offer	http://www.u-bordeaux-montaigne.fr/fr/formations/offre-de-formation-2016-2020.html												
Courses options:	All courses included in the Agreement with your Home University												
	Some courses are excluded (i.e « Licence professionnelle », « master MEEF »...), need a specific background or are with restricted access												
	To attend some specific courses, students might be required additional skills. For further information, please send an email to: relations.internationales@u-bordeaux-montaigne.fr												
Language of teaching	French												
Required French Level to attend lectures/ seminars (First cycle):	B1 (Erasmus) - B2 (Non Erasmus)												
Grading system	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">18-20/20</td> <td>Excellent</td> </tr> <tr> <td>16/20</td> <td>Very good</td> </tr> <tr> <td>14/20</td> <td>Good</td> </tr> <tr> <td>12/20</td> <td>Satisfactory</td> </tr> <tr> <td>10/20</td> <td>Sufficient</td> </tr> <tr> <td>Under 10/20</td> <td>Failure</td> </tr> </table>	18-20/20	Excellent	16/20	Very good	14/20	Good	12/20	Satisfactory	10/20	Sufficient	Under 10/20	Failure
18-20/20	Excellent												
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14/20	Good												
12/20	Satisfactory												
10/20	Sufficient												
Under 10/20	Failure												

DEFLE COURSES	
Modules Offer	http://defle.u-bordeaux-montaigne.fr/fr/index.html
Courses options:	Courses are subjected to fees except for specific bilateral agreement.
	<ul style="list-style-type: none"> - Day classes - Evening classes - Summer schools
	There will be a French placement test to determine your French level before the DEFLE classes begin.

Contact for the test dates  defle@u-bordeaux-montaigne.fr

APPLICATION PROCESS

	NONE EU STUDENTS AND FREE MOVERS	EU STUDENTS
Deadlines for Nomination <i>incomingstudents@u-bordeaux-montaigne.fr</i>	First term: March 31st Second term: October 31st	First term: May 15th Second term: November 15th
Online Enrolment	First term: April 15th Second term: October 31st	First term: May 31st Second term: November 15th
CEF CAMPUS FRANCE procedure	31st of January of the previous academic year	

DOCUMENTS REQUIRED:

- 1 passport-size photo
- Passport or national ID card photocopy
- Certificate of Health Insurance (European Health Insurance Card)
Valid for your whole stay in France
- **NON-EU students** will be required to register for the French Health Insurance upon arrival (for free on the following website: etudiant-etranger.ameli.fr)
- Learning Agreement with choices of courses (duly completed, signed by your home university, and stamped)

ACCOMMODATION

Accommodation application online (not guaranteed): **Before May 31st**. For further information: <http://www.crous-bordeaux.fr/international/les-etapes-pour-effectuer-votre-demande/>

We are offering a very few number of accommodations. We strongly advise students to look for private accommodation before their arrival.