China Scholarship Council-
University of Warwick
Scholarship

Guidance Notes for Applicants
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## China Scholarship Council-University of Warwick

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<th>Number of awards</th>
<th>Value/Length</th>
<th>Who can apply?</th>
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| For 2021/22 we will award up to 25 eligible candidates the CSC-University of Warwick Scholarship | ➢ Full payment of overseas tuition fees  
➢ A maintenance stipend provided by the CSC and return international airfare between the UK and China  
➢ Length of funding: up to 4 years for new students; up to 3 years for current Year 1 PhD students | ➢ Applicants must meet the eligibility criteria set by the CSC  
➢ Applicants must hold a People’s Republic of China Passport and either be a permanent resident of China or studying overseas  
➢ Current MPhil/PhD and PhD students are eligible to apply  
➢ Applicants must hold an unconditional offer of admission by 21 January 2021 |
Scholarship competition timeline and process

The China Scholarship Council-University of Warwick scheme is a jointly funded scholarship and so the application process is slightly different to other competitions administered by the University of Warwick.

- Apply for admission at the University of Warwick
- Submit your scholarship application by Thursday 21 January, 23:59 GMT, 2021
- By the 21 January deadline applicants must hold an unconditional offer AND have uploaded all supporting documents
- Applications are sent to department who nominate their top applicants
- Nominated applications are assessed by a group of faculty assessors who decide who to nominate for the award to the CSC
- Applicants will be notified as to whether they have been nominated for a scholarship by 13 March 2021
- Successful applicants apply directly to the CSC for funding
- CSC notifies applicants of the outcome of scholarship
- CSC nominees will not be offered more than one Warwick Scholarship, if nominees are successful in an alternative Warwick scholarship competition prior to the CSC nomination deadline they will be asked to choose whether they wish to proceed with a CSC nomination or the alternative.
How to Apply

Navigating the Scholarship Application Form

In order to be able to apply for a scholarship, you should already have applied to study the course via the Universal Admissions application system. This is because the funding application takes information from your study application in order to save you from entering various details a second time. Once your log-in has been generated for the study application, you will then be able to use this for your scholarship application.

To be considered for the China Scholarship Council-University of Warwick Scholarship you will need to click on the ‘Apply Here’ link on the scholarship page.

You will be taken to the ‘Select Scholarship’ page where you can review your details and qualifications. The information here has been taken from your course application.

You will need to select the course you are applying with for your scholarship application. If you are applying for more than one course you will need to complete a scholarship application for each course application.

Course

Life Sciences (PhD) (applying)
Click on the Start application icon to begin your application.

At the top of the form you will see a progress bar. You can switch between sections before submitting your application.

At the bottom of the form you have the option to save your application and return to it later; withdraw your application; or submit your application. If you choose to withdraw your application you will not be able to create or submit a second one for that course.

For students applying in their first year you will also see a Supporting Documents tab in your progress bar. See page 7 for further information on this section.

Request help
You may contact The Doctoral College within the application form if you require help.

To do this, click on the Request help icon above your ‘Application info’ box. You will be able to send the Scholarship Team within The Doctoral College a direct message. You can indicate whether you would like the Scholarship Team to access your draft application.

The Scholarship Team will assist you with technical difficulties; they will not advise you how to answer the scholarship questions.

Application questions
There are three mandatory questions you will need to complete before submitting your application. Question one and two respond to the Postgraduate Research Ranking Criteria. See

Before you begin your application, contact your prospective department to discuss your project and how it will fit with their research. You should be able to demonstrate in your answers that you have engaged with both the department and ranking criteria.

A strong application shows initiative.
1. In 300 words or less, describe how best you meet the person and preparedness descriptors. You may wish to consider your academic history, skills and expertise, professional experience, and awards or publications.

2. In 300 words or less, describe how best you meet the project and place descriptors. You may wish to consider the significance of your project, engagement with relevant literature, and the project’s fit with your proposed supervisor and department.

3. In 500 words or less, provide a summary of your research proposal as appropriate to your discipline and your ability to complete it. For very technical disciplines where advanced detailed might be beyond the current research of an undergraduate or postgraduate taught degree, candidates are encouraged to describe the general area and fundamental open problems that motivate you to pursue the topic, as well as commenting on your academic background and suitability to conduct the research.

While your department may access your research proposal from your course application, the Faculty Assessors will use only your 500 word summary from your scholarship application. They will not have access to your research proposal.

The Ranking Criteria

Departments and Faculty Assessors responsible for the assessment of your application will follow the Postgraduate Research Ranking Criteria in their evaluation.

The Ranking Criteria consists of two descriptors:

- Person and Preparedness
- Project and Place

See Appendix 3 for Ranking Criteria.
Appendix 3 for the Ranking Criteria.

You must review the Ranking Criteria before starting your application as you will be assessed by how you engage with these descriptors in your application. Click on the icon next to question one and two for the criteria.

Supporting documents

New applicants
You are not required to upload any supporting documents to your scholarship application. We will have access to your supporting documents uploaded with your course application.

First year applicants
First year applicants will see the Supporting Document tab in the progress bar.

New applicants will not see this function. We will use the references submitted with your course application.

References
You will be required to register two new referees for your scholarship application.

Click on the ‘Referees’ tab. Students in their first year are required to register two new referees. To do this click on the ‘Add new referee’ tab and enter the referee’s details.

Both references should be academic references and one referee should be your supervisor. You should ensure that your referees have agreed to provide you with a reference within the stipulated timeframe.

Transcripts
Here you can upload new transcripts which were not available in your original course application. Any documents that are not transcripts or related to your qualification will not be considered.
Documents must be converted to PDF before upload.

What documents will be assessed with my application?

The department will have access to your supporting documents from your course application and will use these to write their nomination statement. See information above on first year applicants. The Faculty Assessors will only have access to your transcripts and references.

Can I upload new documents after I have submitted my scholarship application?

You may choose to upload supporting documents to your course application however only the department can access these, faculty assessors will not be able to view anything uploaded after the deadline. The Doctoral College will not upload documents on your behalf.

The scholarship application deadline is **Thursday 21st January, 23:59 GMT**

**You must be in receipt of an unconditional study offer by 21 January 2021 deadline.**

Submitting your application

Before you submit your application you will be able to review your application answers. The system will prevent you from submitting your application if you have not completed your application properly and will notify you of any issues.

You will not be able to amend your application once you have submitted.

You will be sent a confirmation of submission email containing a URL which will take you directly to your application. You may also bookmark the Scholarship Application Form page so you may visit it directly.

You can view unsubmitted, submitted, withdrawn, and rejected applications from the Homepage of the Scholarship Application Form.
The Assessment process

What happens after your application is submitted?

Competition for awards is very high and scholarship offers will be made to those who are able to demonstrate academic excellence and the potential to be an outstanding research student.

Warwick operates a transparent ranking criteria that enables candidates to understand how their application will be assessed. Refer to
Selection and Assessment

Departments are asked to nominate their strongest applications and provide a nomination statement. The nomination statement will contextualise your application and references, and will outline your strengths and fit within the department. Due to the limited number of awards available, departments are allocated a specific number of nominations.

Applications will be assessed by a group of Faculty Assessors across each Faculty.

The Faculty Assessors will score independently then convene at the Faculty Graduate Awards Committee to discuss the ranked applications and approve the award nominations. It is the Faculty Graduate Awards Committee’s responsibility to ensure that university processes and policies are free, fair, and transparent.

Notification of scholarship results

All applicants will be informed of the results by email by 13th March 2021.

Due to the volume of applications we receive each year, we are unable to provide any feedback to applicants.

Please be aware that an application must have been submitted by the scholarship deadline in order to receive a notification of results, and any late applications will not be considered for a scholarship.

If you have been nominated for a scholarship you will then need to apply directly to the CSC for funding. The CSC will send you information as to whether you have been awarded the scholarship.
Frequently Asked Questions

1. Once I have submitted my application, can I make any changes?
   *No, once you have submitted your application you will not be able to make any changes. Therefore you must double check your application in its entirety before submitting. The Doctoral College cannot make any changes to your application.*

2. Can I receive a scholarship offer if I haven’t received an admission offer?
   *No, you must have an offer of admission in place to receive a scholarship offer.*

3. I’m updating my CV, where do I upload it?
   *The scholarship assessors will not review CV’s as part of this competition.*

4. Can I apply now for entry in 2021/22?
   *No, the application process is specifically for funding starting in October 2021, and subsequent funding schemes may be subject to change. Information on the next year’s funding scheme will be on the Doctoral College’s website in Autumn 2021.*

5. My fee status is incorrect, how do I get this changed?
   *You should contact the Postgraduate Admissions team to challenge the decision on your fee status. They will ask you to complete a form and submit supporting evidence for them to make a decision. Any changes to your fee status should be reported to the Doctoral College before the department’s nomination deadline.*

6. Who do I contact if I have any queries not shown here?
   *You can email the Doctoral College at doctoralcollege@warwick.ac.uk.*
Appendix 1

Eligibility: Further information on eligibility and how to apply for ‘2+4 MRes/PhD Research Programme in Economics’ applicants and current students

<table>
<thead>
<tr>
<th>Applicant Category</th>
<th>Eligible to apply for CSC-University of Warwick Scholarship</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applicant for the ‘2+4’ MRes&gt;PhD course</td>
<td>×</td>
</tr>
<tr>
<td>Applicant for Year 2 (Masters Level) ‘2+4’ MRes&gt;PhD course</td>
<td>×</td>
</tr>
<tr>
<td>Current student in year 1 (Masters Level) of the ‘2+4’</td>
<td>×</td>
</tr>
<tr>
<td>Current student year 2 (Masters Level) of the ‘2+4’</td>
<td>√</td>
</tr>
<tr>
<td>Current student in year 1 of the ‘+4’ (PhD Level)</td>
<td>√</td>
</tr>
<tr>
<td>Current student in year 2 of the ‘+4’ (PhD Level)</td>
<td>×</td>
</tr>
<tr>
<td>Current student in year 3 of the ‘+4’ (PhD Level)</td>
<td>×</td>
</tr>
<tr>
<td>Current student in year 4 of the ‘+4’ (PhD Level)</td>
<td>×</td>
</tr>
</tbody>
</table>
### Appendix 2

**Eligibility**: Further information on eligibility and how to apply for Overseas applicants and current students in a Centre for Doctoral Training (CDT)

<table>
<thead>
<tr>
<th>Applicant Category</th>
<th>Eligible to apply for CSC-University of Warwick Scholarship</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applicant for 1+3 in a CDT</td>
<td>✗</td>
</tr>
<tr>
<td>Applicant for PhD in a CDT</td>
<td>✓</td>
</tr>
<tr>
<td>Student in year 1 (Masters Year) of the ‘1+3’</td>
<td>✓</td>
</tr>
<tr>
<td>Student in year 1 of ‘+3’ (PhD)</td>
<td>✓</td>
</tr>
<tr>
<td>Student in year 2 of ‘+3’ (PhD)</td>
<td>✗</td>
</tr>
<tr>
<td>Student in year 3 of ‘+3’ (PhD)</td>
<td>✗</td>
</tr>
</tbody>
</table>
Appendix 3
Ranking Criteria for competition applications

Applications are ranked in order of preference – 1 being the most highly ranked application. Judgment is made under two broad categories: Person and Preparedness and Project and Place. The following descriptors indicate the characteristics considered under each heading. It is important to note that the descriptors below should be used to guide assessors, but the University has consciously moved away from a defined scoring criteria in order to recognize areas such as professional experience.

<table>
<thead>
<tr>
<th>Person and Preparedness descriptors</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>An applicant with an outstanding academic record, very well-equipped for doctoral study, usually evidenced by:</td>
<td>Excellent</td>
</tr>
<tr>
<td>• a first class degree, or a distinction at Masters level, or equivalent professional experience</td>
<td></td>
</tr>
<tr>
<td>• excellent references</td>
<td></td>
</tr>
<tr>
<td>An applicant with a strong academic record, well-equipped for doctoral study, usually evidenced by:</td>
<td>Good</td>
</tr>
<tr>
<td>• an upper second class degree, or a merit at Masters level, or equivalent professional experience</td>
<td></td>
</tr>
<tr>
<td>• good references</td>
<td></td>
</tr>
<tr>
<td>An applicant that fulfils the academic requirements for entry to doctoral study but does not demonstrate that they are equipped to excel, usually evidenced by:</td>
<td>Acceptable</td>
</tr>
<tr>
<td>• a lower second class degree, or a pass at Masters level, or equivalent professional experience</td>
<td></td>
</tr>
<tr>
<td>• acceptable references</td>
<td></td>
</tr>
<tr>
<td>An applicant with a weak academic record, ill-equipped for doctoral study, usually evidenced by:</td>
<td>Poor</td>
</tr>
<tr>
<td>• a third class degree or no degree level qualification</td>
<td></td>
</tr>
<tr>
<td>• poor references</td>
<td></td>
</tr>
</tbody>
</table>

1 * An applicant with substantial and relevant professional experience may be judged to have an outstanding, strong or solid academic record without having achieved the degree classification associated with that category. Applicants in some disciplines are often established and successful practitioners undertaking applied research in professional contexts. They typically have significant professional knowledge and experience that bears directly on their ability to undertake doctoral research. Furthermore, in light of recent grade inflation, the degree classifications of applicants who graduated many years ago may not be directly comparable with the degree classifications of recent graduates.
### Project and Place descriptors

<table>
<thead>
<tr>
<th>Assessment</th>
<th>Description</th>
</tr>
</thead>
</table>
| Excellent  | A project with the potential to make a significant contribution to the field  
A clearly articulated and robustly justified research question  
Sophisticated critical engagement with relevant literature  
An appropriate and well-developed research design  
An excellent fit between the project and the expertise of the proposed supervisors, or in the case of a project the applicant is recruited to, an excellent fit between the candidate’s prior knowledge/experience and the project.  
An excellent fit between the project and the research strengths or priorities of the host department/University |
| Good       | A project with the potential to make a strong impact within the student’s field  
A clearly articulated and justified research question  
Critical engagement with relevant literature  
An appropriate and partially-developed research design  
A good fit between the project and the expertise of the proposed supervisors, or in the case of a project the applicant is recruited to, a good fit between the candidate’s prior knowledge/experience and the project.  
A good fit between the project and the research strengths or priorities of the host department |
| Acceptable | A project with the potential to make an original contribution to the field  
A clearly articulated research question  
Engagement with relevant literature  
An appropriate indicative research design  
An acceptable fit between the project and the expertise of the proposed supervisors, or in the case of a project the applicant is recruited to, an acceptable fit between the candidate’s prior knowledge/experience and the project.  
An acceptable fit between the project and the research strengths or priorities of the host department |
| Poor       | A project without the potential to make an original contribution to the field  
An unclear research question  
Little or no engagement with relevant literature  
An inappropriate research design  
A poor fit between the project and the expertise of the proposed supervisors, or in the case of a project the applicant is recruited to, a poor fit between the candidate’s prior knowledge/experience and the project.  
A poor fit between the project and the research strengths or priorities of the host department |

2 In disciplines where the project is recruited to rather than designed by the applicant, greater reliance will be given to the departmental statement demonstrating the expected characteristics.