

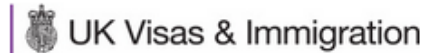
The Immigration Service has created these guidance notes to assist with the Tier 4 (General) Student visa application process using screen-shots from the Visa4UK website and online form.

This guidance is not endorsed by UK Visas & Immigration.

THIS GUIDANCE SHOULD ONLY BE USED FOR VISA APPLICATIONS MADE OUTSIDE THE UK.

This guide is best used alongside information available on our website www.warwick.ac.uk/go/immigration and the most recent version of the Home Office Tier 4 (General) Policy Guidance. The information shown here is correct at the time of writing, but immigration regulations are subject to change at short notice so always contact the Immigration Service if you are unsure of something relating to your visa application. **Guidance last updated on 17 November 2015**

**THIS GUIDE IS FOR TIER 4 STUDENTS APPLYING WITH DEPENDANT FAMILY MEMBERS.
PLEASE ALSO REFER TO SEPARATE DEPENDANT GUIDANCE FOR MORE DETAILED INFORMATION**



[Contact Us](#) | [Terms & Conditions](#) | [FAQs](#)

BETA: This is the new UK visa application website. We are testing it. It is designed to make the application process simpler and clearer.

Welcome to Visa4UK

Immigration Health Surcharge (IHS)

The way that applicants pay their IHS has changed. If you are applying to work or study in the UK for over 6 months or intend to settle in the UK, please visit <https://www.gov.uk/healthcare-immigration-application> to see how this change affects you. If you started your application prior to 4 July and have not made your IHS payment separately, you must re-start your online application before submitting it.

Applicants in China

You can apply using [the new service](#) if you are in China and are applying for a visit visa that is a standard visit visa, marriage or civil partnership visit visa, or a permitted paid engagements visit visa. You must continue to use the Visa4UK services if you want to apply for a visit visa for:

- + an ADS visit with a licensed Chinese tour operator
- + a visit for private medical treatment lasting more than 6 months
- + a visit as an academic on sabbatical or their dependant lasting more than 6 months
- + transit
- + diplomats and officials

[Apply for a visitor visa in China](#) using the new service or continue to use this website for the current service.

i Access the online application at the following link:
<https://www.visa4uk.fco.gov.uk/>

i You will need a valid email address to register an account.

The official UK website for online visa applications, for applicants not in the United Kingdom.

Register an Account

Log in



BETA: This is the new UK visa application website. We are testing it. It is designed to make the application process simpler and clearer.

Register

Please create an account that will give you access to the Visa4UK system and online application forms. Your account will enable you to view previous applications.

* Mandatory information

Personal Details

Given Name(s)/Forename(s) *

Family Name/Surname *

Date of Birth  *

Gender  *

Country of Nationality  *

Help Language  *

i Before you can access the online application forms you will need to register an account with the Home Office.

Complete all the information requested on this page and ensure that the email address you use is one which you will have regular access to.

! You can use the same account to submit Tier 4 Dependant applications.

Note: Throughout this online form, a reference to a 'country' or a 'nationality' may in some cases be a reference to a country or to a territory, with its own passport-issuing authority.

Welcome to Visa4UK

* Mandatory information

Please login using your email and password below

Email

Password

Log in

[Forgotten your password](#)

[Register if you don't have an account](#)

i After registering your account you can login to start the application form. We suggest that you make a note of your account password and keep it safe.

Do not use the password for your email account – choose a new password.

You do not have to complete the application form in one sitting – you can save your progress and return at a later date.

Apply For Myself

Apply For Someone Else

View My Applications

BETA: This is the new UK visa application website. We are testing it. It is designed to make the application process simpler and clearer.

i Select 'Apply For Myself'

! **Dependant** applicants should also select this option (even children).

i If you have already started but not completed the online application form, click 'View My Applications' to see and access your in-progress applications.

You are applying for Yourself

* Mandatory information

Applicant Details

Given Name(s)/Forename(s)	<input type="text"/>	* Given name is required.
Family Name/Surname	<input type="text"/>	* Please enter the Family name
Email	<input type="text"/>	*
Primary Contact Number	<input type="text"/>	* Primary Contact Number is Required.
Secondary Contact Number	<input type="text"/>	
Passport Number	<input type="text"/>	*
Date of Birth	<input type="text"/>	* Enter Date of Birth in DD MMM YYYY
Date of Intended Travel	<input type="text"/>	*
Location	<input type="text" value="-- Please Select --"/>	*
Country of Nationality	<input type="text" value="-- Please Select --"/>	*

! You will need to complete this section for each **Dependant** applying at the same time as the Student (main applicant). This will create a new online form for each visa applicant.

i Enter all your details as required. The fields marked with an asterisk (*) are mandatory.

The details provided here should match the information on your passport.

The date of intended travel must be not more than 180 days in the future but should allow enough time for your visa application to be processed.

Note: Throughout this online form, a reference to a 'country' or a 'nationality' may in some cases be a reference to a country or to a territory, with its own passport-issuing authority.

Visa issuing office

i After selecting your country from the drop down list you may also be asked to select the location where you will submit your visa application.

i You must now identify the type of visa which you are applying for. Here are the options for the **Tier 4 Student** or 'main applicant'

Select Visa Type

Please select the correct visa category. When you select the visa category you want, we will ask you a series of questions to ensure you are applying for the correct visa.

Reason for Visit *

Visa Type *

Visa Sub Type *

i Select this option if you will be self or family funded, otherwise privately funded or funded by a student loan, or if you are in receipt of a scholarship from the University of Warwick

Select Visa Type

Please select the correct visa category.

Reason for Visit *

Visa Type *

Visa Sub Type *

i Select this option if you are going to be funded (or partially funded) by an "official financial sponsor", such as the UK government, your home government (though this does not include student loans), the British Council or any international organisation or international company

Select Visa Type

Please select the correct visa category.!

Reason for Visit *

Visa Type *

Visa Sub Type *

i Select this option if you are the holder of a Chevening Scholarship or Fellowship, a British Marshall Scholarship, a Fulbright Scholarship or a Commonwealth Scholarship and Fellowship Plan

! If you have a Partner or Child(ren) applying to become your Tier 4 **Dependant** they will need to select from the options below.

Select Visa Type

Please select the correct visa category. When you select the visa category you want, we will ask you a series of questions to ensure you are applying for the correct visa.

Reason for Visit	Study	▼	*
Visa Type	PBS Tier 4 Student	▼	*
Visa Sub Type	Tier 4 (General) Dependant Partner	▼	*

Create Application

i If you have a Partner who will be joining you in the UK as your Dependant, they should select this visa type.

Not all Tier 4 students are allowed to have Dependants join them in the UK. If you are unsure whether you are eligible please contact immigrationservice@warwick.ac.uk for further advice.

Persons eligible to become Tier 4 Dependant Partners are: partner through marriage or civil partnership and unmarried partner living with main applicant for 2 years.

Select Visa Type

Please select the correct visa category. When you select the visa category you want, we will ask you a series of questions to ensure you are applying for the correct visa.

Reason for Visit	Study	▼	*
Visa Type	PBS Tier 4 Student	▼	*
Visa Sub Type	Tier 4 (General) Dependant Child	▼	*

Create Application

i If you have a Child who will be joining you in the UK as your Dependant, they should select this visa type.

Not all Tier 4 students are allowed to have Dependants join them in the UK. If you are unsure whether you are eligible please contact immigrationservice@warwick.ac.uk for further advice.

i The next page shows a summary of your application. This is what you will see if you save and re-enter the form.

Immigration Health Surcharge (IHS)

The way that applicants pay their IHS has changed. If you are applying to work or study in the UK for over 6 months or intend to settle in the UK, please visit <https://www.gov.uk/healthcare-immigration-application> to see how this change affects you. If you started your application prior to 4 July and have not made your IHS payment separately, you must re-start your online application before submitting it.

Applicants in China



You can apply using [the new service](#) if you are in China and are applying for a visit visa that is a standard visit visa, marriage or civil partnership visit visa, or a permitted paid engagements visit visa. You must continue to use the Visa4UK services if you want to apply for a visit visa for:

- + an ADS visit with a licensed Chinese tour operator
- + a visit for private medical treatment lasting more than 6 months
- + a visit as an academic on sabbatical or their dependant lasting more than 6 months
- + transit
- + diplomats and officials

[Apply for a visitor visa in China](#) using the new service or continue to use this website for the current service.

Applicant:

warwick
immigrationservice

Reference:

[GWF037468424](#)

Travel Date:

02 Oct 2015

Application Started:

31 Aug 2015

Status:

Incomplete

Next Step:

Go To Application

Study

Tier 4 (General) Student

Go To Application

Sign Declaration

BRP Collection Location

Book Appointment

Pay For IHS

Pay for Application

Print Application

Delete Application

Your unique application reference number is: **GWF034641800**

Each application will have a unique reference number

Study - PBS Tier 4 Student - Tier 4 (General) Student

Passport and Travel Information >

Personal Details and Travel History

Family Details

Medical Treatment

Tier 4 Student

Additional Information

Save

Save & Quit

Confirm Application

i The following guide is for the **Tier 4 Student**, sometimes also referred to as the 'main applicant'.

Later pages will explain the process for Dependant Partner and Dependant Child applications

The online application form is divided into sections. You may complete each section in any order, save and return to the form at a later date. We suggest that you allow at least an hour for each applicant. The application form will time you out if you leave it unattended for too long.

- Before you start, make sure you have the following to hand...
- Visa application login details written down
 - Print out of your CAS or access to your CAS email
 - Passport details for all applicants
 - Email confirmation that your CAS has been updated with any fees you have paid (if applicable)
 - Details of how much money you will need
 - Credit or debit card to pay the visa application fee and immigration health charge online

Passport / Travel Document

<p>Family Name / Surname (If you only have one name, please enter it here and in the Given Name box)</p> <input type="text"/> *	<p>Family/Last Name as stated in the passport or travel document. If you only have one name, please enter it here and then re-enter it in the Given Name box</p>
<p>Given Name(s) / Forename(s) (If you only have one name, please enter it here and in the Family Name box)</p> <input type="text"/> *	<p>Given Names as stated in the passport or travel document. If you only have a Family Name re-enter the Family Name in this field</p>
<p>Date of Birth</p> <input type="text"/> *	<p>Date of Birth as stated in the passport or travel document</p>
<p>Place of Birth</p> <input type="text"/> *	<p>Place of Birth as stated the passport or travel document</p>
<p>Gender</p> <input type="text" value="-- Select --"/> *	<p>Gender as stated in the passport or travel document</p>
<p>Nationality</p> <input type="text" value="-- Select --"/> *	<p>Nationality as stated in the passport or travel document</p>
<p>Do you currently hold, or have you ever held, any other nationality or nationalities?</p> <p><input checked="" type="radio"/> Yes * <input type="radio"/> No</p>	<p>Do you have any other passports or travel documents which show you have held a different nationality or nationalities?</p>
<p>Please Enter Details</p> <p>Nationality</p> <input type="text" value="No data entered"/> <p><input type="button" value="Add"/> *</p>	
<p>Current Passport or Travel Document Number</p> <input type="text"/> *	<p>Number of the passport or travel document that you will use to travel to the UK</p>

i You must complete this section with the information exactly as it is on your passport. Read the guidance highlighted on the left in cases where you have only one name.

You will see some of the details have automatically been pulled through from the first section of the application.

Select your answers from the drop down lists.

If you have another nationality, select 'yes' and give further details in the pop-up box

i You must complete this section with the information exactly as it is on your passport.

Select dates using the calendar icon.

Refer to the highlighted guidance on the left if your passport does not have an expiry date.

If you are not a national of the country from which you are submitting your visa application you will need to give details of the immigration permission you have to reside in that country. **In most cases your Tier 4 visa application should be submitted from your home country (the country from which you are a national).**

If you have more than one passport you must provide full details of any previous passports and travel documents you have held for the last 10 years. You will usually need to provide with your application any passport used to travel to the UK.

Place of Issue	Place of Issue as stated in the passport or travel document								
<input type="text"/>									
Issuing Authority	Issuing Authority as stated in the passport or travel document								
<input type="text"/>									
Date of Issue	Date of Issue as stated in the passport or travel document								
<input type="text"/>									
Date of Expiry	Date of Expiry as stated in the passport or travel document. If the passport or travel document has no date of expiry please enter 01 JAN 2050.								
<input type="text"/>									
Country of Residence	Your permanent Country of residence								
<input type="text" value="-- Select --"/>									
Are you a national of the country in which you are applying?	Are you a national of the country in which you are making your visa application?								
<input type="radio"/> Yes <input checked="" type="radio"/> No									
Please Enter Details	Please Enter Details of what permission you have to stay in this country								
<input type="text"/>									
Is this your first passport?									
<input type="radio"/> Yes <input checked="" type="radio"/> No									
Please Enter Details	Please enter details of all other passports and travel documents held over the last 10 years: Also state any non-documented nationalities you have held								
<table border="1"> <thead> <tr> <th>Nationality</th> <th>Document Number</th> <th>Date of Issue</th> <th>Date of Expiry</th> </tr> </thead> <tbody> <tr> <td colspan="4">No data entered</td> </tr> </tbody> </table>	Nationality	Document Number	Date of Issue	Date of Expiry	No data entered				
Nationality	Document Number	Date of Issue	Date of Expiry						
No data entered									
<input type="button" value="Add"/>									

Travel Information

Are you travelling with anyone?

Yes *

No

Are you travelling with anyone?

i If you have Dependants applying to come to the UK at the same time as you, answer 'yes'

Family Name	Given Names	Date of Birth	Visa Held
No data entered			

No data entered

Add *

i Add a new record for each Dependant applying with you.

Date of planned arrival in the UK

On which date do you intend to arrive in the UK?

 *

i Select a date using the calendar icon.

From mid-2015 Tier 4 students (on a course longer than 6 months) will not be issued with a visa which covers the duration of their course of study but will instead receive a 'temporary travel vignette'. Leave will start 30 days before the course start date stated on the CAS or 7 days before the intended travel date, whichever is the later. If your travel vignette expires before the date you come to the UK you should not attempt to use it to travel and will need to apply for a new travel vignette (visit <http://www2.warwick.ac.uk/study/international/immigration/tier4/brps/> for more guidance on what to do if you are in this situation)

On arrival, students will collect a separate ID card, referred to as a biometric residence permit, or BRP card, confirming the full details of their leave. Please refer to the notes on the following page for more information about this process and what information you should provide.

How long do you intend to stay in the UK?

How long do you intend to stay in the UK?

*

i The duration of your stay in the UK should not exceed the length of your course as defined by the course dates stated on your CAS.

What is the main address and contact details of where you will be staying whilst in the UK?

What is the main address and the contact details of where you will be staying whilst in the UK?

Enter the postcode below and click on 'find address'.

UK Postcode:

Line 1: *

Line 2:

Line 3:

Line 4:

Postcode:

Primary contact no: *

Secondary contact no:

Email:

i Enter the post code of the address where you will be staying in the UK and then click 'Find Address' for the full address. If you do not know the post code, use the following website to find it: www.postoffice.co.uk/postcode-finder

Tier 4 students and their dependants (granted leave over 6 months) will be required to collect a Biometric Residence Permit (BRP) on arrival to the UK. After submitting your visa application, you will need to choose where to collect your BRP from when you arrive. Warwick Tier 4 students and their dependants should use an Alternative Location Code to get their BRP delivered to the University for collection (see further information at the end of this guide). Alternatively, the postcode you enter here will determine which Post Office branch the BRP card will be delivered to. It is very important that the post code you provide is accurate and reflects the address where you will stay in the UK.

Use the University of Warwick address shown here if:

- a) you have applied for campus accommodation and not yet received details of your allocation, or
- b) you have no other UK address at the time of submitting your visa application.

Personal Details

What is your permanent residential address and contact details?

Line 1: *

Line 2:

Line 3:

Line 4:

Postal Code:

Country: *

Primary contact no: *

Secondary contact no:

Email:

What is your permanent residential address and contact details? You must enter at least one contact phone number

How long have you lived at this address?

*

Number of months and or years you have lived at this address e.g. 4 years 3 months

Are your preferred contact details different from the contact details already provided above?

Yes *

No

Are your preferred contact details different from the contact details already provided above?

Please Enter Details

Line 1: *

Line 2:

Line 3:

Line 4:

Postal Code:

Country: *

Primary contact no: *

Secondary contact no:

Email:

Please enter your preferred contact details. You must enter at least one contact phone number

i Here you should enter the details of the address in your home country where you ordinarily reside.

You must provide a contact telephone number

Your email address will appear automatically.

If your contact details at the time of submitting your visa application are different from your usual address, answer 'yes' and then give your current address and contact information.

You will usually be required to apply for your Tier 4 visa from the country where you normally reside. If you are currently a legal resident in a country of which you are not a national, contact the UK Embassy in that country to enquire whether you will need to return home to make your Tier 4 application.

Travel History

Have you been issued any visa for the UK, UK Overseas Territories or Commonwealth Country in the last 10 years?

Yes *
 No

Have you been issued any visa for the UK, UK Overseas Territories or Commonwealth in the last 10 years?

Please Enter Details

Please enter details

Type of Visa Issued	Date of Issue	Date of Expiry	Issuing Authority
No data entered			

Add *

Please enter the details here. Fields Marked * are mandatory

Type of Visa Issued *

Type of visa issued

Date of Issue 

Date of Issue as stated in the passport or travel document

Date of Expiry 

Date of Expiry as stated in the passport or travel document. If the passport or travel document has no date of expiry please enter 01 JAN 2050.

Issuing Authority *

What authority issued your visa i.e. British Embassy, High Commission, Consulate

Have you ever travelled to the UK in the last 10 years?

Yes *
 No

Have you ever travelled to the UK in the last 10 years?

Please Enter Details of up to your 5 most recent visits

Please Enter Details of up to 5 of your most recent visits

Date of Arrival	Departure date	Purpose of the trip
No data entered		

Add *

Please enter the details here. Fields Marked * are mandatory

Date of Arrival  *

Date of Arrival

Departure date  *

Departure date

Purpose of the trip *

Purpose of the trip i.e. visit, business etc

i In this section you will be asked about previous travel to the UK and any other visa applications you have made. If you answer 'yes' to any of the questions, another box like the one shown on the appear.

Click 'Add' and enter the required details. In this question you should provide details of all previous visas even if they have expired. If you need to add another record, click the 'Add button'.

For a list of Commonwealth countries see

<http://thecommonwealth.org/member-countries>

For this question you should provide details of the five most recent trips to the UK made within the last 10 years.

State the reason for each visit.

Have you made an application to the Home Office to remain in the UK in the last 10 years?

Have you made an application to the Home Office to remain in the UK in the last 10 years?

- Yes *
- No

Please Enter Details

Please enter details

Date of Application	Type of Application	Home Office Reference Number
No data entered		

Add *

Please enter the details here. Fields Marked * are mandatory

Date of Application



Date of Application

Type of Application

*

Type of Application

Home Office Reference Number

*

Home Office Reference Number

Have you been refused entry to the UK in the last 10 years (for example at a UK airport or seaport)?

Have you been refused entry to the UK in the last 10 years (for example at a UK airport or seaport)?

- Yes *
- No

Please Enter Details

Please enter details

Date of refusal	Port or airport	Reason for refusal	Reference number (if applicable)
No data entered			

Add *

Please enter the details here. Fields Marked * are mandatory

Date of refusal



*

Date of Refusal

Port or airport

*

Port or airport

Reason for refusal

*

Reason for Refusal

Reference number (if applicable)

Reference number (if applicable)

i This question refers to 'leave to remain' applications made **inside the UK**. You should provide details even if an application was unsuccessful.

'Type of application' refers to the type of visa which you applied for, for example, Tier 4 (General) Student.

Enter '**not known**' if you do not have the Home Office reference number.

This question applies mainly to non-visa nationals who do not have to apply for a visa in advance of travelling to the UK.

It may also apply to students who have attempted to re-enter the UK on a visa which has been cancelled or curtailed, or anyone who has been denied entry to the UK by a border official, for any reason.

You must provide full details if you have been refused entry to the UK within the last 10 years, even if at the time you held a valid visa for travel.

Have you been refused a visa for any country including the UK in the last 10 years?

Yes *
 No

Have you been refused a visa for any country, including the UK, in the last 10 years?

Please Enter Details

Please enter details

Country of visa application	Type of Visa refused	Date of Refusal	Reason for Refusal
No data entered			

No data entered

Add *

Please enter the details here. Fields Marked * are mandatory

Country of visa application *

Country to which you applied for a visa

Type of Visa refused *

Type of Visa refused

Date of Refusal  *

Date of Refusal

Reason for Refusal *

Reason for Refusal

Have you been deported, removed or otherwise required to leave any country including the UK in the last 10 years?

Yes *
 No

Have you been deported, removed or otherwise required to leave any country, including the UK in the last 10 years?

Have you ever voluntarily elected to depart the UK?

Yes *
 No

Have you ever voluntarily elected to depart the UK?

Are you, or have you been subject to, an exclusion order from the UK?

Yes *
 No

Are you, or have you been subject to, an exclusion order from the UK?

i If you answer 'yes' to any of these questions an additional box will appear for you to provide full details. It will not prejudice your visa application but failure to disclose information relating to any of these questions could result in your application being refused on general grounds.

i This question asks if you have had a visa application refused for any country within the last 10 years.

You **must** provide all details of all visa refusals. Providing this information should not affect the way in which your Tier 4 visa application is considered, but failure to provide details of a visa refusal will be viewed by the Home Office as deception and will result in this, and possibly future UK visa applications, being refused.

Deported means to be expelled from any country, usually due to illegal status of having committed a crime.

Voluntarily elected means to have chosen of your own free will after an immigration decision

An *exclusion order* is a legal order preventing someone from going somewhere or having contact with someone.

You must answer all these questions fully and honestly.

Have you ever travelled outside your country of residence, excluding the UK, in the last 10 years?

- Yes *
 No

Have you travelled outside your country of residence, excluding to the UK or a Commonwealth Country, in the last 10 years?

Please Enter Details

Please enter details

Date of travel Country visited Reason for the trip

No data entered

Add *

Please enter the details here. Fields Marked * are mandatory

Date of travel



*

Date of travel

Country visited

-- Select --

*

Country visited

Reason for the trip

*

Reason for the trip

Do you have a UK National Insurance Number?

- Yes *
 No

Do you have a UK National Insurance Number?

Do you have any criminal convictions in any country (including spent/unspent convictions and traffic offences)?

- Yes *
 No

Do you have any criminal convictions (including spent convictions and traffic offences) in any country?

Please Enter Details

Please enter details

i If you answer 'yes' you must provide full details in the free text box. Failure to disclose information about criminal convictions will result in your application being refused on general grounds of using deception in a UK immigration application. This carries serious implications including automatic refusal of future UK visa applications and a possible 10 year ban.

Have you ever been charged in any country with a criminal offence for which you have not yet been tried in the court (including traffic offences)?

- Yes *
 No

Have you been charged in any country with a criminal offence for which you have not yet been tried in the court?

i If you have travelled outside your home country to any other country besides the UK or Commonwealth within the last 10 years, provide full details for each visit. For a list of Commonwealth countries see

<http://thecommonwealth.org/member-countries>

The reason for the trip may be to study, tourism or business.

You may have a UK National Insurance number if you have ever worked while in the UK.

A *spent conviction* is a conviction which is no longer taken into account for legal purposes after a period of time has elapsed.

A *traffic offence* may include, but is not limited to; driving without a valid licence or insurance; speeding; dangerous driving; driving while under the influence of drugs or alcohol.

You will not normally need to declare traffic fines that have been paid.

i You must answer all these questions fully and honestly.

As part of the visa application process you may be required to attend a credibility interview.

Select your marital status from the drop down list.

Have you ever been involved in, supported or encouraged terrorist activities in any country? Have you ever been a member of, or given support to, an organisation that has been connected with terrorism?

- Yes *
- No

Have you ever been involved in, supported or encouraged terrorist activities in any country or ever been a member of, or given support to, an organisation that has been connected with terrorism?

Have you ever, by any means or medium, expressed views that justify or glorify terrorist violence, or that may encourage others to commit acts of terrorism or other serious criminal acts?

- Yes *
- No

Have you, by any means or medium, expressed views that justify or glorify terrorist violence or that may encourage others to terrorist acts or other serious criminal acts?

In times of either peace or war have you ever been involved in, or suspected of involvement in, war crimes, crimes against humanity or genocide?

- Yes *
- No

In times of either peace or war have you ever been involved in, or suspected of involvement in war crimes, crimes against humanity or genocide?

Have you engaged in any other activities that might indicate that you may not be admitted to the UK?

- Yes *
- No

Have you engaged in any other activities that might indicate that you may not be considered a person of good character?

If we need to interview you, what language would you like to use in the interview?

 *


If we need to interview you, what language would you like to use in the interview?

Spouse / Partner

What is your marital status?

Select your current marital status

- *
 -- Select --
 Single
 Married / Civil Partner
 Unmarried Partner
 Fiancée / Proposed Civil Partner
 Divorced / Dissolved Partnership
 Separated
 Widowed / Surviving Civil Partner


Spouse / Partner	
What is your marital status?	Select your current marital status
<input type="text" value="Married / Civil Partner"/> *	
Will your spouse/partner be travelling with you?	Will your spouse/partner be travelling with you?
<input checked="" type="radio"/> Yes * <input type="radio"/> No	
Current Passport or Travel Document Number	The number of the passport or travel document
<input type="text"/> *	
Nationality	Nationality as stated in the passport or travel document
<input type="text" value="-- Select --"/> *	
Family Name / Surname (If you only have one name, please enter it here and in the Given Name box)	Family/Last Name as stated in the passport or travel document. If you only have one name, please enter it here and then re-enter it in the Given Name box
<input type="text"/> *	
Given Name(s) / Forename(s) (If they only have one name, please enter it here and in the Family Name box)	Given Names as stated in the passport or travel document. If you only have a Family Name re-enter the Family Name in this field
<input type="text"/> *	
Date of Birth	Date of Birth as stated in the passport or travel document
<input type="text"/>  *	
Does your spouse / partner currently live with you?	Does your spouse / partner currently live with you?
<input type="radio"/> Yes * <input checked="" type="radio"/> No	
Address Details	Please enter details of their permanent residential address and contact details. You must enter at least one contact phone number
Line 1: <input type="text"/> *	
Line 2: <input type="text"/>	
Country: <input type="text" value="-- Select a Country --"/> *	


! If your spouse is applying for Dependant leave at the same time as you, the main applicant, and you will travel to the UK together, select 'yes'.

Enter the details required exactly as they are shown on your spouse's passport.

If you and your spouse do not currently reside at the same address you will be asked to provide full contact details (please note, this guidance shows an abridged version of the information request on the actual online form).

i You must provide full details for both of your parents.

Father	
Nationality	Nationality as stated in the passport or travel document
<input type="text" value="-- Select --"/>	
Family Name / Surname (If they only have one name, please enter it here and in the Given Name box)	Family/Last Name as stated in the passport or travel document. If you only have one name, please enter it here and then re-enter it in the Given Name box
<input type="text"/>	
Given Name(s) / Forename(s) (If they only have one name, please enter it here and in the Family Name box)	Given Names as stated in the passport or travel document. If you only have a Family Name re-enter the Family Name in this field
<input type="text"/>	
Date of Birth	Date of Birth as stated in the passport or travel document
<input type="text"/> 	
Place of Birth	Place of Birth as stated the passport or travel document
<input type="text"/>	

Mother	
Nationality	Nationality as stated in the passport or travel document
<input type="text" value="-- Select --"/>	
Family Name / Surname (If they only have one name, please enter it here and in the Given Name box)	Family/Last Name as stated in the passport or travel document. If you only have one name, please enter it here and then re-enter it in the Given Name box
<input type="text"/>	
Given Name(s) / Forename(s) (If they only have one name, please enter it here and in the Family Name box)	Given Names as stated in the passport or travel document. If you only have a Family Name re-enter the Family Name in this field
<input type="text"/>	
Date of Birth	Date of Birth as stated in the passport or travel document
<input type="text"/> 	
Place of Birth	Place of Birth as stated the passport or travel document
<input type="text"/>	

Dependent Children

Do you have any dependent children?

Yes *

No

Do you have any dependent children?

Please Enter Details

Please enter details

Passport Number Family Name Given Names Date of Birth

No data entered

Add *

Please enter the details here. Fields Marked * are mandatory

Passport or travel document number, if known

Nationality

-- Select -- *

Family Name / Surname

 *

Given Name(s) / Forename(s)

 *

Date of Birth

  *

Place of Birth

 *

Is this child travelling with you?

-- Select *

Does this child currently live with you?

-- Select *

Address Line 1

 *

Address Line 2

Address Line 3

Postal Code

Country

-- Select --

Contact number

Add

! If your child is applying to be your Dependant at the same time as you and you will travel to the UK together, select 'yes' and complete the details shown here on the left

Enter the details required exactly as they are shown on your child's passport.

If you have more than one child, click the 'Add' button and enter details for each.

Non Dependent Children

Are any other children travelling with you?

- Yes *
- No

Are any other children travelling with you?

Medical Treatment

Have you ever received medical treatment in the UK?

- Yes *
- No

Have you previously had any medical treatment in the UK?

Did you have to pay for the treatment?

- Yes *
- No

Did you have to pay for the treatment?

Where did you receive the treatment?

Enter the postcode below and click on 'find address'.

UK Postcode: [Find Address](#)

--- Please enter a postcode ---

Organisation:

Line 1: *

Line 2:

Postcode:

Primary contact no: *

Secondary contact no:

Email:

Please enter details of the address and contact details of where you received treatment. You must enter at least one contact phone number

Treatment start date

 *

When did your treatment start?

Treatment end date

 *

When did your treatment end?

I If there will be other children travelling with you who are not your relatives you must answer 'yes' and will be required to provide more details.

If you have ever received medical treatment while inside the UK you must declare this.

If you had to pay for the treatment you must provide details of where you were attended to, and when. Emergency care, such as that provided by hospital Accident & Emergency departments, is usually free, but any follow up treatment may be subject to a charge.

If you owe in excess of £1,000 to any NHS body you must declare this or risk having your visa application refused.

i In this section you will need to provide information about your Tier 4 sponsor (Warwick) and your course of study.

The sponsor licence number shown here is for the University of Warwick and will be included in your CAS email. We recommend that you copy and paste this reference number.

Enter the official University of Warwick address and contact details as shown here on the left

Input the postal code shown here and then click 'Find Address' to populate the rest of the address fields.

Sponsor

Give your Tier 4 Sponsor's licence number

What is your Tier 4 Sponsor's Licence Number?

C5MQDFPD0

What is the name of your sponsor?

What is the name of your sponsor?

The University of Warwick *

What is the full address of your sponsor?

What is the full address and contact details of your sponsor?

Enter the postcode below and click on 'find address'.

UK Postcode: CV4 7AL [Find Address](#)

Gibbet Hill Road, Coventry, CV4 7AL

Organisation: University of Warwick

Line 1: Gibbet Hill Road *

Line 2: Coventry

Line 3:

Line 4:

Postcode: CV4 7AL

Primary contact no: 02476523523 x *

Secondary contact no:

Email:

Studies	
What is your Confirmation of Acceptance for Studies Number?	What is your Confirmation of Acceptance for Studies Number?
<input type="text"/> *	
What is the title of your course?	What is the name of the course?
<input type="text"/> *	
What is the level of the course and qualification?	What level of qualification is expected?
<input type="text"/> *	
Start Date of course	When does the course begin?
<input type="text"/> *	
End Date of course	When is the course expected to finish?
<input type="text"/> *	
Have you already started studying this course?	Have you already started studying this course?
<input type="radio"/> Yes <input type="radio"/> No	
What is the address of the main site of study?	Please enter details of the address and contact details
UK Postcode: <input type="text" value="CV4 7AL"/> Find Address	
<input type="text" value="Gibbet Hill Road, Coventry, C"/>	
Organisation: <input type="text" value="University of Warwick"/>	
Line 1: <input type="text" value="Gibbet Hill Road"/> *	
Line 2: <input type="text" value="Coventry"/>	
Postcode: <input type="text" value="CV4 7AL"/>	
Primary contact no: <input type="text" value="02476523523"/> *	
Secondary contact no: <input type="text"/>	
Email: <input type="text"/>	

- i** Copy and paste the following information exactly as stated in your CAS email:
- CAS number – this must be valid and not have been used in another visa application
 - Course title
 - Level of end qualification – this will be represented by the letters ‘NQF’ and a number
 - Start date (you should enter the CAS start date (n.b. for continuing students, this won’t be the date you started the course))
 - End date of the course

If you are a new student, or are joining a new course at Warwick, answer ‘no’.

If you are applying for further Tier 4 leave to continue on a course of study you have yet to complete, or if you are returning from a period of temporary withdrawal, select ‘yes’.

Enter the University of Warwick address as shown here.

Confirm which of the following options apply	Which of the following options applies?
Studying <input type="button" value="v"/> *	
Have you been assessed by the sponsor by other means, for example references or a portfolio of artwork?	Have you been assessed by the sponsor by other means, for example references or a portfolio of artwork?
No <input type="button" value="v"/> *	
Please indicate how you meet the minimum English language requirement relevant to your course	Please indicate how you meet the minimum English language requirement relevant to your course
<input type="radio"/> National of a majority English speaking country * <input type="radio"/> Academic qualification equivalent to UK degree, taught in majority English speaking country * <input type="radio"/> English language test * <input type="radio"/> Previous study as a child student (or under the student rules that were in force before 31 march 2009) * <input type="radio"/> Your sponsor is a Higher Education Institution (HEI), and has made its own assessment of your English language ability * <input type="radio"/> Your sponsor is an HEI, considers you to be a gifted student and has waived the English Language requirement	
Are you required to obtain permission from the Academic Technology Approval Scheme (ATAS)?	Are you required to obtain permission from the Academic Technology Approval Scheme (ATAS)?
<input type="radio"/> Yes <input checked="" type="radio"/> No	
Maintenance and Fees	
How much are the fees for your course of study?	Course fees
<input type="text"/>	
Have any of your course fees been paid?	Have any of your course fees been paid?
Yes - Paid to UK Education Provider <input type="button" value="v"/> *	
Please enter the amount GBP(£)	Amount in GBP(£)
<input type="text"/>	
What document has been provided as evidence of payment	What document has been provided as evidence of payment. Please select
Shown in the CAS <input type="button" value="v"/>	

i Only low risk nationals should select this option

Shown in the CAS
An official or original receipt
Evidence is not required under guidance but held by applicant

i Select 'Studying' from the list of options.

Select 'No'. In this context 'references' does not refer to academic references.

The 'evidence used to obtain' text section of your CAS will confirm how the University has assessed your English. It will either be

a) **English language test** - you have provided the results of an IELTS test to gain admission, or

b) **Your sponsor is an HEI and has made its own assessment**

Enter your course fees exactly as stated on your CAS.

If you have paid any money to the University towards tuition fees you should wait until receiving email confirmation from Student Finance that your CAS has been updated with the payment before completing your visa application. The information you include in your application **must** match the information in your CAS. You will not need to provide any receipts as evidence of fees paid once your CAS has been updated.

Do you have an established presence in the UK? <input type="radio"/> Yes * <input checked="" type="radio"/> No	Do you have an established presence in the UK?
For this initial application what is your your primary site of study? Outside the Inner London Boroughs *	For this initial application what is your your primary site of study?
How much funding GBP(£) per month do you have to cover your the maintenance charges? 1015	How much funding GBP(£) per month do you have to cover your the maintenance charges?
Have any of your accommodation fees been paid to your sponsor? Yes - Paid to UK Education Provider *	Have any of your accommodation fees been paid to your sponsor?
Please enter the amount GBP(£) 	Amount in GBP(£)
What document has been provided as evidence of payment? -- Select --	What document has been provided as evidence of payment. Please select
Do you receive support from a financial sponsor that meets the UK Visa and Immigration definition of a financial sponsor? <input checked="" type="radio"/> Yes * <input type="radio"/> No	Do you receive support from a financial sponsor ?
What is the name of the official financial sponsor? 	What is the name of your Financial Sponsor?
How much in GBP(£) is the official financial sponsor or Government sponsor paying towards your expenses? 	Course fees/ Boarding fees in GBP (£):
Course Fees 	Course fees
Maintenance Fees 	Maintenance fees in GBP (£)

i You should answer 'No' as the principle of 'established presence' was taken away from 12 November 2015 onwards except for those applying for the Doctorate Extension Scheme.

This should be at least £1,015 per month for the main applicant and £680 per month for each dependent included in this application (for up to 9 months)

If you are living in university accommodation, you may be able to deduct a payment of up to £1,265 from the maintenance funding you are required to show for your visa application

More information about established presence and university accommodation payments can be found here

<http://www2.warwick.ac.uk/study/international/immigration/tier4/applying/money/>

The UKVI definition of an official financial sponsor includes:

- UK government
- Your home government
- British Council
- International organisation
- Any University

State the total amount of money you receive from your sponsor and then break it down by how much is paid towards your fees and how much for your living costs.

Do you have any remaining fees and maintenance still due for payment? <input checked="" type="radio"/> Yes * <input type="radio"/> No	Do you have any remaining fees and maintenance still due for payment?
Course fees <input type="text"/>	Course fees
Maintenance <input type="text"/>	Maintenance fees in GBP (£)
Total <input type="text"/>	Total in GBP (£)
Do you have money in your own name? <input type="radio"/> Yes <input checked="" type="radio"/> No	Do you have money in your own name?
What evidence have you provided that shows both the amount of funds available and your relationship to your parents or legal guardians? <input type="text"/>	What evidence have you provided that shows both the amount of funds available and your relationship to your parents or legal guardians? <input type="text"/>

i If you are fully sponsored, answer this question 'no'. If you are only partially sponsored then you will need to calculate how much money you still need to evidence towards your tuition fees and maintenance and enter that information here.

The maintenance requirement for students is £1,015 a month. You will need to show sufficient funds for up to a maximum of 9 months.

There is also a maintenance requirement of £680 per dependant applying at the same time for up to a maximum of 9 months (the same length of time that the main applicant has to show maintenance)

If you are evidencing your finances in your own bank account, answer 'yes' to the top question.

If you are using money in a parents bank account, answer 'no'. Additional documents you will need are:

- Original birth certificate
- Translation if not in English
- Letter of consent from parents, signed and dated

i Your bank statement or letter must confirm that the minimum funds have been held for 28 consecutive days on the date of your visa application – this is the **date the visa application fee is paid online**. Your financial evidence should be dated no more than 31 days before the date of your visa application and must meet UKVI guidance. If using foreign currency you will also need to include conversions into GBP from www.oanda.com for the closing balance and date of visa application –we also suggest that you convert the lowest balance during the 28 days.

Points Claimed	
Confirmation of Acceptance for Studies	Do you have sufficient funds to cover remaining course fees?
<input type="text" value="30"/>	
Maintenance	Maintenance
<input type="text" value="10"/>	
Total	Total Points you are claiming
<input type="text" value="40"/>	

Additional Information	
Is there any other information you wish to be considered as part of your application?	Is there any other information you wish to be considered as part of your application?
<input type="text"/>	

If you have any queries about the Entry Clearance application form or the application process in general, you can contact the UKVI overseas customer service team at <https://ukvi-international.faq-help.com/>

I If you have a valid CAS, not used in a previous application and issued for the course of study which you have accepted a place on at Warwick, enter '30'. If you can provide evidence of sufficient funds, enter '10'. Enter '40' as the total points claimed.

You can use this free text box at the end of the application to include any additional information which you think would be helpful to the caseworker considering your application. You do not have to provide any other information if your application is complete.

N.B. If you are not providing a TB test certificate with your application, explain the reason in this section

After Confirming the application, you will see a summary of your entries. Check them carefully as you will not be able to change them again later.

Submit your application

i After you have completed your application you will see all the information you have provided – check this carefully for any mistakes. If you need to go back and make changes then click [Return To Application](#)

If you are happy with the information you have provided, click [Submit Application](#)

Submit Application x

Are you sure you wish to submit this application?

No further changes may be made once your application has been submitted.

Close Submit

After clicking ‘submit application’ you will be asked again if you are sure you want to proceed.

Clicking ‘submit’ will submit your application - you will not be able to make any changes after this.

Sign Declaration x

Your visa application declaration

Please read before you sign the declaration

I declare that the information given on this form whether input by myself, input on my behalf by a third party or automatically pre-populated is complete and correct to the best of my knowledge and belief. I also declare that the photograph submitted with this form is a true likeness of me. I confirm that if, before this application is decided, there is a material change in my circumstances or new information relevant to this application becomes available, I will inform the United Kingdom diplomatic mission handling my application.

I understand that all information provided by me will be processed by the Home Office in accordance with the Data Protection Act 1998. I am aware that the Home Office is the data controller in relation to the information provided by me in this application form. I am aware that the information I provide, including biometric data, will be treated in confidence, but it may be disclosed to other government departments, agencies, local authorities, foreign governments, and other bodies, to enable the Home Office or those bodies to perform their functions. Any disclosures will be in accordance with the Data Protection Act 1998. I also understand that the information provided by me may also be used for staff training purposes

Close Sign Declaration

You will be returned to the Application Summary Page. Your Application will now show as completed. Your application will not be complete until you have read the declaration and signed it electronically. Click on Sign Declaration to proceed

Scroll down to read the whole document before signing.

Biometric Residence Permit (BRP) Collection

If you are granted leave to enter the UK for over six months, you will be given a BRP as proof of your leave and conditions of stay. You can read more about the BRP here <https://www.gov.uk/biometric-residence-permits>.

If you enter a UK postcode you will be assigned to a Post Office. If neither your Sponsor Address Postcode nor Residential Address Postcode gives you a suitable Post Office branch, you may enter another UK postcode in the "Alternative Location" field.

You can find details of the location and opening hours of any Post Office branch here: <http://www.postoffice.co.uk>.

If your sponsor offers collection from their own site, rather than the Post Office, they will have told you to use an **ACL code**. Please enter that code in the "Alternative Location" field. Your sponsor will tell you about the opening hours of their collection point.

If you are applying to enter a Crown Dependency (Jersey, Guernsey or the Isle of Man) you will not be given a BRP and will not need to visit a Post Office branch. If this applies to you, please enter SW1H 0AX in the "Alternative Location" field.

Residential Address Postcode:

CV4 8UW

Sponsor Address Postcode:

CV4 8UW

Alternative Location:

2HE232

Find

Back

Confirm

Your assigned collection location:

University of Warwick
International Office
University House
Kirby Corner Road
Coventry
CV4 8UW

i After submitting your application and signing the declaration, you will need to confirm your collection location for your Biometric Residence Permit (if you will be granted leave to enter the UK for over 6 months.) You will not be able to pay for your application or book an appointment until you have completed this stage.

Please enter the **Alternative Location Code 2HE232** (also sent to you by email with your CAS) to ensure that your BRP card is sent to the University of Warwick for collection. Your assigned collection location should change to:
**University of Warwick
International Office
University House
Kirby Corner Road
Coventry
CV4 8UW**

i This Alternative Location Code (2HE232) should only to be used for overseas Tier 4 applications made using a University of Warwick CAS (Confirmation of Acceptance of Studies.)

The Alternative Location Code can also be used for the visa applications of Warwick Tier 4 student dependants. The dependants' BRP cards will be delivered to the University of Warwick for collection as well as the main applicants'.

More details about how to collect your card when you arrive at the university will be sent to you by email.

Immigration Health Surcharge (IHS) Payment

GOV.UK

Immigration health surcharge

ALPHA This is a new service – your [feedback](#) will help us to improve it.

Check if you need to pay towards your healthcare in the UK

Before you complete your visa application you may need to pay a charge for healthcare services in the UK, called the 'immigration health surcharge (IHS)'.

You'll then be able to use the National Health Service (NHS). You will still need to pay for certain types of services, e.g. [prescriptions](#), [dental treatment and eye tests](#).

Cost

The IHS is £200 per year of the visa and is payable in full to cover the maximum length of the visa. If you're applying for a student visa the payment is £150 per year.

Example

A person making a 5-year visa application would pay £200 x 5 = £1000.

Use this service to:

- check if you need to pay the IHS
- pay the IHS if it applies to you
- get an IHS reference number which will be included in your visa application - you'll need this even if you don't have to pay

You'll need:

- an email address
- your passport or travel document
- your payment card



You may be exempt from making paying the IHS but you still need an IHS reference number.

Continue

Once you have completed the BRP Collection Location screen, book an appointment at a visa application centre. Your appointment will remain reserved for 3 hours. If you do not pay for your application within the three hours, you will need to rebook your appointment.

After booking, you will be transferred to the gov.uk webpages where you will need to pay the IHS charge.

Your details will be transferred from your visa application.

You will be asked if you are applying to stay in the Isle of Man, Jersey or Guernsey? (Answer No to this question)

Complete any missing information on the Your details screen.

Read and agree to the declaration

The Payment summary will tell you how much you need to pay for the length of leave you will be granted in your local currency. For more information, visit

<http://www2.warwick.ac.uk/study/international/immigration/tier4/applying/healthsurcharge>

Check that you have all the documents you need for your application by checking the Immigration Service website

<http://www2.warwick.ac.uk/study/international/immigration/tier4/applying/entryclearance/>

The most common reasons for **visa refusals** for Entry Clearance applications relate to the financial evidence submitted by applicants. Make sure that:

- Before you submit your Tier 4 visa application (this is the day you pay the £322 application fee and IHS charge), you have in your possession all the supporting documents required including the financial evidence.
- You provide evidence that you have the correct amount of maintenance funds available. Maintenance levels are currently set at £1,015 per month for the main applicant plus £680 per dependant. You will have to show up to 9 months maintenance when you submit your application.
- The funds you need to show have been held for a **consecutive 28 day** period ending no more than 31 days before the date of your application (the date your visa payment is made online). Make sure that your financial document shows that the funds have been in your account for the full 28 days or more and have not gone below the required amount during that period.
- The financial document(s) you submit with your application (e.g. bank statement, certificate of deposit, bank letter) meets the relevant conditions (Paragraph 198 Tier 4 Policy Guidance.)
- If you are using your parent or legal guardian's bank account to provide evidence of your course fees and/or maintenance funds, that you supply the additional documents proving your relationship with them and their permission to use the funds. You cannot use money held in an account by other family members or friends (such as uncle or auntie) unless you can provide proof that they are your legal guardian, usually court-appointed. (Paragraphs 200 to 202 Tier 4 Policy Guidance.)
- You are submitting personal bank documents (you are not able to provide bank statements or certificates of deposit for company accounts, even if the company belongs to your or your parent/legal guardian)
- If you are receiving financial sponsorship, your sponsor must meet the definition of an official financial sponsor (paragraph 177 to 180 Tier 4 Policy Guidance.) You must provide evidence of your sponsorship with your application to show that they will pay your fees and/or maintenance (paragraphs 188 to 190 Tier 4 Policy Guidance)

View the latest Tier 4 Policy Guidance here:

<https://www.gov.uk/government/publications/guidance-on-application-for-uk-visa-as-tier-4-student>