

UNIVERSITE BORDEAUX MONTAIGNE

Calendar for Incoming Students

Deadlines for Enrolment in an Exchange Program 2019-2020

ERASMUS ID Code	FBORDEAU03
International Office address	Université Bordeaux Montaigne Domaine universitaire Direction des relations internationales 33607 Pessac Cedex - France

Incoming students contact persons

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Website https://www.u-bordeaux-montaigne.fr/fr/international/mobilite-internationale/vous-etes-etudiant.html	

Lecture period (provisional calendar to be confirmed)

The French intensive courses (Cours du jour) and courses taken at IUT are not subjected to the same timetable and assessments, for more information, please consult the relevant web site :

DEFLE : <http://defle.u-bordeaux-montaigne.fr/fr/informations-pratiques/calendriers/calendrier-cours-du-jour.html>

IUT : <http://www.iut.u-bordeaux-montaigne.fr>

Semester 1: from 01/09/2019 to 31/12/2019	16/09/2019	20/12/2019
Semester 2: from 02/01/2020 to 31/05/2020	20/01/2020	17/04/2020

Examinations normally take place throughout the semester as part of continuous assessment and before the end of each semester

Semester 1 : both students and university will receive the transcripts of records by February/March

Full Year and Semester 2 : both students and university will receive the transcripts of records by July

Course information :

<http://www.u-bordeaux-montaigne.fr/fr/formations/offre-de-formation-2016-2020.html>

Restrictions :

- Exchange students should mainly choose their courses within the agreed field of study, only "Licence" and "Master" (at least 50%)
- Some programs listed [here](#) are not opened to incoming students or have special requirements
- A **B1 level** in French is highly recommended for **ERASMUS students**. A **B2 level** in French is requested for **non-european students**. A **C1 level** in French is requested for **Master programs**.

Accommodation (CROUS) :

Website : <http://www.crous-bordeaux.fr/international/les-etapes-pour-effectuer-votre-demande/>

Caution: we are offering a very few number of accommodations. We strongly advise students to look for private accommodation before their arrival.

September 2019 starters : Semester 1

Procedures	Non-European Programs and Turkey (except Switzerland) Partner universities whose country is under the CEF procedure http://www.campusfrance.org/en/page/a-country-using-cef-procedure Free Mover (worldwide)	Erasmus + and Switzerland (except Turkey)
Nomination of selected students by email to : incomingstudents@u-bordeaux-montaigne.fr Please send us an email nominating your students before they apply : we need their full name, email address, subject area, level of study (First, Second or Third cycle), and proposed period of study	From February 15 to March 31 2019	From February 15 to May 15 2019
Online application procedure for students on the Bordeaux Montaigne website (opening date : March 1st) https://montaigne.moveonfr.com/form/56ea7c74ef189d197d000000/eng Please, upload the following documents: <ul style="list-style-type: none"> • 1 ID photo • 1 photocopy of ID (passport or identity card) • a certificate of health insurance for the entire period of the exchange : <ul style="list-style-type: none"> ○ Europe *: European health insurance card ○ Québec *: "formulaire SE 401-Q-106" ○ NON -EU students will be required to register for the French Health Insurance upon arrival (for free on the following website: etudiant-etranger.ameli.fr) (*Δ caution : enrolment will not be carried out without these documents)	From March 1st to April 15 2019	From March 1st to May 31 2019
ERASMUS STUDENTS ONLY The home university should send the Learning agreements by e mail to incomingstudents@u-bordeaux-montaigne.fr <i>After May 31 2019, the Learning agreement will not be signed until the student's arrival</i>		Before May 31 2019
DEFLE STUDENTS For the students nominated at the DEFLE department for the whole year, and wishing to incorporate academic classes during the 2 nd semester: the B2 Level in French language will be requested. This transfer should be submitted for approval by the student to the DEFLE department.	Deadline for semester 2 academic courses request: Before October 31 2019	
REQUEST FOR EXTENSION OF STAY	Before October 25 2019	
SENDING OF THE ACCEPTANCE LETTER		
Non-European countries : to the University	April to May 2019	
European countries : to the student by e mail		July 2019
Contact with students through email to make an appointment for enrolment at Bordeaux Montaigne	End of August – beginning of September 2019	
Orientation day for exchange students	Thursday September 12 2019 at 10 am	
University discovery workshops and tour	Thursday September 12 2019 at 1 pm	
Administrative enrolment and selection of courses	From September 13 2019	

January 2020 starters : Semester 2

Procedures	Non-European Programs and Turkey (except Switzerland) Partner universities whose country is under the CEF procedure (http://www.campusfrance.org/en/page/a-country-using-cef-procedure) Free Mover (worldwide)	Erasmus + and Switzerland (except Turkey)
<p>Nomination of selected students by email to : incomingstudents@u-bordeaux-montaigne.fr Please send us an email nominating your students before they apply : we need their full name, email address, subject area, level of study (First, Second or Third cycle), and proposed period of study</p> <p>Online application procedure for students on the Bordeaux Montaigne website (opening date : October 1st): https://montaigne.moveonfr.com/form/56ea7c74ef189d197d000000/eng</p> <p>Please upload the following documents:</p> <ul style="list-style-type: none"> • 1 ID photo • 1 photocopy of ID (passport or identity card) • a certificate of health insurance for the entire period of the exchange : <ul style="list-style-type: none"> ○ Europe* : European health insurance card ○ Québec* : "formulaire SE 401-Q-106" ○ NON -EU students will be required to register for the French Health Insurance upon arrival (for free on the following website: etudiant-etranger.ameli.fr (* caution : enrolment will not be carried out without these documents) 	From October 1st to October 31 2019	From October 1st to November 15 2019
ERASMUS STUDENTS ONLY		
<p>The home university should send the Learning agreements by e mail to incomingstudents@u-bordeaux-montaigne.fr <i>After October 31 2019, the Learning agreement will not be signed until the student's arrival</i></p>		Before October 31 2019
Sending of the acceptance letter		
Non-European countries : to the University	November 2019	
European countries : to the student by email		December 2019
Contact with students through email to make an appointment for enrolment at Bordeaux Montaigne	End of December 2019 – beginning of January 2019	
Orientation day for exchange students	Tuesday January 14 2020 at 10 am	
University discovery tour	Tuesday January 14 2020 at 1 pm	
Administrative enrolment and selection of courses	From January 15 2020	